

**CITY OF SISSETON
CITY COUNCIL MEETING
November 13, 2023
AGENDA
Sisseton City Hall – 6:30 p.m.**

1. Call to Order
2. Adopt Agenda
3. Minutes – October 10, 2023
4. Bills Payable
5. Reports:
 - a. Liquor
 - b. Police
 - c. Street/Safety
 - d. Water/Sewer
 - e. Building Permits
 - f. Finance
6. Public Comment
7. Public Hearing:
 - a. 7:00 p.m. 2023 Operating Agreement Transfer
 - b. 7:15 p.m. Zoning Amendment
8. Visitors:
 - a. Leif Redinger, Helms & Associates
9. Travel Approval:
 - a. Fire Chiefs Association Annual Conference: December 1-3, 2023 Deadwood, SD
10. New Business:
 - a. Authorize Hiring PT Liquor Clerk
 - b. 2024 Liquor License/Operating Agreement Renewals
 - c. American Fence Company: Pay Request #2 (final) – Airport Fence Improvement Project
 - d. American Fence Company: Change Order #2 – Airport Fence Improvement Project
 - e. Stanek Constructors: Pay Request #12 – Water Treatment Plant Project
 - f. City Attorney Public Defender Agreement
11. Ordinances and Resolutions:
 - a. Resolution 2023-11: Zoning Fees
 - b. Resolution 2023-12: Consolidated Board of Equalization
 - c. Ordinance 691: Repeal Ordinance 13.08.230 Only Licensed Plumbers Allowed – Second Reading & Adoption
 - d. Ordinance 692: Amending Ordinance 13.04.020 User Responsible for Operation and Maintenance of Water and Sewer Lines – Second Reading & Adoption
 - e. Ordinance 693: Amending Ordinance 12.20.020 Application and 12.20.030 Supervision of Excavations – Second Reading & Adoption
 - f. Ordinance 694: Zoning Amendment First Reading
12. Information/Discussion Items:
 - a. 2024 Utility Rates
13. Executive Session SDCL 1-25-2 (3) Legal
14. City Attorney Report
15. Mayor/Council Member Reports
16. Such Additional Items Which May properly come before the Council
17. Adjourn

The public is welcome to join the City Council meeting virtually via zoom:
Go to website: zoom.us/join
Meeting ID: 841 7911 7952
Passcode: 256933

Or contact City Hall at 698-3391 and a link can be e-mailed to you
THE MEETING IS OPEN TO THE PUBLIC – DOORS OPEN AT 6:00 PM

The City Council for the City of Sisseton met in regular session on Tuesday, October 10, 2023 at 6:30 p.m.

Members Present: Mayor Terry Jaspers, Alderwoman Randolph, Aldermen, German, Just, Solberg and Stapleton. Alderwoman Appel was absent.

Others Present: Erin Cameron, Amber Kemnitz, Jim Croymans, Myron Doud, Gary Spencer, Jason Deutsch, Terry Sutton.

Call to Order: Mayor Jaspers called the meeting to order at 6:30 p.m.

Agenda: Just moved and Randolph seconded to approve agenda as presented. All voted aye.

Minutes: Stapleton moved and Solberg seconded to approve the September 11, 2023 minutes. All voted aye.

Bills Payable: Randolph moved and Solberg seconded to approve the bills payable as presented. All voted aye.

Liquor: Council received the September 2023 liquor report.

Police: Croymans reported on police department.

Authorize Patrol Vehicle Purchase: Solberg moved and German seconded to authorize ordering a 2024 Dodge Durango through SD State Bid. All voted aye.

Street/Safety: Doud reported for the street department.

Water/Sewer: Spencer reported for the water and sewer department.

Building Permits: Council received a list of the following building permits that have been approved: 2023-12 R.Hellwig, 2023-26 Otter Tail, 2023-27 CDP, 2023-28 T.Huntington, 2023-29 C.Randolph.

Finance Report: Stapleton moved and Randolph seconded to approve the September 2023 finance report. All voted aye.

Public Comment: None

SD DOT Financial Assistance Agreement: Solberg moved and German seconded to authorize Mayor Jaspers to sign SD Department of Transportation Financial Assistance Agreement for AIP 3-46-0051-021-2023. All voted aye.

American Fence Company Pay Request #1: German moved and Just seconded to approve pay request #1 submitted by American Fence Company in the amount of \$78,798.53 for the Airport Fence Improvement Project – AIP 3-46-0051-021-2023. All voted aye.

Stanek Constructors Pay Request #11: German moved and Stapleton seconded to approve pay request #11 submitted by Stanek Constructors in the amount of \$155,811.00 for the Water Treatment Plant Project. All voted aye.

Stanek Constructors Change Order #2: Just moved and Stapleton seconded to approve Change Order #2 submitted by Stanek Constructors for the Water Treatment Plant Project to extend the project completion date. The change order will extend the project by 154 days with a new final completion date of January 1, 2024. Voting aye were Just and Stapleton. Voting nay were Solberg, Randolph and German. Motion failed.

Group Health Insurance Renewal: Just moved and German seconded to renew health insurance coverage for the City's group with the Health Pool of SD plan F with a \$2500-single/\$5000-family deductible, 80/20 in-network coinsurance, 60/40 out of network coinsurance effective January 1, 2024. The City's monthly premium is \$859.81 single and \$934.81 family. All voted aye.

Resolution 2023-9: German moved and Randolph seconded to approve Resolution 2023-9 as follows:

WHEREAS, SDCL 9-21-14.1 allows the accumulation of funds for a period of longer than one (1) year for specific capital outlay purposes otherwise authorized by law and

WHEREAS, the City of Sisseton has several projects requiring capital outlay which are too large to fund from one (1) year's budget

NOW THEREFORE BE IT RESOLVED that the City of Sisseton accumulates funds pursuant to SDCL 9-21-14.1 for the following projects.

From the 2023 Appropriation Ordinance:

Street Dept Equipment	\$30,000.00
Police Dept Equipment	\$30,000.00
Fire Dept Equipment	\$30,000.00

Dated at Sisseton, South Dakota this 10th day of October 2023.

All voted aye.

Resolution 2023-10: Randolph moved and Stapleton seconded to approve Resolution 2023-10 as follows:

BE IT RESOLVED, that \$100,000.00 shall be transferred from the Liquor Fund to the General Fund as provided in the 2023 Appropriation Ordinance.

Dated at Sisseton, South Dakota this 10th day of October 2023.

All voted aye.

Ordinance 691: Solberg moved and Stapleton seconded to approve the first reading of Ordinance 691 to repeal Ordinance 13.08.230 – Only Licensed Plumbers Allowed. Upon roll call vote, voting aye were Just, Stapleton, Solberg, Randolph and German. Appel was absent. Motion carried.

Ordinance 692: Solberg moved and Randolph seconded to approve the first reading of Ordinance 692 Amending Ordinance 13.04.020 User Responsible for Operation and Maintenance of Water and Sewer Lines. Upon roll call vote, voting aye were Just, Stapleton, Solberg, Randolph and German. Appel was absent. Motion carried.

Ordinance 693: Solberg moved and German seconded to approve the first reading of Ordinance 693 Amending Ordinances 12.20.020 Application and 12.20.030 Supervision of Excavations. Upon roll call vote, voting aye were Just, Stapleton, Solberg, Randolph and German. Appel was absent. Motion carried.

Excavation Fee: German moved and Randolph seconded to establish a fee of \$6.00 per square foot for private street excavation to replace asphalt. All voted aye.

Information/Discussion: Mayor Jaspers reported on bulk fuel information. Baus Oil is willing to provide a 1,000 gallon tank at the City Shop for dyed diesel. Two of the three existing vendors currently providing fuel for city vehicles and equipment are willing to provide a 10 cent discount for fuel purchased at the pump. Council was in agreement to proceed with setup of tank and pursue the vendor discount.

Attorney Cameron discussed possible issue with non-conforming use properties. There may be several residential properties throughout the City that are considered non-conforming use and would not be able to rebuild their home in the event of a disaster. Cameron will look into the possibility of allowing a variance procedure for these types of situations.

Council discussed current transient merchant ordinance and were in agreement to update.

Attorney Cameron will look into what other communities have in place and come up with a recommendation for the Council.

Executive Session: German moved and Stapleton seconded to enter into executive session at 7:55 p.m. pursuant to SDCL 1-25-2 (3) legal. All voted aye. Mayor Jaspers declared the meeting back into regular session at 8:15 p.m.

Mayor/Council Report:

Alderman German will follow up on tribal properties that were planned for demolition.

Stapleton reported on SDML Annual Conference. Mayor Jaspers congratulated Alderman Stapleton for receiving recognition at the conference for over 50 consecutive years of service as Alderman.

Mayor Jaspers has not yet received a cost estimate on shop siding project.

Adjourn: German moved and Randolph seconded to adjourn. All voted aye. Meeting adjourned at 8:20 p.m.

Amber Kemnitz, Finance Officer

**City of Sisseton
Liquor Store Report
October 2023**

Liquor Store Deposits	110,812.56
Less Sales Tax	-7,450.86
Gross Liquor Store Sales	103,361.70
Opening Inventory	173,400.45
Purchases	71,975.05
Total Merchandise	245,375.50
Closing Inventory	-170,543.54
Cost of merchandise for sale	74,831.96
Liquor Store Profit	28,529.74
Less Expenses	-35,740.76
Net Liquor Store Profit	-7,211.02

10% tax on clubs

End Zone	606.52
Hickory St. Kitchen & Cocktails	63.24
Rosalie's	172.55
Taco's El Bajio	8.24
Doubletree Gallery	0.00
Dollar General	341.86
Freddie's Casino	0.00
Holiday	1,052.35
Hwy 10 Casino	18.19
K&K	1,236.16
Pizza Hut	15.83
Stillsons	806.87
The Soiree'	0.00
Total	4,321.81

Other Expenses

Salaries	11,507.28
FICA	863.82
Retirement	517.33
Work Comp	0.00
Group Insurance	1,512.76
Unemployment Insurance	57.14
Insurance/Prof Services	12,729.74
Repair	0.00
Supplies	2,511.14
Equipment	5,116.29
Utilities	925.26
Total Expense	35,740.76

Breakdown - Liquor Store Deposits

Beer	42,173.69
Whiskey	53,605.31
Wine	4,910.78
Pop/Miscellaneous	1,886.87
Tobacco	1,238.85
Ice	148.61
Total	103,964.11

Net liquor store profit plus 10% from clubs

-2,889.21

Sisseton Police Dept. 2023 Totals

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Yearly Total
Accidents	2	1	4	1	3	3	5	1	1	0	0	0	21
Assaults	4	4	1	5	7	5	5	2	10	10	0	0	53
DUI	3	2	1	4	4	1	1	0	7	6	0	0	29
Underage Consumption	4	1	2	1	5	8	1	1	5	3	0	0	31
Drug Violations	4	12	6	17	8	10	0	4	7	9	0	0	77
Disorderly Conduct	6	1	3	3	3	9	1	1	1	3	0	0	31
Theft	1	0	5	1	2	4	4	2	6	4	0	0	29
Vandalism	0	1	0	4	2	7	2	2	3	4	0	0	25
Misc (Tickets)	35	29	19	42	39	63	43	29	43	38	0	0	380
Arrests	17	10	10	28	19	24	21	16	30	19	0	0	194
Curfew	0	0	0	0	0	0	2	0	0	0	0	0	2
Warning Tickets	37	21	22	44	48	50	57	34	29	29	0	0	371
Monthly Total	113	82	73	150	140	184	142	92	142	125	0	0	1243

CITY OF SISSETON - FINANCE REPORT**October 2023**

Balance last report		15,200,001.12
Receipts this month		
Property Tax	17,886.97	
Sales Tax	106,522.94	
Amusement Tax	0.00	
Building Permits	377.00	
Peddler/Pawnshop License	0.00	
Dog License	56.00	
Liquor/Malt Bev/Cannabis License	0.00	
Video Lottery License	0.00	
State/Federal Grants	1,190.04	
State/County Shared Revenue	4,709.24	
Bank Franchise	0.00	
Motor Vehicle License	2,455.33	
Local Hwy/Bridge Fund	20,252.57	
Sisseton Housing Pmt in Lieu of Taxes	0.00	
Accident Reports	16.00	
Sales/Excise Tax	0.00	
Fire Dept Fees	250.00	
Hwy & Street	220.40	
Library/Recreation Fees	0.00	
Av Gas sales	1,957.00	
Fines	52.50	
Interest	51,626.64	
Rentals	550.00	
Rubble Site Charges	0.00	
Cable TV Franchise	4,481.95	
Contributions and Donations	0.00	
Miscellaneous (Includes pmt for SRO)	40,932.80	
Sale of Fixed Assets	0.00	
Compensation for loss-insurance proceeds	0.00	
Third Cent Sales Tax	8,644.79	
Grant	0.00	
Liquor Sales	103,361.70	
Sales Tax	7,450.86	
Operating Agreements	349.00	
10% Beverage Mark Up	4,694.05	
Other Liquor Revenue	0.00	
Federal Grant - Water Fund	0.00	
Utility receipts	106,328.62	
Bulk Water	0.00	
Sale of Water Supplies	1,364.00	
Sales Tax	0.00	
Sewer - Land Rent	8,499.98	
Other Solid Waste	0.00	
Total Receipts		494,230.38
<u>Total Expense</u>		<u>1,005,102.17</u>
Cash Balance End of Month		14,689,129.33

Respectfully Submitted by Amber Kemnitz, Finance Officer

Revenue - October 2023

	<u>Anticipated</u>	<u>YTD Revenue</u>	<u>Balance</u>
General Fund			
Property Tax	775,000.00	481,855.06	293,144.94
Sales Tax	1,350,000.00	1,061,880.99	288,119.01
Amusement Tax	325.00	0.00	325.00
Building Permits	1,000.00	1,011.00	-11.00
Pawnshop License	200.00	100.00	100.00
Peddler License	100.00	0.00	100.00
Dog License	350.00	256.00	94.00
Liquor & Malt Beverage License	6,500.00	2,250.00	4,250.00
Cannabis License	5,000.00	5,000.00	0.00
Video Lottery Fees	2,500.00	3,350.00	-850.00
Federal Grants	0.00	32,798.92	-32,798.92
State Grants	0.00	8,527.81	-8,527.81
Bank Franchise Fee	15,000.00	9,083.36	5,916.64
Liquor Tax Reversion	16,000.00	12,645.58	3,354.42
Motor Vehicle License	35,000.00	32,283.42	2,716.58
Local Hwy/Bridge Fund	70,000.00	59,274.77	10,725.23
Other State Share Revenue	0.00	252.71	-252.71
Payment in Lieu of Tax	25,000.00	28,146.14	-3,146.14
County Road Tax	2,200.00	2,246.47	-46.47
Accident Reports	150.00	114.00	36.00
Fire Dept Townships	34,000.00	30,317.22	3,682.78
BIA/SWST Fire Dept	0.00	0.00	0.00
Fire Dept Ins Co & Individual Pmts	2,500.00	3,850.00	-1,350.00
Hwy & Street	500.00	890.90	-390.90
Recreation	12,500.00	16,263.79	-3,763.79
Library Card Fees	500.00	426.30	73.70
AV Gas (Airport)	15,000.00	16,595.36	-1,595.36
Fines	400.00	417.40	-17.40
Dog Keeping	300.00	312.50	-12.50
Interest	7,500.00	431,751.46	-424,251.46
Rentals	30,000.00	29,836.72	163.28
Rubble Site Charge	150.00	150.00	0.00
Private Donations	0.00	12,034.00	-12,034.00
Cable TV Franchise Fee	20,000.00	13,823.21	6,176.79
Other Miscellaneous Revenue	35,000.00	78,117.11	-43,117.11
Dividend Income	0.00	0.00	0.00
Sale of General Fixed Assets	0.00	900.00	-900.00
Compensation for loss-ins. proceeds	0.00	10,822.12	-10,822.12
<u>Operating Transfers In</u>	<u>100,000.00</u>	<u>0.00</u>	<u>100,000.00</u>
Total General Fund	2,562,675.00	2,387,584.32	175,090.68
Liquor, Lodging & Dining Sales Tax	85,000.00	76,116.17	8,883.83
Liquor	1,207,800.00	1,145,721.61	62,078.39
Water	531,500.00	438,448.73	93,051.27
Sewer	467,300.00	390,382.87	76,917.13
Sanitation	340,250.00	306,717.86	33,532.14
Total City Funds	5,194,525.00	4,744,971.56	449,553.44

Expenditures - October 2023

	<u>Appropriation</u>	<u>YTD Expense</u>	<u>Balance</u>
General Fund			
Legislative	54,850.00	30,953.87	23,896.13
Contingency	100,000.00	0.00	100,000.00
Executive	12,500.00	9,568.16	2,931.84
Elections	2,000.00	18.30	1,981.70
Legal	14,000.00	8,327.13	5,672.87
Finance Office	96,050.00	76,065.00	19,985.00
Financial Administration	53,000.00	54,114.13	-1,114.13
General Government Building	55,800.00	30,796.07	25,003.93
Police	650,400.00	538,791.65	111,608.35
Fire	155,800.00	66,841.00	88,959.00
Street Department	863,000.00	530,398.67	332,601.33
Snow Removal	88,500.00	105,077.92	-16,577.92
Street Lighting	65,000.00	34,998.05	30,001.95
Street Cleaning	11,000.00	2,201.16	8,798.84
Airport	42,500.00	185,462.99	-142,962.99
Health	18,000.00	10,291.15	7,708.85
Recreation	65,000.00	78,477.09	-13,477.09
Parks	27,650.00	13,303.57	14,346.43
Library	165,200.00	130,802.29	34,397.71
Economic Development	56,600.00	53,000.00	3,600.00
Capital Outlay	<u>90,000.00</u>	<u>0.00</u>	<u>90,000.00</u>
Total General Fund	2,686,850.00	1,959,488.20	727,361.80
Special Revenue Fund-Promotion	85,000.00	30,728.58	54,271.42
Enterprise Funds			
Liquor	1,197,800.00	955,872.86	241,927.14
Water	3,585,600.00	3,324,149.67	261,450.33
Sewer	177,800.00	110,428.19	67,371.81
Garbage	355,700.00	283,102.31	72,597.69
Total City Funds	8,088,750.00	6,663,769.81	1,424,980.19

**City of Sisseton
Cash Fund Balance
October 2023**

Cash by Fund

General Fund	7,768,213.32
Lodging & Dining Sales Tax Fund	334,805.24
Liquor Fund	1,163,876.02
Liquor Fund - Change	900.00
Water Fund	1,844,007.38
Water Fund - Change	200.00
Sewer Fund	3,129,052.37
<u>Garbage Fund</u>	<u>448,075.00</u>
Total	14,689,129.33

Bank Reconciliation

Checking Account First Savings Bank	2,343,200.81
FIT GCR Acct	11,162,248.71
Wells Fargo Acct #4231	600,216.50
Dacotah Bank 7/23/24	523,195.11
RCNB - Library Trust	59,168.20
<u>Change Fund</u>	<u>1,100.00</u>
Cash Balance	14,689,129.33

NOTICE OF PUBLIC HEARING ON APPLICATION FOR TRANSFER OF
OPERATING AGREEMENT RETAIL LIQUOR

NOTICE IS HEREBY GIVEN THAT: The City Council in and for the City of Sisseton, South Dakota on the 13th day of November, 2023 at the hour of 7:00 p.m. at City Hall in the City Council Room will meet in regular session to consider the following transfer application for an operating agreement for a Retail (on sale) Liquor Establishment to operate within the municipality for the 2023 licensing period which has been filed with the City Finance Officer.

Transfer from:
Hickory Street Kitchen & Cocktails
10 7th Ave. W.

Transfer to:
Hickory Street Pub & Clubs
10 7th Ave. W.

NOTICE IS FURTHER GIVEN THAT: Any person, persons or their attorney may appear and be heard at said scheduled Public Hearing who are interested in the approval or rejection of any such application.

Dated at Sisseton, South Dakota this 24th day of October 2023.

Amber Kemnitz
Finance Officer

Publish: October 31, 2023

Publish Once: October 31, 2023

**NOTICE OF PUBLIC HEARING OF THE PLANNING AND ZONING COMMISSION
AND CITY COUNCIL ON PROPOSED CHANGE OF ORDINANCE NUMBER 686,
THE ZONING ORDINANCE OF THE CITY OF SISSETON**

Notice is hereby given pursuant to SDCL 11-4 that on the 13th of November, 2023, at 7:15 p.m. at City Hall in the City of Sisseton, South Dakota, is the time and place when and where all persons interested therein may appear and be heard before the Planning and Zoning Commission and City Council concerning the proposed changes to the Zoning Ordinances of the City of Sisseton. The Planning and Zoning Commission will submit to the City Council their recommendation as to whether or not the following ordinance should be passed by the City Council. If recommended for approval the City Council will then have the first reading of the proposed ordinance change.

Ordinance 694

AN ORDINANCE ENTITLED, an ordinance to amend Section 1.03.01 adopted by Ordinance 686, January 9, 2023, as amended, of the Zoning Ordinance of the City of Sisseton

Be it ordained by the City Council of the City of Sisseton, South Dakota: that Section 1.03.01 adopted by Ordinance 686, January 9, 2023, as amended, of the Zoning Ordinance of the City of Sisseton be amended to classify the following property:

East half of lots 1-6 Block 124, City of Sisseton, SD 57262.

To Highway Commercial (HC) from General Residential (R2).

Any persons wishing to present testimony may appear at said hearing or may file written comments with the Finance Officer 406 2nd Ave. W., Sisseton, SD 57262 prior to said hearing

The following renewal applications for alcoholic beverage licenses to operate within the City of Sisseton for the 2024 licensing period have been filed with the City Finance Officer:

Package Off-Sale Liquor:

City of Sisseton - Municipal Liquor Store

Retail Liquor Establishments-Operating Agreements:

The End Zone

Rosalie's

Tacos El Bajio

Retail (on/off sale) Wine and Cider Establishment:

Dollar General

PERIODIC PAYMENT ESTIMATE

ISSUE DATE: October 27, 2023 ESTIMATE NO. 2 (Partial) (Final)
 OWNER: City of Sisseton PERIOD FROM: 10/1/2023 - 10/20/2023
 CONTRACTOR: American Fence Company DATE OF CONTRACT: July 3, 2023
 DESCRIPTION OF JOB: Fence Improvements (REBID)
 JOB NUMBER: Helms A-8547 AIP # 3-46-0051-021-2023
 BID SCHEDULE: Base Bid, Alternate Bid No. 1, and Alternate Bid No. 2
 INCLUDING APPROVED C/O's: 1, 2

STATEMENT OF THE CONTRACT ACCOUNT

Original Contract Amount	\$114,957.96
Additions Approved to Date - C/O #'s ()	
Deductions Approved to Date - C/O #'s (2)	\$4,112.01
Net Contract Amount this Date	\$110,845.95
Value of Application for PPE for Work to Date	\$110,845.95
Less Recommended Minimum Amount to be Withheld	
Estimated Value of Work to Date	\$110,845.95
Material Stored On-Site	
Estimated Work to Date and Material On-Site	\$110,845.95
Value of 0 Percent Retainage	
Estimated Value of Work to Date, Less Retainage	\$110,845.95
Total Previously Certified	\$78,798.53
Amount Due this Request	\$32,047.42

Certificate of Approval:

OWNER: City of Sisseton

BY: _____ DATE: _____

Contractor warrants and guarantees that title to all Work, materials and equipment covered by any Application for Payment, whether incorporated in the Project or not, will pass to Owner at the time of payment free and clear of all liens, claims, security interests and encumbrances.

CONTRACTOR: American Fence Company

BY:  DATE: 10-27-23

I have reviewed the Work, and as a result of my observations and to the best of my knowledge and belief, the quantities shown in the periodic estimate are correct, and, it is my Opinion, the Work has been basically performed to meet the intent of the Plans and Specifications. A minimum recommended amount should be withheld from the value of those quantities because of nonperformance or because of partial completion of Work, which is not in accordance with the intent of the Contract Documents. This Work is subject to subsequent inspection, which may require corrective measures to be performed by the Contractor prior to final Certificate of Completion and the final acceptance by the Owner. The Engineer does not guarantee the performance of the work by the Contractor and will not be held responsible for techniques of construction or the safety measures and precautions incidental thereto.

HELMS AND ASSOCIATES:

BY:  DATE: 10-27-2023
 (Project Engineer)

PERIODIC PAYMENT ESTIMATE NO. 2 (FINAL)
 OWNER: City of Sisseton
 WORK COMPLETED THROUGH: 10/1/2023 - 10/20/2023

ISSUE DATE: 10/27/2023
 CONTRACTOR: American Fence Company
 INCLUDING CHANGE ORDER: 1, 2

ITEM NO.	SPEC NO.	UNITS TO DATE	UNIT	DESCRIPTION	UNIT PRICE	TOTAL PRICE APPROVED TO DATE	INSTALLED THIS PERIOD		MATERIALS STORED ON-SITE	UNITS PREVIOUSLY INSTALLED	INSTALLED TO DATE		BALANCE TO INSTALL
							UNITS	TOTAL PRICE			UNITS	TOTAL PRICE	
1	C-105	1	L.S.	Mobilization	\$8,585.00	\$8,585.00	0.1	\$858.50		0.9	1	\$8,585.00	
2	S-100	1	L.S.	Construction Safety Phasing Plan	\$9,427.00	\$9,427.00	0.1	\$942.70		0.9	1	\$9,427.00	
3	F-160	47	Ft	Barbed Wire Fence	\$54.00	\$2,538.00				47	47	\$2,538.00	
4	F-160	4	Each	Two-Post Brace Panel	\$400.00	\$1,600.00				4	4	\$1,600.00	
5	F-160	3	Each	Connect to Existing Barbed Wire Fence	\$200.00	\$600.00				3	3	\$600.00	
6	F-162	517	Ft	10' Chain Link Fence	\$67.41	\$34,850.97	13	\$876.33		504	517	\$34,850.97	
7	F-162	3	Each	20' Chain Link Cantilever Roll Gate	\$5,824.00	\$17,472.00				3	3	\$17,472.00	
8	F-162	3	Each	4' Chain Link Walk Gate	\$1,930.00	\$5,790.00				3	3	\$5,790.00	
9	Plans	5	Each	Perimeter Signs	\$175.00	\$875.00	5	\$875.00			5	\$875.00	
1-1	C-105	1	L.S.	Mobilization	\$250.00	\$250.00	0.1	\$25.00		0.9	1	\$250.00	
1-2	Plans	341	Ft	Remove and Dispose of Barbed Wire Fence	\$12.78	\$4,357.98				341	341	\$4,357.98	
1-3	Plans	350	Ft	Remove and Dispose of Wood Fence	\$12.78	\$4,473.00				350	350	\$4,473.00	
1-4	Plans	3	Each	Remove and Salvage 20' Steel Swing Gate	\$50.00	\$150.00				3	3	\$150.00	
1-5	Plans	2	Each	Remove and Salvage 4' Walk Gate	\$50.00	\$100.00				2	2	\$100.00	
2-1	C-105	1	L.S.	Mobilization	\$250.00	\$250.00	0.75	\$187.50		0.25	1	\$250.00	
2-2	F-162	1	Each	Electric Gate Operator and Controls	\$19,527.00	\$19,527.00	1	\$19,527.00			1	\$19,527.00	
Base Bid, Alternate Bid No. 1, and Alternate Bid No. 2						\$110,845.95		\$23,292.03				\$110,845.95	

CHANGE ORDER
Project No. A-8547

ORDER NO. 2
 DATE: October 27, 2023
 AGREEMENT DATE: July 3, 2023

NAME OF PROJECT: Fence Improvements (REBID)
Sisseton Municipal Airport - Sisseton, SD
AIP #3-46-0051-021-2023
A-8547
Base Bid, Alternate Bid No. 1, and Alternate Bid No. 2

OWNER: City of Sisseton

CONTRACTOR: American Fence Company

The following changes are hereby made to the CONTRACT DOCUMENTS:

This Change Order adjusts various Bid Item Quantities to reflect the as-constructed conditions.

Justification:

Change to CONTRACT PRICE:

Original CONTRACT PRICE	\$114,957.96
Current CONTRACT PRICE adjusted by previous Change Order	\$114,957.96
The CONTRACT PRICE due to this CHANGE ORDER is Increased by:	\$0.00
The CONTRACT PRICE due to this CHANGE ORDER is Decreased by:	(\$4,112.01)
The new CONTRACT PRICE including this CHANGE ORDER will be	\$110,845.95

Change to CONTRACT TIME:

The CONTRACT TIME will be (decreased) (increased) by 0 / 0 calendar days.

The date of substantial completion will be October 6, 2023 (date).

The date for completion of all Work will be October 13, 2023 (date).

Approvals Required:

To be effective this Order must be approved by the Owner and SD Office of Air, Rail, and Transit.

Recommended by: Michael A. Schmit 10-27-2023
 Helms and Associates – Consulting Engineer Date:

Ordered by: [Signature] 10-27-23
 American Fence Company Date:

Agreed to by: _____
 City of Sisseton Date:

Approved by: _____
 Program Manager - Office of Air, Rail, and Transit Date:

Change Order No. 2
 Owner: City of Sisseton
 Sisseton Municipal Airport - Sisseton, SD
 Project No. A-8547

Issue Date: October 27, 2023
 Contractor: American Fence Company

Item	Description	Quantity to Date	Unit	(+) QTY	(-) QTY	Unit Price	Price Change	New Quantity
6	10' Chain Link Fence	578	Ft		61	\$67.41	(\$4,112.01)	517
TOTAL CHANGE ORDER #2								
HELMS and ASSOCIATES								

Change Order No. 1
Owner: City of Sisseton
Sisseton Municipal Airport - Sisseton, SD
Project No. A-8547

Issue Date: October 27, 2023
Contractor: American Fence Company

Justification for the Construction Change Order

This Change Order adjusts various Bid Item Quantities to reflect the as-constructed conditions.

Cost Reasonableness

The costs of this change order are reasonable and fall within the anticipated costs of the change order work.

This Change Order adjust various Bid Item quantities at their as-bid unit prices; therefore, the cost reasonableness has been established through the competitive bidding process.

Consequences of Change Order

The justification reviewed several consequences. Please review that section for discussion on consequences.

The quantity of Subbase Course (Furnished) was eliminated and replaced with Subbase Course (On-Site Recycled). The additional material located on-site was utilized in lieu of hauling in virgin material, ultimately leading to a significant cost savings. The quantity of Silicone Joint Sealing Filler was over estimated and the revised quantity reflects the as-constructed conditions. Geogrid was eliminated as it was not needed during construction for subgrade stability. The Field Laboratory was eliminated as all of the QA/QC testing was performed in off-site laboratories.

Funding Review

Original Total Construction Cost	\$ 114,957.96	Current Total Construction Cost	\$ 110,845.95
Original Total Project Cost	\$ 160,777.00	Current Anticipated Total Project Cost	\$ 156,664.99
Original FAA AIP Share (90%)	\$ 126,900.00	Current FAA AIP Share (90%)	\$ 123,199.19
Original State Share (5%)	\$ 7,050.00	Current State Share (5%)	\$ 6,844.40
Original City Share (5%)	\$ 26,827.00	Current City Share (5%)	\$ 26,621.40

Alternate Bid No. 2 - Electric Gate Operator and Controls is not AIP has a total cost of \$19,777.00 and is not AIP Eligible. It is anticipated that the Construction Administration and Construction Engineering costs will come in below budget.

It is not anticipated that this change will negatively effect engineering, construction management, or inspection costs.

Conformance to AIP Standards and Regulations

This change order does not impact the project's conformance to AIP standards and regulations.



Contractor's Application for Payment No. 2204-12

To (Owner): City of Sisseton, SD Project: Sisseton Drinking Water Treatment Facility Owner's Contract No.:	From (Contractor): Stanck Contractors Contract: Contractor's Project No.: 22-04 Engineer's Project No.:	Application Period: Pay Application 12 11/2/2023 Application Date: 11/2/2023 Via (Engineer): Helms & Associates
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Application For Payment Change Order Summary

Approved Change Orders Number	Additions	Deductions
1	\$56,990.85	
2		
TOTALS		
NET CHANGE BY CHANGE ORDERS		\$56,990.85

1. ORIGINAL CONTRACT PRICE.....	\$ 54,130,755
2. Net change by Change Orders.....	\$ 56,991
3. Current Contract Price (Line 1 ± 2).....	\$ 54,187,746
4. TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates).....	\$ 53,906,053
5. RETAINAGE:	
a. 10% X \$3,849,062.05 Work Completed.....	\$ 206,538
b. 10% X _____ Stored Material.....	\$ 206,538
c. Total Retainage (Line 5.a + Line 5.b).....	\$ 3,699,515
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c).....	\$ 53,522,832
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$ 176,683
8. AMOUNT DUE THIS APPLICATION.....	\$ 54,888,231
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5.c above).....	\$ 54,888,231

Contractor's Certification The undersigned Contractor certifies, to the best of its knowledge, the following: (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment; (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.	
Contractor Signature: 	Date: 11/2/2023

Payment of:	\$ 176,683.00	(Line 8 or other - attach explanation of the other amount)
is recommended by:	 (Engineer)	11/9/2023 (Date)
Payment of:	\$ 176,683.00	(Line 8 or other - attach explanation of the other amount)
is approved by:		(Date)
Approved by:		(Date)
Approved by:		(Date)

Progress Estimate - Unit Price Work

Contractor's Application

For (Contract):		Sisseton Drinking Water Treatment Facility		Application Number:	Pay app 12				
Application Period:		Pay Application 12		Application Date:	11/2/2023				
Bid Item No.	Item Description	Contract Information			C	D	E	F	Balance to Finish (B - F)
		Item Quantity	Units	Unit Price					
1	Mobilization	1	LS	\$190,000	\$190,000	100%	\$190,000	100%	
2	Cleaning and Grubbing & Removals	1	LS	\$5,500	\$5,500	100%	\$5,500	100%	
3	Unclassified Excavation (excluding foundation excavation and backfill)	797	CuYd	\$10	\$7,970	797	\$7,970	100%	
4	Contractor Furnished Borrow Material	2,346	CuYd	\$18	\$42,228	2346	\$42,228	100%	
5	Topsoiling From Stockpiles	401	CuYd	\$13	\$5,213	401	\$5,213	100%	
6	Seeding, Fertilizing and Mulching	0.75	Acres	\$4,200	\$3,150	0.75	\$3,150	100%	
7	Erosion Control Blanket	2,500	SqYd	\$3	\$7,500	2500	\$7,500	100%	
8	6" Concrete Apron	1800	SqFt	\$14	\$25,200				\$25,200
9	4" Concrete Sidewalk	875	SqFt	\$10	\$8,750	875	\$8,750	100%	
10	6" Gravel Surfacing	264	Tons	\$25	\$6,600	264	\$6,600	100%	
11	Base Course (depth varies)	150	Tons	\$25	\$3,750				\$3,750
12	Asphalt Paving, Class G, Type 1, PG 58-28	50	Tons	\$110	\$5,500				\$5,500
13	12" PVC Water Piping	154	L.S.	\$120	\$18,480	154	\$18,480	100%	
14	30" PVC Sewer Piping	30	L.S.	\$132	\$3,960	30	\$3,960	100%	
15	8" PVC Water Piping	130	L.F.	\$85	\$11,050	130	\$11,050	100%	
16	12" Ductile Iron (Below Grade)	120	L.F.	\$200	\$24,000	120	\$24,000	100%	
17	8" Ductile Iron (Below Grade)	35	L.F.	\$190	\$6,650	35	\$6,650	100%	
18	4" Sewer Service Piping and Connection to Main	25	L.F.	\$180	\$4,500	25	\$4,500	100%	
19	Concrete Manhole and Casting	1	L.S.	\$4,200	\$4,200	1	\$4,200	100%	
20	8" D.I. Wye w/ Cap	1	Each	\$3,200	\$3,200	1	\$3,200	100%	
21	12" D.I. Wye w/ Cap	2	Each	\$3,750	\$7,500	2	\$7,500	100%	
22	8" Gate Valve w/ Box	1	Each	\$3,650	\$3,650	1	\$3,650	100%	
23	12" Gate Valve w/ Box	2	Each	\$6,500	\$13,000	2	\$13,000	100%	
24	Connect to Existing 12" Raw Water	1	L.S.	\$7,000	\$7,000	1	\$7,000	100%	
25	Connect to Existing 8" Backwash Supply	1	L.S.	\$6,000	\$6,000	1	\$6,000	100%	
26	Connect to Existing 12" Potable Water	1	L.S.	\$7,000	\$7,000	1	\$7,000	100%	
27	Connect to Existing Sewermain and Services Complete	1	L.S.	\$2,500	\$2,500	1	\$2,500	100%	
28	10" Saddle w/ 1-1/2" Corporation Stop	1	Each	\$1,000	\$1,000	1	\$1,000	100%	
29	1-1/2" Curb stop w/ Box	1	Each	\$1,000	\$1,000	1	\$1,000	100%	
30	1-1/2" PE Water Service Pipe	1	L.S.	\$8,500	\$8,500	1	\$8,500	100%	
31	6" Storm Sewer	132	FT	\$65	\$8,580	132	\$8,580	100%	
32	Storm Sewer Gutter Connection/Cleanout	2	Each	\$750	\$1,500	2	\$1,500	100%	
33	Storm Sewer/Underdrain Outlet Structure	2	Each	\$750	\$1,500	2	\$1,500	100%	
34	4" PVC Sch 40 Underdrain w/ Sock	336	L.F.	\$35	\$11,760	336	\$11,760	100%	

Progress Estimate - Unit Price Work

Contractor's Application

For (Contract):		Sisseton Drinking Water Treatment Facility		Application Number: Pay app 12					
Application Period:		Pay Application 12		Application Date: 11/2/2023					
Bid Item No.	Item Description	Contract Information				E	F	Balance to Finish (B - F)	
		Item Quantity	Units	Unit Price	Total Value of Item (\$)				
35	4" PVC Underdrain Cleanouts and Fittings	3	Each	\$400	\$1,200		\$1,200	100%	
36	Interior Raw, Backwash, Filtered, Potable Piping, Valves and Appurtenances	1	L.S.	\$175,000	\$175,000		\$175,000	100%	
37	Gas Chlorine Chemical Feed System, Complete Allowance	1	L.S.	\$44,500	\$44,500		\$44,500	100%	
38	Potassium Permanganate Chemical Feed System, Complete, Allowance	1	L.S.	\$27,700	\$27,700		\$27,700	100%	
39	Fluoride Chemical Feed System, Complete, Allowance	1	L.S.	\$32,200	\$32,200		\$32,200	100%	
40	700 GPM Packaged Gravity Filter, Complete	1	L.S.	\$1,010,500	\$1,010,500		\$1,010,500	100%	
41	8" Magnetic Flow Meter	1	L.S.	\$6,500	\$6,500		\$6,500	100%	
42	6" Magnetic Flow Meter	1	L.S.	\$5,500	\$5,500		\$5,500	100%	
43	3" Pressure Relief Valves, Remove and Replace Existing in Booster Station	2	Each	\$4,250	\$8,500		\$8,500	100%	
44	Pre-Cast Building, Complete	1	L.S.	\$1,469,759	\$1,469,759	95%	\$1,396,271	95%	\$73,488
45	Electrical and Controls, Complete	1	L.S.	\$500,000	\$500,000	95%	\$475,000	95%	\$25,000
46	Interior Domestic Plumbing, Complete	1	L.S.	\$145,000	\$145,000	95%	\$137,750	95%	\$7,250
47	Heating, Ventilation, Air Conditioning, Complete	1	L.S.	\$95,000	\$95,000	95%	\$95,000	95%	\$5,000
	Subtotal of All Base Bid Unit Price & Lump sum Bid Items				\$3,994,250				\$3,994,250
A1-1	Mobilization	1	L.S.	\$7,500	\$7,500				\$7,500
A1-2	Existing Water Plant Demolition	1	L.S.	\$65,975	\$65,975				\$65,975
A1-3	Existing Water Plant Improvements	1	L.S.	\$63,030	\$63,030				\$63,030
	Alternate Bid 1 Total				\$136,505				\$136,505
	COI	1	L.S.	\$56,991	\$56,991	100%	\$56,991	100%	
	Totals				\$4,187,746		\$3,849,062	93%	\$281,693

AGREEMENT

This agreement is made on this ___ day of November, 2023 between the City of Sisseton of Sisseton, a municipal corporation organized under the laws of the State of South Dakota, of 406 2nd Avenue West, Sisseton, South Dakota 57262, herein referred to as City, and Erin C. Cameron, Attorney, 610 Veterans Avenue, Sisseton, South Dakota, herein referred to as Cameron.

RECITALS

WHEREAS Cameron is currently the contracted City Attorney for the City, which is not a full-time employment position; and

WHEREAS Cameron is contracted through Roberts County, South Dakota as a public defender, which is not a full-time employment position; and

WHEREAS some of the court appointed individuals who will be represented by Cameron will involve arrests made by City police officers, who likely will be witnesses in said cases; and

WHEREAS Cameron may have conflict of interests that may need to be waived by the City and also by court appointed cases for criminal defense; and

WHEREAS Ethics Opinion 2023-06 addressed this issue and the City and Cameron want to adopt a protocol that follows the opinion so as to address any potential conflicts of interests that may arise from either the City's position, or the court appointed client's position.

NOW THEREFORE, in consideration of the mutual covenants contained herein the parties agree as follows:

1. The parties agree if Cameron believes that pursuant to Professional Rules of Conduct 1.7(b) that she will be able to provide competent and diligent representation to each affected client, Cameron will provide to the Chief of Police on an ongoing basis, all names of individuals that she is court appointed to represent in criminal matters where the person was arrested by City police officers. This notification shall constitute notification that a concurrent conflict of interest may exist under Professional Rules of Conduct 1.7(a)(1) that may adversely affect another client.
2. The parties agree that the Chief of Police shall have authority on behalf of the City Council to waive any potential conflict of interest or assert any conflict of interest and shall notify Cameron of all persons there is no objection to and all persons where there is an objection as to any conflict of interests, including but not limited to concurrent conflict of interests that may exist under Professional Rules of Conduct 1.7(a)(1) that may adversely affect another client.

3. The parties agree that the communication between the Chief of Police and Cameron related to the potential conflict of interests, including but not limited to concurrent conflict of interests that may exist under Professional Rules of Conduct 1.7(a)(1) that may adversely affect another client, may be via email and a sent email shall be considered signed as of the date the email is sent.
4. Pursuant to Rule of Professional Conduct 1.2(c), Cameron shall limit her representation of the court appointed client to the criminal case to which she is appointed.
5. The parties agree that Cameron will immediately inform the Court of an assertion of a conflict of interest by the Chief of Police so that the court appointed client may be appointed a different court appointed attorney.
6. The parties agree that Cameron will notify all court appointed clients who were arrested by the City of Sisseton Police Department of her contracted employment with the City and receive signed waiver of conflict of interest from the court appointed client, which shall include, but not be limited to concurrent conflict of interests that may exist under Professional Rules of Conduct 1.7(a)(1) that may adversely affect another client.
7. Pursuant to Rule of Professional Conduct 1.2(c), Cameron shall limit her representation of the court appointed client to the criminal case to which she is appointed, and she will notify the client of the same upon providing the client with the notification addressed in paragraph 6 herein.
8. The parties also agree that Cameron will immediately inform the Court immediately of an assertion of a conflict of interest by the court appointed client and the court appointed client's refusal to sign a waiver of conflict of interest so that the court appointed client may be appointed a different court appointed attorney.
9. Cameron agrees that as a Public Defender, she recognizes the Rules of Professional Conduct 1.11(d)(1) will apply in this situation as well as what is set forth and agreed upon herein.
10. The parties hereto agree that there is good and adequate consideration for each and every term of this agreement by the actions of each party. No monetary consideration must be exchanged.
11. This Agreement may not be amended or modified except by a writing signed by all parties hereto.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first written above.

The City of Sisseton

Terry Jaspers, Mayor

Erin C. Cameron

RESOLUTION 2023-11

A RESOLUTION TO AMMEND RESOLUTION 2018-6 FOR FEES ASSOCIATED WITH ORDINANCE 686 THE ZONING ORDINANCE FOR THE CITY OF SISSETON.

THE FOLLOWING SHALL BE THE FEES FOR PERMITS REQUIRED WITHIN ORDINANCE 686.

BUILDING PERMIT:	\$15.00 RESIDENTIAL \$50.00 COMMERCIAL
SPECIAL EXEMPTION PERMIT:	\$25.00 APPLICATION FEE \$20.00 PER PUBLICATION \$10.00 PER ASSOCIATED MAILING AND ANY SPECIAL MEETING COSTS
VARIANCE:	\$25.00 APPLICATION FEE \$20.00 PER PUBLICATION \$10.00 PER ASSOCIATED MAILING AND ANY SPECIAL MEETING COSTS
REZONING:	\$25.00 APPLICATION FEE \$20.00 PER PUBLICATION \$10.00 PER ASSOCIATED MAILING AND ANY SPECIAL MEETING COSTS
SPECIAL MEETING:	\$200.00
ZONING BOOK:	\$50.00
MAPS:	\$5.00 PER PAGE

Dated this 13th day of November, 2023.

CITY OF SISSETON

BY: _____
Terry Jaspers, Mayor

ATTEST:

Amber Kemnitz, Finance Officer

Resolution 2023-12

WHEREAS, the City Council of Sisseton finds it to be in the best interest for the City of Sisseton to consolidate with Roberts County as a Board of Equalization.

THEREFORE, BE IT RESOLVED by the City Council of Sisseton, in Roberts County, South Dakota in a meeting assembled that the City of Sisseton will consolidate with Roberts County as a Board of Equalization for 2024.

BE IT FURTHER RESOLVED, that representatives of the City of Sisseton Council for the 2024 Consolidated Board of Equalization shall be Aldermen Just and Stapleton with Alderwoman Randolph as alternate.

Dated at Sisseton, Roberts County, South Dakota this 13th day of November 2023.

Terry Jaspers, Mayor

ATTEST:

Amber Kemnitz, Finance Officer

Ordinance 691

Amending Chapter 13.08 Section 13.08.230 – Only licensed plumbers allowed.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SISSETON, ROBERTS COUNTY, SOUTH DAKOTA, that Chapter 13.08: Section 13.08.230 – Only licensed plumbers allowed is hereby repealed in its entirety.

This ordinance shall take effect and be in full force from and after twenty days after the date of publication, after final passage and adoption.

Passed the first reading by the City Council on this 10th day of October, 2023.

Passed the second and final reading and adopted by the City Council on this 13th day of November, 2023.

Terry Jaspers, Mayor

ATTEST:

Amber Kemnitz, City Finance Officer

Ordinance 692

Amending Chapter 13.04 Section 13.04.020 – User responsible for operation and maintenance of water and sewer lines.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SISSETON, ROBERTS COUNTY, SOUTH DAKOTA, that Chapter 13.04: Section 13.04.020 – User responsible for operation and maintenance of water and sewer lines be amended as follows:

The city shall be responsible for the maintenance and proper operation of the water and sewer mains only. Any other water or sewer line including the corporation valves attached to the mains shall be the exclusive responsibility of the property owner.

No person except the water/sewer superintendent or his/her designee, a contractor licensed through the SD Plumbing Commission, or his/her employee shall be permitted to do any work on any pipes or connections made with the mains to the meter for the water lines or where the sewer line enters the structure, and no contractor shall directly or indirectly allow any other person to do any work on the appliances under his or her license. All such contractors shall be governed by all the rules and regulations of this chapter, the National Plumbing Code, and South Dakota Statutes.

In the event that a property owner must excavate to repair a line, a permit must first be obtained by the city in accordance with chapter 12.20 of the municipal code. It shall be the responsibility of the property owner to fill in such excavation to the satisfaction of the city. The city shall replace the pavement displaced by such excavation and will charge the contractor a fee in accordance with chapter 12.20 section 12.20.060.

This ordinance shall take effect and be in full force from and after twenty days after the date of publication, after final passage and adoption.

Passed the first reading by the City Council on this 10th day of October, 2023.

Passed the second and final reading and adopted by the City Council on this 13th day of November, 2023.

Terry Jaspers, Mayor

ATTEST:

Amber Kemnitz, City Finance Officer

Ordinance 693

Amending Chapter 12.20 Sections 12.20.020 – Application, and 12.20.030 – Supervision of excavations.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SISSETON, ROBERTS COUNTY, SOUTH DAKOTA, that Chapter 12.20: Sections 12.20.020 – Application and 12.20.030 Supervision of excavations be amended as follows:

12.20.020 – Application.

Application for such permit shall be made to the finance officer. Before any such permit is issued, the person requiring the same shall state in this application therefor where such excavation is to be made, the extent thereof, in front of what lot or lots, and for what purpose the excavation is to be made.

12.20.030 – Supervision of excavations.

The Water/Sewer Superintendent or his/her designee or the Street Superintendent or his/her designee shall supervise all excavations made for any purpose in the streets, alleys, or public ground and he or she shall require that all excavations be backfilled in the manner specified.

This ordinance shall take effect and be in full force from and after twenty days after the date of publication, after final passage and adoption.

Passed the first reading by the City Council on this 10th day of October, 2023.

Passed the second and final reading and adopted by the City Council on this 13th day of November, 2023.

Terry Jaspers, Mayor

ATTEST:

Amber Kemnitz, City Finance Officer

ORDINANCE 694

AN ORDINANCE ENTITLED, an ordinance to amend Section 1.03.01 adopted by Ordinance 686, January 9, 2023, as amended, of the Zoning Ordinance of the City of Sisseton.

Be it ordained by the City Council of the City of Sisseton, South Dakota: that Section 1.03.01 adopted by Ordinance 686, January 9, 2023, as amended, of the Zoning Ordinance of the City of Sisseton be amended to classify the following property:
East half of lots 1-6 Block 124, City of Sisseton, SD 57262.

To Highway Commercial (HC) from General Residential (R2).

Passed this first reading this 13th day of November, 2023.

Passed this second reading and adoption this _____ day of _____, 2023.

Mayor

Finance officer

This ordinance shall become effective 20 days after the last publication of this notice once a week for two successive weeks in the official newspaper, thereby repealing all ordinances or parts thereof in conflict herewith unless a referendum is timely involved prior thereto.

Dated this __ day of ____, 20__
Finance Officer, Sisseton, South Dakota

Publish: _____, 20__
 _____, 20__

Utility Rates

	2015-2016	2017	2018	2019	2020	2021	2022	2023	2024	2024
Garbage		no change	2%	no change	3%	3%		5%	3%	5%
Residential	12.12	12.12	12.35	12.35	12.70	13.05	16.00	16.80	17.30	17.64
Senior	9.28	9.28	9.45	9.45	9.75	10.05	12.50	13.15	13.55	13.80
Apt. Dumpster	9.85	9.85	10.05	10.05	10.35	10.65	13.00	13.65	14.05	14.33
Base Commercial	21.69	21.69	22.10	22.10	22.75	23.40	25.50	26.75	27.55	28.08
Consumption	2.75	2.75	2.80	2.80	2.80	2.85	2.85	2.85	2.90	2.90
Rubble Site	1.65	1.65	1.70	1.70	1.70	1.75	1.75	1.75	1.80	1.80
<u>In Town Water</u>		3%		5%			5%			
Minimum	14.33	14.75	15.05	15.80	16.30	16.75	17.60	18.50	19.05	19.42
Treatment Surcharge										
2,000 - 350,000 gallons	2.66	2.74	2.80	2.94	3.03	3.12	3.28	3.44	3.54	3.61
over 350,000 gallons	1.45	1.49	1.50	1.58	1.63	1.68	1.76	1.85	1.90	1.94
<u>Out of Town Water</u>										
Minimum	42.99	44.25	45.15	47.40	48.90	50.25	52.80	55.50	57.15	58.26
Treatment Surcharge										
2,000 - 8,000 gallons	4.82	4.96	5.05	5.30	5.46	5.62	5.90	6.20	6.38	6.51
over 8,000 gallons	3.34	3.44	3.50	3.68	3.79	3.90	4.10	4.30	4.43	4.51
<u>In Town Sewer</u>										
Minimum	17.04	17.58	18.00	18.90	19.50	20.10	21.00	21.90	22.50	22.98
over 6,000 gallons	2.84	2.93	3.00	3.15	3.25	3.35	3.50	3.65	3.75	3.83
<u>Out of Town Sewer</u>										
Minimum	34.08	35.16	36.00	37.80	39.00	40.20	42.00	43.80	45.00	45.96
over 6,000 gallons	5.68	5.86	6.00	6.30	6.50	6.70	7.00	7.30	7.50	7.66
minimum monthly bill	46.04	46.97	48.01	49.66	51.14	52.56	57.60	60.15	66.83	68.05
6,000 gallon usage	56.68	57.93	59.21	61.42	63.26	65.04	70.72	73.91	80.99	82.49
15,000 gallon usage	106.18	108.96	111.41	116.23	119.78	123.27	131.74	137.72	146.60	149.45