

The City Council for the City of Sisseton met in regular session on Monday, August 14, 2023 at 6:30 p.m.

**Members Present:** Mayor Terry Jaspers, Alderwomen Appel and Randolph, Aldermen, German, Just, Solberg and Stapleton.

**Others Present:** Erin Cameron, Amber Kemnitz, Jim Croymans, Myron Doud, Gary Spencer, Jason Deutsch, Juan Carlos Jasso, Ricardo Franco, Terry Sutton, Chris Huber, Katy Heinecke, Lori Moen, Lori Finnesand,

**Call to Order:** Mayor Jaspers called the meeting to order at 6:30 p.m.

**Agenda:** German moved and Just seconded to approve agenda as presented. All voted aye.

**Minutes:** Stapleton moved and Solberg seconded to approve the July 10, 2023 minutes. All voted aye.

**Bills Payable:** Just moved and Randolph seconded to approve the bills payable as presented. All voted aye.

**Liquor:** Council received the July 2023 liquor report. Council discussed signage and recycling container.

**Part Time Liquor Clerk:** Stapleton moved and Just seconded to approve Carissa Oien as part time liquor clerk at a wage rate of \$16.20/hour. All voted aye.

**Police:** Croymans reported on police department. One of the patrol vehicles was involved in an accident which resulted in a total loss of the vehicle. The City will receive \$9,050.00 for the loss. A replacement 2018 Ford Explorer patrol vehicle was purchased from Asia Motors for \$15,795.00 including delivery. Croymans consulted with the Police Committee for approval to purchase. There will be an additional cost of approximately \$5,000.00 to transfer the equipment.

**SRO Agreement:** German moved and Randolph seconded to authorize Mayor Jaspers to sign SRO Agreement between the City of Sisseton and the Sisseton School District. All voted aye.

**Travel:** Appel moved and German seconded to approve travel for Officer Searles to attend SRO training in Sioux Falls, SD on September 29, 2023. All voted aye.

**Patrol Officer Resignation:** Appel moved and Stapleton seconded to accept resignation from Dillon Lentsch. All voted aye.

**Patrol Officer Employment:** Randolph moved and Just seconded to hire Justin Isaacson as Police Department Corporal at a base wage rate of \$25.00/hour with placement on the longevity scale at 3 years for previous experience for an actual wage rate of \$26.00/hour. All voted aye.

Street/Safety: Doud reported for the street department and informed Council of estimate received from Guarantee Roofing & Sheet Metal regarding the roof at City Hall. Full roof replacement is not needed at this time. Asphalt roof can be repaired for no more than \$2,000.00. Council was in agreement to proceed with hiring Guarantee Roofing & Sheet Metal to do the repairs to the flat asphalt portion of the City Hall roof and to reach out to other contractors regarding the shingled portion of the roof.

Alderswoman Appel thanked Doud and his crew for their help with National Night Out.

**SD Dept of Health Mosquito Control Grant:** Just moved and Randolph seconded to authorize Mayor Jaspers to sign Mosquito Control Grant with the SD Department of Health. All voted aye.

Water/Sewer: Spencer reported for the water and sewer department. Ground storage tank project is complete and work is continuing on the treatment plant. Council discussed ordinance requiring only licensed plumbers to work on private water system. Water Committee will meet to discuss a recommendation on update to ordinance.

**Travel:** Stapleton moved and German seconded to approve travel for M.Sutton to attend Stabilization Pond Workshop in Mitchell, SD on October 17, 2023. All voted aye.

**Conditional Use Public Hearing:** At 7:00 p.m. a public hearing was held for a conditional use of Lots 9-12 in Block 115. The conditional use permit submitted by Katy Heinecke (Katy's Closet) would allow placement of two shipping containers on the property to be used for storage. There was no public input.

Just moved and Solberg seconded to allow the conditional use permit. Upon roll call vote, voting aye were, Appel, Just, Stapleton, Solberg, Randolph, German and Jaspers. Motion carried.

Building Permits: Council received a list of the following building permits that have been approved: 2023-17 L.Crooks, 2023-18 St. Peter's Church, 2023-19 N.Veflin, 2023-20 B.Deutsch, 2023-21 KKA Investments.

**Finance Report:** Randolph moved and Solberg seconded to approve the July 2023 finance report. All voted aye.

Public Comment: None

Visitors:

Juan Carlos Jasso addressed Council regarding racing pigeons that are being kept at his property in Sisseton. It has been observed that the pigeons have been outside the lofts on and around his property. Council heard from Juan and Ricardo Franko, both members of the American Racing Pigeon Union. Juan is a member of a racing club in Watertown. Ricardo resides in MN and participates in a club as well. Council heard about the training and racing activities. All pigeons are registered and have tags. City Attorney will reach out to other communities that allow keeping of racing pigeons to get some guidance on how to implement regulations.

Lori Moen, Chief Operating Officer – Grow SD, presented a summary of the findings of a housing needs study that was conducted by Community Partners Research Inc. A community meeting to go over the full housing analysis will be held at City Hall on Thursday, August 31, 2023 at 7:00 p.m.

**Travel:** Just moved and Randolph seconded to approve travel for City Officials to attend the SDML Annual Conference in Rapid City, SD on October 3-6, 2023. All voted aye. Alderman German informed Council that he has nominated Alderman Stapleton for induction into the SDML Hall of Fame.

**Airport Fence Project Change Order:** German moved and Just seconded to authorize Mayor Jaspers to sign Change Order #1 with American Fence Company for the Airport Fence Improvement Project (AIP 3-46-0051-021-2023) which will allow for a time extension of the project. New completion date will be October 13, 2023. All voted aye.

**Stanek Constructors Pay Request #9:** Stapleton moved and German seconded to approve pay request #9 submitted by Stanek Constructors in the amount of \$450,538.00 for the Water Treatment Plant Project. All voted aye.

**Maguire Iron Pay Request #2:** Appel moved and Randolph seconded to approve pay request #2 submitted by Maguire Iron in the amount of \$164,635.00 for the Water Storage Painting Project. All voted aye.

**Resolution 2023-5:** Randolph moved and Appel seconded to approve Resolution 2023-5 as follows:

BE IT RESOLVED by the City Council of Sisseton, in Roberts County, South Dakota in a meeting assembled that the City of Sisseton agrees to provide \$2,935.50 of support to the First District Association of Local Governments for the 12 months from October 1, 2023 – September 30, 2024 payable in February 2024.

Dated at Sisseton, Roberts County, South Dakota this 14<sup>th</sup> day of August 2023.

All voted aye.

Information/Discussion: Mayor Jaspers and Alderman Solberg have been working on getting information on bulk fuel. They are awaiting a response from the contact they have made. The Recreation Department has inquired about trading a lawn mower. Council was in agreement to revisit in the spring.

A City Council special meeting will be held on Monday, August 28, 2023 at 5:30 p.m. to have the first reading of the 2024 appropriation ordinance. The finance committee will meet in advance to review the budget on Wednesday, August 23 at 3:30 p.m.

**Executive Session:** Stapleton moved and Randolph seconded to enter into executive session at 8:20 p.m. pursuant to SDCL 1-25-2 (3) legal. All voted aye. Mayor Jaspers declared the meeting back into regular session at 8:55 p.m.

Mayor/Council Report: German reported on SWO request for proposals to install egress windows and fencing at the Homeless Shelter. Randolph brought up food trucks and if there are

regulations in place. The City currently does not have a licensing requirement for food trucks. Solberg brought up the ice skating pond and Just brought up the City Shop steel siding. No progress on either project. Appel suggested improvements to the park bathrooms. Council was in agreement to update. Jaspers reported on meeting with Rural Development regarding grant opportunities for Police and Fire equipment. A follow up meeting has been scheduled to receive more information on these programs.

**Adjourn:** Stapleton moved and Randolph seconded to adjourn. All voted aye. Meeting adjourned at 9:10 p.m.

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Amber Kemnitz, Finance Officer