

The City Council for the City of Sisseton met in regular session on Monday, January 11, 2021 at 6:30 p.m.

Members present were Mayor Terry Jaspers, Alderwoman Appel, Aldermen German, Just, Solberg, Stapleton and Wegleitner.

Others Present: Amber Kemnitz, Ellen Lekness, Jim Croymans, Myron Doud, Gary Spencer, Jason Deutsch, Kevin Deutsch, Terry Sutton, David Staub, Deb Ellsworth, Teddy Winburn, Cyrus Hawkins

Others Present Via Zoom: Erin Cameron, Jon Livermore and others

Call to Order: Mayor Jaspers called the meeting to order at 6:30 p.m.

Agenda: German moved and Just seconded to approve agenda as presented. All voted aye.

Minutes: Stapleton moved and Wegleitner seconded to approve the December 14 & 29, 2020 minutes. All voted aye.

Bills Payable: German moved and Appel seconded to approve the bills payable as presented. All voted aye.

Liquor: Lekness presented the December 2020 liquor report. A part time clerk position is still open.

Police: Croymans reported on police department.

Street/Safety: Doud reported for street department.

Water/Sewer: Spencer reported for the water and sewer department.

Building Permits: Solberg moved and Stapleton seconded to approve the following building permits: 2021-1 D.Mador. All voted aye.

Finance Report: Wegleitner moved and Appel seconded to approve the December 2020 finance report. All voted aye.

Visitors: Jon Livermore, Community Forester with SD Department of Agriculture discussed options for City to identify trees and develop a plan for tree removal and replacement. Council was in agreement to have Jon provide a full tree inventory for public property within Sisseton.

Sisseton Swimming Pool Association: David Staub discussed plans to open swimming pool for the 2021 summer season and requested financial support. Mayor Jaspers recommended due to a pending lawsuit against the Sisseton Swimming Pool Association that also names the City of Sisseton, contributions should not be made until the outcome of the lawsuit is known. No action

by Council at this time but a contact will be made to law firm representing the City in the Swimming Pool Lawsuit to get recommendation from attorney.

City Attorney: Nothing new to report.

Public Comment: None

J & J Earth Works, Inc. Pay Request #9: German moved and Solberg seconded to approve pay request #9 from J & J Earth Works, Inc. in the amount of \$61,000.00 for the Airport Runway Reconstruction Project. All voted aye.

Efraimson Electric, Inc. Change Order #2: Stapleton moved and Just seconded to approve Change Order #2 for Efraimson Electric for the Airport Runway Reconstruction Project. The change order will decrease the contract amount by \$965.00 for a new contract price of \$294,075.69. All voted aye.

Efraimson Electric, Inc. Pay Request #8: Solberg moved and Just seconded to approve pay request #8 from Efraimson Electric, Inc. in the amount of \$5,825.00 for the Airport Runway Reconstruction Project. All voted aye.

2021 Election: Stapleton moved and Appel seconded to hold the 2021 municipal election on April 13, 2021. All voted aye.

Information & Discussion: Council discussed options to have City Hall open over the noon hour. Business hours will remain at 8:00 a.m.–Noon, 1:00 p.m.–5:00p.m. Council discussed modifying personnel policy to incorporate criminal background checks for potential employees. Mayor Jaspers, Alderwoman Appel, Alderman German, City Attorney and Finance Officer will work together to develop a recommendation to the Council on a policy.

Adjourn: Stapleton moved and Just seconded to adjourn. All voted aye. Meeting adjourned at 7:36 p.m.

Amber Kemnitz, Finance Officer

December 2020 Bills Payable

Bank Charge-Credit Card	bank charge	832.78
Eframson Electric	airport project	11,779.92
First Savings Bank	fees	47.95
Health Pool of SD	health insurance	15,881.34
J&J Earthworks	airport project	69,631.89
Postmaster	supplies	300.00
SD Retirement	retirement	5,987.29
EFTPS	payroll tax	7,694.61
Payroll:	administration	8,333.24
	public safety	35,321.74
	public works	14,607.25
	culture/recreation	8,398.09
	economic development	3,268.81
	liquor	12,289.79
	water	5,221.36
	sewer	5,221.36
	sanitation	8,773.17
		213,590.59

January 11, 2021 Bills Payable

Cask & Cork	merchandise	103.20
Coca Cola	merchandise	237.50
Ellwein	merchandise	24,003.40
Henry's	merchandise	2,023.17
Johnson Bros.	merchandise	20,073.00
Madison Bottling	merchandise	88.53
Porter Distributing	merchandise	9,011.20
Republic National Distributing	merchandise	9,078.31
SD Treasurer	sales tax	7,000.99
Southern Glazer's	merchandise	4,478.20
True Brands	merchandise	45.00
Ace Hardware	supplies	136.86
Avera Occupational Medicine	prof services	107.55
Badger Meter	supplies	780.00
Big Stone Therapies	prof services	75.00
CHS	utilities	2,305.18
City of Sisseton	supplies	11.70
Dollar General	supplies	42.25
First Call Auto Parts	supplies	515.01
Hawkins	supplies	10.00
Heiman Fire Equipment	supplies	3,538.65
Helms & Associates	prof services	3,813.75
Holiday Service	supplies	498.53
Amber Kemnitz	supplies	159.65
Locators & Supplies	supplies	121.74
Milbank Winwater	supplies	313.65
Ruth Munro	maintenance	170.00
Otter Tail Power Company	utilities	7,692.86
Quill	supplies	63.50
Ray O'Herron	supplies	113.96
RC Treasurer - Landfill	landfill rent	6,941.80
SD Treasurer	sales tax	1,278.16
SD Unemployment Ins. Div.	4th Qtr unemployment	36.97
Sisseton Automotive	repair	1,394.89
Sisseton Courier	publishing & supplies	527.85
Lee Solberg	repair	66.93
Stillson Service	supplies	1,889.81
Teals Market	supplies	71.87
Tech One	equipment	412.50
Tri State Building Center	supplies	836.15
Tri State Water	supplies	16.80
Twin Valley Tire	supplies	301.31

Valley Office Products	supplies	636.93
Verizon	utilities	71.18
Wells Fargo Credit Card	books,supplies,equip.	4,893.53
Wex Bank	supplies	1,109.32
Whetstone Valley Electric Coop	utilities	190.75
Advanced Business Methods	maintenance contract	369.60
Erin Cameron	prof services	446.25
City of Sisseton	supplies	22.15
City of Watertown	RIEM contract	500.00
Community Transit	2021 contribution	1,500.00
DENR	2021 certifications	48.00
Heritage Museum	2021 contribution	3,000.00
Mid-States Organized Crime Info.	2021 membership	100.00
OverDrive	books	1,100.00
Postmaster	annual permit fee	240.00
Ray O'Herron	supplies	221.05
Republic National Distributing	merchandise	3,257.99
Riteway	supplies	174.09
Roberts County Title Co.	supplies	230.00
SD Airport Mgmt. Association	2021 membership	25.00
SD Assoc. of Code Enforcement	2021 membership	40.00
SD Building Officials Association	2021 membership	50.00
SD Dept Env & Natural Resource	2021 wastewater fee	2,500.00
SD Firefighters Assoc.	2021 membership	550.00
SD Govt Fin Officer Assoc.	2021 membership	40.00
SD Human Resource Assoc.	2021 membership	25.00
SD Mun. Street Maint. Assoc.	2021 membership	35.00
SD Police Chiefs Association	2021 membership	98.46
SD Water & Wastewater Assoc.	2021 membership	10.00
SDML Work Comp Fund	2021 work comp. ins.	21,707.00
Senior Nutrition	2021 contribution	500.00
Sisseton Area Chamber	2021 membership	2,500.00
Sisseton Senior Citizen Center	2021 contribution	3,600.00
South Dakota Municipal League	2021 membership	2,193.09
Tritech Software Systems	software agreement	6,563.60
Valley Rental & Recycling	recycling service	500.00

169,435.37