

CITY OF SISSETON
CITY COUNCIL MEETING
September 11, 2023
AGENDA
Sisseton City Hall – 6:30 p.m.

1. Call to Order
2. Adopt Agenda
3. Minutes – August 14 & 28, 2023
4. Bills Payable
5. Reports:
 - a. Liquor
 - b. Police
 - c. Street/Safety
 - d. Water/Sewer
 - e. Building Permits
 - f. Finance
6. Public Comment
7. Public Hearing:
 - a. 7:00 p.m. Malt Beverage License (Pizza Hut & Hwy 10 Casino)
8. Visitors:
 - a. Markus Tracy-Sisseton Arts Council Artist in Residence
 - Proposed use of Senior Center lot
 - Art Alley Gallery – placement of benches in alley
9. Travel Approval:
 - a. G.Spencer - SD ARWS/DANR Operator Certification Training: Wastewater Treatment Workshop – November 14-16, 2023 Spearfish, SD
10. New Business:
 - a. Asphalt Replacement for GROW SD Cedar Heights Homes
 - b. Stanek Constructors: Pay Request #10 – Water Treatment Plant Project
 - c. Stanek Constructors: Change Order #1
 - d. Stanek Constructors: Change Order #2
11. Ordinances and Resolutions:
 - a. Resolution 2023-6: Plat (Ackerman’s Lot)
 - b. Resolution 2023-7: Plat (Tank Park)
 - c. Resolution 2023-8: Transfer Lot A in Tank Park
 - d. Ordinance 690 – 2024 Appropriation – second reading and adoption
12. Information/Discussion Items:
 - a. Updating Ordinances Regarding Excavation in Streets/Public Right-of-Ways
 - b. Bulk Fuel
 - c. Non-Conforming Use Properties
 - d. Regular October Meeting – Tuesday, October 10, 2023
 - e. First District Association of Local Gov. – Annual Picnic September 28, 2023
13. Executive Session SDCL 1-25-2 (3) Legal
14. City Attorney Report
15. Mayor/Council Member Reports
16. Such Additional Items Which May properly come before the Council
17. Adjourn

The public is welcome to join the City Council meeting virtually via zoom:
Go to website: zoom.us/join
Meeting ID: 895 9562 2674
Passcode: 869250

Or contact City Hall at 698-3391 and a link can be e-mailed to you
THE MEETING IS OPEN TO THE PUBLIC – DOORS OPEN AT 6:00 PM

The City Council for the City of Sisseton met in regular session on Monday, August 14, 2023 at 6:30 p.m.

Members Present: Mayor Terry Jaspers, Alderwomen Appel and Randolph, Aldermen, German, Just, Solberg and Stapleton.

Others Present: Erin Cameron, Amber Kemnitz, Jim Croymans, Myron Doud, Gary Spencer, Jason Deutsch, Juan Carlos Jasso, Ricardo Franco, Terry Sutton, Chris Huber, Katy Heinecke, Lori Moen, Lori Finnesand,

Call to Order: Mayor Jaspers called the meeting to order at 6:30 p.m.

Agenda: German moved and Just seconded to approve agenda as presented. All voted aye.

Minutes: Stapleton moved and Solberg seconded to approve the July 10, 2023 minutes. All voted aye.

Bills Payable: Just moved and Randolph seconded to approve the bills payable as presented. All voted aye.

Liquor: Council received the July 2023 liquor report. Council discussed signage and recycling container.

Part Time Liquor Clerk: Stapleton moved and Just seconded to approve Carissa Oien as part time liquor clerk at a wage rate of \$16.20/hour. All voted aye.

Police: Croymans reported on police department. One of the patrol vehicles was involved in an accident which resulted in a total loss of the vehicle. The City will receive \$9,050.00 for the loss. A replacement 2018 Ford Explorer patrol vehicle was purchased from Asia Motors for \$15,795.00 including delivery. Croymans consulted with the Police Committee for approval to purchase. There will be an additional cost of approximately \$5,000.00 to transfer the equipment.

SRO Agreement: German moved and Randolph seconded to authorize Mayor Jaspers to sign SRO Agreement between the City of Sisseton and the Sisseton School District. All voted aye.

Travel: Appel moved and German seconded to approve travel for Officer Searles to attend SRO training in Sioux Falls, SD on September 29, 2023. All voted aye.

Patrol Officer Resignation: Appel moved and Stapleton seconded to accept resignation from Dillon Lentsch. All voted aye.

Patrol Officer Employment: Randolph moved and Just seconded to hire Justin Isaacson as Police Department Corporal at a base wage rate of \$25.00/hour with placement on the longevity scale at 3 years for previous experience for an actual wage rate of \$26.00/hour. All voted aye.

Street/Safety: Doud reported for the street department and informed Council of estimate received from Guarantee Roofing & Sheet Metal regarding the roof at City Hall. Full roof replacement is not needed at this time. Asphalt roof can be repaired for no more than \$2,000.00. Council was in agreement to proceed with hiring Guarantee Roofing & Sheet Metal to do the repairs to the flat asphalt portion of the City Hall roof and to reach out to other contractors regarding the shingled portion of the roof.

Alderwoman Appel thanked Doud and his crew for their help with National Night Out.

SD Dept of Health Mosquito Control Grant: Just moved and Randolph seconded to authorize Mayor Jaspers to sign Mosquito Control Grant with the SD Department of Health. All voted aye.

Water/Sewer: Spencer reported for the water and sewer department. Ground storage tank project is complete and work is continuing on the treatment plant. Council discussed ordinance requiring only licensed plumbers to work on private water system. Water Committee will meet to discuss a recommendation on update to ordinance.

Travel: Stapleton moved and German seconded to approve travel for M.Sutton to attend Stabilization Pond Workshop in Mitchell, SD on October 17, 2023. All voted aye.

Conditional Use Public Hearing: At 7:00 p.m. a public hearing was held for a conditional use of Lots 9-12 in Block 115. The conditional use permit submitted by Katy Heinecke (Katy's Closet) would allow placement of two shipping containers on the property to be used for storage. There was no public input.

Just moved and Solberg seconded to allow the conditional use permit. Upon roll call vote, voting aye were, Appel, Just, Stapleton, Solberg, Randolph, German and Jaspers. Motion carried.

Building Permits: Council received a list of the following building permits that have been approved: 2023-17 L.Crooks, 2023-18 St. Peter's Church, 2023-19 N.Veflin, 2023-20 B.Deutsch, 2023-21 KKA Investments.

Finance Report: Randolph moved and Solberg seconded to approve the July 2023 finance report. All voted aye.

Public Comment: None

Visitors:

Juan Carlos Jasso addressed Council regarding racing pigeons that are being kept at his property in Sisseton. It has been observed that the pigeons have been outside the lofts on and around his property. Council heard from Juan and Ricardo Franko, both members of the American Racing Pigeon Union. Juan is a member of a racing club in Watertown. Ricardo resides in MN and participates in a club as well. Council heard about the training and racing activities. All pigeons are registered and have tags. City Attorney will reach out to other communities that allow keeping of racing pigeons to get some guidance on how to implement regulations.

Lori Moen, Chief Operating Officer – Grow SD, presented a summary of the findings of a housing needs study that was conducted by Community Partners Research Inc. A community meeting to go over the full housing analysis will be held at City Hall on Thursday, August 31, 2023 at 7:00 p.m.

Travel: Just moved and Randolph seconded to approve travel for City Officials to attend the SDML Annual Conference in Rapid City, SD on October 3-6, 2023. All voted aye. Alderman German informed Council that he has nominated Alderman Stapleton for induction into the SDML Hall of Fame.

Airport Fence Project Change Order: German moved and Just seconded to authorize Mayor Jaspers to sign Change Order #1 with American Fence Company for the Airport Fence Improvement Project (AIP 3-46-0051-021-2023) which will allow for a time extension of the project. New completion date will be October 13, 2023. All voted aye.

Stanek Constructors Pay Request #9: Stapleton moved and German seconded to approve pay request #9 submitted by Stanek Constructors in the amount of \$450,538.00 for the Water Treatment Plant Project. All voted aye.

Maguire Iron Pay Request #2: Appel moved and Randolph seconded to approve pay request #2 submitted by Maguire Iron in the amount of \$164,635.00 for the Water Storage Painting Project. All voted aye.

Resolution 2023-5: Randolph moved and Appel seconded to approve Resolution 2023-5 as follows:

BE IT RESOLVED by the City Council of Sisseton, in Roberts County, South Dakota in a meeting assembled that the City of Sisseton agrees to provide \$2,935.50 of support to the First District Association of Local Governments for the 12 months from October 1, 2023 – September 30, 2024 payable in February 2024.

Dated at Sisseton, Roberts County, South Dakota this 14th day of August 2023.

All voted aye.

Information/Discussion: Mayor Jaspers and Alderman Solberg have been working on getting information on bulk fuel. They are awaiting a response from the contact they have made. The Recreation Department has inquired about trading a lawn mower. Council was in agreement to revisit in the spring.

A City Council special meeting will be held on Monday, August 28, 2023 at 5:30 p.m. to have the first reading of the 2024 appropriation ordinance. The finance committee will meet in advance to review the budget on Wednesday, August 23 at 3:30 p.m.

Executive Session: Stapleton moved and Randolph seconded to enter into executive session at 8:20 p.m. pursuant to SDCL 1-25-2 (3) legal. All voted aye. Mayor Jaspers declared the meeting back into regular session at 8:55 p.m.

Mayor/Council Report: German reported on SWO request for proposals to install egress windows and fencing at the Homeless Shelter. Randolph brought up food trucks and if there are

regulations in place. The City currently does not have a licensing requirement for food trucks. Solberg brought up the ice skating pond and Just brought up the City Shop steel siding. No progress on either project. Appel suggested improvements to the park bathrooms. Council was in agreement to update. Jaspers reported on meeting with Rural Development regarding grant opportunities for Police and Fire equipment. A follow up meeting has been scheduled to receive more information on these programs.

Adjourn: Stapleton moved and Randolph seconded to adjourn. All voted aye. Meeting adjourned at 9:10 p.m.

Amber Kemnitz, Finance Officer

The City Council for the City of Sisseton met in special session on Monday, August 28, 2023 at 5:30 p.m.

Members Present: Mayor Terry Jaspers, Alderwomen Appel & Randolph, Aldermen, German, Just, and Stapleton. Alderman Solberg was absent.

Others Present: Amber Kemnitz, Jason Deutsch

Call to Order: Mayor Jaspers called the meeting to order at 5:30 p.m.

Agenda: Randolph moved and German seconded to adopt the agenda as presented. All voted aye.

St. Dept. Resignation: Appel moved and Stapleton seconded to accept resignation from Brett Kellner and to advertise for St. Dept. Equipment Operator. All voted aye.

Heating Fuel and Propane Quotes: Quotes for 3,000 gallons of heating fuel were received as follows:

CHS - \$3.67/gallon

Baus Oil - \$3.72/gallon

Quotes for 12,500 gallons of propane were received as follows:

CHS- \$1.45/gallon

Lakes Gas - \$1.35/gallon

Appel moved and Just seconded to accept low quote from CHS in the amount of \$3.67 per gallon for 3,000 gallons of heating fuel and Lakes Gas in the amount of \$1.35 per gallon for 12,500 gallons of propane. All voted aye.

2024 Budget: The City Council discussed the 2024 budget.

Ordinance 690: Appel moved and Randolph seconded to approve the first reading of Ordinance 690 the 2024 appropriation ordinance. Upon roll call vote, voting aye were Appel, Just, Stapleton, Randolph and German. Solberg was absent. Motion carried.

Adjourn: Appel moved and Stapleton seconded to adjourn. All voted aye. Meeting adjourned at 6:00 p.m.

Amber Kemnitz, Finance Officer

**City of Sisseton
Liquor Store Report
August 2023**

Liquor Store Deposits	118,217.17
Less Sales Tax	-7,901.41
Gross Liquor Store Sales	110,315.76
Opening Inventory	171,738.38
Purchases	83,093.54
Total Merchandise	254,831.92
Closing Inventory	-174,569.20
Cost of merchandise for sale	80,262.72
Liquor Store Profit	30,053.04
Less Expenses	-26,026.27
Net Liquor Store Profit	4,026.77

10% tax on clubs

End Zone	596.80
Hickory St. Kitchen & Cocktails	135.08
Rosalie's	90.20
Taco's El Bajio	60.21
Doubletree Gallery	76.37
Dollar General	405.34
Freddie's Casino	0.00
Holiday	1,641.67
Hwy 10 Casino	57.49
K&K	1,566.85
Stillsons	841.30
The Soiree'	0.00
Hills & Valley Riding Club	26.64
Total	5,497.95

Other Expenses

Salaries	18,356.86
FICA	1,387.79
Retirement	811.56
Work Comp	0.00
Group Insurance	1,512.76
Unemployment Insurance	0.00
Insurance/Prof Services	0.00
Repair	56.25
Supplies	2,964.71
Equipment	0.00
Utilities	936.34
Total Expense	26,026.27

Breakdown - Liquor Store Deposits

Beer	51,286.42
Whiskey	51,057.93
Wine	4,045.10
Pop/Miscellaneous	2,134.22
Tobacco	1,347.99
Ice	440.51
Total	110,312.17

Net liquor store profit plus 10% from clubs

9,524.72

Sisseton Police Dept. 2023 Totals

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Yearly Total
Accidents	2	1	4	1	3	3	5	1	0	0	0	0	20
Assaults	4	4	1	5	7	5	5	2	0	0	0	0	33
DUI	3	2	1	4	4	1	1	0	0	0	0	0	16
Underage Consumption	4	1	2	1	5	8	1	1	0	0	0	0	23
Drug Violations	4	12	6	17	8	10	0	4	0	0	0	0	61
Disorderly Conduct	6	1	3	3	3	9	1	1	0	0	0	0	27
Theft	1	0	5	1	2	4	4	2	0	0	0	0	19
Vandalism	0	1	0	4	2	7	2	2	0	0	0	0	18
Misc (Tickets)	35	29	19	42	39	63	43	29	0	0	0	0	299
Arrests	17	10	10	28	19	24	21	16	0	0	0	0	145
Curfew	0	0	0	0	0	0	2	0	0	0	0	0	2
Warning Tickets	37	21	22	44	48	50	57	34	0	0	0	0	313
Monthly Total	113	82	73	150	140	184	142	92	0	0	0	0	976

CITY OF SISSETON - FINANCE REPORT**August 2023**

Balance last report		15,824,083.33
Receipts this month		
Property Tax	5,639.42	
Sales Tax	100,395.07	
Amusement Tax	0.00	
Building Permits	69.00	
Peddler/Pawnshop License	0.00	
Dog License	0.00	
Liquor/Malt Bev/Cannabis License	0.00	
Video Lottery License	0.00	
State/Federal Grants	7,285.25	
State/County Shared Revenue	2,246.47	
Bank Franchise	0.00	
Motor Vehicle License	7,359.79	
Local Hwy/Bridge Fund	0.00	
Sisseton Housing Pmt in Lieu of Taxes	0.00	
Accident Reports	0.00	
Sales/Excise Tax	0.00	
Fire Dept Fees	500.00	
Hwy & Street	670.50	
Library/Recreation Fees	0.00	
Av Gas sales	4,373.77	
Fines	16.25	
Interest	47,977.25	
Rentals	4,425.82	
Rubble Site Charges	0.00	
Cable TV Franchise	0.00	
Contributions and Donations	0.00	
Miscellaneous (Includes pmt for SRO)	0.00	
Sale of Fixed Assets	0.00	
Compensation for loss-insurance proceeds	9,050.00	
Third Cent Sales Tax	6,223.08	
Grant	0.00	
Liquor Sales	110,315.76	
Sales Tax	7,901.41	
Operating Agreements	173.70	
10% Beverage Mark Up	5,145.76	
Other Liquor Revenue	0.00	
Federal Grant - Water Fund	0.00	
Utility receipts	114,045.87	
Bulk Water	20.00	
Sale of Water Supplies	0.00	
Sales Tax	0.00	
Sewer - Land Rent	0.00	
Other Solid Waste	0.00	
Total Receipts		433,834.17
<u>Total Expense</u>		<u>1,008,681.96</u>
Cash Balance End of Month		15,249,235.54

Respectfully Submitted by Amber Kemnitz, Finance Officer

Revenue - August 2023

	<u>Anticipated</u>	<u>YTD Revenue</u>	<u>Balance</u>
General Fund			
Property Tax	775,000.00	457,152.36	317,847.64
Sales Tax	1,350,000.00	823,556.28	526,443.72
Amusement Tax	325.00	0.00	325.00
Building Permits	1,000.00	539.00	461.00
Pawnshop License	200.00	100.00	100.00
Peddler License	100.00	0.00	100.00
Dog License	350.00	168.00	182.00
Liquor & Malt Beverage License	6,500.00	1,950.00	4,550.00
Cannabis License	5,000.00	5,000.00	0.00
Video Lottery Fees	2,500.00	3,350.00	-850.00
Federal Grants	0.00	32,798.92	-32,798.92
State Grants	0.00	2,661.06	-2,661.06
Bank Franchise Fee	15,000.00	9,083.36	5,916.64
Liquor Tax Reversion	16,000.00	7,936.34	8,063.66
Motor Vehicle License	35,000.00	26,881.81	8,118.19
Local Hwy/Bridge Fund	70,000.00	39,022.20	30,977.80
Other State Share Revenue	0.00	252.71	-252.71
Payment in Lieu of Tax	25,000.00	28,146.14	-3,146.14
County Road Tax	2,200.00	2,246.47	-46.47
Accident Reports	150.00	94.00	56.00
Fire Dept Townships	34,000.00	30,317.22	3,682.78
BIA/SWST Fire Dept	0.00	0.00	0.00
Fire Dept Ins Co & Individual Pmts	2,500.00	3,100.00	-600.00
Hwy & Street	500.00	670.50	-170.50
Recreation	12,500.00	16,263.79	-3,763.79
Library Card Fees	500.00	426.30	73.70
AV Gas (Airport)	15,000.00	12,513.19	2,486.81
Fines	400.00	417.40	-17.40
Dog Keeping	300.00	260.00	40.00
Interest	7,500.00	334,224.33	-326,724.33
Rentals	30,000.00	20,209.72	9,790.28
Rubble Site Charge	150.00	150.00	0.00
Private Donations	0.00	12,034.00	-12,034.00
Cable TV Franchise Fee	20,000.00	9,341.26	10,658.74
Other Miscellaneous Revenue	35,000.00	22,938.25	12,061.75
Dividend Income	0.00	0.00	0.00
Sale of General Fixed Assets	0.00	900.00	-900.00
Compensation for loss-ins. proceeds	0.00	10,822.12	-10,822.12
<u>Operating Transfers In</u>	<u>100,000.00</u>	<u>0.00</u>	<u>100,000.00</u>
Total General Fund	2,562,675.00	1,915,526.73	647,148.27
Liquor, Lodging & Dining Sales Tax	85,000.00	55,948.96	29,051.04
Liquor	1,207,800.00	914,900.15	292,899.85
Water	531,500.00	351,283.45	180,216.55
Sewer	467,300.00	306,764.71	160,535.29
Sanitation	340,250.00	246,317.58	93,932.42
Total City Funds	5,194,525.00	3,790,741.58	1,403,783.42

Expenditures - August 2023

	<u>Appropriation</u>	<u>YTD Expense</u>	<u>Balance</u>
General Fund			
Legislative	54,850.00	18,828.12	36,021.88
Contingency	100,000.00	0.00	100,000.00
Executive	12,500.00	7,646.30	4,853.70
Elections	2,000.00	18.30	1,981.70
Legal	14,000.00	3,870.00	10,130.00
Finance Office	96,050.00	61,561.72	34,488.28
Financial Administration	53,000.00	0.00	53,000.00
General Government Building	55,800.00	25,422.73	30,377.27
Police	650,400.00	438,633.31	211,766.69
Fire	155,800.00	51,083.82	104,716.18
Street Department	863,000.00	123,433.88	739,566.12
Snow Removal	88,500.00	105,077.92	-16,577.92
Street Lighting	65,000.00	29,355.97	35,644.03
Street Cleaning	11,000.00	1,986.47	9,013.53
Airport	42,500.00	72,448.77	-29,948.77
Health	18,000.00	8,896.96	9,103.04
Recreation	65,000.00	74,772.24	-9,772.24
Parks	27,650.00	11,090.33	16,559.67
Library	165,200.00	107,837.44	57,362.56
Economic Development	56,600.00	53,000.00	3,600.00
Capital Outlay	<u>90,000.00</u>	<u>0.00</u>	<u>90,000.00</u>
Total General Fund	2,686,850.00	1,194,964.28	1,491,885.72
Special Revenue Fund-Promotion	85,000.00	26,778.25	58,221.75
Enterprise Funds			
Liquor	1,197,800.00	719,151.68	478,648.32
Water	3,585,600.00	2,893,269.57	692,330.43
Sewer	177,800.00	88,554.31	89,245.69
Garbage	355,700.00	226,684.81	129,015.19
Total City Funds	8,088,750.00	5,149,402.90	2,939,347.10

**City of Sisseton
Cash Fund Balance
August 2023**

Cash by Fund

General Fund	8,060,036.51
Lodging & Dining Sales Tax Fund	318,588.36
Liquor Fund	1,170,230.40
Liquor Fund - Change	900.00
Water Fund	2,187,031.88
Water Fund - Change	200.00
Sewer Fund	3,066,653.10
<u>Garbage Fund</u>	<u>445,595.29</u>
Total	15,249,235.54

Bank Reconciliation

Checking Account First Savings Bank	2,995,944.00
FIT GCR Acct	11,069,712.03
Wells Fargo Acct #4231	600,116.20
Dacotah Bank 7/23/24	523,195.11
RCNB - Library Trust	59,168.20
<u>Change Fund</u>	<u>1,100.00</u>
Cash Balance	15,249,235.54

**NOTICE OF PUBLIC HEARING
ON APPLICATIONS FOR SALE OF
MALT BEVERAGE & SD FARM WINE FOR 2023-2024**

NOTICE IS HEREBY GIVEN THAT: The City Council in and for the City of Sisseton, South Dakota on the 11th day of September, 2023, at the hour of 7:00 p.m. at City Hall in the City Council Room will meet in regular session to consider the following applications for Malt Beverage & SD Farm Wine Licenses to operate within the municipality for the 2023-2024 licensing period which have been filed with the City Finance Officer.

Comes Investments, Inc.

Pizza Hut

605 E. Hickory St.

Retail (on-off sale) Malt Beverage & SD Farm Wine

Hwy 10 Casino II

306 E. Hickory St. Ste. B

Retail (on-off sale) Malt Beverage & SD Farm Wine

NOTICE IS FURTHER GIVEN THAT: Any person, persons or their attorney may appear and be heard at said scheduled Public Hearing who are interested in the approval or rejections of any such applications.

Dated at Sisseton, South Dakota this 23rd day of August, 2023.
Amber Kemnitz, Finance Officer

Contractor's Application

Progress Estimate - Unit Price Work

For (Contract):		Application Number: Pay app 10																	
Sisselon Drinking Water Treatment Facility		Application Date: 9/15/2023																	
Application Period: Pay Application 10		Application Date: 9/15/2023																	
A		Contract Information			B			C			D			E			F		
Bid Item No.	Item Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)	Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)								
1	Mobilization	1	LS	\$190,000	\$190,000	100%	\$190,000		\$190,000	100%									
2	Clearing and Grubbing & Removals	1	LS	\$5,500	\$5,500	100%	\$5,500		\$5,500	100%									
3	Unclassified Excavation (excluding foundation excavation and backfill)	797	CuYd	\$10	\$7,970	797	\$7,970		\$7,970	100%									
4	Contractor Furnished Borrow Material	2,346	CuYd	\$18	\$42,228	2346	\$42,228		\$42,228	100%									
5	Topsoiling From Stockpiles	401	CuYd	\$13	\$5,213						\$5,213								
6	Seeding, Fertilizing and Mulching	0.75	Acres	\$4,200	\$3,150						\$3,150								
7	Erosion Control Blanket	2,500	SqYd	\$3	\$7,500						\$7,500								
8	6" Concrete Apron	1800	SqFt	\$14	\$25,200						\$25,200								
9	4" Concrete Sidewalk	875	SqFt	\$10	\$8,750	670	\$6,700		\$6,700	77%	\$2,050								
10	6" Gravel Surfacing	264	Tons	\$25	\$6,600						\$6,600								
11	Base Course (depth varies)	150	Tons	\$25	\$3,750						\$3,750								
12	Asphalt Paving, Class G, Type I, PG 58-28	50	Tons	\$110	\$5,500						\$5,500								
13	12" PVC Water Piping	154	L.S.	\$120	\$18,480	40	\$4,800		\$4,800	26%	\$13,680								
14	12" PVC Sewer Piping	30	L.S.	\$132	\$3,960	30	\$3,960		\$3,960	100%									
15	8" PVC Water Piping	130	L.F.	\$85	\$11,050	130	\$11,050		\$11,050	100%									
16	12" Ductile Iron (Below Grade)	120	L.F.	\$200	\$24,000	120	\$24,000		\$24,000	100%									
17	8" Ductile Iron (Below Grade)	35	L.F.	\$190	\$6,650	35	\$6,650		\$6,650	100%									
18	4" Sewer Service Piping and Connection to Main	25	L.F.	\$180	\$4,500	25	\$4,500		\$4,500	100%									
19	Concrete Manhole and Casting	1	L.S.	\$4,200	\$4,200	1	\$4,200		\$4,200	100%									
20	8" D.I. Wye w/ Cap	1	Each	\$3,200	\$3,200						\$3,200								
21	12" D.I. Wye w/ Cap	2	Each	\$3,750	\$7,500	2	\$7,500		\$7,500	100%									
22	8" Gate Valve w/ Box	1	Each	\$3,650	\$3,650						\$3,650								
23	12" Gate Valve w/ Box	2	Each	\$6,500	\$13,000	1	\$6,500		\$6,500	50%	\$6,500								
24	Connect to Existing 12" Raw Water	1	L.S.	\$7,000	\$7,000	1	\$7,000		\$7,000	100%									
25	Connect to Existing 8" Backwash Supply	1	L.S.	\$6,000	\$6,000	1	\$6,000		\$6,000	100%									
26	Connect to Existing 12" Potable Water	1	L.S.	\$7,000	\$7,000	1	\$7,000		\$7,000	100%									
27	Connect to Existing Sewermain and Services Complete	1	L.S.	\$2,500	\$2,500	1	\$2,500		\$2,500	100%									
28	10" Saddle w/ 1-1/2" Corporation Stop	1	Each	\$1,000	\$1,000	1	\$1,000		\$1,000	100%									
29	1-1/2" Curb stop w/ Box	1	Each	\$1,000	\$1,000	1	\$1,000		\$1,000	100%									
30	1-1/2" PE Water Service Pipe	1	L.S.	\$8,500	\$8,500	1	\$8,500		\$8,500	100%									
31	6" Storm Sewer	132	FT	\$65	\$8,580						\$8,580								
32	Storm Sewer Gutter Connection/Cleanout	2	Each	\$750	\$1,500	2	\$1,500		\$1,500	100%									
33	Storm Sewer/Underdrain Outlet Structure	2	Each	\$750	\$1,500	2	\$1,500		\$1,500	100%									
34	4" PVC Sch 40 Underdrain w/ Sock	336	L.F.	\$35	\$11,760	336	\$11,760		\$11,760	100%									

Progress Estimate - Unit Price Work

Contractor's Application

For (Contract):		Sisseton Drinking Water Treatment Facility										Application Number: Pay app 10	
Application Period: Pay Application 10		A										Application Date: 9/5/2023	
Bid Item No.	Item Description	Contract Information				B	C	D	E	F	Balance to Finish (B - F)		
		Item Quantity	Units	Unit Price	Total Value of Item (\$)								
35	4" PVC Underdrain Cleanouts and Fittings	3	Each	\$400	\$1,200	3	\$1,200		\$1,200	100%			
36	Interior Raw, Backwash, Filtered, Potable Piping, Valves and Appurtenances	1	L.S.	\$175,000	\$175,000	1	\$175,000		\$175,000	100%			
37	Gas Chlorine Chemical Feed System, Complete Allowance	1	L.S.	\$44,500	\$44,500	0.80	\$35,600		\$35,600	80%	\$8,900		
38	Potassium Permanganate Chemical Feed System, Complete, Allowance	1	L.S.	\$27,700	\$27,700	0.80	\$22,160		\$22,160	80%	\$5,540		
39	Fluoride Chemical Feed System, Complete, Allowance	1	L.S.	\$32,200	\$32,200	0.80	\$25,760		\$25,760	80%	\$6,440		
40	700 GPM Packaged Gravity Filter, Complete	1	L.S.	\$1,010,500	\$1,010,500	100%	\$1,010,500		\$1,010,500	100%			
41	8" Magnetic Flow Meter	1	L.S.	\$6,500	\$6,500						\$6,500		
42	6" Magnetic Flow Meter	1	L.S.	\$5,500	\$5,500						\$5,500		
43	3" Pressure Relief Valves, Remove and Replace Existing in Booster Station	2	Each	\$4,250	\$8,500						\$8,500		
44	Pre-Cast Building, Complete	1	L.S.	\$1,469,759	\$1,469,759	95%	\$1,396,271		\$1,396,271	95%	\$73,488		
45	Electric and Controls, Complete	1	L.S.	\$500,000	\$500,000	75%	\$375,000		\$375,000	75%	\$125,000		
46	Interior Domestic Plumbing, Complete	1	L.S.	\$145,000	\$145,000	75%	\$108,750		\$108,750	75%	\$36,250		
47	Heating, Ventilation, Air Conditioning, Complete	1	L.S.	\$100,000	\$100,000	50%	\$50,000		\$50,000	50%	\$50,000		
	Subtotal of All Base Bid Unit Price & Lump sum Bid Items				\$3,994,250						\$3,994,250		
A1-1	Mobilization	1	L.S.	\$7,500	\$7,500						\$7,500		
A1-2	Existing Water Plant Demolition	1	L.S.	\$65,975	\$65,975						\$65,975		
A1-3	Existing Water Plant Improvements	1	L.S.	\$63,030	\$63,030						\$63,030		
	Alternate Bid 1 Total				\$136,505						\$136,505		
	Totals				\$4,130,755		\$3,573,559		\$3,573,559	87%	\$557,196		

Change Order No. 1

Owner: City of Sisseton

Base Bid and Alternate

A-6501

Issue Date: September 11, 2023

Contractor: Stanek Constructors, Inc.

Item #	Description	Quantity to Date	Unit	(+) QTY	(-) QTY	Unit Price	Price Change	New Quantity
CCO-1	Raw Water Bypass Line	0.0	Lump Sum	1.0		\$46,992.10	\$46,992.10	1.00
CCO-2	Hymax Couplings for Raw Water tie-in	0.0	Lump Sum	1.0		\$4,338.37	\$4,338.37	1.00
CCO-3	Additional Pipe Fittings	0.0	Lump Sum	1.0		\$5,660.38	\$5,660.38	1.00
TOTAL CHANGE ORDER #1							\$56,990.85	



A WAS COMPANY

651 Corporate Circle Suite 108
Golden, Colorado 80401

PROJECT NAME Sisseton WTP
PROJECT NO. 2204

Change Order Proposal: 4
Date: 7/18/2023
Reference:

CONSTRUCTION ESTIMATE

DESCRIPTION	QTY	UNIT	LABOR RATE	LABOR		MATERIAL RATE	MATERIAL TOTAL	SUB TOTAL	EQUIP. TOTAL	LINE TOTAL
				HOURS	\$ RATE					
Raw Water Plant Bypass Labor	1.0	LS		160.00	\$85.00		\$13,600.00			13,600.00
Material										
8" DIP Materials	1.0	LS					\$21,649.00			21,649.00
Pipe Supports	1.0	LS					\$1,400.00			1,400.00
8" Baw Butterfly Valve	1.0	LS					\$1,475.00			1,475.00
1" Api Comb Air Valve	1.0	LS					\$176.20			176.20
										0.00
										0.00
Small Tools	5.0	%					\$680.00			680.00
Sales Tax	1.0	LS	7.5250%				\$0.00			1,858.69
	0			160.00			\$13,600.00	\$0.00	\$0.00	40,838.89

Mark-up on Subs-5%
 Mark-up @ 15%
 Bond Cost @ 1%
Total Change Order Request
Contract Extension (Days) 10 days



651 Corporate Circle Suite 108
Golden, Colorado 80401

PROJECT NAME Sisseton WTP
PROJECT NO. 2204

Change Order Proposal: 5
Date: 8/8/2023
Reference:

CONSTRUCTION ESTIMATE

DESCRIPTION	QTY	UNIT	LABOR RATE	LABOR		MATERIAL RATE	SUB TOTAL	EQUIP.		LINE TOTAL
				HOURS	\$ RATE			TOTAL	TOTAL	
Labor										
Brick Layer	0.0	HRS	1.000	0.00	\$93.95	\$0.00				\$0.00
Carpenter	0.0	HRS	1.000	0.00	\$84.58	\$0.00				\$0.00
Cement Mason	0.0	HRS	1.000	0.00	\$93.75	\$0.00				\$0.00
Iron Worker	0.0	HRS	1.000	0.00	\$98.99	\$0.00				\$0.00
Laborer	0.0	HRS	1.000	0.00	\$80.75	\$0.00				\$0.00
Operator	0.0	HRS	1.000	0.00	\$88.66	\$0.00				\$0.00
Pipefitter	0.0	HRS	1.000	0.00	\$102.07	\$0.00				\$0.00
Plumber	0.0	HRS	1.000	0.00	\$101.57	\$0.00				\$0.00
Superintendent	0.0	HRS	1.000	0.00	\$110.00	\$0.00				\$0.00
Material	1.0	LS				\$3,510.00				\$3,510.00
Equipment										
Skid Steer		HRS						\$60.00	\$0.00	\$0.00
Forklift		HRS						\$42.00	\$0.00	\$0.00
Subcontractor										
	1.0	LS							\$0.00	\$0.00
Small Tools										
	5.0	%							\$0.00	\$0.00
Sales Tax	1.0	LS				\$264.13				\$264.13
Labor				0.00		\$0.00			\$0.00	\$0.00
Mark-up on Subs-5%										0.00
Bond Cost @ 15%										526.50
Bond Cost @ 1%										37.74
Total Change Order Request										4,338.37
Contract Extension (Days)										TBD
						\$3,510.00			\$0.00	\$3,774.13

DUSTIN

CONTACT EMAIL: _____

REQUIRED DATE: _____

ESTIMATED SHIP DATE: _____

ORDER IN PROGRESS

IMPORT ONLY

IMPORT 1ST THEN DOM.

DOMESTIC ONLY

PO#: 2204-S15001

DATE: 7-19-2023

SOLD TO: Stanek Constructors

SHIP TO: Stanek Constructors

406 2nd Avenue West

Sisseton, SD 57262

CONTACT: Neil Thompson C:605-303-4113

PLUS FREIGHT

PLUS FREIGHT IN

FREIGHT ALLOWED

TAXABLE

EXEMPT

ITEM	NOTES	QTY	DESCRIPTION	UNIT PRICE
A		4	8" MJ TRANSITION GASKET	13.80
B		4	10" MJ TRANSITION GASKET	16.75
C		1	10" MJ C153 LONG SLEEVE BLK	233.75
D		2	12" X 10" MJ C153 REDUCER CL BLK	217.00
E		4	10" MEGA-LUG PVC	210.80
F		4	10" MJ GASKET & T-BOLT W/NUT (8- 3/4" X 4" CB USA)	N/C
G		2	12" MEGA-LUG PVC	221.20
H		2	12" MJ GASKET & T-BOLT W/NUT (8- 3/4" X 4" CB USA)	N/C
I		4	717QG SOLVENT CEMENT QT GRY LOW VOC HEAVY BODIED MED SET MC / AC	47.50
J		1	P70GC PRIMER GAL CLR FOR PVC / CPVC LOW VAC MC / AC	165.00
K		4	4020 SWAB 4" FOR PIPE 6" & LARGER FITS MT-648 GAL CAN	21.00

ITEM	DATE	VENDOR	PO #	DATE	ITEMS	INV #

Date of Issuance: September 11, 2023 Effective Date: September 11, 2023

Project:	Sisseton Water Treatment Plant	Owner:	City of Sisseton	Owner's Contract Number:	
Contract:	Base Bid and Alternate			Date of Contract:	April 11, 2022
Contractor:	Stanek Constructors, Inc.			Engineer's Project No.:	A-6501

The Contract Documents are modified as follows upon execution of this Change Order:

Description:

Construction Change Order #2 is a request made for compensation for additional costs incurred due to winter work and additional time due to delays in starting the project. The delay in starting the project was due to the removal and relocation of the existing power. The Contractors request is summarized in the attached letter. At this time the recommendation is that no additional costs are eligible due to the means and methods of the contractor to complete the contracted work. However, additional time is warranted due to the late start and is recommended for approval as noted in the change in contract times below.

Attachments (list documents supporting change):

Itemized Summary Page 2,

<u>Change to CONTRACT PRICE:</u>	<u>CHANGE IN CONTRACT TIMES:</u>
Original Contract Price	Original Contract Times: <input type="checkbox"/> Working days <input checked="" type="checkbox"/> Calendar days
<u>\$4,130,755.00</u>	Substantial Completion Base Bid (date): <u>July 1, 2023</u>
[Increase] [Decrease] from previously approved Change Orders No. <u> </u> to No. <u> </u> :	Final Completion Base Bid (date): <u>August 1, 2023</u>
<u>\$0.00</u>	
Contract Price prior to this Change Order:	[Increase] [Decrease] of this Change Order:
<u>\$4,130,755.00</u>	Substantial Completion Base Bid (days): <u>154</u>
[Increase] [Decrease] of this Change Order:	Final Completion Base Bid (days): <u>154</u>
<u>\$0.00</u>	
Contract Price incorporating this Change Order:	Contract Times with all approved Change Orders:
<u>\$4,130,755.00</u>	Substantial Completion Base Bid (date): <u>December 1, 2023</u>
	Final Completion Base Bid (date): <u>January 1, 2024</u>

Recommended:	Accepted:	Accepted:
By: _____ Engineer (Authorized Signature)	By: _____ Owner (Authorized Signature)	By: _____ Contractor (Authorized Signature)
Date: _____	Date: _____	Date: _____
Approved by Funding Agency	NA	Date: NA

Change Order No. 2
 Owner: City of Sisseton
 Base Bid and Alternate
 A-6501

Issue Date: September 11, 2023
 Contractor: Stanek Constructors, Inc.

Item #	Description	Quantity to Date	Unit	(+) QTY	(-) QTY	Unit Price	Price Change	New Quantity
		0.0					\$0.00	0.00
		0.0					\$0.00	0.00
		0.0					\$0.00	0.00
TOTAL CHANGE ORDER #1								\$0.00



651 Corporate Circle
Suite 108
Golden, CO 80401
303-980-8233
rlwest.org

GOLDEN | WATERTOWN | FARGO

June 7, 2023

Helms & Associates
416 Production Street North
PO Box 111
Aberdeen, SD 57401

ATTN: Leif Redinger

RE: Sisseton WTP Project Delay Impact

Leif,

Thank you for meeting onsite with Neil Thompson, Dean Marske (HKG Architects) and me on Thursday May 25, 2023, to discuss the status of the Sisseton WTP project.

Some of the major items We discussed onsite were:

1. Project 3-week look-ahead schedule
2. Project overall construction schedule
3. Winter construction impact and costs associated with construction delay
4. Potential effects of pausing construction work in Fall '22 and resuming in Spring '23

Regarding our 3-week schedule and overall construction schedule, we reviewed the latest project schedule dated 5-24-23 showing the current estimated Substantial Completion date of November 11, 2023. Major drivers to this adjusted date are delayed re-alignment of project site power line, Blower equipment delivery and Door/Door Frame/ Door hardware deliveries. This calculates an approximate 20-week deviation from the original substantial completion date.

As discussed onsite at our 5/25/23 mtg, Rice Lake West anticipated starting construction immediately upon receipt of Notice to Proceed (5/24/22). At that time, the Ottertail Power electrical line that crosses the building site was to be moved within a few days. The Ottertail Power electrical line was not moved until October 12, 2022, an approximate delay of 20 weeks. There were several communications between Rice Lake West and Helms requesting power line relocation. This is an unfortunate delay not attributable to the Contractor, Rice Lake West.

We also discussed onsite at our 5/25/23 mtg about the potential impacts had Rice Lake West not proceeded to work through the winter conditions. We discussed that given the current subcontractor and supplier environment regarding charging escalation fees, we have seen escalation charges exceeding 10% and up to 20% on several current projects. The cost to halt the project entirely and re-mobilize in Spring '23 would likely have cost the City of Sisseton additionally between 10% and 20% of the original construction costs. In hindsight, the optimal solution was to continue construction and aggressively pursue a Substantial Completion date as close to original date as possible.

After many discussions onsite between Helms and Rice Lake West in the Fall of '22, construction work was not halted. Rice Lake West diligently pursued construction during a severe winter. This caused us to incur many unforeseen costs to complete this project. We had to rent Ground Thaw equipment to thaw and maintain adequate soil and concrete curing temperatures. We maintained this Ground Thaw equipment with many manhours of set-up and take-down of system. Fuel costs to keep these Ground Thaw units burning were substantial. Winter also substantially negatively affected our earthmoving efforts. We were required to rent additional pieces of equipment to move dirt, and durations of our earthmoving activities were extended as well. As you can see from the cost breakdown below, we are only requesting reimbursement for equipment costs exceeding timeframes we originally estimated to utilize equipment. This results in essentially additional earthmoving equipment costs from Nov. – May.

Below are details of project cost impacts due to not anticipating working through winter conditions at bid time.

Winter Delay Cost Impacts:

- Winter Delay Ground Thaw Equipment Rental Costs
 - \$56,268.50
- Winter Delay Ground Thaw Equipment Fuel Costs
 - \$26,872
- Winter Conditions Ground Thaw Equipment Labor Costs
 - \$32,251
- Winter Delay Earthmoving Equipment Costs (only showing costs incurred Nov. – May)
 - RLW Owned Equipment \$6,900
 - Outside Rental Equipment \$117,404.67
- Winter earthmoving labor costs \$47,685.86

Total Cost Impact of Construction Delay

- \$287,382

We request the following Contract Adjustments:

- Contract Time Adjustment
 - Original Substantial Completion Date
 - 7/1/23
 - Proposed Substantial completion Date
 - 12/1/23 (22-week Adjustment)
 - Original Final Completion Date
 - 8/1/23
 - Proposed Final Completion Date
 - 1/1/24
- Contract Cost Adjustment
 - Construction Delay Cost Impact
 - \$287,382

As we discussed onsite, this is an unfortunate circumstance that we are not attempting to profit from. As such, we are not proposing to charge a Contractor Fee on top of already incurred costs of this work, even though our Construction Agreement with the City of Sisseton allows us to request a 15% contractor fee. We sincerely wish to cover additional incurred costs and provide the City of Sisseton with a high-quality project completed as quickly and safely as possible.

Sincerely,

Larry McCulley



Rice Lake West

Cc: HKG Architects, File

Resolution 2023-6

BE IT RESOLVED by the City Council of Sisseton, South Dakota in a regular meeting assembled that the plat of Lot 13, Block 1 of Ackerman's 1st Addition in the NE1/4NW1/4 of Section 33, T126N, R51W of the 5th P.M., in the City of Sisseton, Roberts County, South Dakota be approved this 11th day of September 2023 in accordance with the provisions of SDCL Chapter 11-3 and all acts amendatory thereto.

Dated at Sisseton, Roberts County, South Dakota this 11th day of September 2023.

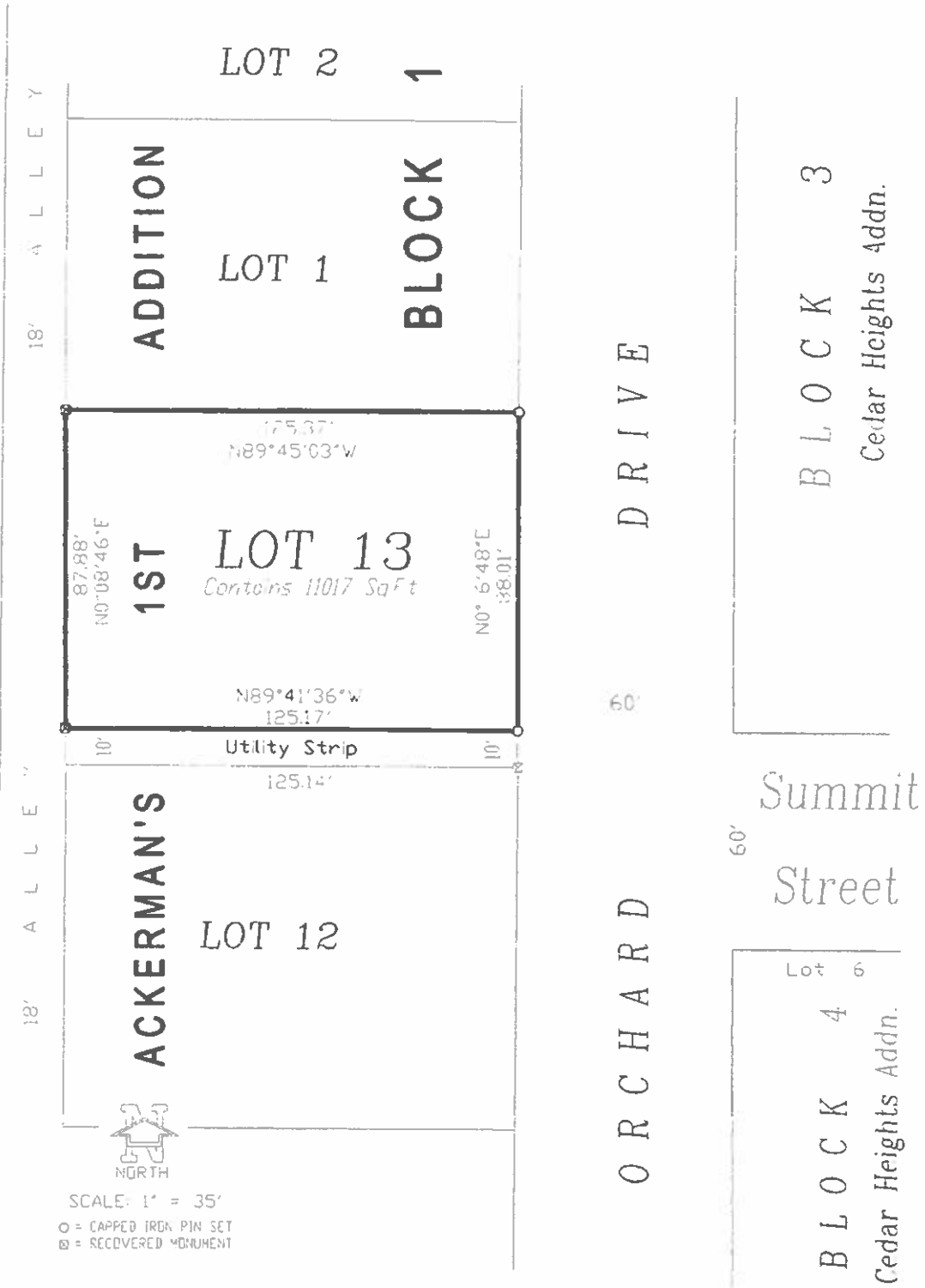
Terry Jaspers, Mayor

ATTEST:

Amber Kemnitz, Finance Officer

PLAT OF:

LOT 13, BLOCK 1 OF ACKERMAN'S 1ST ADDITION in the NE1/4NW1/4 of Section 33, T126N, R51W of the 5th P.M., City of Sisseton, Roberts County, South Dakota



SCALE: 1" = 35'
 ○ = CAPPED IRON PIN SET
 □ = RECOVERED MONUMENT

Resolution 2023-7

BE IT RESOLVED by the City Council of Sisseton, South Dakota in a regular meeting assembled that the plat of Otto-Quande Post 50 Tank Park located in the SW 1/4 of Section 27, T126N, R51W, of the 5th P.M., in the City of Sisseton, Roberts County, South Dakota be approved this 11th day of September 2023 in accordance with the provisions of SDCL Chapter 11-3 and all acts amendatory thereto.

Dated at Sisseton, Roberts County, South Dakota this 11th day of September 2023.

Terry Jaspers, Mayor

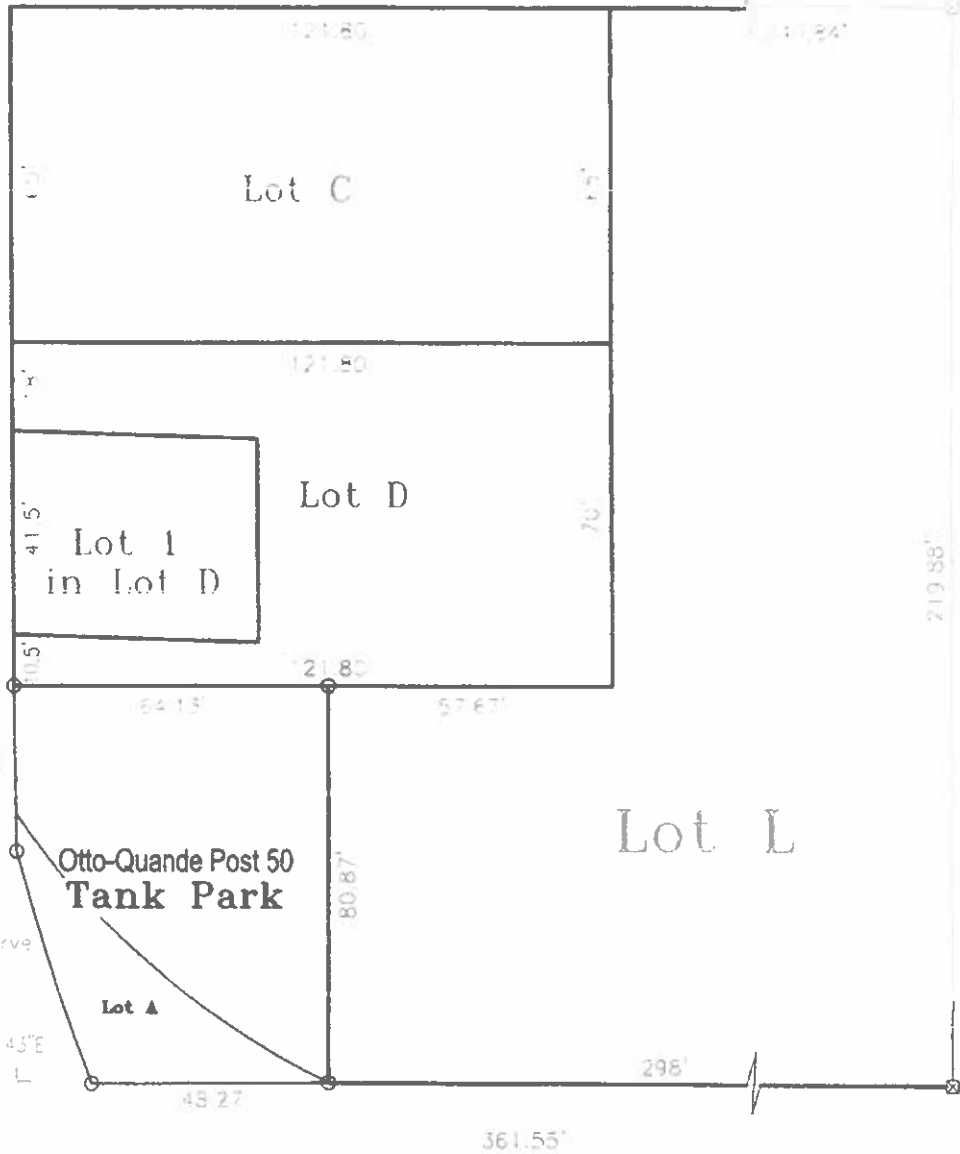
ATTEST:

Amber Kemnitz, Finance Officer

Plat of
 Otto-Quande Post 50
Tank Park
 Located in the SW1/4 of
 Section 27, T126N, R51W of the 5th P.M.,
 in the City of Sisseton, Roberts County, South Dakota

PRELIMINARY

8th AVE EAST



**Otto-Quande Post 50
 Tank Park**

SD HWY 10

This Plat Shall Vacate

Lot A in a Portion of South Dakota Highway 10 Right-of-Way located in the SW1/4 of Section 27, T126N, R51W of the 5th P.M. As filed in Case 24 Page U-17 on the 27th of July 2020, and Abandoned by the South Dakota Transportation Commission as filed in M93 Page 295-296

A portion of Lot L in the SW 1/4 of Sec. 27 T126N R51W of the 5th P.M., Sisseton, Roberts County, South Dakota as filed in Drawer 11 Page 25 on June 14th 1967, and filed in Drawer 11 Page 87 on Oct 10th 1972



SCALE 1" = 30'

O = CAPPED IRON PIN SET
 □ = RECOVERED MONUMENT

HOLTON ENGINEERING INC.

Resolution 2023-8

WHEREAS, We, the undersigned, hereby certify that we are the absolute and unqualified owner(s) of Lot A in a portion of South Dakota Highway 10 Right-of-Way located in the SW1/4 of Section 27, T126N, R51W of the 5th P.M. as filed in Cab 2A Page U-17 on the 10th of October 2018; and abandoned by the South Dakota Transportation Commission as filed in M93 Page 295-296 on July 27, 2020 and have caused the same to be vacated; and

WHEREAS, We further certify that the above described property was surveyed and platted at our request and under our direction and that the development of the land shall conform to all existing applicable zoning, subdivision and erosion and sediment control regulations; and

THEREFORE, BE IT RESOLVED by the City Council of Sisseton, South Dakota, said property as surveyed and platted shall be hereafter known as Otto-Quande Post 50 Tank Park located in the SW1/4 of Section 27, T126N, R51W, of the 5th P.M., in the City of Sisseton, Roberts County, South Dakota.

Dated at Sisseton, Roberts County, South Dakota this 11th day of September 2023.

Terry Jaspers, Mayor

ATTEST:

Amber Kemnitz, Finance Officer

Ordinance 690
2024 APPROPRIATION ORDINANCE

Be it ordained by the City of Sisseton that the following sums are appropriated to meet the obligations of the municipality.

Part I	General Fund	Special Rev Fund
General Government		
411-Legislative & Contingency	155,850.00	
412-Mayor	12,700.00	
413-Elections	2,000.00	
414-General Financial Admin.	171,650.00	
419-General Govt Buildings	74,250.00	
Public Safety		
421-Police	748,450.00	
422-Fire	257,800.00	
Public Works		
431-Streets/Lights/Snow Removal	1,022,300.00	
432-Street Cleaning	10,000.00	
435-Airport	147,500.00	
Health & Welfare		
441-Health	18,000.00	
Culture & Recreation		
451-Recreation	84,500.00	
452-Parks	29,850.00	
455-Library	184,075.00	
Conservation & Development		
465-Development & Promotion	53,200.00	85,000.00
Debt Service		
Capital Outlay		
Equipment	100,000.00	
Total Appropriation and Accumulation	3,072,125.00	85,000.00

Part II

The following designates the fund or funds that money derived from the following sources is applied to.

	General Fund	Special Rev Fund
311 General Tax Levy	775,000.00	
313 Sales Tax	1,400,000.00	85,000.00
320 Licenses & Permits	17,150.00	
330 Intergovernmental Revenue	160,200.00	
340 Goods & Services	67,650.00	
350 Fines	900.00	
360 Miscellaneous	390,150.00	
390 Other Sources		
Transfer from Liquor Fund	150,000.00	
Transfer from Water Fund	50,000.00	
Undesignated Fund Balance	61,075.00	
Total Means of Finance	3,072,125.00	85,000.00

PROPRIETARY FUNDS 2024

	Liquor	Water	Sewer	Garbage
Un-appropriated Fund Balance	\$ 975,000.00	\$ 1,700,000.00	\$ 2,700,000.00	\$ 200,000.00
Estimated Revenue	\$ 1,427,000.00	\$ 580,000.00	\$ 602,000.00	\$ 364,000.00
Total Estimated Balance & Revenue	\$ 2,402,000.00	\$ 2,280,000.00	\$ 3,302,000.00	\$ 564,000.00
Less Appropriations	\$ 1,397,300.00	\$ 359,300.00	\$ 200,300.00	\$ 359,100.00
Estimated Surplus	\$ 1,004,700.00	\$ 1,920,700.00	\$ 3,101,700.00	\$ 204,900.00
Less Estimated Surplus Retained	\$ 854,700.00	\$ 1,870,700.00	\$ 3,101,700.00	\$ 204,900.00
Surplus to be transferred To General Fund	\$ 150,000.00	\$ 50,000.00	\$ -	\$ -

Part IV

The Finance Officer is directed to certify the following dollar amount of tax levies made in this ordinance to the County Auditor.

For General Fund Revenues 775,000.00

Terry Jaspers, Mayor

ATTEST:

Amber Kemnitz, Finance Officer

Passed this first reading this 28th day of August 2023.

Passed this second reading and adoption this 11th day of September 2023.

13.04.020 - User responsible for operation and maintenance of water and sewer lines.

The city shall be responsible for the maintenance and proper operation of the water and sewer mains only. Any other water or sewer line including the corporation valves attached to the mains shall be the exclusive responsibility of the property owner. In the event that a property owner must excavate to repair a line, it shall be his or her responsibility to fill in such excavation to the satisfaction of the city. It shall be the responsibility of the city to replace the pavement displaced by such excavation.

13.08.230 - Only licensed plumbers allowed.

No person except the water commissioner, a regularly licensed plumber, or his or her employee shall be permitted to do any work on any pipes or connections made with the mains of or in any way connected with the water supply of the city, and no plumber shall directly or indirectly allow any other person to do any work on the appliances under his or her license. All such plumbers shall be governed by all the rules and regulations of this chapter, the National Plumbing Code, and South Dakota statutes.

12.20.010 - Permit required.

No person shall make or cause to be made any excavation in or under any street, parking area, sidewalk, alley, or public ground, or remove any earth, soil, paving, gravel, or material therefrom without having first obtained a permit therefore as hereinafter provided.

12.20.20 - Application.

Application for such permit shall be made to the finance officer. Such application shall be accompanied by a fee of an amount set by the city council and on file at the office of the finance officer, which amount shall be considered compensation to the city for the granting of such permit and the necessary investigation prior thereto. Before any such permit is issued, the person requiring the same shall state in this application therefor where such excavation is to be made, the extent thereof, in front of what lot or lots, and for what purpose the excavation is to be made.

12.20.030 - Supervision of excavations.

The chief of police shall supervise all excavations made for any purpose in the streets, alleys, or public ground and he or she shall require that all excavations be backfilled in the manner specified.

12.20.040 - Guarding excavations.

Any person receiving a permit to make excavations in or upon any street, alley, sidewalk, or public ground shall during the progress and continuance of the work, erect and maintain around the same both by day and night suitable guards, fences, flares, and signals so as to prevent injury to persons, animals, or vehicles on account of such excavations. Such flares shall be kept lighted from sundown until sunrise.

12.20.050 - Refilling excavations.

A. Any person making such excavation shall when the excavation is completed, promptly and without delay, refill the same as herein provided.

B. In refilling any excavation the earth shall be thoroughly settled as the refilling progresses by using water to compact the earth; the earth shall be thoroughly tamped in successive layers of approximately six inches, in such a manner that all the earth shall be replaced in the excavation leaving the surface in its original condition.

C. In making connection to fire hydrants for flushing excavations, all rules and regulations relating thereto shall be observed.

D. In all cases where excavations are made in the paved district the earth shall be replaced in the manner above specified, and the pavement shall be replaced by the city.

12.20.060 - Cutting pavements.

Where it is necessary to cut the street pavement in making any street excavation, there shall be deposited with the finance officer before permit is issued, an amount determined by multiplying the number of square yards of pavement to be removed by the per square yard charge of an amount set by the city council and on file at the office of the finance officer. The deposit shall be credited to the permanent street fund and be used in replacing the pavements.

12.20.070 - Excavations near streets.

It is unlawful for any person, owner, or occupant of any lot to make or cause to be made any excavation on the lot adjacent to any street, alley, public ground, or traveled road, or roadway, except the same be securely guarded so as to prevent the injury of any person or animal passing upon or along the same.

12.20.080 - Operating in sidewalks.

It is unlawful to make, cause to be made, or maintain any opening in any sidewalk for the purpose of providing light for a basement or cellar or for ventilating the same, unless such opening shall be guarded with a substantial railing of iron not less than three feet high, or with a substantial iron grating or other strong substantial cover, the grates of which shall be not more than one inch apart. No railing or grate shall occupy more than two feet of the sidewalk, measuring from the inner side thereof.

12.20.090 - Excavations under sidewalks.

Any person having or erecting any building abutting upon any street, avenue, or alley in the city, may excavate under the sidewalk to the curb for the purpose of constructing a cellar or basement under the sidewalk in front of or adjoining the building; provided, that the excavation shall be surrounded upon the outer side and ends thereof with a substantial wall, to be approved by the building committee, sufficient to maintain the sidewalk. The plan of the sidewalk shall be approved by the building committee; and provided further, that permission to make such excavations and to construct such sidewalk, shall be first obtained from the finance officer. The excavation shall be securely guarded by barricades at all times, and one or more lighted lanterns in the night time, so long as the same shall remain open.



Established 1935

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September 8, 2023

Attn: Terry Jasper

Sisseton-City Fueling Budget Estimate



Supply all facets: electrical, Concrete, Fuel connection, and Programming

*National Fire code: UL2085 tanks will be 15' from existing buildings and 25' from property line unless AHJ confirms variance.

Pump can be mounted on tank if under 6,000 gallons*

Gasoline (City Hall):

- Pour 16 x17' Concrete pad
 - o 6" Thick
 - o #5 rebar
 - o 2' O.C.
- Install (16) 6" Collision Bollards
- Install (1) 1,000 gallon Fireguard tank
 - o UL2085 rated
 - o Interstitial gauge-site
 - o Site Gauge-level
 - o Whistle gauge overfill
 - o (2) E-vents

Page 1 of 3

1301 40th Street NW
Fargo, ND 58108
Ph: (800) 654-6329

635 31st Street SE
Minot, ND 58702
Ph: (800) 654-6329

4981 Lightning Drive
Duluth, MN 55811
Ph: (800) 654-6329

9952 US HWY 10
Elk River MN 55330
Ph: (800) 654-6329

- (1) T-vent
- Install Water thief
- Install single product Morrison 5 gal AST fill box
 - Piping to tank top
 - Bushing w/drop tube
 - Locking Fill cap
- Install GPRO35 Pump w/meter
 - Install inline filter
 - 18' hanging hardware 1" w/nozzle and swivel
 - End tank mount stand
 - Check valve
 - Anti-siphon
 - Piping to tank top
 - Bushing
 - Stinger tube
 - Pulsar wiring
- Install (1) Fuel Cloud
 - Small business pedestal w/heater
 - White Glove set up
- Electrician to:
 - Run power from building
 - Above ground
 - Power to pump
 - Power for Fuelcloud kiosk/fuel cloud
 - Communication from pump meter to fuel cloud



Diesel (city Garage) 615 first Ave W:

- Pour 16 x17' Concrete pad
 - 6" Thick
 - #5 rebar
 - 2' O.C.
- Install (16) 6" Collision Bollards
- Install (1) 1,000 gallon Fireguard tank

- o UL2085 rated
- o Interstitial gauge-site
- o Site Gauge-level
- o Whistle gauge overfill
- o (2) E-vents
- o (1) T-vent
- o Install Water thief
- Install single product Morrison 5 gal AST fill box
 - o Piping to tank top
 - o Bushing w/drop tube
 - o Locking Fill Cap
- Install GPRO20 Pump w/meter
 - o Install inline filter
 - o 10' hanging hardware 3/4" w/nozzle and swivel
 - o End tank mount stand
 - o Check valve
 - o Anti-siphon
 - o Piping to tank top
 - Bushing
 - Stinger tube
 - o Pulsar wiring
- Install (1) Fuel Cloud
 - o Small business pedestal w/heater
 - o White Glove set up
- Electrician to:
 - o Run power from building
 - Above ground
 - Power to pump
 - Power for Fuelcloud kiosk/fuel cloud
 - Communication from pump meter to fuel cloud

Description	Total
Fireguard; UL2085 Listed Tanks	\$23,760.36
Tank Freight to Sisseton	\$5,000.00
Tank Top Components fill, piping, plugs	\$8,974.90
Bollards	\$8,885.92
Fuelcloud set up(Fuelcloud, Kiosk, Set up, program)	\$13,550.00
Crane	\$11,574.00
Electrical	\$15,497.28
Excavation	\$9,890.00
Concrete	\$16,674.00
Grand Total	\$113,806.46

This is a budgetary estimate based off of prices on the date above. If you would like to move forward with this project, please contact me and I can prepare an agreement for signature so equipment can be ordered.

Warren Brown
 O'Day Equipment – Sales Manager
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 Fargo, ND 58102
 701-367-1005
warren.brown@odayequipment.com