

**CITY OF SISSETON
CITY COUNCIL MEETING
March 13, 2023
AGENDA
Sisseton City Hall – 6:30 p.m.**

1. Call to Order
2. Adopt Agenda
3. Minutes – February 13, 2023
4. Bills Payable
5. Reports:
 - a. Liquor
 - b. Police
 - c. Street/Safety
 - d. Water/Sewer
 - e. Building Permits
 - f. Finance
 - g. City Attorney
6. Public Comment
7. Public Hearing:
 - a.
8. Visitors:
 - a. Payton Carda, First District Association of Local Governments: Roberts County Pre-Disaster Mitigation Plan
9. Travel Approval:
 - a. SD Police Chiefs Conference: Deadwood, SD April 11-13, 2023 (Chief Croymans)
 - b. Taser Instructor Certification Course: Madison, SD May 19, 2023 (Sgt. Stauss)
 - c. DARE Training: Pierre, SD June 12-23, 2023 (Officer Searles)
10. New Business:
 - a. Police Department Employment
 - b. Employment Agreement for CDL License
 - c. Authorize Solicitation of Bids for the Airport Fence Improvement Project: AIP 3-46-0051-021-2023
 - d. Pickleball Court
 - e. Special Event Application: FAN Club Carnival, May 31-June 3, 2023 Anderson Park
11. Ordinances and Resolutions:
 - a. Resolution 2023-1: SWO Warming Shelter Sprinkler Waiver
 - b. Resolution 2023-2: Plat
 - c. Ordinance 687: Discretionary Tax Formula – Second Reading & Adoption
12. Information and Discussion Items:
 - a. 2023 Election Canceled
 - b. SDML District Annual Meeting: March 14, 2023 Sisseton City Hall
 - c. Surplus Property
 - d. 2021 Audit
13. Mayor/Council Member Reports
14. Such Additional Items Which May properly come before the Council
15. Adjourn

The public is welcome to join the City Council meeting virtually via zoom:

Go to website: zoom.us/join

Meeting ID: 831 5848 6744

Passcode: 839853

Or contact City Hall at 698-3391 and a link can be e-mailed to you

THE MEETING IS OPEN TO THE PUBLIC – DOORS OPEN AT 6:00 PM

The City Council for the City of Sisseton met in regular session on Monday, February 13, 2023 at 6:30 p.m.

Members Present: Mayor Jaspers, Alderwomen Appel & Randolph, Aldermen German, Just and Stapleton. Solberg was absent.

Others Present: Amber Kemnitz, Ellen Lekness, Jim Croymans, Myron Doud, Gary Spencer, Jason Deutsch, Terry Sutton.

Call to Order: Mayor Jaspers called the meeting to order at 6:30 p.m.

Agenda: Randolph moved and German seconded to approve agenda as presented. All voted aye.

Solberg arrived at 6:31 p.m.

Minutes: Stapleton moved and Just seconded to approve the January 9, 2023 minutes. All voted aye.

Bills Payable: Just moved and Randolph seconded to approve the bills payable as presented. All voted aye.

Liquor: Lekness presented the January 2023 liquor report. Solberg inquired about recycling. Liquor Committee will look at options to construct a recycling container.

Police: Croymans reported on police department. Mayor Jaspers informed Council of meeting with SD Law Enforcement Training Agent to discuss the possibility of changing SD Administrative Rule that currently allows a waiver process to hire patrol officers under age 21 for a municipality with a population of under 500. A rule change will be proposed to allow the waiver for any class 1 or 2 municipality if the potential patrol officer meets certain training requirements.

Police Department Sign-on Bonus: Appel moved and Solberg seconded to authorize sign-on bonus for patrol officers as follows:

Uncertified patrol officers will receive \$500.00 with first paycheck, \$1,000.00 at time of certification.

Certified patrol officers will receive \$1,500.00 with first paycheck. Bonus pay will be incorporated into employment contract with payback if patrol officer terminates employment within the contract period.

All voted aye.

Patrol Officer Employment: Appel moved and Solberg seconded to hire Jeffrey Schmidt as part time patrol officer at a wage of \$24.00/hr. and placement on the longevity scale at 1 year effective immediately. All voted aye.

Police Department Employment: German moved and Randolph seconded to hire Ethan Hasan as full time patrol officer at a wage of \$22.50/hr. All voted aye.

Police Department Employment: German moved and Solberg seconded to hire Lindsey Zastoupil as full time patrol officer at a wage of \$22.50/hr. All voted aye.

Street/Safety: Doud reported for street department.

Public Hearing: At 7:00 p.m. a public hearing was held for a special event malt beverage license to operate at City Hall on March 14, 2023 submitted by the Roberts County Rescue Squad. There was no public input. Stapleton moved and Just seconded to approve the special event malt beverage license. All voted aye.

Water/Sewer: Spencer reported for the water and sewer department.

Building Permits: Council reviewed building permits.

Finance Report: Randolph moved and Just seconded to approve the January 2023 finance report. All voted aye.

City Attorney: No Report

Public Comment: None

Stanek Constructors Pay Request #4: Stapleton moved and German seconded to approve pay request #4 submitted by Stanek Constructors in the amount of \$139,658.00 for the Water Treatment Plant Project. All voted aye.

Ordinance 687: Appel moved and Just seconded to pass the first reading of Ordinance 687 DISCRETIONARY TAX FORMULA.

Upon roll call vote, voting aye were Appel, Just, Stapleton, Solberg, Randolph and German. Motion carried.

SDML Annual Meeting: Appel moved and Just seconded to authorize registration fee for Elected Officials, employees and spouses to attend the SDML District 1 Annual Meeting at Sisseton City Hall on March 14, 2023. All voted aye.

Information & Discussion: Alderman Just inquired about re-siding sanitation building. Mayor Jaspers will discuss with local contractor. Mayor Jaspers informed Council that Helms & Associates will be at City Hall on Tuesday, Feb. 14th to review plans for the Airport Fencing Project.

Adjourn: German moved and Randolph seconded to adjourn. All voted aye. Meeting adjourned at 7:30 p.m.

Amber Kemnitz, Finance Officer

**City of Sisseton
Liquor Store Report
February 2023**

Liquor Store Deposits	100,947.90
Less Sales Tax	-7,017.97
Gross Liquor Store Sales	93,929.93
Opening Inventory	163,085.14
Purchases	63,232.19
Total Merchandise	226,317.33
Closing Inventory	-158,142.55
Cost of merchandise for sale	68,174.78
Liquor Store Profit	25,755.15
Less Expenses	-16,200.26
Net Liquor Store Profit	9,554.89

10% tax on clubs

End Zone	430.52
Hickory St. Kitchen & Cocktails	147.01
Rosalie's	73.42
Taco's El Bajio	15.59
Doubletree Gallery	81.90
Dollar General	169.97
Freddie's Casino	0.00
Holiday	974.95
Hwy 10 Casino	23.13
K&K	1,056.03
Stillsons	576.99
The Soiree'	22.20
Total	3,571.71

Other Expenses

Salaries	10,826.49
FICA	811.72
Retirement	514.95
Work Comp	0.00
Group Insurance	1,512.76
Unemployment Insurance	0.00
Insurance/Prof Services	0.00
Publishing	0.00
Repair	0.00
Supplies	1,574.81
Equipment	0.00
Utilities	959.53
Total Expense	16,200.26

Breakdown - Liquor Store Deposits

Beer	39,055.72
Whiskey	47,905.90
Wine	3,804.62
Pop/Miscellaneous	1,894.33
Tobacco	1,264.71
Ice	71.44
Total	93,996.72

Net liquor store profit plus 10% from clubs

13,126.60

CITY OF SISSETON - FINANCE REPORT**February 2023**

Balance last report		16,706,376.95
Receipts this month		
Property Tax	19,139.47	
Sales Tax	91,979.79	
Amusement Tax	0.00	
Building Permits	0.00	
Peddler/Pawnshop License	0.00	
Dog License	8.00	
Liquor/Malt Bev/Cannabis License	0.00	
Video Lottery License	500.00	
State/Federal Grants	6,402.04	
State/County Shared Revenue	0.00	
Bank Franchise	9,083.36	
Motor Vehicle License	5,811.33	
Local Hwy/Bridge Fund	0.00	
Sisseton Housing Pmt in Lieu of Taxes	0.00	
Accident Reports/Bike licenses	8.00	
Sales/Excise Tax	0.00	
Fire Dept Fees	4,154.32	
Hwy & Street	0.00	
Library/Recreation Fees	0.00	
Av Gas sales	279.66	
Fines	252.50	
Interest	35,544.86	
Rentals	375.00	
Rubble Site Charges	0.00	
Cable TV Franchise	0.00	
Contributions and Donations	0.00	
Miscellaneous (Includes pmt for SRO)	3,403.00	
Sale of Fixed Assets	0.00	
Compensation for loss-insurance proceeds	0.00	
Third Cent Sales Tax	4,472.27	
Liquor Sales	93,929.93	
Sales Tax	7,017.97	
Operating Agreements	29.92	
10% Beverage Mark Up	4,770.13	
Other Liquor Revenue	0.00	
Federal Grant - Water Fund	0.00	
Utility receipts	117,273.43	
Bulk Water	0.00	
Sale of Water Supplies	1,364.00	
Sales Tax	0.00	
Sewer - Land Rent	0.00	
Other Solid Waste	0.00	
Total Receipts		405,798.98
<u>Total Expense</u>		<u>461,073.29</u>
Cash Balance End of Month		16,651,102.64

Respectfully Submitted by Amber Kemnitz, Finance Officer

Revenue - February 2023

	<u>Anticipated</u>	<u>YTD Revenue</u>	<u>Balance</u>
General Fund			
Property Tax	775,000.00	19,139.47	755,860.53
Sales Tax	1,350,000.00	85,221.39	1,264,778.61
Amusement Tax	325.00	0.00	325.00
Building Permits	1,000.00	65.00	935.00
Pawnshop License	200.00	0.00	200.00
Peddler License	100.00	0.00	100.00
Dog License	350.00	8.00	342.00
Liquor & Malt Beverage License	6,500.00	0.00	6,500.00
Cannabis License	5,000.00	5,000.00	0.00
Video Lottery Fees	2,500.00	2,800.00	-300.00
Federal Grants	0.00	6,065.09	-6,065.09
State Grants	0.00	336.95	-336.95
Bank Franchise Fee	15,000.00	9,083.36	5,916.64
Liquor Tax Reversion	16,000.00	0.00	16,000.00
Motor Vehicle License	35,000.00	5,811.33	29,188.67
Local Hwy/Bridge Fund	70,000.00	0.00	70,000.00
Other State Share Revenue	0.00	0.00	0.00
Payment in Lieu of Tax	25,000.00	0.00	25,000.00
County Road Tax	2,200.00	0.00	2,200.00
Accident Reports	150.00	8.00	142.00
Fire Dept Townships	34,000.00	5,874.19	28,125.81
BIA/SWST Fire Dept	0.00	0.00	0.00
Fire Dept Ins Co & Individual Pmts	2,500.00	750.00	1,750.00
Hwy & Street	500.00	0.00	500.00
Recreation	12,500.00	0.00	12,500.00
Library Card Fees	500.00	28.17	471.83
AV Gas (Airport)	15,000.00	279.66	14,720.34
Fines	400.00	200.00	200.00
Dog Keeping	300.00	110.00	190.00
Interest	7,500.00	72,471.69	-64,971.69
Rentals	30,000.00	2,139.90	27,860.10
Rubble Site Charge	150.00	0.00	150.00
Private Donations	0.00	400.00	-400.00
Cable TV Franchise Fee	20,000.00	0.00	20,000.00
Other Miscellaneous Revenue	35,000.00	6,806.00	28,194.00
Dividend Income	0.00	0.00	0.00
Sale of General Fixed Assets	0.00	0.00	0.00
Compensation for loss-ins. proceeds	0.00	1,772.12	-1,772.12
<u>Operating Transfers In</u>	<u>100,000.00</u>	<u>0.00</u>	<u>100,000.00</u>
Total General Fund	2,562,675.00	224,370.32	2,338,304.68
Liquor, Lodging & Dining Sales Tax	85,000.00	4,309.33	80,690.67
Liquor	1,207,800.00	189,003.40	1,018,796.60
Water	531,500.00	86,034.10	445,465.90
Sewer	467,300.00	74,532.59	392,767.41
Sanitation	340,250.00	60,437.73	279,812.27
Total City Funds	5,194,525.00	638,687.47	4,555,837.53

Expenditures - February 2023

	<u>Appropriation</u>	<u>YTD Expense</u>	<u>Balance</u>
General Fund			
Legislative	54,850.00	5,467.67	49,382.33
Contingency	100,000.00	0.00	100,000.00
Executive	12,500.00	3,653.56	8,846.44
Elections	2,000.00	18.30	1,981.70
Legal	14,000.00	892.50	13,107.50
Finance Office	96,050.00	11,726.42	84,323.58
Financial Administration	53,000.00	0.00	53,000.00
General Government Building	55,800.00	7,183.83	48,616.17
Police	650,400.00	111,946.17	538,453.83
Fire	155,800.00	6,912.41	148,887.59
Street Department	863,000.00	19,213.66	843,786.34
Snow Removal	88,500.00	43,124.61	45,375.39
Street Lighting	65,000.00	7,797.40	57,202.60
Street Cleaning	11,000.00	0.00	11,000.00
Airport	42,500.00	14,326.18	28,173.82
Health	18,000.00	2,004.65	15,995.35
Recreation	65,000.00	393.21	64,606.79
Parks	27,650.00	1,661.59	25,988.41
Library	165,200.00	20,182.31	145,017.69
Economic Development	56,600.00	8,000.00	48,600.00
Capital Outlay	<u>90,000.00</u>	<u>0.00</u>	<u>90,000.00</u>
Total General Fund	2,686,850.00	264,504.47	2,422,345.53
Special Revenue Fund-Promotion	85,000.00	209.21	84,790.79
Enterprise Funds			
Liquor	1,197,800.00	103,264.09	1,094,535.91
Water	3,585,600.00	186,167.41	3,399,432.59
Sewer	177,800.00	14,757.89	163,042.11
Garbage	355,700.00	41,037.81	314,662.19
Total City Funds	8,088,750.00	609,940.88	7,478,809.12

**City of Sisseton
Cash Fund Balance
February 2023**

Cash by Fund

General Fund	9,788,460.88
Lodging & Dining Sales Tax Fund	291,238.27
Liquor Fund	1,627,501.49
Liquor Fund - Change	900.00
Water Fund	1,602,779.37
Water Fund - Change	200.00
Sewer Fund	2,884,641.33
<u>Garbage Fund</u>	<u>455,381.30</u>
Total	16,651,102.64

Bank Reconciliation

Checking Account First Savings Bank	4,657,773.07
FIT GCR Acct	10,813,460.12
Wells Fargo Acct #4231	599,818.69
Dacotah Bank 7/23/23	522,150.80
RCNB - Library Trust	56,799.96
<u>Change Fund</u>	<u>1,100.00</u>
Cash Balance	16,651,102.64

Sisseton 2017 Plan Review Materials

Roberts County PDM Worksheet #1 (Sisseton) Risk Assessment Worksheet – Hazard Identification

What is the probability of occurrence of the following hazards?

Hazard	High Probability to Occur (At least once in a year)	Low Probability to Occur (Hazards that may have occurred in the past or could occur in the future but do not occur on a yearly basis)	Unlikely to Occur (Hazards or disasters that have never occurred in the area before and are unlikely to occur)
Dam Failure			X
Drought		X	
Earthquake		X	
Extreme Cold	X		
Extreme Heat	X		
Flood		X	
Freezing Rain/Sleet/Ice	X		
Hail	X		
Heavy Rain	X		
Heavy Snow	X		
Ice Jam		X	
Landslide			X
Lightning	X		
Rapid Snow Melt	X		
Strong Winds	X		
Subsidence			X
Thunderstorm	X		
Tornado		X	
Urban Fire		X	
Wildfire		X	

**Roberts County PDM
Worksheet #2 (Sisseton)
Risk Assessment Worksheet – Hazard Vulnerability**

How vulnerable is the community from the following hazard? In other words, if the hazard occurs is there a potential to impact the community? If so, what would be impacted?

Hazard	High Vulnerability Significant risk/major damage potential (for example, destructive, damage to more than 10% of the jurisdiction and/or regular occurrence)	Medium Vulnerability Moderate damage potential (causing partial damage to 5-10% of the jurisdiction, and irregular occurrence)	Low Vulnerability Little damage potential (minor damage to less than 5% of the jurisdiction)	NA Not a hazard to the jurisdiction
Dam Failure				X
Drought			X	
Earthquake			X	
Extreme Cold		X		
Extreme Heat			X	
Flood		X		
Freezing Rain/Sleet/Ice		X		
Hail		X		
Heavy Rain	X			
Heavy Snow	X			
Ice Jam			X	
Landslide				X
Lightning		X		
Rapid Snow Melt		X		
Strong Winds		X		
Subsidence				X
Thunderstorm		X		
Tornado		X		
Urban Fire	X			
Wildfire				X

Table 4.17: Critical Structures in Roberts County

Jurisdiction/ Entity	Location	Address	Sector	Sub sector	Name	Owner Type
Sisseton	City of Sisseton	Cherry Street W.	Communications	Utility	Communications Antennae	Public
Sisseton	City of Sisseton	406 2 nd Avenue W.	Government Facility	Building	City Hall	Public
Sisseton	City of Sisseton	205 E. Oak Street	Government Facility	Building	Post Office	Public
Sisseton	City of Sisseton	411 2 nd Avenue E.	Government Facility	Building	Sisseton Courthouse	Public
Sisseton	City of Sisseton	11901 BIA Hwy 700	Emergency Services	Building	Ro. Co. Highway Department Facility	Public
Sisseton	City of Sisseton	406 2 nd Avenue W.	Emergency Services	Building	Police Department	Public
Sisseton	City of Sisseton	11924 BIA Hwy. 700	Emergency Services	Building	Sisseton's Sheriff's Office	Public
Sisseton	City of Sisseton	4 E. Oak Street	Emergency Services	Building	Fire Department	Public
Sisseton	City of Sisseton	205 Orchard Drive	Emergency Services	Medical Facility	CDP Hospital	Public
Sisseton	City of Sisseton	101 W. Oak Street & 207 W. Chestnut Street	Non-Emergency Response Facility	Elevator	Farmers Elevator	Private
Sisseton	City of Sisseton	1209 E. Walnut Street	Non-Emergency Response Facility	Sanitary Sewer	Water Treatment Facility	Private
Sisseton	City of Sisseton	520 5 th Avenue W.	Non-Emergency Response Facility	Water Services	Sisseton Water Tower	Public
Sisseton	City of Sisseton	525 E. Chestnut Street	Population to Protect	Church	St. Peter's Church	Private
Sisseton	City of Sisseton	421 3 rd Avenue	Population to Protect	Church	Grace Lutheran Church	Private
Sisseton	City of Sisseton	711 Veterans Avenue	Population to Protect	Nursing Home	Tekawitha Nursing Home	Private
Sisseton	City of Sisseton	118 E. Walnut Street	Population to Protect	Swimming Pool	City Swimming Pool	Private
Sisseton	City of Sisseton	320 W. Walnut Street	Public Institution	School	Sisseton Elementary School	Public
Sisseton	City of Sisseton	515 E. Ash St.	Population to Protect	Child Care/Education	NESD Head Start	Private
Sisseton	City of Sisseton	11920 BIA Hwy. 700	Building	Agriculture	CHS Agronomy Center	Private
Sisseton	City of Sisseton	308 Hillview Road	Population to Protect	Assisted Living Center	Edgewood Vista	Private
Sisseton	City of Sisseton	516 8 th Avenue W.	Public Institution	School	Sisseton Middle School	Public

Jurisdiction/ Entity	Location	Address	Sector	Sub sector	Name	Owner Type
Sisseton	City of Sisseton	516 8 th Avenue W.	Public Institution	School	Sisseton High School	Public
Sisseton	City of Sisseton	404 W. Hickory Street	Population to Protect	Church	Family Life Assembly of God Church	Private
Sisseton	City of Sisseton	321 7 th Ave. E.	Population to Protect	Church	Emanuel Lutheran Church	Private
Sisseton	City of Sisseton	305 E. Maple St.	Government Facility	Library	Sisseton Memorial Library	Public
Sisseton	City of Sisseton	17 W. Maple St.	Government Facility	Park	Anderson Park	Public
Sisseton	City of Sisseton	115 E. Hickory St.	Government Facility	Park	Drenttel Park	Public
Sisseton	City of Sisseton	710 E. Hickory St.	Government Facility	Park	Baseball/Softball Complex	Public

Table 4.18: Administrative and Technical Capabilities

Administrative/ Staff Composition	Local Jurisdiction				
	<i>Sisseton</i>	<i>Summit</i>	<i>White Rock</i>	<i>Wilmot</i>	<i>Roberts County</i>
Board of Adjustment	Elected Officials	Elected Officials	NA	Elected Officials	Elected Officials
Building Official	NA	NA	NA	NA	NA
Community Planner	NA	NA	NA	NA	NA
Elected Officials	Aldermanic	Trustee	Trustee	Trustee	Commission
Emergency Manager	NA	NA	NA	NA	Appointed
Engineer/Highway Superintendent	Appointed	NA	NA	NA	Appointed
Floodplain Administrator	Appointed	Appointed	Appointed	NA	Auditor
GIS Coordinator	NA	NA	NA	NA	NA
Planning Commission	Elected Officials	Elected Officials	NA	NA	Elected Officials
Zoning Officer	Appointed	Appointed	NA	Finance Officer	Appointed
Grant Writing Capability (Yes/No)	Yes*	Yes*	Yes*	Yes*	Yes*
Non-profit organizations focused on environmental protection.	No	No	No	No	No
Public-Private partnership initiatives addressing disaster-related issues	No	No	No	No	No

Capabilities of Community Planning Mechanisms	Rosholt	<i>Sisseton</i>	Summit	White Rock	Wilmot	Roberts County
Does the Future Land-Use Map identify natural hazard areas?	NA	Y	Y	NA	NA	Y
Do the land-use policies discourage development or redevelopment within natural hazard areas?	NA	Y	Y	NA	N	Y
Does the plan provide adequate space for expected future growth in areas located outside natural hazard areas?	NA	Y	Y	NA	NA	Y

Does the transportation plan limit access to hazard areas?	NA	N	N	NA	NA	N
Is transportation policy used to guide growth in safe locations?	NA	Y	Y	NA	NA	Y
Are movement systems designed to function under disaster conditions (e.g. evacuation)?	NA	Y	Y	NA	NA	Y
Are environmental systems that protect development from hazards identified and mapped?	NA	N	N	NA	NA	N
Do environmental policies provide incentives to development that is located outside protective ecosystems?	NA	N	N	NA	NA	N
Do environmental policies maintain and restore protective ecosystems?	NA	N	N	NA	NA	N
Are the goals and policies of the comprehensive plan related to those of the FEMA Local Hazard Mitigation Plan?	NA	N	N	NA	NA	N
Is safety explicitly included in the plan's growth and development policies?	NA	Y	Y	NA	NA	Y
Does the monitoring and implementation section of the plan cover safe growth objectives?	NA	N	N	NA	NA	N
Does the Zoning Ordinance conform to the comprehensive plan in terms of discouraging development or redevelopment within natural hazard areas?	NA	Y	Y	NA	N	Y
Does the zoning ordinance contain natural hazard overlay zones that set conditions for land use within such zones?	NA	Y	Y	NA	N	Y
Do rezoning procedures recognize natural hazard areas as limits on zoning changes that allow greater intensity or density of use?	NA	Y	Y	NA	N	Y
Does the zoning ordinance restrict development within, or filling of, wetlands, floodways, and floodplains?	NA	Y	Y	NA	N	Y
Do the subdivision regulations restrict the subdivision of land within or adjacent to natural hazard areas?	NA	NA	N A	NA	NA	NA
Do the subdivision regulations provide for conservation subdivisions or cluster subdivisions in order to conserve environmental resources?	NA	NA	N A	NA	NA	NA
Do the subdivision regulations allow density transfers where Hazard areas exist?	NA	NA	N A	NA	NA	NA

Figure 4.8: City of Sisseton Hazard Vulnerability Map

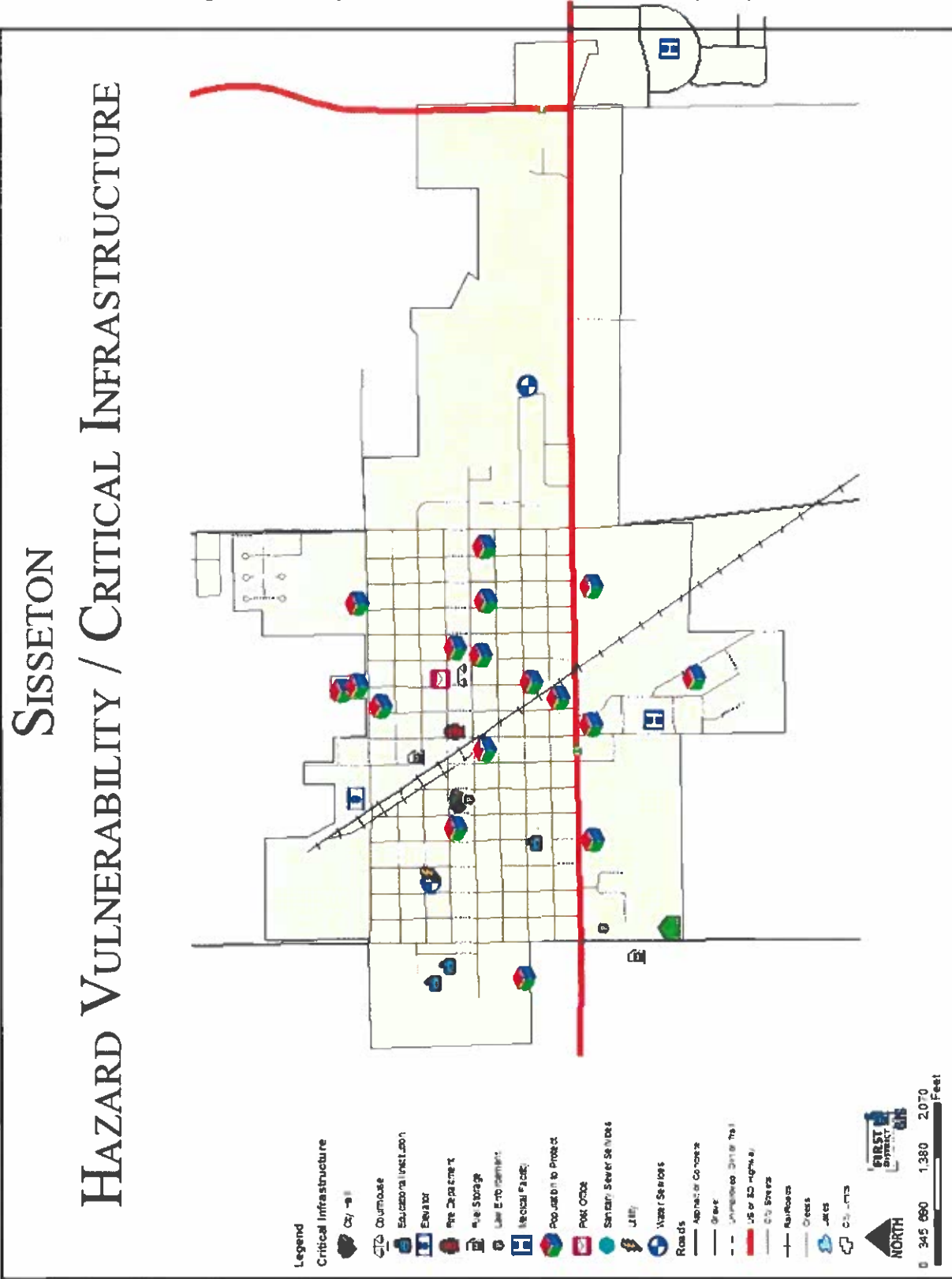
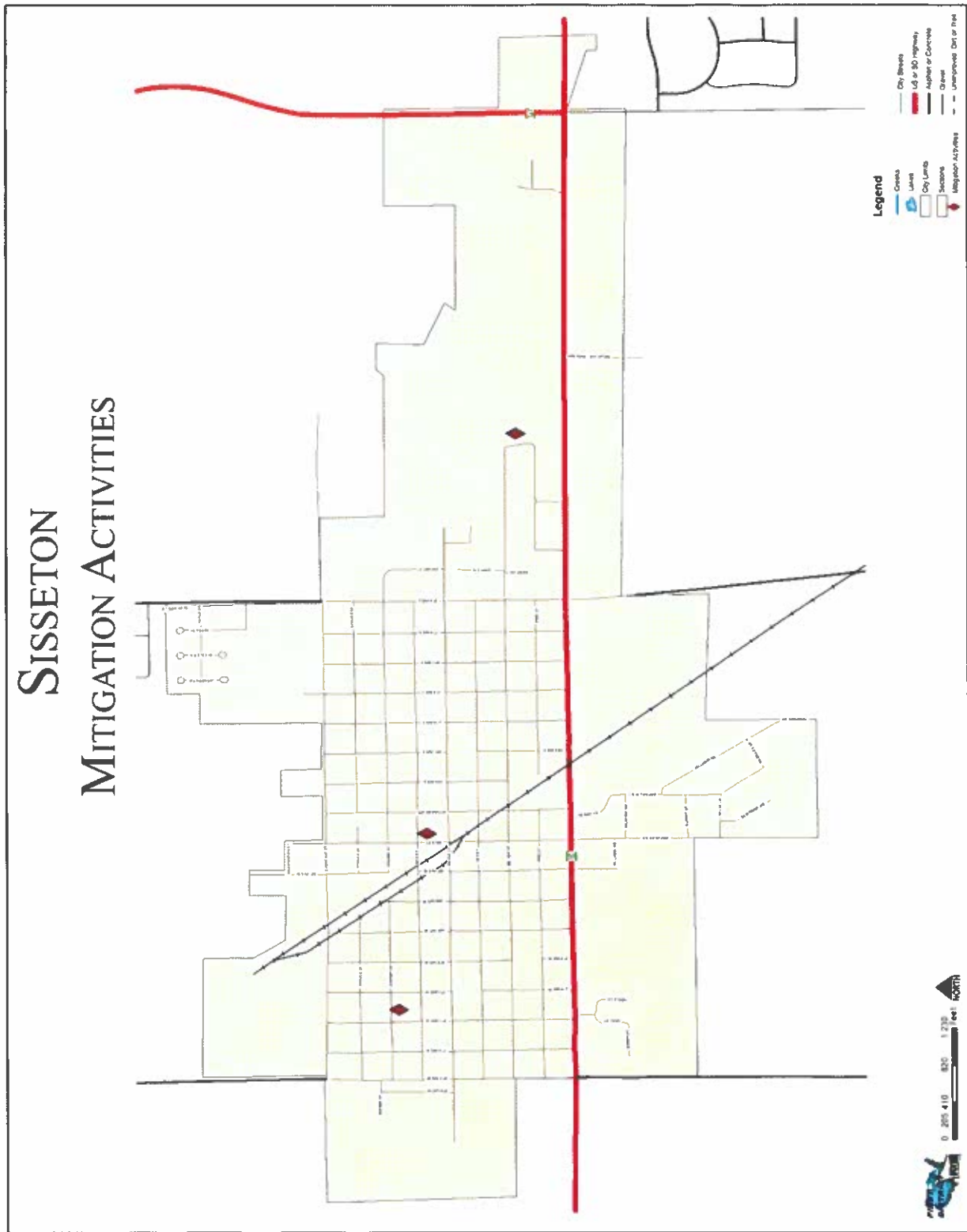


Figure 5.8: City of Sisseton Potential Mitigation Project Map



AGREEMENT

This Agreement is entered into on the date shown below as hire date between _____ (employee) and the City of Sisseton, of 406 2nd Avenue West, Sisseton, South Dakota 57262 (employer).

RECITALS

WHEREAS, the City of Sisseton is hiring for the street department and encourages those who are hired to obtain a commercial driver's license (CDL); and

WHEREAS, the cost associated with obtaining a CDL is increasing, which may make obtaining the CDL prohibitive for some employees; and

WHEREAS, the City of Sisseton is willing to pay the cost of an employee obtaining a CDL in order to enhance their working ability in the street department provided that employee is employed by the City of Sisseton and is committed to continuing their employment with the City of Sisseton after said CDL is obtained; and

WHEREAS, the employee understands and agrees that in consideration for City of Sisseton paying for employee to obtain a CDL, that the employee will agree to remain employed with the City of Sisseton in the street department for a period of thirty-six (36) months; and

WHEREAS, the employee understands and acknowledges that, should he/she be hired in the street department for the City of Sisseton, he/she will be expected to remain in the employment of the City of Sisseton for a minimum of thirty-six (36) months or else reimburse the City of Sisseton for the expenses incurred by the City of Sisseton for the CDL; and

NOW, THEREFORE, in consideration of the mutual promises and covenants contained hereinbelow, the parties do freely and voluntarily enter into this Agreement.

SECTION 1.

The recitals stated above are incorporated herein as part of this Agreement.

SECTION 2.

The City of Sisseton agrees;

- A. to consider employee for employment in the street department for the City of Sisseton;
- B. allow employee time off of his regularly scheduled work to take his/her commercial driver's license test(s);
- C. pay the expense for the testing for the commercial driver's license.

SECTION 3.

Employee agrees that should he be hired as an employee with the street department for the City of Sisseton, and the City of Sisseton pays for CDL testing during his or her employment, he/she will remain in employment of the City of Sisseton in the street department for a minimum of thirty-six (36) months from the date of hire. If he/she does not remain in employment of the City of Sisseton in the street department for a minimum of thirty-six months from the date of hire, he will reimburse the City of Sisseton for any and all costs incurred by the City of Sisseton as enumerated in SECTION 4 below at the following rate:

- A. 100%, if resignation is prior to twenty-four (24) months having elapsed from date of hire;
- B. 50%, if resignation occurs prior to the time of thirty-six (36) months, but more than twenty-four (24) months have elapsed.

SECTION 4.

Schedule of costs to be incurred by City of Sisseton:

- A. Testing expenses related to obtaining a CDL.

SECTION 5.

This Agreement shall terminate after the completion of thirty-six (36) months from the date of hire.

SECTION 6.

Employee understands that employment with the City of Sisseton at-will and is contingent upon his completion of a probationary period and continued performance to the satisfaction of the City of Sisseton. Nothing contained herein shall be construed as a promise or agreement by either the City of Sisseton to retain employee as an employee for the City of Sisseton in the street department for for thirty-six (36) months or any portion thereof.

SECTION 7.

Employee agrees that, should it become necessary for the CITY to file a lawsuit to recover amounts addresses herein, including reasonable attorney's fees and all interest allowed at the legal rate on the amount which is owed.

SECTION 8.

Employee agrees that the City of Sisseton shall retain any money from his paycheck, including but not limited to payment for any unused vacation, sick leave, and compensatory time, to satisfy, either in full or in part, payment of the costs enumerated in SECTION 4 and employee

agrees that the retainage authorized by this section shall not operate to waive the right of the City of Sisseton to commence legal proceedings against him to recoup any outstanding balance.

SECTION 9.

Employee acknowledges that he/she has examined this Agreement that he/she has read and understands this Agreement, and he has the right to consult an attorney prior to entering this agreement. The City of Sisseton's City Council has approved said contract.

SECTION 10.

No modification of this Agreement shall be binding unless evidenced in writing and signed by both parties.

SECTION 11.

The City of Sisseton agrees that it will not seek any of the costs enumerated in SECTION 4 should the City of Sisseton terminate or discharge employee from the street department for the City of Sisseton.

_____, Employee

Myron Doud, Head of Street Department

Hire Date: _____

**FENCE IMPROVEMENTS
SISSETON MUNICIPAL AIRPORT
SISSETON, SOUTH DAKOTA
AIP #3-46-0051-021-2023
HELMS #A-8547
ENGINEERS ESTIMATE
JANUARY, 2023**

Base Bid

Item #	Spec #	Item Description	Total	Unit	Unit Price	Total Cost
1	C-105	Mobilization	1	L.S.	\$ 8,000.00	\$ 8,000.00
2	S-100	Construction Safety Phasing Plan	1	L.S.	\$ 8,500.00	\$ 8,500.00
3	F-160	Barbed Wire Fence	211	Ft	\$ 10.00	\$ 2,110.00
4	F-160	Corner Brace Panel	1	Each	\$ 750.00	\$ 750.00
5	F-160	Two-Post Brace Panel	4	Each	\$ 500.00	\$ 2,000.00
6	F-160	Connect to Existing Barbed Wire Fence	3	Each	\$ 100.00	\$ 300.00
7	F-162	10' Chain Link Fence	482	Ft	\$ 80.00	\$ 38,560.00
8	F-162	20' Chain Link Cantilever Roll Gate	3	Each	\$ 6,500.00	\$ 19,500.00
9	F-162	4' Chain Link Walk Gate	2	Each	\$ 750.00	\$ 1,500.00
10	Plans	Perimeter Signs	5	Each	\$ 100.00	\$ 500.00
11	Plans	Remove and Dispose of Barbed Wire Fence	341	Ft	\$ 5.00	\$ 1,705.00
12	Plans	Remove and Dispose of Wood Fence	350	Ft	\$ 7.00	\$ 2,450.00
13	Plans	Remove and Salvage 20' Steel Swing Gate	3	Each	\$ 300.00	\$ 900.00
14	Plans	Remove and Salvage 4' Walk Gate	2	Each	\$ 200.00	\$ 400.00
Estimated Base Bid Total						\$ 87,175.00

Alterntate Bid No. 1 - Electric Gate Operator and Controls

Item #	Spec #	Item Description	Total	Unit	Unit Price	Total Cost
1-1	F-162	Electric Gate Operator and Controls	1	Each	\$ 15,000.00	\$ 15,000.00
Estimated Base Bid Total						\$ 15,000.00

Estimated Bidding & Negotiations	\$ 7,500.00
Estimated Construction Administration	\$ 14,000.00
Estimated Construction Engineering	\$ 15,000.00
Estimated Administration	\$ 5,325.00
Estimated Total Project Cost (Base Bid)	\$ 129,000.00
Estimated Total Project Cost (Base Bid & Alternate Bid No. 1)	\$ 144,000.00

RESOLUTION 2023-1

A RESOLUTION WHEREIN THE SISSETON CITY COUNCIL ADOPTS THE RECOMMENDATIONS OF THE SISSETON FIRE CHIEF AS IT CONCERNS SISSETON WAHPETON OYATE'S (SWO) APPLICATION FOR MODIFICATION OF FIRE CODE REQUIREMENTS PURSUANT TO SISSETON ORDINANCE 15.16.050.

WHEREAS, the Sisseton Fire Chief, pursuant to Sisseton Ordinance 15.16.050 has authority upon receipt of written application, to waive certain portions of the enforceable fire code; and

WHEREAS, the City of Sisseton and Sisseton Fire Chief have received an Application for Modification under Sisseton Ordinance 15.16.050 from SWO requesting the Sisseton Fire Chief waive the requirement of a fire suppressant sprinkler system at the tribal warming house located at 410 2nd Avenue East; and

WHEREAS, the application was made and based upon mitigation measures such as installing additional smoke detectors, additional fire extinguishers, 24/7 staffing, instituted a smoking ban, and provide additional security to the building; and

WHEREAS, based upon the representations made by SWO the Sisseton Fire Chief has approved said application for waiver; and

NOW THEREFORE, BE IT RESOLVED, by the City of Sisseton, that Resolution 2023-1 is adopted as follows:

1. The Sisseton Fire Chief's waiver as set forth above his hereby adopted and approved by the Sisseton City Council.

Dated this 13th day of March, 2023.

CITY OF SISSETON

Terry Jaspers, Mayor

ATTEST:

Amber Kemnitz, Finance Officer

(SEAL)

Resolution 2023-2

BE IT RESOLVED by the City Council of Sisseton, South Dakota in a regular meeting assembled that the plat of Block 5 & 6 of Mouw's Subdivision to the City of Sisseton, Roberts County, South Dakota, located in the SW1/4 Section 27, T126N, R51W of the 5th P.M., Roberts County, South Dakota be approved this 13th day of Marcy 2023 in accordance with the provisions of SDCL Chapter 11-3 and all acts amendatory thereto.

Dated at Sisseton, Roberts County, South Dakota this 13th day of March 2023.

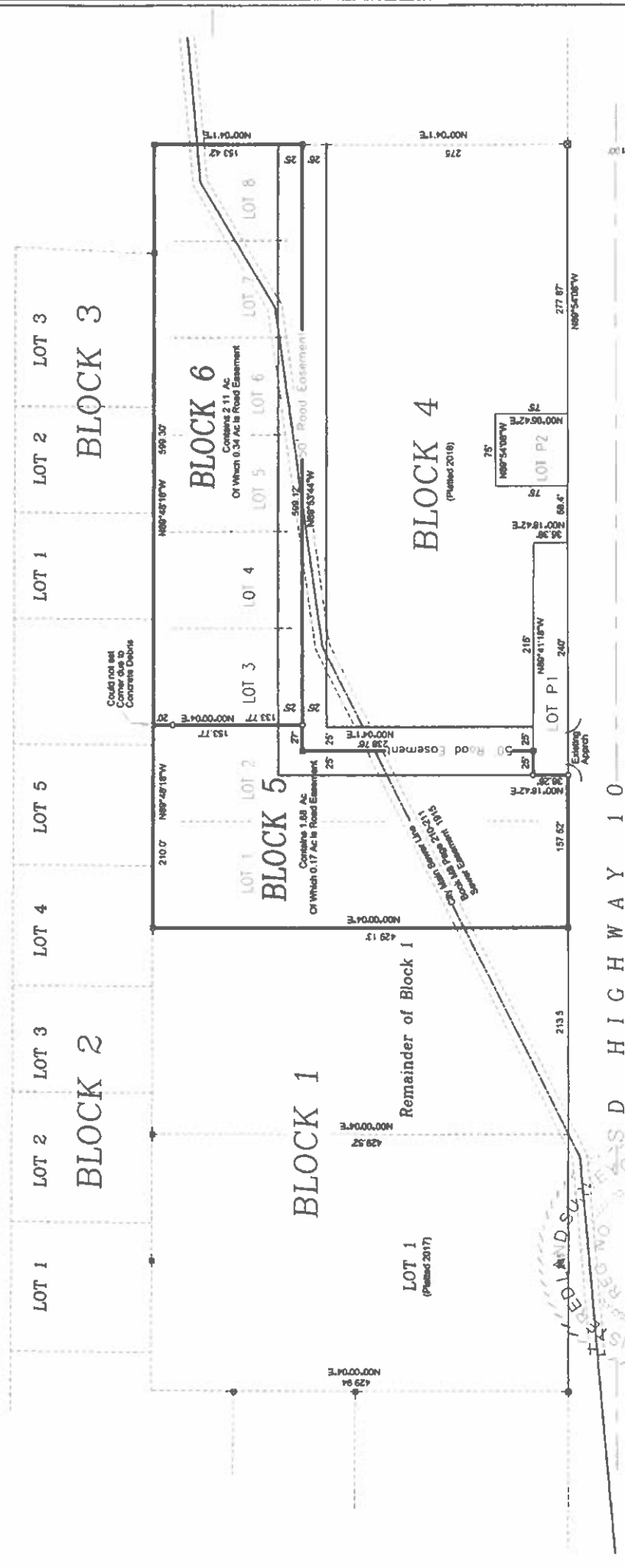
Terry Jaspers, Mayor

ATTEST:

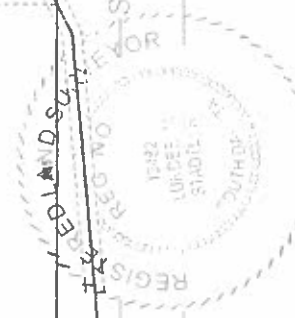
Amber Kemnitz, Finance Officer

BLOCKS 5 & 6 of MOUW'S SUBDIVISION to the City of Sisseton, Roberts County, South Dakota
located in the SW1/4, Section 27, T126N, R51W of the 5th P.M.,

Plat of



Note: This Plat Shall Vacate all of Lot 1 and the remainder of Lots 2, 3, 4, 5, 6, 7 and 8 in Mouw's Subdivision in the SW1/4 of Section 27, T126N, R51W of the 5th P.M. in the City of Sisseton, Roberts County, South Dakota as filed in the Register of Deeds in Book 11, Number 74 on March 21st, 1972.



ORDINANCE 687
DISCRETIONARY TAX FORMULA

WHEREAS, the City of Sisseton desires to promote the construction and improvement to commercial residential structures and residential structures. The City hereby adopts pursuant to SDCL 10-6-138 the following ordinance pertaining to discretionary formula for real property within the city limits of Sisseton, South Dakota.

Discretionary Tax Formula

- A. Residential Structures
- B. Discretionary Formula

A. Residential Structures. Any new residential structure, or any addition to or renovation of an existing structure, located within a redevelopment neighborhood, which new structure, addition, or renovation has a true and full value of five thousand dollars or more, added to real property shall qualify to be assessed pursuant to the discretionary formula described in B. In order to improve the quality of housing, all real property located within the city limits of Sisseton, South Dakota shall qualify as property located in a redevelopment neighborhood. The redevelopment neighborhood is being established because the area includes buildings or improvements which by reason of age, deterioration, obsolescence, and dilapidation injuriously affect the area to the detriment of public health, safety, morals or welfare and because the development of housing is being prevented by the predominance of defective or inadequate street layout, faulty lot layout in relation to size, adequacy, accessibility, or usefulness, the deterioration of site improvements, and obsolete platting.

B. Discretionary Formula. Any real property qualifying for the discretionary formula pursuant to this chapter shall be assessed in accordance with SDCL 10-6-137.1 with the following reductions in place for the qualifying property:

First Year	25%;
Second Year	25%;
Third Year	50%;
Fourth Year	50%;
Fifth Year	75%;
Sixth Year	75%; and
Seventh Year	100%.

This ordinance shall repeal and replace Ordinance 620.

This ordinance shall take effect and be in force from and after twenty days after the date of publication, after final passage and adoption.

Passed this first reading this 13th day of February, 2023.

Passed this second reading and adoption this 13th day of March, 2023.

Terry Jaspers, Mayor

ATTEST:

Amber Kemnitz
Finance Officer

**City of Sisseton
Municipal Election**

The April 11, 2023 municipal election has been canceled because the following individuals have filed certificates of nomination in the office of the Finance Officer for the positions to be filled:

Terry Jaspers	Mayor, 2 year term
Lee Solberg	Alderman Ward 1, 2 year term
Connie Randolph	Alderman Ward 2, 2 year term
DelRay German	Alderman Ward 3, 2 year term

Because each of these candidates is unopposed, certificates of election will be issued in the same manner as to successful candidates after election.