

The City Council for the City of Sisseton met in regular session on Monday, November 14, 2022 at 6:30 p.m.

Members Present: Mayor Jaspers, Alderwomen Appel & Randolph, Aldermen German, Just and Stapleton. Alderman Solberg was absent.

Others Present: Erin Cameron, Amber Kemnitz, Ellen Lekness, Jim Croymans, Myron Doud, Gary Spencer, Jason Deutsch, Jeff Pageler, Tanner Huntington, Terry Sutton, David Stillson

Others Present Via Zoom: Leif Redinger

Call to Order: Mayor Jaspers called the meeting to order at 6:30 p.m.

Agenda: Appel moved and Randolph seconded to approve agenda as presented. All voted aye.

Minutes: Stapleton moved and Randolph seconded to approve the October 11, 2022 minutes. All voted aye.

Bills Payable: Stapleton moved and Just seconded to approve the bills payable as presented. All voted aye.

Liquor: Lekness presented the October 2022 liquor report and informed Council that she is looking into a new camera/security system. Two part time liquor clerks have submitted their resignations. Council was in agreement to advertise for the positions.

Liquor Clerk Resignations: Just moved and Appel seconded to accept resignations from Steve Eneboe and Carissa Oien. All voted aye.

Street/Safety: Doud reported for street department. Council discussed issue with stray cats at city dumpsters. Signs will be posted to inform public not to feed stray animals.

Street Department Employment: German moved and Stapleton seconded to authorize hiring Keith Griffin as Street Light Equipment Operator / Laborer at a beginning wage of \$17.25/hr. All voted aye.

Employment Transfer: Randolph moved and German seconded to authorize transferring Jack Cleveland from the Street Dept. to the Sanitation Dept. All voted aye.

Water/Sewer: Spencer reported for the water and sewer department. Leif Redinger with Helms & Associates provided an update on the Water Treatment Plant Project.

Building Permits: Just moved and Appel seconded to approve the following building permits: 2022-34 S.Deutsch, 2022-35 C.Hippen, 2022-36 CDP Health Care, 2022-37 Dacotah Bank. All voted aye.

Finance Report: Randolph moved and Appel seconded to approve the October 2022 finance report. All voted aye.

City Attorney: No report

Public Comment: None

Stanek Constructors Pay Request #2: Stapleton moved and German seconded to approve pay request #2 submitted by Stanek Constructors in the amount of \$115,361.00 for the Water Treatment Plant Project. All voted aye.

Liquor Licenses and Operating Agreements: Just moved and Appel seconded to approve liquor establishment renewals for the 2023 licensing period as follows: the off sale liquor license in the name of the City of Sisseton and the on-sale liquor operating agreements with The End Zone, Hickory Street Kitchen & Cocktails, Rosalie's and Tacos El Bajio and on/off-sale wine with Dollar General. All voted aye.

Malt Beverage License Public Hearing: At 7:00 p.m. a public hearing was held for 2022-2023 retail on-off sale malt beverage & SD farm wine licenses. There was no public input. Stapleton moved and Appel seconded to approve the 2022-2023 retail on-off sale malt beverage & SD farm wine applications as follows: New license for Stillson Oil Co. and license transfer from Fisher Enterprises, Inc. to TNT Enterprises, LLC. All voted aye.

SRO Agreement Addendum: Randolph moved and Just seconded to authorize Mayor Jaspers to sign Addendum to the 2022-2023 SRO Agreement with the Sisseton School District. All voted aye.

Group Health Insurance Renewal: Just moved and Appel seconded to renew health insurance coverage for the City's group with the Health Pool of SD plan F with a \$2500-single/\$5000-family deductible, 80/20 in-network coinsurance, 60/40 out of network coinsurance effective January 1, 2023. The City's monthly premium is \$792.45 single and \$867.45 family. All voted aye.

Resolution 2022-7: German moved and Randolph seconded to pass Resolution 2022-7 as follows:

WHEREAS, the City Council of Sisseton finds it to be in the best interest for the City of Sisseton to consolidate with Roberts County as a Board of Equalization.

THEREFORE, BE IT RESOLVED by the City Council of Sisseton, in Roberts County, South Dakota in a meeting assembled that the City of Sisseton will consolidate with Roberts County as a Board of Equalization for 2023.

BE IT FURTHER RESOLVED, that representatives of the City of Sisseton Council for the 2023 Consolidated Board of Equalization shall be Aldermen Just and Stapleton with Alderwoman Randolph as alternate.

Dated at Sisseton, Roberts County, South Dakota this 14th day of November 2022.

Executive Session: Appel moved and Randolph seconded to enter into executive session at 7:15 p.m. pursuant to SDCL 1-25-2 (1) and (3) to discuss personnel and legal consultation. All voted aye. Mayor Jaspers declared the meeting back into regular session at 7:38 p.m.

Police: Croymans reported on police department.

Patrol Officer Employment: German moved and Appel seconded to accept resignation of Corporal Isaacson and to rehire as part time patrol officer at a wage of \$23.00/hr. not to exceed 20 hours per week. All voted aye.

Patrol Officer Employment: Stapleton moved and German seconded to authorize retirement benefits for Meagan Lively as Part Time Patrol Officer and to allow a maximum of 29 hours per week effective immediately. All voted aye.

Patrol Officer Employment: Just moved and Randolph seconded to approve hiring John Renison as full time patrol officer at a beginning wage of \$20.50/hr. effective November 21, 2022. All voted aye.

Police Department On-Call Pay: Randolph moved and Just seconded to set an hourly rate of \$5.00/hr. for patrol officer on-call pay for both hourly and salary employees. All voted aye.

Police Department Accrued Leave: Just moved and Stapleton seconded to authorize payout of accrued leave in excess of what policy allows employees to carry over to 2023 for police department employees to be processed through payroll. All voted aye.

Information & Discussion:

SWO Warming Shelter: Mayor Jaspers reported on meeting with Tribal Secretary, Myrna Thompson, Russell Eberhardt, Jeff Pageler, Amber Kemnitz and SD Fire Marshal Rep. Doug Hinkel to discuss fire safety requirements for the SWO Warming Shelter. Attorney Cameron will review local and state codes to determine if a waiver can be granted for the sprinkler system recommendation. Council will address the SWO Warming Shelter requirements at the December meeting.

RC Dispatch Contract: Sheriff Appel is currently working on an updated dispatch contract for the Council to act on at the December meeting.

2023 Utility Rates: Council reviewed rates and were in agreement to increase rates by 5%. A resolution will be acted on at the December meeting.

Adjourn: Stapleton moved and Just seconded to adjourn. All voted aye. Meeting adjourned at 8:00 p.m.

Amber Kemnitz, Finance Officer