

The City Council for the City of Sisseton met in regular session on Monday, May 10, 2021 at 6:30 p.m.

Members present were Mayor Terry Jaspers, Alderwoman Appel, Aldermen, German, Just, Solberg, Stapleton and Wegleitner.

Others Present: Erin Cameron, Amber Kemnitz, Ellen Lekness, Jim Croymans, Myron Doud, Gary Spencer, Connie Randolph, Jason Deutsch, David & Lindy Staub, Tiffany Myrum, Josie Deutsch, Rick Oien, Terry Sutton

Call to Order: Mayor Jaspers called the meeting to order at 6:30 p.m.

Agenda: Just moved and Appel seconded to approve agenda as presented. All voted aye.

Minutes: Stapleton moved and Wegleitner seconded to approve the April 12 & 15, 2021 minutes. All voted aye.

Bills Payable: Appel moved and Just seconded to approve the bills payable as presented. All voted aye.

Adjourn: Appel moved and Solberg seconded to adjourn as an old City Council. All voted aye.

Reconvene as New Council: The Council reconvened as a new City Council with Mayor Terry Jaspers presiding and Alderwomen Appel and Randolph & Aldermen German, Just, Solberg and Stapleton present.

Oaths: The oaths of office were given by the City Attorney to Terry Jaspers, Mayor; Lee Solberg, Ward One Alderman; Connie Randolph, Ward Two Alderwoman and DelRay German, Ward Three Alderman for the period beginning May 2021 and ending May 2023.

Election of Officers: Just moved and Solberg seconded to nominate Stapleton for Council President. Solberg moved and Just seconded that nominations cease and that a unanimous ballot be cast. Stapleton was elected Council President. Stapleton moved and Solberg seconded to nominate German as Council Vice-President. Just moved and Appel seconded that nominations cease and that a unanimous ballot be cast. German was elected Council Vice-President.

Liquor: Lekness presented the April 2021 liquor report.

Police: Croymans reported on police department.

Street/Safety: Doud reported for street department. A resignation was received from M. Schneider effective May 21, 2021. Council was in agreement to advertise for both seasonal and full time positions. Doud received proposal from RTA, LLC for street striping on Veterans Ave.

Street Striping: Just moved and Stapleton seconded to hire RTA, LLC to do street striping on Veterans Ave. including half blocks in each direction on Streets intersecting Veterans, 2nd Ave. W. in front of City Hall and the Liquor Store parking lot. All voted aye.

Water/Sewer: Spencer reported for the water and sewer department.

Building Permits: Solberg moved and German seconded to approve the following building permits: 2021-10 J.Donnell, 2021-11 D.Carlson, 2021-12 T.Mishler. All voted aye.

Finance Report: Stapleton moved and Appel seconded to approve the April 2021 finance report. All voted aye.

City Attorney: Attorney Cameron reported on meeting with First District regarding the permitting procedure for medical marijuana facilities. Although the State Law will go into effect on July 1, 2021, the Dept. of Revenue will not have rules promulgated until possibly October. Due to this lapse in time, it is being recommended that cities enact a temporary ordinance that allows individuals to apply for a medical marijuana facility permit but the approval process would be tied to the State promulgating rules. Therefore, the permit would be denied until the State regulations are in place. The timing of the requirements to pass this temporary ordinance will be looked at to make sure it is in effect by July 1.

Public Comment: Tiffany Myrum and Josie Deutsch representing the Sisseton Swimming Pool Association informed Council of their plans to offer swimming lessons to youth and requested a financial contribution from the City. Due to ongoing litigation, Council agreed that a donation cannot be made.

Travel: German moved and Solberg seconded to approve registration and travel expenses for City Officials to attend the SD Association of Code Enforcement Training in Ft. Pierre on May 12-13, 2021. All voted aye.

Approval of Committees, Staff, Volunteer Boards, City Engineer and City Attorney: Randolph moved and Stapleton seconded to approve Mayor Jaspers 2021 appointments as follows:

Departments

Street	Chairman Solberg & Stapleton
Finance	Chairman Appel & Randolph
Water/Sewer	Chairman Stapleton & German
Sanitation	Chairman Just & Randolph
Liquor	Chairman Stapleton & Just
Police	Chairman German, Solberg & Appel
Airport	Chairman Jaspers & Just
Fire	Chairman German & Just
Farm	Chairman Solberg & Randolph

Boards

Library	Randolph
Housing	Stapleton
Airport	Jaspers
1 st Planning District	Jaspers
Health	Solberg
Recreation	Appel
Zoning	Jaspers

Staff

Finance Officer	Amber Kemnitz
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Deputy Finance Officer	Marie Deutsch
Police Chief	Jim Croymans
Street Superintendent	Myron Doud
Sanitation	Tim German
Water & Sewer Superintendent	Gary Spencer
Liquor Store Manager	Ellen Lekness
City Attorney	Erin Cameron
City Engineers	Helms & Associates

Volunteer Boards

Civil Defense – 1 year term	Jeff Pageler
City Forester – 1 year term	Neal Nelson
Recreation Board – 2 year term	Brooke Wegener
Recreation Board – 4 year term	Karla Karst
Recreation Board – 4 year term	Kellie Stickland
Park Board – 3 year term	Jenny Nelson
Library Board – 3 year term	Murdean Olson
Library Board – 3 year term	Sarah Aadland
Housing Board – 5 year term	Aaron McCleerey
Airport Board – 3 year term	Doug Martenson
Airport Board – 3 year term	Craig Bair
Promotion Board – 3 year term	Yvonne Hippen
Promotion Board – 3 year term	Tracey Sing
Promotion Board – 3 year term	Savannah White
Health Board – 1 year term	Jeff Pageler
Health Board - 1 year term	Kerry Cameron
Health Board - 1 year term	Craig Kantos
Health Board - 1 year term	Tim Pearson
Health Board – 1 year term	Butch Alvarado
Zoning Board - 1 year term	Samantha Stickland
Zoning Board - 1 year term	Larry Peterson
Zoning Board – 1 year term	Mike Tchida
Zoning Board - 1 year term	Wade Veflin
Zoning Board – 1 year term	Cory Deutsch
Depositories:	First Savings Bank
	Dacotah Bank
	Wells Fargo Bank
	Coteau Valley Federal Credit Union
	FIT-SD Public Funds Investment Trust
	Sisseton Courier

Newspaper:
All voted aye.

Fee Schedule: German moved and Appel seconded to approve the fee schedule for city licenses and fees. All voted aye.

Fire Department Members and City Recreation Employees: German moved and Appel seconded to approve fire department members and summer recreation employees and wages as set by the recreation board as follows:

Fire Department Members:

Tyler Brooks, Jonathan Bucklin, Brian Chase, Mark Dykstra, Gary Gaikowski, Joe Hamm, Ben Hanson, Brett Hanson, Sam Hanson, Tyler Hellwig, Toby Martenson, Rick Oien, Jeff Pageler, Chris Pallesen, David Peterson, Larry Peterson, Travis Rinas, Jacob Schaunaman, Michael Schneider, Brian Steichen, Pat Stickland, Lyle Wolf

2021 Recreation Employees and Wages:

Kellie Stickland \$4,000.00/season (director); Joni Bestland \$11.50/hr; Trent Bestland \$11.50/hr; Evelyn Fritz \$11.50/hr; Sarah Groos \$11.50/hr; Dan Karst \$11.50/hr; Karlie Karst \$11.50/hr; Kellie Karst \$11.50/hr; Brittany Klapperich \$11.50/hr; Andrew Kranhold \$11.50/hr; Dean Lehrke \$11.50/hr; Sara Lincoln \$11.50/hr; Teresa Meland \$11.50/hr; Neal Nelson \$11.50/hr; Emma Renville \$11.50/hr; Austin Steichen \$11.50/hr; Josh Stickland \$11.50/hr; Jason Dubray \$10.00/hr; Dylan Goodhart \$10.00/hr; Mason Gray \$10.00/hr; Reed Gray \$10.00/hr; Levi Greseth \$10.00/hr; Quincy Harris \$10.00/hr; Mason Herzog \$10.00/hr; Kathryn Meyer \$10.00/hr; Isabelle Skarnagel \$10.00/hr; Landyn Steichen \$10.00/hr; Lauryn Wegener \$10.00/hr; Any city rec employee who umpires for softball or baseball games is paid \$25.00/game. All voted aye.

Special Event Applications: Stapleton moved and Appel seconded to approve special event application for the Lake Area Cruisers Car Show on June 5, 2021. All voted aye. Just moved and Appel seconded to approve special event application for a Community Vacation Bible School on June 16, 2021 in Anderson Park. All voted aye.

SD Department of Health West Nile Prevention Grant: Randolph moved and Appel seconded to approve authorization for City to apply for SD Department of Health West Nile Prevention Grant. All voted aye.

Resolution 2021-1: Solberg moved and Stapleton seconded to approve Resolution 2021-1 as follows:

BE IT RESOLVED by the City Council of Sisseton, in Roberts County, South Dakota in a meeting assembled that the form of Amended Section 125 Cafeteria Plan effective June 1, 2021, presented to this meeting is hereby approved and adopted and that the proper officers of the Employer are hereby authorized and directed to execute and deliver to the Administrator of the Plan one or more counterparts of the Plan.

BE IT FURTHER RESOLVED, that the Administrator shall be instructed to take such actions that are deemed necessary and proper in order to implement the Plan, and to set up adequate accounting and administrative procedures to provide benefits under the Plan.

BE IT FURTHER RESOLVED, that the proper officers of the Employer shall act as soon as possible to notify the employees of the Employer of the adoption of the Cafeteria Plan by delivering to each employee a copy of the summary description of the Plan in the form of the Summary Plan Description presented to this meeting, which form is hereby approved.

Dated at Sisseton, Roberts County, South Dakota this 10th day of May 2021.
All voted aye.

2020 Annual Report: Solberg moved and Stapleton seconded to approve the 2020 Annual Report. All voted aye.

Executive Session: Appel moved and Solberg seconded to enter into executive session at 7:35 p.m. pursuant to SDCL 1-25-1 (1) to discuss personnel and (2) legal. All voted aye. Mayor Jaspers declared the meeting back into regular session at 7:55 p.m.

Patrol Officer Resignation: Appel moved and German seconded to accept resignation from Officer Jonathan Sheehan. All voted aye.

Information & Discussion: Mayor Jaspers reported on receiving an inquiry about re-zoning a residential property for commercial use. Discussions took place with First District about possibly updating comprehensive land use map and zoning regulations. First District will provide a proposal for this service.
Sisseton Memorial Library is in phase 2 of re-opening.

Adjourn: Solberg moved and Appel seconded to adjourn. All voted aye. Meeting adjourned at 8:10 p.m.

Amber Kemnitz, Finance Officer