

**CITY OF SISSETON
CITY COUNCIL MEETING
September 12, 2022
AGENDA
Sisseton City Hall – 6:30 p.m.**

1. Call to Order
2. Adopt Agenda
3. Minutes – August 8 & 29, 2022
4. Bills Payable
5. Reports:
 - a. Liquor
 - b. Police
 - c. Street/Safety
 - d. Water/Sewer
 - e. Building Permits
 - f. Finance
 - g. City Attorney
6. Public Comment
7. Public Hearing:
 - a. 7:00 p.m. Malt Beverage License
8. Visitors:
 - a. Sisseton Arts Council – Sisseton Area Artist Collective
9. Travel Approval:
 - a. Wastewater Collection Training: October 4-6, 2022 Sioux Falls, SD
 - b. SDML Annual Conference: October 4-7, 2022 Watertown, SD
10. New Business:
 - a. Approve SEDC Promissory Note
 - b. Approve SECD Mortgage
11. Ordinances and Resolutions:
 - a. Ordinance 683: 2023 Budget Appropriation – second reading & adoption
12. Information and Discussion Items:
 - a. Garbage Truck
 - b. Regular October Meeting – Tuesday, October 11, 2022
 - c. First District Association of Local Gov. – Annual Picnic September 29, 2022
13. Mayor/Council Member Reports
14. Such Additional Items Which May properly come before the Council
15. Adjourn

The public is welcome to join the City Council meeting virtually via zoom:

Go to website: zoom.us/join

Meeting ID: 899 2313 3482

Passcode: 511202

Or contact City Hall at 698-3391 and a link can be e-mailed to you

THE MEETING IS OPEN TO THE PUBLIC

The City Council for the City of Sisseton met in regular session on Monday, August 8, 2022 at 6:30 p.m.

Members Present: Council President Paul Stapleton, Alderwomen Appel & Randolph, Aldermen Just and Solberg. Mayor Jaspers & Alderman German absent.

Others Present: Erin Cameron, Amber Kemnitz, Ellen Lekness, Jim Croymans, Myron Doud, Gary Spencer, Jason Deutsch, Jeff Pageler, Terry Sutton

Call to Order: Alderman Stapleton called the meeting to order at 6:30 p.m.

Agenda: Solberg moved and Appel seconded to approve agenda as presented. All voted aye.

Minutes: Just moved and Appel seconded to approve the July 11, 2022 minutes. All voted aye.

Bills Payable: Solberg moved and Just seconded to approve the bills payable as presented. All voted aye.

Liquor: Lekness presented the July 2022 liquor report.

Police: Croymans reported on police department.

Hire Patrol Officer: Appel moved and Randolph seconded to approve hiring Trevon Mattson as patrol officer at a beginning wage of \$22.00/hour at a placement of 1 year on the longevity scale due to previous law enforcement experience. All voted aye.

Street/Safety: Doud reported for street department.

Sanitation Employee Resignation: Just moved and Stapleton seconded to accept resignation from Dustin Opsal. All voted aye.

Water/Sewer: Spencer reported for the water and sewer department.

Building Permits: Just moved and Randolph seconded to approve the following building permits: 2022-20 T.Dykstra, 2022-21 M.Moen, 2022-23 J.Frost. All voted aye. Alderman Stapleton reported on an additional building permit submitted by the Senior Citizens Center to demolish the building. The permit was not acted on by the Zoning Board due to community interest in preservation of art in the building. Zoning Board will reconsider at the next meeting after options have been explored to preserve the art.

Finance Report: Solberg moved and Randolph seconded to approve the July 2022 finance report. All voted aye.

City Attorney: No Report

Public Comment: Jeff Pageler addressed Council regarding plans to replace fire truck. Due to shortage in supply, the process to purchase a new truck can take 2-3 years. Council was in agreement to consider budgeting for a truck chassis in 2023 and the truck body the following

year. Council also discussed possibly paying fire members and will consider adding that to the 2023 budget.

FAA Grant Agreement: Solberg moved and Randolph seconded to authorize Mayor Jaspers to sign FAA Grant Agreement for AIP 3-46-0051-020-2022 for the Airport Taxilane Reconstruction and Perimeter Fencing Project. All voted aye.

SDML Work Comp Intergovernmental Contract: Randolph moved and Just seconded to authorize Mayor Jaspers to sign the SDML Work Comp Intergovernmental Contract. All voted aye.

Heating Fuel and Propane Quotes: Quotes for 3,000 gallons of heating fuel were received as follows:

CHS - \$3.99/gallon
Baus Oil - \$3.86/gallon

Quotes for 12,500 gallons of propane were received as follows:

CHS- \$1.899/gallon
Lakes Gas - \$1.70/gallon

Solberg moved and Randolph seconded to accept low quote from Baus Oil in the amount of \$3.86 per gallon for 3,000 gallons of heating fuel and Lakes Gas in the amount of \$1.70 per gallon for 12,500 gallons of propane. All voted aye.

Special Event Malt Beverage License: Appel moved and Randolph seconded to approve special event malt beverage license for the End Zone to operate at the Softball Complex on September 2-4, 2022. All voted aye.

Resolution 2022-3: Just moved and Solberg seconded to approve Resolution 2022-3 as follows: BE IT RESOLVED by the City Council of Sisseton, in Roberts County, South Dakota in a meeting assembled that the City of Sisseton agrees to provide \$2,850.00 of support to the First District Association of Local Governments for the 12 months from October 1, 2022 – September 30, 2023 payable in February 2023.

Dated at Sisseton, Roberts County, South Dakota this 8th day of August 2022.

All voted aye.

Information & Discussion:

A special City Council meeting will be held on Monday, August 29, 2022 at 5:30 p.m. to have the first reading of the 2023 Budget Ordinance.

Adjourn: Appel moved and Just seconded to adjourn. All voted aye. Meeting adjourned at 7:15 p.m.

Amber Kemnitz, Finance Officer

The City Council for the City of Sisseton met in special session on Monday, August 29, 2022 at 5:30 p.m.

Members Present: Mayor Terry Jaspers, Alderwomen Appel & Randolph, Aldermen, Just, Solberg and Stapleton. Alderman German was absent.

Others Present: Amber Kemnitz, Jason Deutsch

Call to Order: Mayor Jaspers called the meeting to order at 5:30 p.m.

Agenda: Just moved and Appel seconded to adopt the agenda as presented. All voted aye.

Bills Payable: Stapleton moved and Appel seconded to approve the bills payable as presented. All voted aye.
German arrived at 5:34 p.m.

Authorization to Hire Rubble Site Attendant: Stapleton moved and Randolph seconded to hire John Nerison as Part-Time Seasonal Rubble Site Attendant effective August 31, 2022 at a wage of \$15.00 per hour. All voted aye.

2023 Budget: The City Council discussed the 2023 budget.

Ordinance 683: Randolph moved and Just seconded to approve the first reading of Ordinance 683 the 2023 appropriation ordinance. Upon roll call vote, voting aye were Appel, Just, Stapleton, Solberg, Randolph and German. Motion carried.

Information & Discussion: Mayor Jaspers received a request from Sisseton Area Partners for Progress to allow the seasonal placement of a metal fabricated Christmas Tree in Veterans Park. Council was in agreement to check into the installation of electricity at the Park. Council was informed that there has been a date change for the special event malt beverage license issued to the End Zone to operate at the Baseball Complex. New date for the End Zone Softball Tournament is September 16-18, 2022.

Adjourn: Stapleton moved and Appel seconded to adjourn. All voted aye. Meeting adjourned at 5:55 p.m.

Amber Kemnitz, Finance Officer

**City of Sisseton
Liquor Store Report
August 2022**

Liquor Store Deposits	123,357.81
Less Sales Tax	-8,560.68
Gross Liquor Store Sales	114,797.13

Opening Inventory	162,797.30
Purchases	88,186.49
Total Merchandise	250,983.79
Closing Inventory	-165,815.61
Cost of merchandise for sale	85,168.18

Liquor Store Profit	29,628.95
Less Expenses	-24,099.13
Net Liquor Store Profit	5,529.82

10% tax on clubs

End Zone	366.13
Hickory St. Kitchen & Cocktails	270.45
Rosalie's	87.99
Taco's El Bajio	5.98
Doubletree Gallery	0.00
Dollar General	182.61
Freddie's Casino	0.00
Holiday	1,341.52
Hwy 10 Casino	85.84
K&K	1,651.25
Stillsons	725.75
Hills & Valley Riding Club	24.04
Total	4,741.56

Other Expenses

Salaries	15,590.23
FICA	1,176.18
Retirement	720.80
Work Comp	0.00
Group Insurance	1,690.65
Unemployment Insurance	0.00
Insurance/Prof Services	0.00
Publishing	0.00
Repair	1,111.94
Supplies	2,850.14
Equipment	0.00
Utilities	959.19
Total Expense	24,099.13

Breakdown - Liquor Store Deposits

Beer	55,390.45
Whiskey	50,212.27
Wine	4,215.58
Pop/Miscellaneous	2,448.13
Tobacco	2,179.20
Ice	357.94
Total	114,803.57

Net liquor store profit plus 10% from clubs

10,271.38

Sisseton Police Dept. 2022 Totals

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Yearly Total
Accidents	5	3	2	2	0	2	1	3	0	0	0	0	18
Assaults	7	9	4	13	3	4	6	3	0	0	0	0	49
DUI	10	7	12	10	6	6	8	5	0	0	0	0	64
Underage Consumption	4	1	0	1	10	3	5	0	0	0	0	0	24
Drug Violations	23	26	18	44	47	21	28	12	0	0	0	0	219
Disorderly Conduct	2	6	5	4	1	6	4	1	0	0	0	0	29
Theft	4	0	3	3	3	9	5	5	0	0	0	0	32
Vandalism	2	1	0	1	5	10	6	5	0	0	0	0	30
Misc (Tickets)	57	42	45	71	48	49	66	47	0	0	0	0	425
Arrests	31	25	23	45	32	23	36	20	0	0	0	0	235
Curfew	0	0	0	0	0	0	0	0	0	0	0	0	0
Warrant Arrests	15	9	4	11	19	8	13	10	0	0	0	0	89
Monthly Total	160	129	116	205	174	141	178	111	0	0	0	0	1214

CITY OF SISSETON - FINANCE REPORT**August 2022**

Balance last report		16,976,431.88
Receipts this month		
Property Tax	5,808.22	
Sales Tax	99,216.37	
Amusement Tax	0.00	
Building Permits	160.00	
Peddler/Pawnshop License	0.00	
Dog License	16.00	
Liquor/Malt Bev/Cannabis License	0.00	
Video Lottery License	0.00	
State/Federal Grants	70,672.44	
State/County Shared Revenue	0.00	
Bank Franchise	0.00	
Motor Vehicle License	6,681.48	
Local Hwy/Bridge Fund	0.00	
Sisseton Housing Pmt in Lieu of Taxes	0.00	
Accident Reports/Bike licenses	4.00	
Sales/Excise Tax	0.00	
Fire Dept Fees	250.00	
Hwy & Street	0.00	
Library/Recreation Fees	0.00	
Av Gas sales	4,698.79	
Fines	60.00	
Interest	15,842.21	
Rentals	750.00	
Rubble Site Charges	0.00	
Cable TV Franchise	0.00	
Contributions and Donations	0.00	
Miscellaneous (Includes pmt for SRO)	6.00	
Sale of Fixed Assets	0.00	
Compensation for loss-insurance proceeds	0.00	
Third Cent Sales Tax	7,539.69	
Liquor Sales	114,797.13	
Sales Tax	8,560.68	
Operating Agreements	0.00	
10% Beverage Mark Up	4,685.30	
Federal Grant - Water Fund	0.00	
Utility receipts	115,330.68	
Bulk Water	0.00	
Sale of Water Supplies	2,098.32	
Sales Tax	19.00	
Sewer - Land Rent	0.00	
Other Solid Waste	0.00	
Total Receipts		457,196.31
<u>Total Expense</u>		<u>377,985.02</u>
Cash Balance End of Month		17,055,643.17

Respectfully Submitted by Amber Kemnitz, Finance Officer

Revenue - August 2022

	<u>Anticipated</u>	<u>YTD Revenue</u>	<u>Balance</u>
General Fund			
Property Tax	775,000.00	440,189.08	334,810.92
Sales Tax	1,100,000.00	733,143.27	366,856.73
Amusement Tax	325.00	0.00	325.00
Taxi License	0.00	0.00	0.00
Building Permits	1,000.00	728.00	272.00
Pawnshop License	200.00	200.00	0.00
Peddler License	100.00	0.00	100.00
Dog License	400.00	288.00	112.00
Liquor & Malt Beverage License	6,500.00	1,850.00	4,650.00
Cannabis License	0.00	5,000.00	-5,000.00
Video Lottery Fees	2,500.00	3,600.00	-1,100.00
Federal Grants	0.00	70,672.44	-70,672.44
State Grants	0.00	0.00	0.00
Bank Franchise Fee	9,500.00	16,007.99	-6,507.99
Liquor Tax Reversion	16,000.00	8,170.83	7,829.17
Motor Vehicle License	32,000.00	25,992.83	6,007.17
Local Hwy/Bridge Fund	67,000.00	36,874.87	30,125.13
Other State Share Revenue	0.00	0.00	0.00
Payment in Lieu of Tax	20,000.00	25,929.78	-5,929.78
County Road Tax	2,200.00	2,246.47	-46.47
Accident Reports	200.00	76.00	124.00
Fire Dept Townships	30,000.00	34,265.45	-4,265.45
BIA/SWST Fire Dept	0.00	0.00	0.00
Fire Dept Ins Co & Individual Pmts	2,500.00	2,100.00	400.00
Hwy & Street	500.00	300.00	200.00
Recreation	10,000.00	14,596.24	-4,596.24
Library Card Fees	500.00	234.74	265.26
AV Gas (Airport)	15,000.00	17,431.81	-2,431.81
Fines	400.00	51.26	348.74
Dog Keeping	300.00	292.50	7.50
Interest	1,000.00	39,169.27	-38,169.27
Rentals	30,000.00	20,752.90	9,247.10
Rubble Site Charge	0.00	150.00	-150.00
Private Donations	0.00	750.00	-750.00
Cable TV Franchise Fee	20,000.00	9,599.56	10,400.44
Other Miscellaneous Revenue	48,000.00	680.32	47,319.68
Dividend Income	0.00	0.00	0.00
Sale of General Fixed Assets	0.00	4,386.00	-4,386.00
Compensation for loss-ins. proceeds	0.00	0.00	0.00
<u>Operating Transfers In</u>	<u>80,000.00</u>	<u>0.00</u>	<u>80,000.00</u>
Total General Fund	2,271,125.00	1,515,729.61	755,395.39
Liquor, Lodging & Dining Sales Tax	75,000.00	53,045.90	21,954.10
Liquor	1,107,100.00	855,590.34	251,509.66
Water	3,490,200.00	344,428.42	3,145,771.58
Sewer	431,150.00	302,492.08	128,657.92
Sanitation	285,050.00	232,322.75	52,727.25
Total City Funds	7,659,625.00	3,303,609.10	4,356,015.90

Expenditures - August 2022

	<u>Appropriation</u>	<u>YTD Expense</u>	<u>Balance</u>
General Fund			
Legislative	51,750.00	21,865.57	29,884.43
Contingency	100,000.00	0.00	100,000.00
Executive	12,500.00	7,197.83	5,302.17
Elections	2,100.00	16.16	2,083.84
Legal	14,000.00	3,570.00	10,430.00
Finance Office	96,050.00	59,320.96	36,729.04
Financial Administration	51,000.00	0.00	51,000.00
General Government Building	38,800.00	17,220.45	21,579.55
Police	687,350.00	356,714.51	330,635.49
Fire	65,800.00	25,375.07	40,424.93
Street Department	686,400.00	174,541.02	511,858.98
Snow Removal	68,000.00	59,742.78	8,257.22
Street Lighting	64,000.00	22,838.91	41,161.09
Street Cleaning	9,000.00	1,138.64	7,861.36
Airport	40,000.00	88,689.07	-48,689.07
Health	15,500.00	11,443.44	4,056.56
Recreation	65,000.00	63,527.86	1,472.14
Parks	25,450.00	11,848.53	13,601.47
Library	166,625.00	99,847.26	66,777.74
Economic Development	56,600.00	46,600.00	10,000.00
Capital Outlay	60,000.00	0.00	60,000.00
<u>Transfer out</u>	<u>2,500,000.00</u>	<u>0.00</u>	<u>2,500,000.00</u>
Total General Fund	4,875,925.00	1,071,498.06	3,804,426.94
Special Revenue Fund-Promotion	75,000.00	24,917.14	50,082.86
Enterprise Funds			
Liquor	1,595,900.00	677,766.58	918,133.42
Water	4,650,800.00	341,589.12	4,309,210.88
Sewer	170,800.00	78,211.17	92,588.83
Garbage	461,000.00	190,233.78	270,766.22
Total City Funds	11,829,425.00	2,384,215.85	9,445,209.15

**City of Sisseton
Cash Fund Balance
August 2022**

Cash by Fund

General Fund	9,409,639.88
Lodging & Dining Sales Tax Fund	271,109.90
Liquor Fund	1,536,733.53
Liquor Fund - Change	900.00
Water Fund	2,674,377.01
Water Fund - Change	200.00
Sewer Fund	2,719,372.00
<u>Garbage Fund</u>	<u>443,310.85</u>
Total	17,055,643.17

Bank Reconciliation

Checking Account First Savings Bank	5,234,799.37
FIT GCR Acct	10,641,114.02
Wells Fargo Acct #4231	599,679.02
Dacotah Bank 7/23/23	522,150.80
RCNB - Library Trust	56,799.96
<u>Change Fund</u>	<u>1,100.00</u>
Cash Balance	17,055,643.17

NOTICE OF PUBLIC HEARING
ON APPLICATION FOR SALE OF
MALT BEVERAGE & SD FARM WINE FOR 2022-2023

NOTICE IS HEREBY GIVEN THAT: The City Council in and for the City of Sisseton, South Dakota on the 12th day of September, 2022, at the hour of 7:00 p.m. at City Hall in the City Council Room will meet in regular session to consider the following application for a Malt Beverage & SD Farm Wine Licensee to operate within the municipality for the 2022-2023 licensing period which has been filed with the City Finance Officer.

John & Mary Christopherson	Retail (on/off sale) Malt Beverage
The Soirée	& SD Farm Wine
417 Veterans Ave.	

NOTICE IS FURTHER GIVEN THAT: Any person, persons or their attorney may appear and be heard at said scheduled Public Hearing who are interested in the approval or rejections of any such applications.

Dated at Sisseton, South Dakota this 22nd day of August, 2022.
Amber Kemnitz, Finance Officer



Turning the Tides of Municipal Government
2022 SDML ANNUAL CONFERENCE
 WATERTOWN | OCT. 4-7 2022

Preliminary agenda. Subject to change.

Tuesday, October 4

2:00 p.m. **SDML Golf Tournament**
Pre-registration required
 Cattail Crossing Golf Course,
 Watertown
 Hosted by: City of Watertown and
 South Dakota Municipal League

7:00 p.m. **SDML Board of Directors Meeting**

Wednesday, October 5

8:00 a.m. **Registration**

8:00 a.m. **Exhibits Open** (through 4 p.m.)

9:00 a.m. **Orientation for New Attendees**
SDML Board Members
 Recommended for any city employees
 or elected officials who have not
 previously attended an annual
 conference.

9:00 a.m. **SD Airport Management Association**
*Presiding: Chris Dietz, SDAMA Acting
 President, Rapid City*
 1. Business Meeting and Election
 2. What's Driving Your Airport Project
 Costs?
*Tom Schauer, Senior Advisor, Mead
 & Hunt*
 3. Aeronautics Update
*Jon Becker, Aeronautics Planning
 Engineer, SDDOT (tentative)*

9:00 a.m. **SD Governmental Human Resource
 Association**
*Presiding: Shauna Meyerink, SDGHRA
 President, Platte*
 1. Business Meeting and Election
 2. Mental Health for Municipal
 Employees | Employee Wellness
 Programs, EAP Programs, FMLA and

All you need - all online!

www.sdmunicipalleague.org/conference

- **Register** for the conference
 SDML Members | One day: \$65; Two-three days: \$100
 SDML Member Guests: \$65 flat fee
 Non-members | One day: \$100; Two-three days: \$200
Early bird deadline Sept. 16
- Sign up for the **walk/run**
- Participate in the **golf** event
- Submit 20-year employees and officials for
 the **Hall of Fame**
- Nominate a municipal employee for the
Excellence in Municipal Government Award

Mental Health Roundtable: How to
 Recognize Your Employees

9:00 a.m. **SD Municipal Attorney Association**
*Presiding: Matt Roby, SDMAA
 President, Watertown*
 1. Business Meeting and Election
 2. Roundtable Discussion

10:00 a.m. **SDML Pooling Meetings**

- Health Pool of South Dakota
- South Dakota Public Assurance
 Alliance
- SDML Workers' Compensation Fund

11:00 a.m. **Pooling Pong**
 Come join the risk-sharing pools for a
 fun and interactive game of Pooling
 Pong. A dry version of the popular beer
 pong game.

- Lynn Bren, Deputy Director, SDPAA
- Brad Wilson, Administrator, SDML
 Workers' Compensation Fund and
 President of Insurance Benefits, Inc.
- Gary Drewes, Marketing Representative,
 SDML Workers' Compensation
 Fund/Insurance Benefits, Inc.
- Becky Brunsing, Member Services
 Representative, SDPAA
- Doug Kirkus, Marketing Representative,
 SDML Workers' Compensation
 Fund/Insurance Benefits, Inc.

Noon **Safety Awards Luncheon**
Presiding: Tracie Everson, Safety Benefits, Inc.
Hosted by SDML Workers' Compensation Fund and South Dakota Public Assurance Alliance

1:00 p.m. **SD City Management Association**
Presiding: Stephanie Ellwein, SDCMA President, Mitchell
1. Public Sector Collective Bargaining
Shane Davis, Federal Mediation & Conciliation Service

- History and Framework of Collective Bargaining in the US
- Introduction to the Interest Based Model of Collective Bargaining
- Best Practices and Survival Strategies for Negotiating Like a Pro

2. Business Meeting and Election

1:00 p.m. **SD Municipal Street Maintenance Association**
Presiding: Craig Wagner, SDMSMA President, Hartford
1. Business Meeting
2. Gravel Graduation Do's and Don't's
3. Gravel Street Maintenance
SD LTAP

1:00 p.m. **SD Association of Code Enforcement**
Presiding: Brad Bies, SoDACE President, Yankton
1. Business Meeting
2. Surviving Verbal Conflict
Greg Williams, Law Enforcement Training Coordinator, State of South Dakota

4:00 p.m. **SDML Policy Committee Meetings**
1. General Government
2. Public Health, Safety, and Welfare
3. Public Works
4. Taxation and Revenue

4:00 p.m. **SDML Auditing Committee**

4:00 p.m. **SDML Nominating Committee**

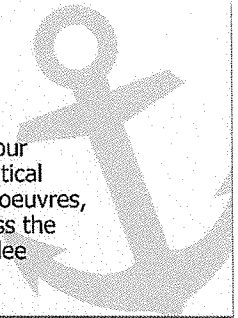
5:00 p.m. **Exhibit Area Social**

6:00 p.m. **Evening Entertainment**
"Anchors Aweigh!"
Heavy hors d'oeuvres and live music

Anchors Aweigh!

Wed. Oct. 5 | 6 p.m.

Break out the boat shoes and don your captain's hat! Dress in your best nautical gear for an evening of heavy hors d'oeuvres, photo ops, and live music from across the seven seas. The best-dressed attendee wins a \$50 gift card!



Thursday, October 6

7:00 a.m. **SDML 18th Annual Walk/Run**
Pre-registration required
Participants will be bused from the Ramkota to the Watertown Police Department where the run will begin and end. Tours of the Police Department are available afterwards.
Hosted by Health Pool of SD, SDML Workers' Compensation Fund, and South Dakota Public Assurance Alliance

7:45 a.m. **Breakfast**
Hosted by D.A. Davidson & Co.

7:45 a.m. **SDML Past Presidents' Breakfast**

8:00 a.m. **Registration**

8:00 a.m. **Exhibits Open** (close at 11 a.m.)

8:00 a.m. **Resolutions Committee**
Presiding: Amy Leon, City Manager, Yankton

9:00 a.m. **Elected Officials Workshop: Minding the Minefields – A Primer on Local Elective Office**

- David Pfeifle, SDPAA Executive Director
- Ryan Sage, Senior Assistant City Attorney, Sioux Falls
- Tom Greco, City Clerk, Sioux Falls

9:00 a.m. **SD Municipal Electric Association**
Presiding: Russ Halgerson, SDMEA President, Brookings

1. SDMEA Update
2. Partner Updates
 - Missouri River Energy Services
Deb Birgen, Director of Legislative & Governmental Relations
 - Heartland Energy
Kelly Dybdahl, Customer Relations Manager
 - Western Area Power Administration
Lloyd Linke, Senior Vice President and UGP Regional Manager
3. Impacts of Electric Vehicles
Chris Nordquist, DGR Engineering
4. Business Meeting and Election

9:00 a.m. **SD Building Officials' Association**
Presiding: Brett Bill, SDBOA President, Aberdeen

1. Business Meeting
2. TBD

9:00 a.m. **SD Governmental Finance Officers' Association**
Presiding: Laurie Woodward, SDGFOA President, Custer

1. Business Meeting and Election
2. Sales Tax Website and Reporting Overview
Business Tax Division, Department of Revenue
3. National GFOA Overview
Chris Morrill, Executive Director, GFOA

9:00 a.m. **SD Police Chiefs' Association**
Presiding: Jeremy Wellnitz, SDPCA President, Clark

1. Business Meeting
2. Presentations
 - Acting Attorney General Mark Vargo, SD Attorney General's Office
 - Alison Ramsdell, SD US Attorney
 - Rick Miller, SD Highway Patrol
 - Craig Price, SD Department of Public Safety
 - Paul Niedringhaus, SD Fusion Center
 - Kellie Wasko, SD Department of Corrections
 - Sadie Stevens, SD Unified Judicial System
 - Rob Weinmeister, SD Department of Highway Safety
 - Tracie Everson, Safety Benefits, Inc.

Noon **Excellence in SD Municipal Government Award Luncheon**

- Presentation of the 2022 Excellence in SD Municipal Government Award
- SDML Hall of Fame Induction – Honoring 20 years and more of municipal service.

Hosted by BankWest, Inc. Trust Department and The First National Bank in Sioux Falls Trust Department

1:30 p.m. **SD Chapter, American Public Works Association**
Presiding: Heath Von Eye, President, SD Chapter APWA

1. SDLTAP
2. CDL Regulation Updates – How Cities/PW Departments are managing the new rules
Cities of Sturgis and Aberdeen
3. Floodplain Management – Recent re-mapping efforts and ongoing management practices
Cities of Sioux Falls, Aberdeen, Watertown

4. Round Table Discussion – Open for topics or other presentation(s)
5. Business Meeting
6. Tours of Downtown Watertown Development and New City/Public Works Facilities
 - Downtown Mixed-Use Development and Foundation Plaza
 - City of Watertown Outdoor Gun Range
 - Wastewater Treatment Facility Admin Building
 - Watertown Regional Airport Terminal

1:30 p.m. **General Sessions**

- **Agent Under Fire**
Victor Avila, Former Special Agent, ICE-Homeland Security Investigations
- **Housing Program Update**
Lorraine Polak, Executive Director, SD Housing Development Authority
- **Mock Council Meeting: We're All Under Fire!**
Join our expert "Councilmembers" as we explore the absurd side of learning how to govern!

5:30 p.m. **President's Reception**
(Open to all attendees)

6:30 p.m. **Dinner**

Hosted by: Colliers Securities
Comedian Andy Hendrickson
Andy has a conversational delivery that draws on real life experiences based on family, work, and relationships. A gifted storyteller, he shares hilarious anecdotes about life growing up as the one black sheep in a family, with two Navy Seals and three Ivy League graduates. One of his best routines centers around his older brother who's an Admiral, Navy Seal and Harvard Business School alumnus. In 2006, Andy was given the opportunity to thank his brother for his service and performed for him, and the troops, in Iraq. In 2011, he returned to Middle East on the Feeding Freedom Tour. Sponsored by Outback, the tour provided music, Andy's stand-up and home cooked meals for over 40,000 troops on military bases across Afghanistan. *Hosted by: Midco*

Friday, October 7

8:00 a.m. **Registration**

7:30 a.m. **Breakfast**
Hosted by Banner Associates, Inc.

8:30 a.m. **General Sessions**

- **Cyber Security and Your Municipality**
Ashley Podhradsky, DSc, Vice President of Research and Economic Development, Dakota State University
- **Gubernatorial Candidate Forum**
 - *Representative Jamie Smith, Democratic Candidate for Governor*
 - *Governor Kristie Noem, Republican Candidate for Governor (invited)*

10:00 a.m. **SDML Annual Business Meeting and Election**

1. Auditing Committee Report
2. Executive Director's Report
3. Resolutions Committee Report
4. Discussion and Adoption of 2023 Statement of Policy
5. President's Report
6. Nominating Committee Report
7. Annual Election of Officers
8. Other Business
9. Door Prizes
Must be present to win!

Conference End

PROMISSORY NOTE

For value received, Sisseton Economic Development Corporation, a South Dakota corporation, of 406 2nd Avenue West, Sisseton, Roberts County, South Dakota 57262, promise to pay to the order of the City of Sisseton, a South Dakota municipal corporation, of 406 2nd Avenue West, Sisseton, Roberts County, South Dakota 57262, the the principal sum of One Hundred Ninety Dollars and no/100 (\$190,000.00) with interest in the amount of 2% per annum applied to the principal from and after the date of this Promissory Note. This Promissory Note shall be payable as follows:

1. Annual interest payments shall be made from Sisseton Economic Development Corporation to the City of Sisseton at 406 2nd Avenue West, Sisseton, South Dakota, on the 1st day of October, commencing the year 2023 and continuing annually thereafter until the principal amount is paid in full.
2. Net proceeds from the sale of any of the real property set forth in a certain Mortgage executed by Sisseton Economic Development Corporation and the City of Sisseton bearing even date herewith shall be paid from the Sisseton Economic Development Corporation (or an escrow agent/closing agent) to the City of Sisseton at 406 2nd Avenue West, Sisseton, South Dakota. Payment shall be made upon the closing of any and all real property sales related to the real property described in the Mortgage executed by Sisseton Economic Development Corporation and the City of Sisseton bearing even date herewith. This shall continue until all real property therein is sold and the principal balance is paid to the City of Sisseton.

If default is made in the payment when due, then at the sole option of the payees and without notice, the whole sum of principal shall become immediately due and payable. If a party of this Promissory Note initiates litigation against the other for breach of the terms of this Promissory Note and is successful in his suit, the defaulting party shall pay to the non-defaulting party as damages (and not as disbursements) all attorney's fees and costs incurred by the non-defaulting party in successfully prosecuting such litigation. This agreement is made pursuant to SDCL 15-17-38, which permits parties to make an agreement concerning the compensation of attorneys for services rendered in litigation.

The makers, hereof severally waive presentment for payment, notice of nonpayment, protest, notice of protest, and diligence in bringing suits against any party to this note.

This note shall be governed by and construed in accordance with the laws of the State of South Dakota.

Dated this ____ day of September, 2022.

Sisseton Economic Development Corporation

By _____
Benjamin Hanson, President

ATTEST:

Secretary, Sisseton Economic Development Corporation

STATE of SOUTH DAKOTA)

COUNTY of ROBERTS)
:ss

On this the ____ day of September 2022, before me, the undersigned officer, personally appeared Benjamin Hanson, who acknowledged himself to be the president of Sisseton Economic Development Corporation, and that he, as president, being authorized so to do, executed the foregoing instrument for the purposes therein contained, by signing the name of the Sisseton Economic Development Corporation by himself as president of Sisseton Economic Development Corporation.

In witness whereof, I hereunto set my hand and official seal.

(SEAL)

Notary Public – South Dakota
My commission expires: _____

PREPARED BY:
Erin C. Cameron
Attorney at Law
610 Veterans Avenue
Sisseton, SD 57262
(605) 698-3401

MORTGAGE – ONE HUNDRED AND EIGHTY DAY REDEMPTION

This mortgage made this the ____ day of September, 2022, by Sisseton Economic Development Corporation, a South Dakota corporation, of 406 2nd Avenue West, Sisseton, Roberts County, South Dakota 57262, MORTGAGOR, to the City of Sisseton, a South Dakota municipal corporation, of 406 2nd Avenue West, Sisseton, Roberts County, South Dakota 57262, MORTGAGEE.

WITNESSETH, that said Mortgagor hereby mortgages to said Mortgagee, the following described premises situated in the County of Roberts and State of South Dakota, to-wit:

All of Block 5, except Lot H1 and Lot A, Cedar Heights, City of Sisseton, Roberts County, South Dakota.

All of Block 6, except Lot H1, Cedar Heights, City of Sisseton, Roberts County, South Dakota.

Lots 22, 23, 24, 25, 26, and 27; 1st 35' of Lot 29 between Lots 29 and 30; Lot 30; Lot 34; N½ of Lot 35, Block 7, Cedar Heights, City of Sisseton, Roberts County, South Dakota;

Block 9, Cedar Heights, City of Sisseton, Roberts County, South Dakota;

Lot 8 and Lot 9, Block 10, Cedar Heights, City of Sisseton, Roberts County, South Dakota;

Lots 3, 4, 5, 6, 7, 8, and 9, Block 12 of Cedar Heights Addition in W½NE¼ of Section 33, Township 126, Range 51 West of the 5th P.M., City of Sisseton, Roberts County, South Dakota;

Replat of Lot 25, Block 12 of Cedar Heights Addition in W½NE¼ of Section 33, Township 126, Range 51 West of the 5th P.M., City of Sisseton, Roberts County, South Dakota; and

W½NE¼ of Section 33, Township 126, Range 51 West of the 5th P.M., Roberts County, South Dakota, including Lot H1 in the NE¼ of said section, except all of the following: all that part lying east of the west line of the Chicago, Milwaukee, St. Paul and Pacific Railway right of way, and Lot H2 in the NW¼NE ¼, Moshier's Subdivision, Cedar Heights Addition, Cedar Park, Horton's Subdivision, Oien's Addition, Brooks Addition, Lot H1 in the NE¼, Lot H3 in the NW¼NE¼, Lot H1 in a tract of land in Lot A of Moshier's Subdivision, Lot PE1 and Lot PE2 in

Railroad Property in the NW¹/₄NE¹/₄, Lot H1 and Lot H2 in Lot 3; Lot I11 in Lot A in Lot 3 of Moshier's Subdivision and 22' of Lot A of Moshier's Subdivision immediately adjacent to and parallel to the south lot line of Lot 3 of Moshier's Subdivision, Lot A of Lot 3 and Lot B of Lot A in Lot 3 of Moshier's Subdivision and 22' of Lot A of Moshier's Subdivision immediately adjacent to and parallel to the south lot line of Lot 3 of Moshier's Subdivision, Lot H1 in Lot 2 of Moshier's Subdivision, Lot Y & Lot Z in Lot A and Lot D in Lot 2 of Horton's Subdivision in the NW¹/₄NE¹/₄.

as security for the payment to said Mortgagees at their address listed above of the principal sum of One Hundred Ninety Dollars and no/100 (\$190,000.00) for said real estate, with 2% interest per annum, according to a certain Promissory Note executed by Sisseton Economic Development Corporation and the City of Sisseton bearing even date herewith, and due upon the sale of all real property legally described herein. Interest shall begin to accrue as of the date of the Promissory Note.

Said Mortgagor further agrees to pay all taxes and assessments that may be levied upon said premises before the same shall become delinquent (and to keep the buildings, if any, upon said premises safely insured for the benefit of said mortgagee against loss by fire, lightning, wind and extended coverage in the sum of the principal amount due on an annual basis from the date of the mortgage), and deliver the insurance policies to said mortgagee. Mortgagor agrees to provide annual proof of tax payments and insurance coverage during while paying on the Promissory Note. Failure to do so shall constitute a breach of the Promissory Note and this Mortgage.

In case of the mortgagor's failure to pay said taxes or assessments before the same become delinquent or to pay insurance premiums for insurance on said buildings, said mortgagee or assignee may do so and the amounts so paid, with interest at 2%, from date of payment, shall be added to and deemed a part of the money secured by this mortgage. Said mortgagor hereby relinquishes rights of homestead in said premises and warrants that it is the owner in fee of said premises, and that the same is free from all encumbrances.

In case of default in the payment of said principal sum of money or any part thereof, or interest thereon at the time of times specified for payment thereof in the promissory note executed by the parties herein, or in case of nonpayment of any taxes, assessments or insurance as aforesaid, or of breach of any covenant or agreement herein contained, then and in either case, the whole, principal and interest, of said note shall at the option of the holder thereof, immediately become due and payable, and this mortgage may be foreclosed by action, or by advertisement as provided by statute or the rules of practice relating thereto, and this paragraph shall be deemed as authorizing and constituting a power of sale as mentioned in said statutes or rules, and any amendatory thereof.

THE PARTIES AGREE THAT THE PROVISIONS OF THE ONE HUNDRED EIGHTY DAY REDEMPTION MORTGAGE ACT GOVERN THIS MORTGAGE.

IN TESTIMONY WHEREOF, the parties hereunto set their hands and seal the day and year hereinbefore written.

Ordinance 683
2023 APPROPRIATION ORDINANCE

Be it ordained by the City of Sisseton that the following sums are appropriated to meet the obligations of the municipality.

Part I

	General Fund	Special Rev Fund
General Government		
411-Legislative & Contingency	154,850.00	
412-Mayor	12,500.00	
413-Elections	2,000.00	
414-General Financial Admin.	163,050.00	
419-General Govt Buildings	55,800.00	
Public Safety		
421-Police	650,400.00	
422-Fire	155,800.00	
Public Works		
431-Streets/Lights/Snow Removal	1,016,500.00	
432-Street Cleaning	11,000.00	
435-Airport	42,500.00	
Health & Welfare		
441-Health	18,000.00	
Culture & Recreation		
451-Recreation	65,000.00	
452-Parks	27,650.00	
455-Library	165,200.00	
Conservation & Development		
465-Development & Promotion	56,600.00	85,000.00
Debt Service		
Capital Outlay		
Equipment	90,000.00	
Total Appropriation and Accumulation	2,686,850.00	85,000.00

Part II

The following designates the fund or funds that money derived from the following sources is applied to.

	General Fund	Special Rev Fund
311 General Tax Levy	775,000.00	
313 Sales Tax	1,350,000.00	85,000.00
314 Amusement tax	325.00	
320 Licenses & Permits	15,650.00	
330 Intergovernmental Revenue	163,200.00	
340 Goods & Services	65,150.00	
350 Fines	700.00	
360 Miscellaneous	92,650.00	
390 Other Sources		
Transfer from Liquor Fund	100,000.00	
Undesignated Fund Balance	124,175.00	
Total Means of Finance	2,686,850.00	85,000.00

PROPRIETARY FUNDS 2023

	Liquor	Water	Sewer	Garbage
Un-appropriated				
Fund Balance	\$ 1,000,000.00	\$ 4,550,000.00	\$ 2,700,000.00	\$ 340,000.00
Estimated Revenue	\$ 1,207,800.00	\$ 531,500.00	\$ 467,300.00	\$ 340,250.00
Total Estimated				
Balance & Revenue	\$ 2,207,800.00	\$ 5,081,500.00	\$ 3,167,300.00	\$ 680,250.00
Less Appropriations	\$ 1,097,800.00	\$ 3,585,600.00	\$ 177,800.00	\$ 355,700.00
Estimated Surplus	\$ 1,110,000.00	\$ 1,495,900.00	\$ 2,989,500.00	\$ 324,550.00
Less Estimated				
Surplus Retained	\$ 1,010,000.00	\$ 1,495,900.00	\$ 2,989,500.00	\$ 324,550.00
Surplus to be transferred				
To General Fund	\$ 100,000.00	\$ -	\$ -	\$ -

Part IV

The Finance Officer is directed to certify the following dollar amount of tax levies made in this ordinance to the County Auditor.

For General Fund Revenues 775,000.00

Terry Jaspers, Mayor

ATTEST:

Amber Kemnitz, Finance Officer

Passed this first reading this 29th day of August 2022.

Passed this second reading and adoption this 12th day of September 2022.