

The City Council for the City of Sisseton met in regular session on Monday, January 10, 2022 at 6:30 p.m.

Members present were Mayor Terry Jaspers, Alderwomen Appel & Randolph, Aldermen German, Just, Solberg and Stapleton.

Others Present: Amber Kemnitz, Ellen Lekness, Jim Croymans, Myron Doud, Gary Spencer, Michael Sutton, Jason Deutsch, Bob Babcock, Leif Redinger, Corey Helms, Tom Oines, Lori Moen, Lori Finnesand, Terry Sutton, David Staub.

Others Present Via Zoom: Farrell Anderson

**Call to Order:** Mayor Jaspers called the meeting to order at 6:30 p.m.

**Agenda:** German moved and Appel seconded to approve agenda as presented. All voted aye.

**Minutes:** Stapleton moved and German seconded to approve the December 13 & 28, 2021 minutes. All voted aye.

**Bills Payable:** Randolph moved and Just seconded to approve the bills payable as presented. All voted aye.

Liquor: Lekness presented the December 2021 liquor report. A part time liquor clerk position is still open and will continue to advertise.

Police: Croymans reported on police department.

**Authorize Patrol Vehicle Purchase:** Appel moved and Solberg seconded to authorize purchase of 2022 Ford Explorer from the SD State bid for \$34,125.00. All voted aye.

**Travel:** Appel moved and Just seconded to authorize travel for Elected Officials to attend Municipal Government Day at the Legislature in Pierre, SD on February 1-2, 2022, for Chief Croymans and another Officer to attend a job fair at Alexandria Tech, MN on February 3, 2022 and for Sergeant Stauss to attend a Glock Armorer's Class in Vermillion, SD on February 15, 2022. All voted aye.

Street/Safety: Doud reported for street department and provided information on cost of adding washout to sweeper. Council was in agreement to add the lower conveyor washout to the Pelican sweeper at a cost of \$2,120.

**MSHA Training:** Appel moved and Stapleton seconded to authorize public works employees to attend MSHA Training at City Hall in Sisseton on February 17, 2022. All voted aye.

Water/Sewer: Spencer reported for the water and sewer department. Farrell Anderson, Metering and Technology Solutions addressed Council regarding options for updating water meters.

**Beacon Meter Reading Software:** German moved and Stapleton seconded to authorize purchase of Beacon Meter Reading Software for \$8,000.00 and the Beacon Profile for utility billing with Banynon Data for \$2,690.00. All voted aye.

Building Permits: None

**Finance Report:** Just moved and Randolph seconded to approve the December 2021 finance report. All voted aye.

Public Comment: None

Helms & Associates: Bob Babcock & Leif Redinger with Helms & Associates updated Council on plans for the Water Treatment Plant and the South Drainage Channel Projects. Some modifications were made to the design of the treatment plant in order to maintain the original estimated construction cost. Due to flood protection regulations, the original plan to extend the South Drainage Channel 200 feet will not get approval from the Army Corp of Engineers. A smaller concrete apron approximately 30 feet could be installed to help mitigate buildup of sediment under Hwy 10.

**Water Treatment Plant Bid Solicitation:** Stapleton moved and German seconded to authorize solicitation of bids for the Water Treatment Plant Project. All voted aye.

**South Drainage Channel Bid Solicitation:** German moved and Just seconded to authorize solicitation of bids for the South Drainage Channel Project. All voted aye.

**SD DOT Financial Assistance Agreement:** Stapleton moved and Randolph seconded to authorize Mayor Jaspers to sign Financial Assistance Agreement with SD DOT for Airport Project 3-46-0051-19-2022. All voted aye.

**SDPAA Intergovernmental Contract:** Solberg moved and Just seconded to authorize Mayor Jaspers to sign Intergovernmental Contract with SD Public Assurance Alliance. All voted aye.

**Property Tax Abatement Application:** German moved and Just seconded to approve property tax abatement for Greater Sisseton Initiative Inc. for Parcel # 8691 for tax years 2017, 2018 and 2020. Upon roll call vote, voting nay were Appel, Just, Stapleton, Solberg, Randolph and German. Motion failed.

**2022 Election:** Appel moved and Solberg seconded to hold the 2022 municipal election on April 12, 2022. All voted aye.

**Ordinance Reconsideration:** Solberg moved and Appel seconded to reconsider Ordinance 680 adopting the 2018 International Property Maintenance Code. Upon roll call vote, voting aye were Appel, Solberg and Randolph. Voting nay were Just, Stapleton and German. Mayor Jaspers voted aye to break the tie vote. Motion carried.

Council discussed possible option for property owners to get assistance for property improvements. Council heard from Lori Moen & Lori Finnesand, representatives from GROW SD on programs that are available to property owners and renters.

**Ordinance 680:** Solberg moved and Appel seconded to approve the first reading of Ordinance 680: An Ordinance to amend Title 15.04 to add 15.04.100 International Property Maintenance Code.

Upon roll call vote voting aye were Appel, Solberg, Randolph and German. Voting nay were Just and Stapleton. Motion carried.

**Code Enforcement Agreement:** Appel moved and Randolph seconded to authorize Mayor Jaspers to sign Code Enforcement Agreement with Code Enforcement Specialists, LLC and to authorize 2022 retainer payment of \$1500.00. All voted aye.

Information & Discussion: Council received the 2020 audit report from Wohlenberg Ritzman & Co. A copy of the audit is available at City Hall and can also be viewed on the City website.

**Adjourn:** Randolph moved and Stapleton seconded to adjourn. All voted aye. Meeting adjourned at 8:32 p.m.

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Amber Kemnitz, Finance Officer