

The City Council for the City of Sisseton met in regular session on Monday, February 8, 2021 at 6:30 p.m.

Members present were Mayor Terry Jaspers, Alderwoman Appel, Aldermen German, Just, Solberg, Stapleton and Wegleitner.

Others Present: Erin Cameron, Amber Kemnitz, Ellen Lekness, Jim Croymans, Myron Doud, Gary Spencer, Jason Deutsch, Lori Moen, Mark Moen, David Staub, Robert Fisher, Dawn Ryan, Chanda Joseph, Kevin Deutsch

Others Present Via Zoom: Reed McKee, Dan Rausch, Bob Babcock, Leif Redinger and others

Call to Order: Mayor Jaspers called the meeting to order at 6:30 p.m.

Agenda: Stapleton moved and Wegleitner seconded to approve agenda as presented. All voted aye.

Minutes: German moved and Just seconded to approve the January 11, 2021 minutes. All voted aye.

Bills Payable: Stapleton moved and Wegleitner seconded to approve the bills payable as presented. All voted aye.

Liquor: Lekness presented the January 2021 liquor report.

Police: Croymans reported on police department.

Guardian Alliance Technologies Agreement: Solberg moved and Appel seconded to authorize Mayor Jaspers to sign agreements with Guardian Alliance Technologies to conduct background and credit checks for law enforcement. All voted aye.

Street/Safety: Doud reported for street department.

Chip Seal & Street Repair/Patching Bid Solicitation: German moved and Solberg seconded to authorize solicitation of bids for the 2021 Chip Seal Project and Street Repair/Patching Project. All voted aye.

MSHA Training: Just moved and Solberg seconded to authorize street department and water/sewer department employees to attend annual MSHA training on February 18, 2021 at the Roberts County 4-H Building. All voted aye.

City Dumpster Use: Council discussed ordinance regarding allowed items in city dumpsters. Council was in agreement to review allowed items at County Landfill and update ordinance for March meeting.

Finance Report: Wegleitner moved and Solberg seconded to approve the January 2021 finance report. All voted aye.

Malt Beverage License Public Hearing: At 7:00 p.m. a public hearing was held for the remainder of the 2020-2021 licensing period for a retail on-off sale malt beverage license. There was no public input. Solberg moved and Stapleton seconded to approve the 2020-2021 retail on-off sale malt beverage application for Hwy 10 Casino. All voted aye.

Water/Sewer: Spencer reported for the water and sewer department.

Mark Moen: A request was made to the City Council by Mark Moen to provide reimbursement for repairs to the water shut off at his property. Mark addressed Council explaining that his shut off starting leaking after the City repaired a fire hydrant within his block. Solberg moved and Appel seconded to reimburse Mark Moen for the cost of materials to repair his water shut off. All voted aye.

Homeless Shelter Conditional Use Permit Review: Dawn Ryan, Shelter Manager, addressed Council regarding Shelter operations as well as request to extend hours to 24 hours per day. A new Conditional Use Application will need to be submitted to consider the change.

Public Comment: None

City Attorney: Attorney Cameron has been researching fence ordinances and requested input from Council to determine what type of material would be prohibited.

Visitors: Reed McKee and Dan Rausch with Northwestern Energy addressed Council about the possibility of bringing natural gas to the community. A non-profit entity with representation from various communities would need to be formed in order to conduct a feasibility study. German left meeting at 8:05 p.m.

Water Storage Improvements Agreement with Helms & Associates: Stapleton moved and Wegleitner seconded to authorize Mayor Jaspers to sign agreement with Helms & Associates to provide engineering services for the Water Storage Improvement Project and to authorize bid solicitation. All voted aye.

South Drainage Channel Agreement with Helms & Associates: Solberg moved and Stapleton seconded to authorize Mayor Jaspers to sign agreement with Helms & Associates to provide engineering services for the South Drainage Channel Improvement Project and to authorize bid solicitation. All voted aye.

Water Treatment Plant Agreement with Helms & Associates: Council discussed the Water Treatment Plant Improvement Project. More information will be provided to the Council at the March meeting.

Sanitation Shop Steel Siding Bid Solicitation: Stapleton moved and Wegleitner seconded to authorize solicitation of bids for the Sanitation Shop Steel Siding Project. All voted aye.

Ice Skating Rink: Appel & Doud provided update to Council on plans for ice skating rink. A contact will be made with Holton Engineering regarding installation of clay lining and drainage.

Community Rec Center Committee: Lori Moen addressed Council regarding Community Committee that has been working on ideas for a Rec Center.

Recreation Center Feasibility Study: Solberg moved and Just seconded to provide matching funds of up to \$10,000.00 for a Recreation Center Feasibility Study. All voted aye.

Sisseton Area Chamber Funding Request: Solberg moved and Appel seconded to approve contribution of \$5,000.00 to the Sisseton Area Chamber of Commerce for the Banners & Beautification fund. All voted aye.

Wohlenberg Ritzman & Co. Engagement Letter: Stapleton moved and Wegleitner seconded to authorize Mayor Jaspers to sign engagement letter with Wohlenberg Ritzman & Co. for audit & annual report services for years 2020-2022. All voted aye.

Information & Discussion: Council was in agreement to allow summer recreation program and other outdoor community events in 2021. SDML will conduct their annual District Meetings via Zoom on March 16, 2021 at 5:30 p.m. Council can either participate individually or at City Hall in the Community Room.

Adjourn: Just moved and Stapleton seconded to adjourn. All voted aye. Meeting adjourned at 9:22 p.m.

Amber Kemnitz, Finance Officer

January 2021 Bills Payable

Bank Charge-Credit Card	bank charge	958.81
Efraimson Electric	airport project	5,825.00
First Savings Bank	fees	58.15
Health Pool of SD	health insurance	18,265.77
J&J Earthworks	airport project	61,000.00
Postmaster	supplies	400.00
Postmaster	supplies	167.86
SD Retailers Association	membership dues	395.00
SD Retirement	retirement	4,584.41
Venture Communications	utilities	1,371.27
Verizon	utilities	160.04
EFTPS	payroll tax	5,781.44
Payroll:	administration	7,078.48
	public safety	24,814.55
	public works	13,415.86
	culture/recreation	5,792.89
	economic development	2,303.20
	liquor	8,220.18
	water	3,866.57
	sewer	3,866.57
	sanitation	7,067.29
		175,393.34

February 8, 2021 Bills Payable

MidAmerica Books	books	730.25
Xerox	copier leases	216.55
Coca Cola	merchandise	299.00
Ellwein	merchandise	18,088.85
Henry's	merchandise	2,152.08
Johnson Bros.	merchandise	6,815.71
Porter Distributing	merchandise	6,366.45
Republic National Distributing	merchandise	8,901.61
SD Treasurer	sales tax	5,769.03
Southern Glazer's	merchandise	3,885.11
Voss Distributing	merchandise	49.00
Republic National Distributing	merchandise	3,329.52
City of Sisseton	promotion	2,376.33
Sisseton Area Chamber	promotion	700.00
American News	subscription	310.12
Cengage Learning	books	51.73
Center Point Large Print	books	44.34
Emery-Pratt	books	40.69
Ruth Munro	maintenance	170.00
Watertown Public Opinion	subscription	204.91
Wells Fargo Credit Card	books/material/supplies	281.34
Ace Hardware	supplies	433.09
Aramark	supplies	167.85
Auto Value Parts	supplies	66.54
Avera Occupational Medicine	prof services	107.55
Big Stone Therapies	prof services	75.00
Brian's Glass & Door	repair	66.66
Butler	supplies	896.56
Erin Cameron	prof services	446.25
CHS	utilities	3,641.56
City of Sisseton	supplies	58.20
Core & Main	supplies	1,472.55
Custom Patches	supplies	292.59
First Call Auto Parts	supplies	1,234.54
First District Association	2021 dues	3,107.23
Hamm Plumbing	repair	1,981.01
Hawkins	supplies	3,985.33
Helms & Associates	prof services	3,010.00
HH Design	supplies	1,293.20
Holiday Service	supplies	91.25
J.P. Cooke	supplies	68.80
Keller Repair	supplies	26.00

Amber Kemnitz	supplies	424.35
Milbank Communication	supplies	143.00
North Central Mitigation	prof services	20,753.00
Rick Oien	supplies	95.85
Otter Tail Power Company	utilities	7,770.18
Penguin Management	utilities	474.00
Quill	supplies	333.92
Ray O'Herron	supplies	1,510.38
RC Treasurer - Landfill	landfill rent	6,346.12
Rinas Electric	repair	311.23
Riteway	supplies	329.61
Sanitation Products	supplies	380.31
SD Public Health Lab	lab fees	43.00
SD Treasurer	sales tax	1,311.15
Sisseton Courier	publishing & supplies	357.02
South Dakota 811	supplies	49.28
Stillson Service	supplies	3,245.50
Thelin Auto	repair	60.00
Tri State Building Center	supplies	835.91
Twin Valley Tire	repair & supplies	1,054.97
Valley Office Products	supplies	294.63
Valley Rental & Recycling	recycling service	500.00
Vantek Communications	supplies	599.50
Wex Bank	supplies	1,044.85
Whetstone Valley Electric Coop	utilities	197.15
Xerox	copier leases	218.57

131,987.86