

**CITY OF SISSETON
CITY COUNCIL MEETING
February 13, 2023
AGENDA
Sisseton City Hall – 6:30 p.m.**

1. Call to Order
2. Adopt Agenda
3. Minutes – January 9, 2023
4. Bills Payable
5. Reports:
 - a. Liquor
 - b. Police
 - c. Street/Safety
 - d. Water/Sewer
 - e. Building Permits
 - f. Finance
 - g. City Attorney
6. Public Comment
7. Public Hearing:
 - a. 7:00 p.m. Special Event Malt Beverage License - Fire Dept.
8. Visitors:
 - a.
9. Travel Approval:
 - a.
10. New Business:
 - a. District 1 Annual Meeting: March 14, 2023 – Sisseton City Hall
 - b. Police Department Sign On Bonus
 - c. Police Department Employment
 - d. Stanek Constructors: Pay Request #4 – Water Treatment Plant Project
 - e. Employment Agreement for CDL License
11. Ordinances and Resolutions:
 - a. Resolution 2023-1: SWO Warming Shelter Sprinkler Waiver
 - b. Ordinance 687: Discretionary Tax Formula – First Reading
12. Information and Discussion Items:
 - a.
13. Mayor/Council Member Reports
14. Such Additional Items Which May properly come before the Council
15. Adjourn

The public is welcome to join the City Council meeting virtually via zoom:
Go to website: zoom.us/join
Meeting ID: 846 6300 8821
Passcode: 929980

Or contact City Hall at 698-3391 and a link can be e-mailed to you
THE MEETING IS OPEN TO THE PUBLIC – DOORS OPEN AT 6:00 PM

The City Council for the City of Sisseton met in regular session on Monday, January 9, 2023 at 6:30 p.m.

Members Present: Mayor Jaspers, Alderwomen Appel & Randolph, Aldermen German, Just, Solberg and Stapleton.

Others Present: Erin Cameron, Amber Kemnitz, Ellen Lekness, Jim Croymans, Myron Doud, Gary Spencer, Jason Deutsch, Jeff Pageler, Terry Sutton, Jani No Heart, Candy Anderson, Megan LaFromboise, Garrett Renville, Curtis Bissonette, Lexie Franchier-Lincoln, Dawn Ryan, Anpao Buckanaga, Russell Eberhardt and others

Call to Order: Mayor Jaspers called the meeting to order at 6:30 p.m.

Agenda: German moved and Solberg seconded to approve agenda as presented. All voted aye.

Minutes: Stapleton moved and German seconded to approve the December 12 & 29, 2022 and January 3, 2023 minutes. All voted aye.

Bills Payable: Just moved and Randolph seconded to approve the bills payable as presented. All voted aye.

Liquor: Lekness presented the December 2022 liquor report. Council discussed liquor store operating during inclement weather and were in agreement to remain open as long as employees are able to get to work.

Street/Safety: Doud reported for street department.

MSHA Training: Appel moved and Stapleton seconded to authorize public works employees to attend MSHA Training at City Hall in Sisseton on February 28, 2023. All voted aye.

Water/Sewer: Spencer reported for the water and sewer department.

Building Permits: None

Finance Report: Randolph moved and Just seconded to approve the December 2022 finance report. All voted aye.

City Attorney: No Report

Public Comment: Jani No Heart and Candy Anderson addressed Council regarding feral cats.

Travel: Stapleton moved and Just seconded to authorize travel for Elected Officials to attend Municipal Government Day at the Legislature in Pierre, SD on February 7-8, 2023. All voted aye.

Fire Truck Bid Solicitation: German moved and Solberg seconded to authorize solicitation of bids for Fire Truck. All voted aye.

Police Department Contract for Server Access with RIEM Program: Solberg moved and Randolph seconded to approve authorization for Mayor to sign contract with Watertown Police Department to provide server access in conjunction with the Northeast South Dakota Rural Information Exchange Model for a period of one year beginning January 1, 2023 for \$500.00. All voted aye.

2023 Election: Stapleton moved and Randolph seconded to hold the 2023 municipal election on Tuesday, April 11, 2023. All voted aye.

Code Enforcement Agreement: Appel moved and German seconded to authorize Mayor Jaspers to sign Code Enforcement Agreement with Code Enforcement Specialists, LLC and to authorize 2023 retainer payment of \$1500.00. All voted aye.

Medical Marijuana Dispensary License Renewal: German moved and Just seconded to approve renewal application submitted by RG Ventures LLC for a Medical Marijuana Dispensary. All voted aye.

Utility Service Grant: Stapleton moved and Solberg seconded to grant 3 months of free utilities to new business, Core Athletic Club. Appel abstained, all other members voted aye. Motion carried.

SWO Warming Shelter: Megan LaFromboise, SWO Legal Counsel and SWO Tribal Executives addressed Council regarding the SWO Warming Shelter fire protection requirements. Council was in agreement to allow more time for Tribal Council to address the requirement. Tribal Executives indicated they would submit the request for sprinkler system waiver prior to the regular February City Council meeting.

Ordinance 686 with amendment: Solberg moved and Just seconded to pass the second reading and adoption of Ordinance 686 with amendment as recommended by the Planning Commission: AN ORDINANCE AMENDING ORDINANCE 556, AN ORDINANCE ESTABLISHING ZONING REGULATIONS FOR THE CITY OF SISSETON, SOUTH DAKOTA, AND PROVIDING FOR THE ADMINISTRATION, ENFORCEMENT, AND AMENDMENT THEREOF, IN ACCORDANCE WITH THE PROVISIONS OF CHAPTERS 11-4 AND 11-6, 1967 SDCL, AND AMENDMENTS THEREOF, AND FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT HEREWITH, AS AMENDED.

Upon roll call vote, voting aye were Appel, Just, Stapleton, Solberg, Randolph and German. Motion carried.

Executive Session: Solberg moved and Just seconded to enter into executive session at 7:27 p.m. pursuant to SDCL 1-25-2 (1) to discuss personnel. All voted aye. Mayor Jaspers declared the meeting back into regular session.

Patrol Officer Employment: Solberg moved and German seconded to hire Dylan Veen as part time patrol officer at a wage of \$24.00/hr. and placement on the longevity scale at 1 year effective immediately. All voted aye.

Patrol Officer Wage Adjustment: Appel moved and Randolph seconded to place Meagan Lively on the longevity scale at 1 year and adjust hourly wage to \$24.00/hr. effective immediately. All voted aye.

Information & Discussion: Appel reported on inquiries regarding ice skating rink. Attorney Cameron indicated that she responded to inquiries to inform people that the Council has been working with a contractor on the project.

Adjourn: Randolph moved and Appel seconded to adjourn. All voted aye. Meeting adjourned at 8:05 p.m.

Amber Kemnitz, Finance Officer

**City of Sisseton
Liquor Store Report
January 2023**

Liquor Store Deposits	96,793.21
Less Sales Tax	-6,725.17
Gross Liquor Store Sales	90,068.04
Opening Inventory	166,643.72
Purchases	63,964.79
Total Merchandise	230,608.51
Closing Inventory	-163,085.14
Cost of merchandise for sale	67,523.37
Liquor Store Profit	22,544.67
Less Expenses	-11,582.90
Net Liquor Store Profit	10,961.77

10% tax on clubs

End Zone	478.36
Hickory St. Kitchen & Cocktails	111.01
Rosalie's	164.59
Taco's El Bajio	17.76
Doubletree Gallery	0.00
Dollar General	204.42
Freddie's Casino	23.04
Holiday	1,455.63
Hwy 10 Casino	37.81
K&K	1,587.28
Stillsons	793.98
The Soiree'	0.00
Total	4,873.88

Other Expenses

Salaries	5,448.09
FICA	408.55
Retirement	516.29
Work Comp	1,216.00
Group Insurance	1,512.76
Unemployment Insurance	0.00
Insurance/Prof Services	0.00
Publishing	0.00
Repair	0.00
Supplies	2,246.05
Equipment	0.00
Utilities	235.16
Total Expense	11,582.90

Breakdown - Liquor Store Deposits

Beer	38,580.51
Whiskey	44,470.70
Wine	3,889.17
Pop/Miscellaneous	1,703.76
Tobacco	1,350.78
Ice	72.89
Total	90,067.81

Net liquor store profit plus 10% from clubs

15,835.65

CITY OF SISSETON - FINANCE REPORT**January 2023**

Balance last report		16,612,513.78
Receipts this month		
Property Tax	3,710.81	
Sales Tax	135,170.83	
Amusement Tax	0.00	
Building Permits	65.00	
Peddler/Pawnshop License	0.00	
Dog License	0.00	
Liquor/Malt Bev/Cannabis License	5,000.00	
Video Lottery License	2,300.00	
State/Federal Grants	50,762.93	
State/County Shared Revenue	4,394.33	
Bank Franchise	0.00	
Motor Vehicle License	688.90	
Local Hwy/Bridge Fund	14,755.64	
Sisseton Housing Pmt in Lieu of Taxes	0.00	
Accident Reports/Bike licenses	0.00	
Sales/Excise Tax	1.83	
Fire Dept Fees	2,469.87	
Hwy & Street	0.00	
Library/Recreation Fees	28.17	
Av Gas sales	0.00	
Fines	57.50	
Interest	36,926.83	
Rentals	2,364.90	
Rubble Site Charges	0.00	
Cable TV Franchise	4,531.41	
Contributions and Donations	400.00	
Miscellaneous (Includes pmt for SRO)	3,403.00	
Sale of Fixed Assets	0.00	
Compensation for loss-insurance proceeds	1,772.12	
Third Cent Sales Tax	8,220.81	
Liquor Sales	90,068.04	
Sales Tax	6,725.17	
Operating Agreements	230.40	
10% Beverage Mark Up	4,658.73	
Other Liquor Revenue	0.00	
Federal Grant - Water Fund	0.00	
Utility receipts	104,064.57	
Bulk Water	0.00	
Sale of Water Supplies	1,364.00	
Sales Tax	0.00	
Sewer - Land Rent	0.00	
Other Solid Waste	0.00	
Total Receipts		484,135.79
<u>Total Expense</u>		<u>390,272.62</u>
Cash Balance End of Month		16,706,376.95

Respectfully Submitted by Amber Kemnitz, Finance Officer

Revenue - January 2023

	<u>Anticipated</u>	<u>YTD Revenue</u>	<u>Balance</u>
General Fund			
Property Tax	775,000.00	0.00	775,000.00
Sales Tax	1,350,000.00	0.00	1,350,000.00
Amusement Tax	325.00	0.00	325.00
Building Permits	1,000.00	65.00	935.00
Pawnshop License	200.00	0.00	200.00
Peddler License	100.00	0.00	100.00
Dog License	350.00	0.00	350.00
Liquor & Malt Beverage License	6,500.00	0.00	6,500.00
Cannabis License	5,000.00	5,000.00	0.00
Video Lottery Fees	2,500.00	2,300.00	200.00
Federal Grants	0.00	0.00	0.00
State Grants	0.00	0.00	0.00
Bank Franchise Fee	15,000.00	0.00	15,000.00
Liquor Tax Reversion	16,000.00	0.00	16,000.00
Motor Vehicle License	35,000.00	0.00	35,000.00
Local Hwy/Bridge Fund	70,000.00	0.00	70,000.00
Other State Share Revenue	0.00	0.00	0.00
Payment in Lieu of Tax	25,000.00	0.00	25,000.00
County Road Tax	2,200.00	0.00	2,200.00
Accident Reports	150.00	0.00	150.00
Fire Dept Townships	34,000.00	2,169.87	31,830.13
BIA/SWST Fire Dept	0.00	0.00	0.00
Fire Dept Ins Co & Individual Pmts	2,500.00	300.00	2,200.00
Hwy & Street	500.00	0.00	500.00
Recreation	12,500.00	0.00	12,500.00
Library Card Fees	500.00	28.17	471.83
AV Gas (Airport)	15,000.00	0.00	15,000.00
Fines	400.00	0.00	400.00
Dog Keeping	300.00	57.50	242.50
Interest	7,500.00	36,926.83	-29,426.83
Rentals	30,000.00	1,764.90	28,235.10
Rubble Site Charge	150.00	0.00	150.00
Private Donations	0.00	400.00	-400.00
Cable TV Franchise Fee	20,000.00	0.00	20,000.00
Other Miscellaneous Revenue	35,000.00	3,403.00	31,597.00
Dividend Income	0.00	0.00	0.00
Sale of General Fixed Assets	0.00	0.00	0.00
Compensation for loss-ins. proceeds	0.00	1,772.12	-1,772.12
<u>Operating Transfers In</u>	<u>100,000.00</u>	<u>0.00</u>	<u>100,000.00</u>
Total General Fund	2,562,675.00	54,187.39	2,508,487.61
Liquor, Lodging & Dining Sales Tax	85,000.00	0.00	85,000.00
Liquor	1,207,800.00	90,298.44	1,117,501.56
Water	531,500.00	41,310.52	490,189.48
Sewer	467,300.00	35,554.29	431,745.71
Sanitation	340,250.00	30,196.70	310,053.30
Total City Funds	5,194,525.00	251,547.34	4,942,977.66

Expenditures - January 2023

	<u>Appropriation</u>	<u>YTD Expense</u>	<u>Balance</u>
General Fund			
Legislative	54,850.00	240.00	54,610.00
Contingency	100,000.00	0.00	100,000.00
Executive	12,500.00	2,508.68	9,991.32
Elections	2,000.00	0.00	2,000.00
Legal	14,000.00	446.25	13,553.75
Finance Office	96,050.00	4,452.38	91,597.62
Financial Administration	53,000.00	0.00	53,000.00
General Government Building	55,800.00	3,014.74	52,785.26
Police	650,400.00	81,627.45	568,772.55
Fire	155,800.00	885.13	154,914.87
Street Department	863,000.00	10,621.60	852,378.40
Snow Removal	88,500.00	7,436.64	81,063.36
Street Lighting	65,000.00	0.00	65,000.00
Street Cleaning	11,000.00	0.00	11,000.00
Airport	42,500.00	193.30	42,306.70
Health	18,000.00	1,500.00	16,500.00
Recreation	65,000.00	334.00	64,666.00
Parks	27,650.00	920.85	26,729.15
Library	165,200.00	7,395.38	157,804.62
Economic Development	56,600.00	8,000.00	48,600.00
Capital Outlay	<u>90,000.00</u>	<u>0.00</u>	<u>90,000.00</u>
Total General Fund	2,686,850.00	129,576.40	2,557,273.60
Special Revenue Fund-Promotion	85,000.00	89.40	84,910.60
Enterprise Funds			
Liquor	1,197,800.00	13,821.78	1,183,978.22
Water	3,585,600.00	5,781.47	3,579,818.53
Sewer	177,800.00	7,829.79	169,970.21
Garbage	355,700.00	14,716.60	340,983.40
Total City Funds	8,088,750.00	171,815.44	7,916,934.56

**City of Sisseton
Cash Fund Balance
January 2023**

Cash by Fund

General Fund	9,761,143.10
Lodging & Dining Sales Tax Fund	286,885.81
Liquor Fund	1,617,919.66
Liquor Fund - Change	900.00
Water Fund	1,736,615.29
Water Fund - Change	200.00
Sewer Fund	2,855,930.37
<u>Garbage Fund</u>	<u>446,782.72</u>
Total	16,706,376.95

Bank Reconciliation

Checking Account First Savings Bank	4,747,867.22
FIT GCR Acct	10,778,691.22
Wells Fargo Acct #4231	599,767.75
Dacotah Bank 7/23/23	522,150.80
RCNB - Library Trust	56,799.96
<u>Change Fund</u>	<u>1,100.00</u>
Cash Balance	16,706,376.95

NOTICE OF PUBLIC HEARING ON APPLICATION
FOR SPECIAL EVENT MALT BEVERAGE LICENSE

NOTICE IS HEREBY GIVEN THAT: The City Council in and for the City of Sisseton, South Dakota on the 13th day of February, 2023, at the hour of 7:00 p.m. at City Hall in the City Council Room will meet in regular session to consider the following Special Event Malt Beverage License to operate within the municipality which has been filed with the City Finance Officer.

Sisseton Volunteer Fire Department/Rescue Squad
406 2nd Ave W (City Hall)

Special Event License
March 14, 2023

NOTICE IS FURTHER GIVEN THAT: Any person, persons or their attorney may appear and be heard at said scheduled Public Hearing who are interested in the approval or rejections of any such applications.

Dated at Sisseton, South Dakota this 25th day of January, 2023.
Amber Kemnitz, Finance Officer

Progress Estimate - Unit Price Work

Contractor's Application

For (Contract):		Siseston Drinking Water Treatment Facility		Application Number: Pay app 4					
Application Period:		Pay Application 4		Application Date: 1/30/2023					
Bid Item No.	Item Description	Contract Information				E	F	Balance to Finish (B - F)	
		Item Quantity	Units	Unit Price	Total Value of Item (\$)				
1	Mobilization	1	LS	\$190,000	\$190,000	100%	\$190,000	100%	
2	Cleaning and Grubbing & Removals	1	LS	\$5,500	\$5,500	100%	\$5,500	100%	
3	Unclassified Excavation (excluding foundation excavation and backfill)	797	CuYd	\$10	\$7,970	147	\$1,470	18%	\$6,500
4	Contractor Furnished Borrow Material	2,346	CuYd	\$18	\$42,228				\$42,228
5	Topsoiling From Stockpiles	401	CuYd	\$13	\$5,213				\$5,213
6	Seeding, Fertilizing and Mulching	0.75	Acres	\$4,200	\$3,150				\$3,150
7	Erosion Control Blanket	2,500	SqYd	\$3	\$7,500				\$7,500
8	6" Concrete Apron	1800	SqFt	\$14	\$25,200				\$25,200
9	4" Concrete Sidewalk	875	SqFt	\$10	\$8,750				\$8,750
10	6" Gravel Surfacing	264	Tons	\$25	\$6,600				\$6,600
11	Base Course (depth varies)	150	Tons	\$25	\$3,750				\$3,750
12	Asphalt Paving, Class G, Type 1, PG 58-28	50	Tons	\$110	\$5,500				\$5,500
13	12" PVC Water Piping	154	L.S.	\$120	\$18,480	40	\$4,800	26%	\$13,680
14	12" PVC Sewer Piping	30	L.S.	\$132	\$3,960				\$3,960
15	8" PVC Water Piping	130	L.F.	\$85	\$11,050	40	\$3,400	31%	\$7,650
16	12" Ductile Iron (Below Grade)	120	L.F.	\$200	\$24,000	40	\$8,000	33%	\$16,000
17	8" Ductile Iron (Below Grade)	35	L.F.	\$190	\$6,650	20	\$3,800	57%	\$2,850
18	4" Sewer Service Piping and Connection to Main	25	L.F.	\$180	\$4,500				\$4,500
19	Concrete Manhole and Casting	1	L.S.	\$4,200	\$4,200		\$4,200	100%	
20	8" D.I. Wye w/ Cap	1	Each	\$3,200	\$3,200				\$3,200
21	12" D.I. Wye w/ Cap	2	Each	\$3,750	\$7,500				\$7,500
22	8" Gate Valve w/ Box	1	Each	\$3,650	\$3,650				\$3,650
23	12" Gate Valve w/ Box	2	Each	\$6,500	\$13,000				\$13,000
24	Connect to Existing 12" Raw Water	1	L.S.	\$7,000	\$7,000				\$7,000
25	Connect to Existing 8" Backwash Supply	1	L.S.	\$6,000	\$6,000				\$6,000
26	Connect to Existing 12" Potable Water	1	L.S.	\$7,000	\$7,000				\$7,000
27	Connect to Existing Sewermain and Services Complete	1	L.S.	\$2,500	\$2,500				\$2,500
28	10" Saddle w/ 1-1/2" Corporation Stop	1	Each	\$1,000	\$1,000				\$1,000
29	1-1/2" Curb stop w/ Box	1	Each	\$1,000	\$1,000				\$1,000
30	1-1/2" PE Water Service Pipe	1	L.S.	\$8,500	\$8,500				\$8,500
31	6" Storm Sewer	132	FT	\$65	\$8,580				\$8,580
32	Storm Sewer Gutter Connection/Cleanout	2	Each	\$750	\$1,500				\$1,500
33	Storm Sewer/Underdrain Outlet Structure	2	Each	\$750	\$1,500				\$1,500
34	4" PVC Sch 40 Underdrain w/ Sock	336	L.F.	\$35	\$11,760				\$11,760

Progress Estimate - Unit Price Work

Contractor's Application

For (Contract):		Sisaseton Drinking Water Treatment Facility		Application Number: Pay app 4								
Application Period:		Pay Application 4		Application Date: 1/30/2023								
Bid Item No.	Item Description	Item Quantity	Units	Contract Information		B	C	D	E	F		
				Unit Price	Total Value of Item (\$)					Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)
35	4" PVC Underdrain Cleanouts and Fittings	3	Each	\$400	\$1,200						\$1,200	
36	Interior Raw, Backwash, Filtered, Potable Piping, Valves and Appurtenances	1	L.S.	\$175,000	\$175,000						\$175,000	
37	Gas Chlorine Chemical Feed System, Complete Allowance	1	L.S.	\$44,500	\$44,500						\$44,500	
38	Potassium Permanganate Chemical Feed System, Complete, Allowance	1	L.S.	\$27,700	\$27,700						\$27,700	
39	Fluoride Chemical Feed System, Complete, Allowance	1	L.S.	\$32,200	\$32,200						\$32,200	
40	700 GPM Packaged Gravity Filter, Complete	1	L.S.	\$1,010,500	\$1,010,500						\$754,664	
41	8" Magnetic Flow Meter	1	L.S.	\$6,500	\$6,500			\$255,836		\$255,836	25%	\$6,500
42	6" Magnetic Flow Meter	1	L.S.	\$5,500	\$5,500						\$5,500	
43	3" Pressure Relief Valves, Remove and Replace Existing in Booster Station	2	Each	\$4,250	\$8,500						\$8,500	
44	Pre-Cast Building, Complete	1	L.S.	\$1,469,759	\$1,469,759	30%	\$440,928	\$440,928	\$28,500	\$440,928	30%	\$1,028,831
45	Electrical and Controls, Complete	1	L.S.	\$500,000	\$500,000						\$471,500	
46	Interior Domestic Plumbing, Complete	1	L.S.	\$145,000	\$145,000						\$145,000	
47	Heating, Ventilation, Air Conditioning, Complete	1	L.S.	\$100,000	\$100,000						\$100,000	
	Subtotal of All Base Bid Unit Price & Lump sum Bid Items				\$3,994,250						\$3,994,250	
A1-1	Mobilization	1	L.S.	\$7,500	\$7,500						\$7,500	
A1-2	Existing Water Plant Demolition	1	L.S.	\$65,975	\$65,975						\$65,975	
A1-3	Existing Water Plant Improvements	1	L.S.	\$63,030	\$63,030						\$63,030	
	Alternate Bid 1 Total				\$136,505						\$136,505	
	Totals				\$4,130,755		\$913,734	\$913,734	\$32,700	\$946,434	23%	\$3,184,321

ORDINANCE 687
DISCRETIONARY TAX FORMULA

WHEREAS, the City of Sisseton desires to promote the construction and improvement to commercial residential structures and residential structures. The City hereby adopts pursuant to SDCL 10-6-138 the following ordinance pertaining to discretionary formula for real property within the city limits of Sisseton, South Dakota.

Discretionary Tax Formula

- A. Residential Structures
- B. Discretionary Formula

A. Residential Structures. Any new residential structure, or any addition to or renovation of an existing structure, located within a redevelopment neighborhood, which new structure, addition, or renovation has a true and full value of five thousand dollars or more, added to real property shall qualify to be assessed pursuant to the discretionary formula described in B. In order to improve the quality of housing, all real property located within the city limits of Sisseton, South Dakota shall qualify as property located in a redevelopment neighborhood. The redevelopment neighborhood is being established because the area includes buildings or improvements which by reason of age, deterioration, obsolescence, and dilapidation injuriously affect the area to the detriment of public health, safety, morals or welfare and because the development of housing is being prevented by the predominance of defective or inadequate street layout, faulty lot layout in relation to size, adequacy, accessibility, or usefulness, the deterioration of site improvements, and obsolete platting.

B. Discretionary Formula. Any real property qualifying for the discretionary formula pursuant to this chapter shall be assessed in accordance with SDCL 10-6-137.1 with the following reductions in place for the qualifying property:

First Year	25%;
Second Year	25%;
Third Year	50%;
Fourth Year	50%;
Fifth Year	75%;
Sixth Year	75%; and
Seventh Year	100%.

This ordinance shall repeal and replace Ordinance 620.

This ordinance shall take effect and be in force from and after twenty days after the date of publication, after final passage and adoption.

Passed this first reading this 13th day of February 2023.

Passed this second reading and adoption this ____ day of _____ 2023.

Terry Jaspers, Mayor

ATTEST:

Amber Kemnitz
Finance Officer