

The City Council for the City of Sisseton met in regular session on Monday, December 12, 2022 at 6:30 p.m.

Members Present: Mayor Jaspers, Alderwomen Appel & Randolph, Aldermen Just, Solberg and Stapleton. Alderman German absent.

Others Present: Erin Cameron, Amber Kemnitz, Ellen Lekness, Jim Croymans, Myron Doud, Gary Spencer, Jason Deutsch, Georgia Streier

Others Present Via Zoom: Leif Redinger

Call to Order: Mayor Jaspers called the meeting to order at 6:30 p.m.

Agenda: Stapleton moved and Solberg seconded to approve agenda as presented. All voted aye.

Minutes: Randolph moved and Just seconded to approve the November 14, 2022 minutes. All voted aye.

Bills Payable: Stapleton moved and Randolph seconded to approve the bills payable as presented. All voted aye.

Liquor: Lekness presented the November 2022 liquor report.

Part Time Liquor Clerk: Stapleton moved and Just seconded to hire Loren Greeley Jr. as part time liquor clerk at a beginning wage of \$15.00/hour. All voted aye.
Solberg suggested recycling cardboard at Liquor Store.
German arrived at 6:35 p.m.

Police: Croymans reported on police department.

Police Dept. Employment: German moved and Appel seconded to rescind motion from November 14, 2022 to hire John Renison as full time patrol officer. All voted aye.

Roberts County Dispatch Contract: Just moved and Randolph seconded to authorize Mayor Jaspers to sign the Roberts County Dispatch Contract for 2023-2027. All voted aye.

Part Time Patrol Officer Holiday Pay: German moved and Appel seconded to authorize paying part time patrol officers double their hourly wage rate for hours worked on a day observed as a paid holiday by the municipality. All voted aye.

Street/Safety: Doud reported for street department. Council discussed reimbursements to employees who obtain a CDL. Council was in agreement to consider an employee contract to require employees to reimburse the City for CDL expense if they leave employment within 3 years of obtaining the CDL. Council discussed issues with stray cats at city shop. Street Dept. will work on trapping. Georgia Streier addressed Council with options for animal rescue. Council discussed the skating rink project. Contractor will be given a deadline of July 31, 2023 to complete project.

Water/Sewer: Spencer reported for the water and sewer department. Water break at 3rd Ave. W. and Maple has been repaired. Leif Redinger with Helms & Associates provided an update on the Water Treatment Plant Project.

Building Permits: German moved and Stapleton seconded to approve the following building permits: 2022-38 Hwy 10 Casino, 2022-39 Holton Engineering. All voted aye.

Finance Report: Just moved and Randolph seconded to approve the November 2022 finance report. All voted aye.

City Attorney: Attorney Cameron reported on communication with Code Enforcement Specialists and their recommendation to pursue legal action on properties that are not in compliance with code violations. Council was in agreement to pursue legal action as advised.

Public Comment: Jason Deutsch informed Council that Markus Tracy is working with the Sisseton Courier to replace the artwork in the fencing at the city basketball courts.

SD Housing Development Authority Housing Needs Study Grant: Appel moved and Solberg seconded to authorize participation in a Housing Needs Study. Grow SD will be the applicant of the Grant offered by SD Housing Development Authority and the City will fund the required 50% match of the study in the amount of \$3,750.00. All voted aye.

Sisseton Area Chamber Funding Request: Appel moved and Stapleton seconded to approve contribution of \$5,000.00 to the Sisseton Area Chamber of Commerce for the Banners & Beautification fund. All voted aye.

Sisseton Area Chamber Memorandum of Understanding: Just moved and German seconded to authorize Mayor Jaspers to sign Memorandum of Understanding between the Sisseton Area Chamber of Commerce, the Sisseton Economic Development Corp. and the City of Sisseton to fund the Executive Director Position. All voted aye.

Stanek Constructors Pay Request #3: Stapleton moved and Randolph seconded to approve pay request #3 submitted by Stanek Constructors in the amount of \$317,927.00 for the Water Treatment Plant Project. All voted aye.

Resolution 2022-8: German moved and Just seconded to pass Resolution 2022-8 as follows: WHEREAS, garbage fees, water fees and sewer fees should defer the actual expense of the operation of the city's water, sewer and sanitation system so that this cost is not borne by the general fund.

THEREFORE BE IT RESOLVED that the garbage, water and sewer rates to become effective January 1, 2023 shall be set as follows:

GARBAGE RATES:

The residential garbage rate shall be set at \$16.80 per month. The senior citizen discounted garbage rate shall be set at \$13.15 per month (Senior Citizens, over age 65, must apply for this

discounted rate at City Hall). The rate for qualifying apartments with dumpsters shall be set at \$13.65 per month.

Commercial garbage rates are as follows:

Base Charge Commercial	\$26.75
Consumption charge for extra usage (no dumpster)	\$5.00/pickup
Consumption charge (dumpster)	\$2.85/yd

RUBBLE SITE:

Residents will be charged \$1.75 per month, billed on the monthly utility bill. There will be no fees assessed when the rubble site is attended. A \$10.00/load charge will be billed when rubble site is not attended.

Items accepted at Sisseton's restricted use rubble site include leaves, grass clippings, stump grindings, garden debris, branches, cement, wood products, and fill dirt. White goods will be accepted according to proper handling procedures. All rubble must be sorted, with a full accounting made after inspection. Unusual materials and requests will be considered by the Sisseton City Council at a regular meeting.

It is mandatory that all rubble dumped at Sisseton's restricted rubble site be inspected.

The rubble site will be attended as weather permits, usually beginning mid April through October. Days and hours of operation will be posted.

IN TOWN WATER RATES:

The minimum charge for 2,000 gallons of water be set at \$18.50 per month and that the charge for excess gallons of water be set at \$3.44 per 1,000 gallons excess for 2,000 to 350,000 gallons used and \$1.85 per 1,000 gallons for excess water over 350,000 gallons.

OUT OF TOWN WATER RATES:

The minimum charge for 2,000 gallons of water be set at \$55.50 per month and that the charge for excess gallons of water be set at \$6.20 per 1,000 gallons excess for 2,000 to 8,000 gallons used and \$4.30 per 1,000 gallons for excess over 8,000 gallons.

BULK WATER: An availability charge of \$10.00 per occurrence will be assessed to the purchase of bulk water. Usage rate for bulk water is set at \$6.20 per 1,000 gallons.

SEWER RATES FOR RESIDENTIAL USERS AND NON-RESIDENTIAL USERS LOCATED WITHIN THE LEGAL LIMITS OF THE CITY OF SISSETON:

Residential users are considered to be one class of user and are assessed a charge of \$3.65 per 1000 gallons per month. Non residential users with flows no greater than the average residential user's flows of six thousand gallons per month and with 200 mg/L BOD and 250 mg/L SS will pay the same charge of \$3.65 per 1000 gallons per month as the average residential user. The

minimum sewer bill for any class user will be \$21.90 per month, or \$3.65 per 1000 gallons, whichever is greater.

Non-residential users with volumes greater than the average residential user will pay an additional charge of \$3.65 per 1000 gallons per month for all flows greater than the average residential user's flow of six thousand gallons per month.

Any non-residential user with BOD and SS greater than the average residential user's strength of 200 mg/L BOD and 250 mg/L SS will pay a surcharge in accordance with the rates shown in the surcharge rate structure.

**SEWER RATES FOR RESIDENTIAL USERS AND NON-RESIDENTIAL USERS
LOCATED OUTSIDE OF THE LEGAL LIMITS OF THE CITY OF SISSETON:**

Residential users are considered to be one class of user and are assessed a charge of \$7.30 per 1000 gallons per month. Non-residential users with flows no greater than the average residential user's flows of six thousand gallons per month and with 200 mg/L BOD and 250 mg/L SS will pay the same charge of \$7.30 per 1000 gallons per month as the average residential user. The minimum sewer bill for any class user will be \$43.80 per month or \$7.30 per 1000 gallons, whichever is greater.

Non-residential users with volumes greater than the average residential user will pay an additional charge of \$7.30 per 1000 gallons per month for all flows greater than the average residential user's flow of six thousand gallons per month.

Any non-residential user with BOD and SS greater than the average residential user's strength of 200 mg/L BOD and 250 mg/L SS will pay a surcharge in accordance with the rates shown in the surcharge rate structure.

CHARGE SET FOR TURN-ON AND TURN-OFF OF WATER SERVICES:

The charge for turning off and turning on water service to a customer shall be set at \$25.00 for each turn-on and \$25.00 for each turn-off of water service at the water shut-off. If the water is not shut off at the water shut-off, the customer shall be charged the minimum water and sewer charges.

These rates will become effective January 1, 2023. The residential monthly sewer bill will be based on the water usage of January, February and March of each year. Non-residential sewer bill will be based on actual water usage year round.

mg/L = milligrams per liter - parts per million (ppm)

Dated this 12th day of December, 2022.

All voted aye.

SWO Warming Shelter: Attorney Cameron updated the Council on building code concerns with the Warming Shelter. City ordinance allows the fire chief to permit deviation of code requirements under certain circumstances. The applicant needs to submit a written request. Attorney Cameron will reach out to SWO again to inform them of this requirement.

Ordinance 684: Stapleton moved and Randolph seconded to approve the first reading of Ordinance 684 – AN ORDINANCE ESTABLISHING ANNUAL SALARY AND WAGE LEVELS FOR THE PRINCIPAL EMPLOYEES AND OFFICIALS OF THE CITY OF SISSETON.

Upon roll call vote, voting aye were Appel, Just, Stapleton, Solberg, Randolph and German. Motion carried.

Ordinance 685: Just moved and Appel seconded to approve the first reading of Ordinance 685 - Supplemental Appropriation Ordinance.

Upon roll call vote, voting aye were: Appel, Just, Stapleton, Solberg, Randolph and German. Motion carried.

Executive Session: Appel moved and Solberg seconded to enter into executive session at 7:50 p.m. pursuant to SDCL 1-25-2 (3) to discuss litigation. All voted aye. Mayor Jaspers declared the meeting back into regular session at 7:55 p.m.

Information & Discussion:

A Special City Council meeting will be held on Thursday, December 29, 2022 at 6:30 p.m.

Adjourn: Randolph moved and Appel seconded to adjourn. All voted aye. Meeting adjourned at 7:58 p.m.

Amber Kemnitz, Finance Officer