

The City Council for the City of Sisseton met in regular session on Monday, December 13, 2021 at 6:30 p.m.

Members present: Mayor Terry Jaspers, Alderwomen Appel, Aldermen German Just, Solberg and Stapleton. Alderwoman Randolph was absent.

Others Present: Erin Cameron, Amber Kemnitz, Ellen Lekness, Jim Croymans, Myron Doud, Gary Spencer, Jason Deutsch, Tiffany Myrum, Jennifer Pelzel, Jayne Nieland, Terry Sutton, David & Lindy Staub, John Rasmussen, Yvonne Hippen, Teddy Winburn

**Call to Order:** Mayor Jaspers called the meeting to order at 6:30 p.m.

**Agenda:** Stapleton moved and Solberg seconded to approve agenda as presented. All voted aye.

**Minutes:** German moved and Just seconded to approve the November 8, 2021 minutes. All voted aye.

**Bills Payable:** Solberg moved and Appel seconded to approve the bills payable as presented. All voted aye.

Street/Safety: Doud reported for street department.

**Sanitation Laborer:** Just moved and Solberg seconded to approve hiring Dustin Opsal as sanitation laborer at a wage of \$18.25/hour. All voted aye.

**Authorize Loadmaster Rear Loader Purchase:** Stapleton moved and Appel seconded to authorize purchase of Loadmaster Legacy Rear Loader through the H-GAC Contract for \$83,410.00. All voted aye.

Liquor: Lekness presented the November 2021 liquor report. Council was in agreement to advertise for a part time liquor clerk.

Police: Croymans reported on police department. Council was made aware of two incidents of assaults on City law enforcement officers within the last week requiring work comp claims.

Water/Sewer: Spencer reported for water/sewer departments. Council was updated on options available to upgrade water meters. A representative from Metering & Technology will attend a future meeting to answer questions and provide more information.

**Liquor Licenses and Operating Agreements Public Hearing:** A public hearing was held at 7:00 p.m. concerning the 2022 liquor licenses, liquor operating agreements and off-sale wine license. There was no public input. Just moved and Solberg seconded to approve the off sale liquor license in the name of the City of Sisseton and the on-sale liquor operating agreements with The End Zone, Hickory Street Kitchen & Cocktails, Rosalie's and Tacos El Bajio and off-sale wine with Dollar General. All voted aye.

**Building Permits:** German moved and Stapleton seconded to approve the following building permits: 2021-38 J.Brooks. All voted aye.

**Finance Report:** Just moved and Solberg seconded to approve the November 2021 finance report. All voted aye.

**Public Comment:** None

Visitors:

Yvonne Hippen & John Rasmussen addressed Council regarding the development of Cedar Park. Council was in agreement to reach out to First District to inquire about the Game, Fish and Parks Trails Grant.

Sisseton Swimming Pool Association members provided information on the 2021 swimming pool season and requested a donation to assist with expenses.

**Sisseton Swimming Pool Donation:** Appel moved and Just seconded to donate \$35,000.00 to the Sisseton Swimming Pool Association. All voted aye.

**Water Treatment Plant Land Purchase:** Solberg moved and German seconded to authorize Mayor Jaspers to sign purchase agreement with Deutsch Construction to purchase land for the future water treatment plant. All voted aye.

**Helms & Associates AIP 3-46-0051-20-2022 Agreement:** Stapleton moved and German seconded to authorize Mayor Jaspers to sign agreement for professional services for AIP 3-46-0051-20-2022 with Helms & Associates. All voted aye.

**Resolution 2021-6:** Just moved and German seconded to pass Resolution 2021-6 as follows: WHEREAS, garbage fees, water fees and sewer fees should defer the actual expense of the operation of the city's water, sewer and sanitation system so that this cost is not borne by the general fund.

THEREFORE BE IT RESOLVED that the garbage, water and sewer rates to become effective January 1, 2022 shall be set as follows:

GARBAGE RATES:

The residential garbage rate shall be set at \$16.00 per month. The senior citizen discounted garbage rate shall be set at \$12.50 per month (Senior Citizens, over age 65, must apply for this discounted rate at City Hall). The rate for qualifying apartments with dumpsters shall be set at \$13.00 per month.

Commercial garbage rates are as follows:

Base Charge Commercial	\$25.50
Consumption charge for extra usage (no dumpster)	\$5.00/pickup
Consumption charge (dumpster)	\$2.85/yd

RUBBLE SITE:

Residents will be charged \$1.75 per month, billed on the monthly utility bill. There will be no fees assessed when the rubble site is attended. A \$10.00/load charge will be billed when rubble site is not attended.

Items accepted at Sisseton's restricted use rubble site include leaves, grass clippings, stump grindings, garden debris, branches, cement, wood products, and fill dirt. White goods will be accepted according to proper handling procedures. All rubble must be sorted, with a full accounting made after inspection. Unusual materials and requests will be considered by the Sisseton City Council at a regular meeting.

It is mandatory that all rubble dumped at Sisseton's restricted rubble site be inspected.

The rubble site will be attended as weather permits, usually beginning mid April through October. Days and hours of operation will be posted.

IN TOWN WATER RATES:

The minimum charge for 2,000 gallons of water be set at \$17.60 per month and that the charge for excess gallons of water be set at \$3.28 per 1,000 gallons excess for 2,000 to 350,000 gallons used and \$1.76 per 1,000 gallons for excess water over 350,000 gallons.

OUT OF TOWN WATER RATES:

The minimum charge for 2,000 gallons of water be set at \$52.80 per month and that the charge for excess gallons of water be set at \$5.90 per 1,000 gallons excess for 2,000 to 8,000 gallons used and \$4.10 per 1,000 gallons for excess over 8,000 gallons.

BULK WATER:

An availability charge of \$10.00 per occurrence will be assessed to the purchase of bulk water. Usage rate for bulk water is set at \$5.90 per 1,000 gallons.

SEWER RATES FOR RESIDENTIAL USERS AND NON-RESIDENTIAL USERS LOCATED WITHIN THE LEGAL LIMITS OF THE CITY OF SISSETON:

Residential users are considered to be one class of user and are assessed a charge of \$3.50 per 1000 gallons per month. Non residential users with flows no greater than the average residential user's flows of six thousand gallons per month and with 200 mg/L BOD and 250 mg/L SS will pay the same charge of \$3.50 per 1000 gallons per month as the average residential user. The minimum sewer bill for any class user will be \$21.00 per month, or \$3.50 per 1000 gallons, whichever is greater.

Non-residential users with volumes greater than the average residential user will pay an additional charge of \$3.50 per 1000 gallons per month for all flows greater than the average residential user's flow of six thousand gallons per month.

Any non-residential user with BOD and SS greater than the average residential user's strength of 200 mg/L BOD and 250 mg/L SS will pay a surcharge in accordance with the rates shown in the surcharge rate structure.

SEWER RATES FOR RESIDENTIAL USERS AND NON-RESIDENTIAL USERS LOCATED OUTSIDE OF THE LEGAL LIMITS OF THE CITY OF SISSETON:

Residential users are considered to be one class of user and are assessed a charge of \$7.00 per 1000 gallons per month. Non-residential users with flows no greater than the average residential user's flows of six thousand gallons per month and with 200 mg/L BOD and 250 mg/L SS will pay the same charge of \$7.00 per 1000 gallons per month as the average residential user.

The minimum sewer bill for any class user will be \$42.00 per month or \$7.00 per 1000 gallons, whichever is greater.

Non-residential users with volumes greater than the average residential user will pay an additional charge of \$7.00 per 1000 gallons per month for all flows greater than the average residential user's flow of six thousand gallons per month.

Any non-residential user with BOD and SS greater than the average residential user's strength of 200 mg/L BOD and 250 mg/L SS will pay a surcharge in accordance with the rates shown in the surcharge rate structure.

**CHARGE SET FOR TURN-ON AND TURN-OFF OF WATER SERVICES:**

The charge for turning off and turning on water service to a customer shall be set at \$25.00 for each turn-on and \$25.00 for each turn-off of water service at the water shut-off. If the water is not shut off at the water shut-off, the customer shall be charged the minimum water and sewer charges.

These rates will become effective January 1, 2022. The residential monthly sewer bill will be based on the water usage of January, February and March of each year. Non-residential sewer bill will be based on actual water usage year round.

mg/L = milligrams per liter - parts per million (ppm)

Dated this 13<sup>th</sup> day of December, 2021.

All voted aye.

**Resolution 2021-7:** German moved and Appel seconded to pass Resolution 2021-7 as follows: BE IT RESOLVED by the City Council of Sisseton, South Dakota in a regular meeting assembled that the plat of Coteau Valley Federal Credit Union Addition located in the NE1/4NW1/4 of Section 33, T126N, R51W of the 5<sup>th</sup> P.M., in the City of Sisseton, Roberts County, South Dakota be approved this 13<sup>th</sup> day of December 2021.

Dated at Sisseton, Roberts County, South Dakota this 13<sup>th</sup> day of December 2021.

All voted aye.

**Ordinance 679:** Just moved and Stapleton seconded to approve the first reading of Ordinance 679 – an ordinance to amend voting ward boundaries. Upon roll call voted, voting aye were Appel, Just, Stapleton and German. Voting nay was Solberg. Randolph was absent. Motion carried.

**Ordinance 681:** Just moved and German seconded to approve the first reading of Ordinance 681 - Supplemental Appropriation Ordinance. Upon roll call vote, voting aye were: Appel, Just, Stapleton, Solberg and German. Randolph was absent. Motion carried.

**Information & Discussion:** A special City Council meeting will be held on Tuesday, December 28, 2021 at 5:30 p.m.

**Executive Session SDCL 1-25-2 (1) Personnel:** German moved and Appel seconded to go into executive session to discuss personnel at 8:00 p.m. All voted aye. Mayor Jaspers declared the meeting back into regular session at 8:45 p.m.

Joel Johnson with Code Enforcement Specialists addressed Council regarding updating ordinances to include the international property maintenance code to help enforce issues with nuisance properties.

**Adjourn:** Stapleton moved and Appel seconded to adjourn. All voted aye. Meeting adjourned at 9:05 p.m.

---

Amber Kemnitz, Finance Officer