

**CITY OF SISSETON
CITY COUNCIL MEETING
November 14, 2022
AGENDA
Sisseton City Hall – 6:30 p.m.**

1. Call to Order
2. Adopt Agenda
3. Minutes – October 11, 2022
4. Bills Payable
5. Reports:
 - a. Liquor
 - b. Police
 - c. Street/Safety
 - d. Water/Sewer
 - e. Building Permits
 - f. Finance
 - g. City Attorney
6. Public Comment
7. Public Hearing:
 - a. 7:00 p.m. Malt Beverage Applications
8. Visitors:
 - a.
9. Travel Approval:
 - a.
10. New Business:
 - a. PT Liquor Clerk Resignation
 - b. Hire Street Dept. Employee
 - c. Transfer Street Dept. Employee to Sanitation Dept.
 - d. 2023 Liquor License and Operating Agreement Renewals
 - e. Stanek Contractors: Pay Request #2 – Water Treatment Plant Project
 - f. Hire Full Time Patrol Officer
 - g. Authorize Retirement Benefit for PT Patrol Officer
 - h. Patrol Officer Resignation – Authorize PT Position
 - i. Authorize Mayor to sign Addendum to 2022-2023 SRO Agreement
 - j. Health Insurance Renewal
11. Ordinances and Resolutions:
 - a. Resolution 2022-7: Consolidated Board of Equalization
12. Executive Session: SDCL 1-25-2 (1) Personnel and (3) Legal
 - a. Police Department On-Call Pay
 - b. Authorize Pay Out of Accrued Leave – Police Dept.
13. Information and Discussion Items:
 - a. SWO Warming Shelter
 - b. Roberts County Dispatch Contract
 - c. 2023 Utility Rates
14. Mayor/Council Member Reports
15. Such Additional Items Which May properly come before the Council
16. Adjourn

The public is welcome to join the City Council meeting virtually via zoom:

Go to website: zoom.us/join

Meeting ID: 851 6973 3314

Passcode: 497648

Or contact City Hall at 698-3391 and a link can be e-mailed to you

THE MEETING IS OPEN TO THE PUBLIC

The City Council for the City of Sisseton met in regular session on Tuesday, October 11, 2022 at 6:30 p.m.

Members Present: Council President Paul Stapleton, Alderwomen Appel & Randolph, Aldermen German, Just and Solberg. Mayor Jaspers was absent.

Others Present: Erin Cameron, Amber Kemnitz, Ellen Lekness, Jim Croymans, Myron Doud, Gary Spencer, Jason Deutsch, Terry Sutton, Jeff Pageler, Mike Seyer, Chris Huber, Katy Heinecke, Myrna Thompson, Dionne Crawford, Eddie Johnson, Curtis Bissonette, Gypsy Wanna, Chanda Joseph, Shannon LaFromboise, and others.

Call to Order: Alderman Stapleton called the meeting to order at 6:30 p.m.

Agenda: Appel moved and German seconded to approve agenda as presented. All voted aye.

Minutes: German moved and Just seconded to approve the September 12 & 22, 2022 minutes. All voted aye.

Bills Payable: Solberg moved and Stapleton seconded to approve the bills payable as presented. All voted aye.

Liquor: Lekness presented the September 2022 liquor report.

Street/Safety: Doud reported for street department.

Street Department Employment: German moved and Randolph seconded to authorize hiring Brett Kellner as Street Light Equipment Operator / Laborer at a beginning wage of \$17.25/hr. All voted aye.

Water/Sewer: Spencer reported for the water and sewer department and provided an update to Council on the Water Treatment Plant Project. Hydrant flushing will begin on Wednesday, October 12th and will continue for 2 weeks.

Building Permits: Solberg moved and Randolph seconded to approve the following building permits: 2022-30 J.Heinecke, 2022-31 D.Salembier, 2022-32 M.Soto, 2022-33 J.Rasmussen. All voted aye.

Finance Report: Just moved and Randolph seconded to approve the September 2022 finance report. All voted aye.

City Attorney: No report

Public Comment: None

Travel: German moved and Appel seconded to approve travel for Fire Chief to attend SD Fire Chiefs Association Annual Conference in Deadwood, SD on December 2-4, 2022. All voted aye.

SD DOT Financial Assistance Agreement: Solberg moved and Just seconded to authorize Mayor Jaspers to sign SD Department of Transportation Financial Assistance Agreement for AIP 3-46-0051-20-2022 for the Airport Taxilane Reconstruction and Perimeter Fencing Project. All voted aye.

Stanek Constructors Pay Request #1: Just moved and Appel seconded to approve pay request #1 submitted by Stanek Constructors in the amount of \$278,844.00 for the Water Treatment Plant Project. All voted aye.

SDPAA Sworn Statement in Proof of Loss: Appel moved and Randolph seconded to authorize Mayor Jaspers to sign SD Public Assurance Alliance Sworn Statement in Proof of Loss for insurance claim on the city shop garage door. All voted aye.

Resolution 2022-4: Stapleton moved and Just seconded to approve Resolution 2022-4 as follows:

WHEREAS, SDCL 9-21-14.1 allows the accumulation of funds for a period of longer than one (1) year for specific capital outlay purposes otherwise authorized by law and

WHEREAS, the City of Sisseton has several projects requiring capital outlay which are too large to fund from one (1) year's budget

NOW THEREFORE BE IT RESOLVED that the City of Sisseton accumulates funds pursuant to SDCL 9-21-14.1 for the following projects.

From the 2022 Appropriation Ordinance:

Street Dept Equipment	\$30,000.00
Police Dept Equipment	\$30,000.00

Dated at Sisseton, South Dakota this 11th day of October 2022.

All voted aye.

Resolution 2022-5: Just moved and Solberg seconded to approve Resolution 2022-5 as follows: BE IT RESOLVED, that \$80,000.00 shall be transferred from the Liquor Fund to the General Fund, that \$500,000.00 shall be transferred from the Liquor Fund to the Water Fund and that \$2,500,000.00 shall be transferred from the General Fund to the Water Funds as provided in the 2022 Appropriation Ordinance.

Dated at Sisseton, South Dakota this 11th day of October 2022.

All voted aye.

Unpaid Utility Accounts: Council discussed properties that have disconnected utility services due to either non-payment or plumbing issues. Council was in agreement to pursue legal action on properties that are occupied without services.

Public Hearing – Petition to Vacate Alley: At 7:00 p.m. a public hearing was held to consider the following: A Petition to Vacate a Portion of an Alley having been filed with the City Finance Officer of the City of Sisseton, requesting that the portion of the existing alley located between Lots 7-8 and 19-20 in Block 115 in the City of Sisseton be vacated. Consent was received from adjoining property owners. Council heard from petitioners Chris Huber and Katy Heinecke regarding issues with unnecessary traffic through alley and issues with people dumping garbage in their business dumpsters. Council heard opposition from Fire Chief Pageler and Otter Tail representative Mike Seyer due to concerns with future access to the alley for fire protection and utility access.

Resolution 2022-6: Just moved and Solberg seconded to approve Resolution 2022-6 to allow the vacation of alley as requested. Upon roll call vote, voting nay were Stapleton, Appel, Just, Solberg, Randolph and German. Motion failed.

Visitors: SWO Tribal Executives and Council Members were present to discuss the warming shelter. The current conditional use permit is in effect and the shelter is able to open on November 1, 2022. Tribal representatives will work with Fire Chief to address issues within the building in order to be in compliance with State Fire Code. City will follow up on progress to report to Council at the regular November 14, 2022 meeting.

Police: Croymans reported on police department.

Executive Session: German moved and Randolph seconded to enter into executive session at 8:00 p.m. pursuant to SDCL 1-25-2 (1) to discuss personnel. All voted aye. Alderman Stapleton declared the meeting back into regular session at 8:05 p.m.

Patrol Officer Employment: German moved and Randolph seconded to approve employment termination of Patrol Officer Trevon Mattson. All voted aye.

Patrol Officer Employment: Appel moved and Solberg seconded to approve hiring Meagan Lively as Part Time Patrol Officer at a beginning wage of \$22.00/hr. effective immediately. All voted aye.

Information & Discussion:

Mike Seyer with Otter Tail Power Co. provided a list of properties that have obstructed alleys. City received an offer of \$450.00 to purchase surplus lots that were advertised in July 2022. Council was in agreement to accept offer and sell the following surplus property: E 63' of lots 13-15 in Block 87.

Adjourn: German moved and Appel seconded to adjourn. All voted aye. Meeting adjourned at 8:15 p.m.

Amber Kemnitz, Finance Officer

**City of Sisseton
Liquor Store Report
October 2022**

Liquor Store Deposits	116,139.82
Less Sales Tax	-8,067.40
Gross Liquor Store Sales	108,072.42

Opening Inventory	166,448.03
Purchases	70,997.71
Total Merchandise	237,445.74
Closing Inventory	-159,922.14
Cost of merchandise for sale	77,523.60

Liquor Store Profit	30,548.82
Less Expenses	-26,303.55
Net Liquor Store Profit	4,245.27

10% tax on clubs

End Zone	456.53
Hickory St. Kitchen & Cocktails	189.34
Rosalie's	166.44
Taco's El Bajio	11.34
Doubletree Gallery	105.07
Dollar General	66.29
Freddie's Casino	0.00
Holiday	1,145.66
Hwy 10 Casino	94.57
K&K	1,393.66
Stillsons	690.66
Total	4,319.56

Other Expenses

Salaries	10,010.83
FICA	749.36
Retirement	462.71
Work Comp	0.00
Group Insurance	1,690.65
Unemployment Insurance	51.10
Insurance/Prof Services	10,442.07
Publishing	0.00
Repair	304.41
Supplies	1,605.42
Equipment	0.00
Utilities	987.00
Total Expense	26,303.55

Breakdown - Liquor Store Deposits

Beer	47,504.51
Whiskey	52,618.43
Wine	4,105.33
Pop/Miscellaneous	2,263.60
Tobacco	1,425.84
Ice	155.16
Total	108,072.87

Net liquor store profit plus 10% from clubs

8,564.83

Sisseton Police Dept. 2022 Totals

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Yearly Total
Accidents	5	3	2	2	0	2	1	3	1	2	0	0	21
Assaults	7	9	4	13	3	4	6	3	8	9	0	0	66
DUI	10	7	12	10	6	6	8	5	6	3	0	0	73
Underage Consumption	4	1	0	1	10	3	5	0	9	1	0	0	34
Drug Violations	23	26	18	44	47	21	28	12	26	13	0	0	258
Disorderly Conduct	2	6	5	4	1	6	4	1	5	1	0	0	35
Theft	4	0	3	3	3	9	5	5	5	6	0	0	43
Vandalism	2	1	0	1	5	10	6	5	20	4	0	0	54
Misc (Tickets)	57	42	45	71	48	49	66	47	79	46	0	0	550
Arrests	31	25	23	45	32	23	36	20	30	16	0	0	281
Curfew	0	0	0	0	0	0	0	0	0	0	0	0	0
Warrant Arrests	15	9	4	11	19	8	13	10	12	5	0	0	106
Monthly Total	160	129	116	205	174	141	178	111	201	106	0	0	1521

CITY OF SISSETON - FINANCE REPORT

October 2022

Balance last report		16,905,031.65
Receipts this month		
Property Tax	26,460.01	
Sales Tax	119,717.00	
Amusement Tax	0.00	
Building Permits	60.00	
Peddler/Pawnshop License	0.00	
Dog License	56.00	
Liquor/Malt Bev/Cannabis License	0.00	
Video Lottery License	0.00	
State/Federal Grants	408.00	
State/County Shared Revenue	4,665.28	
Bank Franchise	0.00	
Motor Vehicle License	2,945.55	
Local Hwy/Bridge Fund	20,267.54	
Sisseton Housing Pmt in Lieu of Taxes	0.00	
Accident Reports/Bike licenses	8.00	
Sales/Excise Tax	0.00	
Fire Dept Fees	0.00	
Hwy & Street	0.00	
Library/Recreation Fees	0.00	
Av Gas sales	1,510.61	
Fines	15.00	
Interest	23,508.90	
Rentals	300.00	
Rubble Site Charges	0.00	
Cable TV Franchise	4,643.33	
Contributions and Donations	0.00	
Miscellaneous (Includes pmt for SRO)	7,771.76	
Sale of Fixed Assets	0.00	
Compensation for loss-insurance proceeds	0.00	
Third Cent Sales Tax	8,454.87	
Liquor Sales	108,072.42	
Sales Tax	8,067.40	
Operating Agreements	0.00	
10% Beverage Mark Up	4,089.56	
Other Liquor Revenue	0.00	
Federal Grant - Water Fund	0.00	
Utility receipts	123,472.48	
Bulk Water	51.30	
Sale of Water Supplies	1,324.27	
Sales Tax	0.00	
Sewer - Land Rent	0.00	
Other Solid Waste	0.00	
Total Receipts		465,869.28
<u>Total Expense</u>		<u>673,633.59</u>
Cash Balance End of Month		16,697,267.34

Respectfully Submitted by Amber Kemnitz, Finance Officer

Revenue - October 2022

	<u>Anticipated</u>	<u>YTD Revenue</u>	<u>Balance</u>
General Fund			
Property Tax	775,000.00	488,462.83	286,537.17
Sales Tax	1,100,000.00	977,840.70	122,159.30
Amusement Tax	325.00	0.00	325.00
Taxi License	0.00	0.00	0.00
Building Permits	1,000.00	918.00	82.00
Pawnshop License	200.00	200.00	0.00
Peddler License	100.00	0.00	100.00
Dog License	400.00	352.00	48.00
Liquor & Malt Beverage License	6,500.00	2,000.00	4,500.00
Cannabis License	0.00	5,000.00	-5,000.00
Video Lottery Fees	2,500.00	3,600.00	-1,100.00
Federal Grants	0.00	290,914.72	-290,914.72
State Grants	0.00	3,905.00	-3,905.00
Bank Franchise Fee	9,500.00	16,007.99	-6,507.99
Liquor Tax Reversion	16,000.00	12,836.11	3,163.89
Motor Vehicle License	32,000.00	32,163.22	-163.22
Local Hwy/Bridge Fund	67,000.00	57,142.41	9,857.59
Other State Share Revenue	0.00	0.00	0.00
Payment in Lieu of Tax	20,000.00	25,929.78	-5,929.78
County Road Tax	2,200.00	2,246.47	-46.47
Accident Reports	200.00	96.00	104.00
Fire Dept Townships	30,000.00	34,265.45	-4,265.45
BIA/SWST Fire Dept	0.00	0.00	0.00
Fire Dept Ins Co & Individual Pmts	2,500.00	2,100.00	400.00
Hwy & Street	500.00	300.00	200.00
Recreation	10,000.00	14,596.24	-4,596.24
Library Card Fees	500.00	609.39	-109.39
AV Gas (Airport)	15,000.00	23,745.62	-8,745.62
Fines	400.00	51.26	348.74
Dog Keeping	300.00	307.50	-7.50
Interest	1,000.00	80,253.89	-79,253.89
Rentals	30,000.00	36,649.90	-6,649.90
Rubble Site Charge	0.00	150.00	-150.00
Private Donations	0.00	750.00	-750.00
Cable TV Franchise Fee	20,000.00	14,242.89	5,757.11
Other Miscellaneous Revenue	48,000.00	11,855.08	36,144.92
Dividend Income	0.00	0.00	0.00
Sale of General Fixed Assets	0.00	4,386.00	-4,386.00
Compensation for loss-ins. proceeds	0.00	0.00	0.00
<u>Operating Transfers In</u>	<u>80,000.00</u>	<u>0.00</u>	<u>80,000.00</u>
Total General Fund	2,271,125.00	2,143,878.45	127,246.55
Liquor, Lodging & Dining Sales Tax	75,000.00	71,118.69	3,881.31
Liquor	1,107,100.00	1,083,873.40	23,226.60
Water	3,490,200.00	433,368.96	3,056,831.04
Sewer	431,150.00	389,367.66	41,782.34
Sanitation	285,050.00	290,588.42	-5,538.42
Total City Funds	7,659,625.00	4,412,195.58	3,247,429.42

Expenditures - October 2022

	<u>Appropriation</u>	<u>YTD Expense</u>	<u>Balance</u>
General Fund			
Legislative	51,750.00	26,594.85	25,155.15
Contingency	100,000.00	0.00	100,000.00
Executive	12,500.00	8,573.61	3,926.39
Elections	2,100.00	16.16	2,083.84
Legal	14,000.00	4,462.50	9,537.50
Finance Office	96,050.00	73,276.74	22,773.26
Financial Administration	51,000.00	50,498.03	501.97
General Government Building	38,800.00	27,141.34	11,658.66
Police	687,350.00	468,316.38	219,033.62
Fire	65,800.00	29,177.96	36,622.04
Street Department	686,400.00	565,148.62	121,251.38
Snow Removal	68,000.00	59,742.78	8,257.22
Street Lighting	64,000.00	30,002.59	33,997.41
Street Cleaning	9,000.00	4,652.83	4,347.17
Airport	40,000.00	118,633.64	-78,633.64
Health	15,500.00	14,755.49	744.51
Recreation	65,000.00	66,639.28	-1,639.28
Parks	25,450.00	14,150.18	11,299.82
Library	166,625.00	122,509.95	44,115.05
Economic Development	56,600.00	236,600.00	-180,000.00
Capital Outlay	60,000.00	0.00	60,000.00
<u>Transfer out</u>	<u>2,500,000.00</u>	<u>0.00</u>	<u>2,500,000.00</u>
Total General Fund	4,875,925.00	1,920,892.93	2,955,032.07
Special Revenue Fund-Promotion	75,000.00	35,238.77	39,761.23
Enterprise Funds			
Liquor	1,595,900.00	871,877.15	724,022.85
Water	4,650,800.00	680,408.16	3,970,391.84
Sewer	170,800.00	109,036.16	61,763.84
Garbage	461,000.00	246,902.41	214,097.59
Total City Funds	11,829,425.00	3,864,355.58	7,965,069.42

**City of Sisseton
Cash Fund Balance
October 2022**

Cash by Fund

General Fund	9,188,543.85
Lodging & Dining Sales Tax Fund	278,861.06
Liquor Fund	1,570,413.60
Liquor Fund - Change	900.00
Water Fund	2,438,475.81
Water Fund - Change	200.00
Sewer Fund	2,779,418.15
<u>Garbage Fund</u>	<u>440,454.87</u>
Total	16,697,267.34

Bank Reconciliation

Checking Account First Savings Bank	4,837,041.11
FIT GCR Acct	10,680,486.43
Wells Fargo Acct #4231	599,689.04
Dacotah Bank 7/23/23	522,150.80
RCNB - Library Trust	56,799.96
<u>Change Fund</u>	<u>1,100.00</u>
Cash Balance	16,697,267.34

NOTICE OF PUBLIC HEARING
ON APPLICATION FOR SALE AND APPLICATION FOR TRANSFER OF
MALT BEVERAGE & SD FARM WINE FOR 2022-2023

NOTICE IS HEREBY GIVEN THAT: The City Council in and for the City of Sisseton, South Dakota on the 14th day of November, 2022, at the hour of 7:00 p.m. at City Hall in the City Council Room will meet in regular session to consider the following new application and transfer application for Malt Beverage & SD Farm Wine Licensees to operate within the municipality for the 2022-2023 licensing period which has been filed with the City Finance Officer.

New License:
Stillson Oil Co. Inc.
5 Veterans Avenue
Retail (on-off sale) Malt Beverage & SD Farm Wine

License Transfer from:	Transfer to:
Fisher Enterprises, Inc.	TNT Enterprises, LLC
K&K Convenience Store	K&K Convenience Store
309 E. Hickory	309 E. Hickory
Retail (on-off sale) Malt Beverage & SD Farm Wine	

NOTICE IS FURTHER GIVEN THAT: Any person, persons or their attorney may appear and be heard at said scheduled Public Hearing who are interested in the approval or rejections of any such applications.

Dated at Sisseton, South Dakota this 26th day of October, 2022.
Amber Kemnitz, Finance Officer

The following renewal applications for alcoholic beverage licenses to operate within the City of Sisseton for the 2023 licensing period have been filed with the City Finance Officer:

Package Off-Sale Liquor:

City of Sisseton - Municipal Liquor Store

Retail Liquor Establishments-Operating Agreements:

The End Zone

Hickory Street Kitchen and Cocktails

Rosalie's

Tacos El Bajio

Retail (on/off sale) Wine and Cider Establishment:

Dollar General



Contractor's Application for Payment No. 2204-2

To City of Sisseton, SD (Owner): Project: Sisseton Drinking Water Treatment Facility Owner's Contract No.:	Application Pay Application 2 Period: 10/31/2022 From (Contractor): Stanek Contractors Contract: Contractor's Project No.: 22-04 Engineer's Project No.: Helms & Associates
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Application For Payment Change Order Summary

Approved Change Orders Number	Additions	Deductions	
			1. ORIGINAL CONTRACT PRICE..... \$ 4,130,755
			2. Net change by Change Orders..... \$
			3. Current Contract Price (Line 1 ± 2)..... \$ 4,130,755
			4. TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates)..... \$ 438,006
			5. RETAINAGE:
	a. 10% X \$405,306.00 Work Completed..... \$ 40,531		
	b. 10% X \$32,700.00 Stored Material..... \$ 3,270		
	c. Total Retainage (Line 5.a + Line 5.b)..... \$ 43,801		
	6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c)..... \$ 394,205		
	7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)..... \$ 278,844		
	8. AMOUNT DUE THIS APPLICATION..... \$ 115,361		
	9. BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5.c above)..... \$ 3,736,550		
TOTALS			
NET CHANGE BY CHANGE ORDERS			

Contractor's Certification The undersigned Contractor certifies, to the best of its knowledge, the following: (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment; (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.	Contractor Signature By: _____ Date: 10/31/2022
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Payment of: \$ 115,361.00 (Line 8 or other - attach explanation of the other amount)	11/10/22 (Date)
is recommended by:	 (Engineer)
Payment of: \$ _____ (Line 8 or other - attach explanation of the other amount)	_____ (Date)
is approved by:	_____ (Owner)
Approved by:	_____ (Funding Partner)
Approved by:	_____ (Funding Partner)

Progress Estimate - Unit Price Work

Contractor's Application

For (Contract):		Sisseton Drinking Water Treatment Facility										Application Number: Pay app 2				
Application Period:		Pay Application 2										Application Date: 10/31/2022				
A		Contract Information					B					C	D	E	F	
Bid Item No.	Item Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)	Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)					
1	Mobilization	1	LS	\$190,000	\$190,000	75%	\$142,500		\$142,500	75%	\$47,500					
2	Clearing and Grubbing & Removals	1	LS	\$5,500	\$5,500	100%	\$5,500		\$5,500	100%	\$6,500					
3	Unclassified Excavation (excluding foundation excavation and backfill)	797	CuYd	\$10	\$7,970	147	\$1,470		\$1,470	18%	\$6,500					
4	Contractor Furnished Borrow Material	2,346	CuYd	\$18	\$42,228						\$42,228					
5	Topping From Stockpiles	401	CuYd	\$13	\$5,213						\$5,213					
6	Seeding, Fertilizing and Mulching	0.75	Acres	\$4,200	\$3,150						\$3,150					
7	Erosion Control Blanket	2,500	SqYd	\$3	\$7,500						\$7,500					
8	6" Concrete Apron	1800	SqFt	\$14	\$25,200						\$25,200					
9	4" Concrete Sidewalk	875	SqFt	\$10	\$8,750						\$8,750					
10	6" Gravel Surfacing	264	Tons	\$25	\$6,600						\$6,600					
11	Base Course (depth varies)	150	Tons	\$25	\$3,750						\$3,750					
12	Asphalt Paving, Class G, Type 1, PG 58-28	50	Tons	\$110	\$5,500						\$5,500					
13	12" PVC Water Piping	154	L.S.	\$120	\$18,480						\$18,480					
14	12" PVC Sewer Piping	30	L.S.	\$132	\$3,960						\$3,960					
15	8" PVC Water Piping	130	L.F.	\$85	\$11,050						\$11,050					
16	12" Ductile Iron (Below Grade)	120	L.F.	\$200	\$24,000						\$24,000					
17	8" Ductile Iron (Below Grade)	35	L.F.	\$190	\$6,650						\$6,650					
18	4" Sewer Service Piping and Connection to Main	25	L.F.	\$180	\$4,500						\$4,500					
19	Concrete Manhole and Casting	1	L.S.	\$4,200	\$4,200			\$4,200	\$4,200	100%						
20	8" D.I. Wye w/ Cap	1	Each	\$3,200	\$3,200						\$3,200					
21	12" D.I. Wye w/ Cap	2	Each	\$3,750	\$7,500						\$7,500					
22	8" Gate Valve w/ Box	1	Each	\$3,650	\$3,650						\$3,650					
23	12" Gate Valve w/ Box	2	Each	\$6,500	\$13,000						\$13,000					
24	Connect to Existing 12" Raw Water	1	L.S.	\$7,000	\$7,000						\$7,000					
25	Connect to Existing 8" Backwash Supply	1	L.S.	\$6,000	\$6,000						\$6,000					
26	Connect to Existing 12" Potable Water	1	L.S.	\$7,000	\$7,000						\$7,000					
27	Connect to Existing Sewermain and Services Complete	1	L.S.	\$2,500	\$2,500						\$2,500					
28	10" Saddle w/ 1-1/2" Corporation Stop	1	Each	\$1,000	\$1,000						\$1,000					
29	1-1/2" Curb stop w/ Box	1	Each	\$1,000	\$1,000						\$1,000					
30	1-1/2" PE Water Service Pipe	1	L.S.	\$8,500	\$8,500						\$8,500					
31	6" Storm Sewer	132	FT	\$65	\$8,580						\$8,580					
32	Storm Sewer Gutter Connection/Cleanout	2	Each	\$750	\$1,500						\$1,500					
33	Storm Sewer/Underdrain Outlet Structure	2	Each	\$750	\$1,500						\$1,500					
34	4" PVC Sch 40 Underdrain w/ Sock	336	L.F.	\$35	\$11,760						\$11,760					

Contractor's Application

Progress Estimate - Unit Price Work

For (Contract):		Sisseton Drinking Water Treatment Facility										Application Number: Pay app 2	
Application Period: Pay Application 2		A										Application Date: 10/31/2022	
Bid Item No.	Description	Item Quantity	Contract Information				C	D	E	F	Balance to Finish (B - F)		
			Units	Unit Price	Total Value of Item (\$)	Estimated Quantity Installed							
35	4" PVC Underdrain Cleanouts and Fittings	3	Each	\$400	\$1,200					\$1,200			
36	Interior Raw, Backwash, Filtered, Potable Piping, Valves and Appurtenances	1	L.S.	\$175,000	\$175,000					\$175,000			
37	Gas Chlorine Chemical Feed System, Complete Allowance	1	L.S.	\$44,500	\$44,500					\$44,500			
38	Potassium Permanganate Chemical Feed System, Complete, Allowance	1	L.S.	\$27,700	\$27,700					\$27,700			
39	Fluoride Chemical Feed System, Complete, Allowance	1	L.S.	\$32,200	\$32,200					\$32,200			
40	700 GPM Packaged Gravity Filter, Complete	1	L.S.	\$1,010,500	\$1,010,500		\$255,836		\$255,836	\$754,664			
41	8" Magnetic Flow Meter	1	L.S.	\$6,500	\$6,500					\$6,500			
42	6" Magnetic Flow Meter	1	L.S.	\$5,500	\$5,500					\$5,500			
43	3" Pressure Relief Valves, Remove and Replace Existing in Booster Station	2	Each	\$4,250	\$8,500					\$8,500			
44	Pre-Cast Building, Complete	1	L.S.	\$1,469,759	\$1,469,759					\$1,469,759			
45	Electrical and Controls, Complete	1	L.S.	\$500,000	\$500,000			\$28,500	\$28,500	\$471,500			
46	Interior Domestic Plumbing, Complete	1	L.S.	\$145,000	\$145,000					\$145,000			
47	Heating, Ventilation, Air Conditioning, Complete	1	L.S.	\$100,000	\$100,000					\$100,000			
	Subtotal of All Base Bid Unit Price & Lump sum Bid Items				\$3,994,250					\$3,994,250			
A1-1	Mobilization	1	L.S.	\$7,500	\$7,500					\$7,500			
A1-2	Existing Water Plant Demolition	1	L.S.	\$65,975	\$65,975					\$65,975			
A1-3	Existing Water Plant Improvements	1	L.S.	\$63,030	\$63,030					\$63,030			
	Alternate Bid 1 Total				\$136,505					\$136,505			
Totals							\$405,306	\$32,700	\$438,006	324%	\$3,692,749		

ADDENDUM TO THE SCHOOL RESOURCE OFFICER PROGRAM AGREEMENT

This Addendum to the School Resource Officer Program Agreement is made and entered into this _____ day of _____, 2022, by and between the SISSETON SCHOOL DISTRICT 54-2 (hereinafter "School District") and the CITY OF SISSETON, a South Dakota municipal corporation, of 406 2nd Avenue W, Sisseton, SD 57262.

RECITALS

WHEREAS the SCHOOL DISTRICT and CITY OF SISSETON entered into a contract named "School Resource Officer Program Agreement" on the ____ day of _____, 2022; and

WHEREAS the SCHOOL DISTRICT and CITY OF SISSETON both desire to amend the contract to reflect an agreement with regard to insurance coverage; and

WHEREAS the SCHOOL DISTRICT and CITY OF SISSETON desire that in all other respects, the contract named "School Resource Program Agreement" entered into on the ____ day of _____, 2022 shall remain in full force and effect except as amended herein.

AGREEMENT

NOW, THEREFORE, in consideration of the mutual covenants, promises, and conditions contained herein, the Parties mutually agree as follows in addition to the agreements set forth in the School Resource Program Agreement dated the ____ day of _____, 2022:

1. The City of Sisseton shall purchase and/or maintain in full force and effect during the term of this Agreement a general comprehensive liability insurance policy with coverage in the amount of not less than one million dollars (\$1,000,000) for any acts or omissions that occur or claims that arise during the term of this Agreement. The City of Sisseton agrees to hold harmless the School District, its agents, and all claims, suits, or causes of action arising from or in any way out of the performance of the duties of the SRO or from the SRO program.
2. The School District shall purchase and/or maintain in full force and effect during the term of this Agreement a general comprehensive liability insurance policy with coverage in the amount of not less than one million dollars (\$1,000,000) for any acts or omissions that occur or claims that arise during the term of this Agreement. The School District agrees to hold harmless the City of Sisseton, its employees, its agents, and all claims, suits, or causes of action arising from or in any way out of the performance of the duties of the School District, its employees, and its agents related to the SRO program.

3. The parties agree that the consideration for the School Resource Program Agreement dated the ____ day of _____, 2022 and the reciprocal nature of the amendments herein shall be adequate consideration for the contract and this addendum.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed the day and year first written above.

**Sisseton School District 54-2
Board of Education**

By: _____
President, Board of Education

ATTEST: _____
Business Manager

**City of Sisseton, a
municipal corporation**

By: _____
Terry Jaspers, Mayor

ATTEST: _____
Amber Kemnitz, City Finance Officer



THE HEALTH POOL OF SOUTH DAKOTA
208 Island Drive, Ft. Pierre, SD 57532 Phone: 1-800-658-3633

October 19, 2022

Amber Kemnitz
Sisseton, City of
406 2nd Ave. W
Sisseton SD 57262

Dear Ms. Kemnitz:

Thank you for your continued support of the Health Pool of SD (HPSD). The pool has successfully completed 27 years of operation as of December 31, 2022.

The pool's success is evident in two consecutive years of a rate pass for 2018 and 2019, and favorable increases of 5.4% for 2020, 3.3% for 2021 and 5% for 2022. With continued favorable claim development, we are very pleased to announce a minimal rate increase for 2023 of **4% overall**.

Members must indicate their renewal intention no later than December 1 of this year for purposes of a January 1 renewal date. ***Please complete the enclosed Subscription Agreement, make any necessary updates, and return on or before December 1. Also sign and return the enclosed Confirmation of MSP Addendum.***

The pool's open enrollment will be held in **November** of each year for purposes of a January 1 renewal date. Each Member's coverage will then extend from January 1 to December 31 of successive years.

Your loss ratios are as follows:

Calendar 2020 thru June 30	76.1%
Calendar 2021 thru June 30	70.8%
Calendar 2022 thru June 30	50.0%

Your average loss ratio for the past 3 years is 65.6%. The pool's loss ratio for the period January 1, 2022 thru June 30, 2022 was 104.8%.

Based on this information and the actuarial analysis, the HPSD Board of Trustees has approved the following monthly contribution rates, effective January 1, 2023 through December 31, 2023.

Current Plan: D

	Current Contribution	Contribution Effective January 1, 2023
Single	\$ 877.65	\$ 912.76
Employee +1	\$1,626.00	\$1,691.04
Employee + Children	\$1,787.63	\$1,859.14
Family	\$2,102.22	\$2,186.31

Again, thank you for your continued support of the Health Pool of South Dakota. If you have any questions regarding the renewal packet, or would like pricing for an alternate plan design, please contact me at 1-800-658-3633 or email sandi@sdmunicipalleague.org

Best Regards,
The Health Pool of South Dakota

Sandi Larson

Sandi Larson, Director of Risk Sharing Services
www.healthpoolsd.org

Enclosures

Board of Trustees

Al Cerny, Chairman
City of Gregory

Yvonne Taylor, Secretary
Executive Director, SDML

Kristin Olson
City of Madison

Mike Grosek
City of Webster

Chip Schroeder
Tripp County

Ashley McDonald
City of Spearfish

Resolution 2022-7

WHEREAS, the City Council of Sisseton finds it to be in the best interest for the City of Sisseton to consolidate with Roberts County as a Board of Equalization.

THEREFORE, BE IT RESOLVED by the City Council of Sisseton, in Roberts County, South Dakota in a meeting assembled that the City of Sisseton will consolidate with Roberts County as a Board of Equalization for 2023.

BE IT FURTHER RESOLVED, that representatives of the City of Sisseton Council for the 2023 Consolidated Board of Equalization shall be Aldermen Just and Stapleton with Alderwoman Randolph as alternate.

Dated at Sisseton, Roberts County, South Dakota this 14th day of November 2022.

Terry Jaspers, Mayor

ATTEST:

Amber Kemnitz, Finance Officer