

CITY OF SISSETON
April 13, 2020 AGENDA
Sisseton City Hall – 6:30 p.m.

Agenda:

1. Call to Order
2. Adopt Agenda
3. Minutes – March 9, 23, 25 & 30, 2020
4. Bills Payable
5. Reports:
 - a. Liquor
 - b. Police
 - c. Street/Safety Coordinator
 - d. Water/Sewer
 - e. Building Permits
 - f. Finance
 - g. City Attorney
6. Public Comment
7. Public Hearings:
 - a.
8. Old Business:
 - a.
9. Visitors
 - a.
10. Travel Approval:
 - a.
11. New Business:
 - a. Authorize distribution of donated funds from SD Community Foundation to Sisseton Ministerial Association (Food Pantry) and Edgewood Healthcare
 - b. Election postponed pursuant to HB 1298 – set new election date
 - c. Sisseton Area Chamber: Banners & Beautification fund request
 - d. Chip Seal Project
 - e. Summer Rec
 - f. City-wide clean up
 - g. Utility billing
12. Ordinances and Resolutions:
 - a. Ordinance 662: Highway Commercial Zoning Permitted Uses - second reading & adoption
 - b. Ordinance 664: Parking Violation Penalties - first reading
13. Information and Discussion Items
 - a. 2019 Library Annual Report
14. Mayor/Council Member Reports
15. Adjourn

The meeting is open to the public and interested persons are encouraged to attend. The TDD number is 1-800-877-1113. Disabled individuals wishing assistance should contact the City Finance Officer for information and/or special assistance – the request should be made at least 24 hours in advance of the meeting.

The City Council for the City of Sisseton met in regular session on Monday, March 9, 2020 at 6:30 p.m.

Members present were Mayor Terry Jaspers, Aldermen Brooks, German, Just, Solberg, Stapleton and Wegleitner.

Others Present: Erin Cameron, Amber Kemnitz, Ellen Lekness, Jim Croymans, Gary Spencer, Jason Deutsch, Sandi Jaspers, John & Jane Rasmussen, Terry Sutton, Dave Staub.

Call to Order: Mayor Jaspers called the meeting to order at 6:30 p.m.

Agenda: Solberg moved and Just seconded to approve agenda as presented. All voted aye.

Minutes: Stapleton moved and Wegleitner seconded to approve the February 10, 2020 minutes. All voted aye.

Bills Payable: Brooks moved and Just seconded to approve the bills payable as presented. All voted aye.

Liquor: Lekness presented the February 2020 liquor report.

Police: Croymans reported on police department. Council discussed issues with loose trash and other items on private properties. Police have identified properties that will receive notices regarding spring clean up.

Street/Safety: Council discussed street lighting and the possibility of installing meters for lights on Veterans Ave. More information on a cost comparison will be provided by Otter Tail and discussed further at the April meeting.

Water/Sewer: Spencer reported for the water and sewer department.

Finance Report: Wegleitner moved and Stapleton seconded to approve the February 2020 finance report. All voted aye.

Public Comment: Dr. Staub addressed Council regarding a contribution to the Swimming Pool Association for the 2020 season. Mayor Jaspers informed Dr. Staub that the City Council intends to discuss the active lawsuit in executive session and a decision will be made following the discussion.

Travel: German moved and Brooks seconded to approve Street Department & Water/Sewer Department employees to attend SDPAA/SDML Work Comp Fund Annual Safety Training in Sisseton on March 19, 2020. All voted aye.

Street Dept. wage adjustments: Wegleitner moved and Solberg seconded to approve wage increase of \$0.15 per hour for Myron Doud and Colbey Lehrke for receiving applicator license effective March 10, 2020. All voted aye.

SD Community Foundation Contribution: Brooks moved and Just seconded to distribute contribution in the amount of \$3,682.20 from SD Community Foundation to Valley View Country Club. All voted aye.

Fire Department New Member: Stapleton moved and Solberg seconded to approve Jonathan Bucklin as a new member of the Fire Department. All voted aye.

Roundabout Sculpture Artist Agreement: Sandi Jaspers and Jane Rasmussen representing the Sisseton Arts Council presented information regarding the process and selection of art installations for the Highway 10 roundabouts. The Arts Council will continue to work with the SD DOT and City Engineers to make sure there are no issues with placement of art. German moved and Just seconded to authorize Mayor Jaspers to sign Highway 10 Cultural Corridor Roundabout Sculpture Artist Agreement between the Artist, the Sisseton Arts Council and the City of Sisseton. All voted aye.

2020 Election Site & Workers: Solberg moved and Just seconded to approve holding the April 14, 2020 election at City Hall in the Community Room, and to approve the following as election workers at a wage of \$13.00/hr: Yvonne Hippen, Dianne Lehrke and Donna Karst. All voted aye.

Resolution 2020-1: Solberg moved and German seconded to approve Resolution 2020-1 as follows:

WHEREAS, business owners of Freddie's Gun Shop & Casino and Ka-Co's, located at 514 Veterans Ave. have submitted a request to the City of Sisseton to designate a restricted parking area to provide necessary parking for their customers.

THEREFORE BE IT RESOLVED, that there shall be restricted parking of a maximum of 2 hours on the west side of Veterans Avenue from Chestnut Street to Maple Street and on the west side of 2nd Avenue East from Cherry Street to Maple Street.

Dated at Sisseton, Roberts County, South Dakota this 9th day of March 2020.

Voting aye were Brooks, Stapleton, Solberg, Wegleitner and German. Voting nay was Just. Motion carried.

Resolution 2020-2: Stapleton moved and Solberg seconded to approve Resolution 2020-2 as follows:

BE IT RESOLVED by the City Council of Sisseton, South Dakota in a regular meeting assembled that the plat of Lots 1 and 2 in Lot S.W., a subdivision of part of the SE1/4SE1/4NE1/4 of Section 28, T126N, R51W of the 5th P.M., Roberts County, South Dakota be approved this 9th day of March 2020.

Dated at Sisseton, Roberts County, South Dakota this 9th day of March 2020.

All voted aye.

Ordinance 662: Brooks moved and Solberg seconded to approve the first reading of Ordinance 662 Amending Ordinance 17.48.010 Permitted Uses of Chapter 17-48 "HC" Highway Commercial District. Upon roll call vote, voting aye were Brooks, Just, Stapleton, Solberg, Wegleitner and German. Motion carried.

Information & Discussion: Council discussed malt beverage establishments selling beverages from vending machines. State law does not address this specifically but this type of sales prevents proper verification of age and determination of intoxication therefore is prohibited.

Executive Session: Wegleitner moved and Brooks seconded to enter into executive session at 7:30 p.m. pursuant to SDCL 1-25-2 (3) to consult with attorney regarding litigation. All voted aye. Mayor Jaspers declared the meeting back into regular session at 7:55 p.m.

Swimming Pool Contribution: Wegleitner moved and Just seconded to not provide funding to the Sisseton Swimming Pool Association for the 2020 season due to unknown outcome of pending litigation against the Swimming Pool Association and the City of Sisseton. All voted aye.

Adjourn: Brooks moved and Stapleton seconded to adjourn. All voted aye. Meeting adjourned at 8:00 p.m.

Amber Kemnitz, Finance Officer

The City Council for the City of Sisseton met in special session on Monday, March 23, 2020 at 6:30 p.m.

Members Present: Mayor Terry Jaspers, Aldermen German, Just, Solberg, Stapleton and Wegleitner. Alderman Brooks was absent.

Others Present: Amber Kemnitz, Jim Croymans, Tribal Chairman Donovan White, Craig Kantos, Steve McCleerey, Kevin Deutsch

Others Present via Teleconference: Erin Cameron, Jim Pearson, Ellen Lekness, Mike Tchida, Aaron McCleerey, Ashley Wolf, Dennis Jensen

Call to Order: Mayor Jaspers called the meeting to order at 6:30 p.m.

Mayor Jaspers explained the purpose of the meeting is to provide information to the Council and public regarding the Covid-19 pandemic.

Craig Kantos with CDP Health Care System provided information about CDP. A Coronavirus task force has been established composed of Government entities, law enforcement, health care providers, and others. Information was provided regarding procedures that CDP has implemented to help protect the health of both staff and patients.

Mayor Jaspers discussed plans to be in contact with local businesses to gather information on how businesses are interacting with the public and what safety measures are being implemented to limit personal contact between businesses and customers. The Executive Order issued by Governor Noem was discussed and Mayor Jaspers expressed his encouragement of businesses to comply with the Order. The City of Sisseton intends to continue to follow the recommendations of the CDC and State of SD.

Steve McCleerey provided the informational website: covid.sd.gov and phone number 1-800-997-2880.

Tribal Chairman White expressed concerns due to a positive test result of a tribal member in the area encouraging City Council to take action to require closure of businesses within Sisseton to help slow the spread of the virus and allow pending tests to catch up allowing more accurate information for our specific area.

Mayor Jaspers expressed concerns with implementing restrictions in this community that other communities in our area are not also implementing. This could cause citizens to travel elsewhere to conduct business that could potentially cause more spread of the virus.

Council discussed municipal liquor store operations and the possibility of constructing an enclosure in the entrance of the store to limit the traffic within the store.

Liquor Store Alteration: Wegleitner moved and Stapleton seconded to hire Alderman Solberg to construct an enclosure within the liquor store to allow for walk up business only. Business

hours may be adjusted and will be determined with input from liquor store manager. All voted aye.

Additional comments were heard from both Craig Kantos and Chairman White about concerns with businesses continuing to operate. Dennis Jensen, Roberts County Commissioner discussed the intention of the County to conduct a survey of County liquor establishments on what plans are in place for those businesses to comply with the State Executive Order. Alderman Solberg would like Council to consider more restrictions on bars and restaurants limiting service to delivery and take out only. Since this has been addressed in the Governors Executive Order, the expectation of the City is that each business needs to be responsible and do what is in the best interest of the public.

Adjourn: Stapleton moved and Wegleitner seconded to adjourn. All voted aye. Meeting adjourned at 7:35 p.m.

Amber Kemnitz, Finance Officer

The City Council for the City of Sisseton met in special session on Wednesday, March 25, 2020 at 6:30 p.m.

Members Present: Mayor Terry Jaspers, Aldermen German, Just, Stapleton and Wegleitner.

Members Present via Teleconference: Alderman Brooks and Solberg

Others Present: Amber Kemnitz, Jim Croymans

Others Present via Teleconference: Erin Cameron, Dennis Jensen, Kevin Deutsch

Call to Order: Mayor Jaspers called the meeting to order at 6:30 p.m.

Agenda: Wegleitner moved and Just seconded to approve agenda as presented. All voted aye.

Resolution 2020-3: Solberg moved and Just seconded to approve Resolution 2020-3 as follows:

AN EMERGENCY RESOLUTION TO ADDRESS A PUBLIC HEALTH CRISIS BY IMPLEMENTING CERTAIN MEASURES WHICH HAVE BEEN DEEMED NECESSARY TO SLOW THE COMMUNITY SPREAD OF CORONAVIRUS (COVID-19).

WHEREAS, the City of Sisseton has the authority pursuant to SDCL 9-29-1 and 9-32-1 to pass resolutions for the purpose of promoting the health, safety, morals and general welfare, of the community and the promotion of health and the suppression of disease; and

WHEREAS, an outbreak of the disease COVID-19, which is caused by the novel coronavirus, has been confirmed in more than 100 countries, including the United States; and

WHEREAS, COVID-19 is a severe respiratory disease transmitted by person-to-person contact, or by contact with surfaces contaminated by the virus. In some cases, especially among older adults and persons with serious underlying health conditions, COVID-19 can result in serious illness requiring hospitalization, admission to an intensive care unit, and death; and

WHEREAS, the World Health Organization (WHO), the Centers for Disease Control and Prevention (CDC), and the Secretary of the U.S. Department of Health and Human Services have declared the outbreak of COVID-19 as a public health emergency; and

WHEREAS, on March 13, 2020, the President of the United States declared a national emergency in response to the global pandemic of COVID-19; and

WHEREAS, on the same day, Governor Kristi Noem, issued Executive Order 2020-04 which declared a state of emergency to exist in the State of South Dakota in response to the spread of COVID-19; and

WHEREAS, cases of COVID-19 have been confirmed in several counties in South Dakota; and

WHEREAS, the CDC and health experts have recommended social distancing to slow the spread of COVID-19; and

WHEREAS, social distancing is a method of slowing down or stopping the spread of a contagious

disease by reducing the probability of contact between infected persons and those not infected in order to minimize disease transmission; and

WHEREAS, in response to the need to implement social distancing all schools in the state have been closed for at least two weeks; and

WHEREAS, on March 16th, the White House issued guidance recommending that social gatherings of more than ten people be avoided, and that people avoid eating or drinking at bars, restaurants, and food courts; and

WHEREAS, the guidance issued by the White House further recommended that in states with evidence of community transmission, bars, restaurants, food courts, gyms, and other indoor and outdoor venues where people congregate should be closed; and

WHEREAS, many states and communities across the country have already implemented the White House recommendations by ordering all bars, restaurants, food courts, gyms, and other indoor and outdoor venues where people congregate be closed until the public health emergency is over; and

WHEREAS, on March 23, 2020, Governor Kristi Noem issued Executive Order 2020-08 stating that residents of South Dakota should practice social distancing and that all enclosed retail businesses that promote public gatherings including, but not limited to, bars, restaurants, breweries, cafes, casinos, coffee shops, recreational or athletic facilities, health clubs, or entertainment venues should suspend or modify business practices as recommended by CDC guidance regarding social distancing; and

WHEREAS, the failure to successfully implement social distancing will likely result in higher numbers of infected individuals and has the potential to overwhelm the capacity of the City's health care providers; and

WHEREAS, it is important that control measures be taken to reduce or slow down the spread of COVID-19 in order to protect the health and safety of the City's residents, especially for seniors and those with underlying health conditions that make them particularly vulnerable to COVID-19.

NOW THEREFORE, BE IT ORDAINED, by the City Council of the City of Sisseton that:

1. Effective at 12:01 a.m. on March 26, 2020, all restaurants, food courts, food service locations, coffee houses, bars, breweries, distilleries, wineries, clubs, cafes, and other similar places of public accommodation offering food and beverages for on-site consumption, including any alcohol licensees with on-sale privileges, are closed to on-site/on-sale patrons. These businesses may continue to operate in order to provide take-out, delivery, curbside service, and/or drive-thru service. Any business continuing to operate in order to provide off-site service should implement procedures to ensure social distancing and operate in compliance with federal and state health guidance in order to prevent the spread of COVID-19.
2. Effective at 12:01 a.m. on March 26, 2020, all recreational facilities, public pools, health clubs, athletic facilities, and theaters, including movie theaters and music or entertainment venues are directed to close and cease operations.
3. Effective at 12:01 a.m. on March 26, 2020, all hookah lounges, cigar bars, vaping lounges, or other similar business which allow for on-site consumption are directed to cease allowing on-site consumption, but may continue to offer products for sale to consume off-site under the same conditions as bars and restaurants outlined in paragraph #1.

4. Effective at 12:01 a.m. on March 26, 2020, all arcades, bingo halls, bowling alleys, indoor climbing facilities, skating rinks, trampoline parks, video lottery rooms, and other similar recreational or entertainment facilities are directed to close and cease operations.

5. The prohibitions and closures in this order do not apply to the following businesses:

a. Places of public accommodation that offer food and beverages for off-site consumption, including grocery stores, markets, retail stores that offer food, convenience stores, pharmacies, drug stores, and food pantries, other than any portion of such business which would be subject to the requirements of paragraph #1.

b. Room service in hotels.

c. Health care facilities, residential care facilities, congregate care facilities, and correctional facilities.

d. Crisis shelters, homeless shelters, soup kitchens, or other similar institutions.

e. Airport concessionaires.

f. Any emergency facilities necessary for the response to the current public health emergency or any other community emergency or disaster.

6. This resolution shall remain in effect for a period of sixty (60) days, at which time it shall be automatically repealed unless specifically readopted for an additional period of time by the City Council. Any dates identified in the ordinance for closures to automatically end may be adjusted at any time within the sixty (60) day period covered by this resolution by a resolution of the City Council.

7. Any violation of this resolution is subject to the general penalty provision in Section 1.16.010 of the Sisseton City Ordinance Code. Each day a violation of this resolution is allowed to occur is considered a separate offense.

BE IT FURTHER ORDAINED, that, pursuant to SDCL 9-19-13, this resolution is necessary for the immediate preservation of the public peace, health, safety, and welfare of the City and shall become effective immediately upon passage.

Dated this 25th day of March 2020.

CITY OF SISSETON

Solberg moved and Stapleton seconded to amend the Resolution to include verbiage to require closure of hair/nail salons and barber shops. Upon roll call vote, voting aye was Solberg. Voting nay were Brooks, German, Just, Stapleton, Wegleitner and Jaspers. Amendment to the original motion failed.

Upon roll call vote of the original motion to approve Resolution 2020-3, voting aye were Brooks, German, Just, Solberg, Stapleton, Wegleitner and Jaspers. Motion carried.

Ordinance 663: German moved and Wegleitner seconded to approve the first reading of Ordinance 663 An Ordinance adding Chapter 8.10 Covid-19 responsive measures to address a public health crisis by implementing certain measures which have been deemed necessary to slow the community spread of coronavirus (Covid-19). Upon roll call vote, voting aye were Brooks, German, Just, Solberg, Stapleton, Wegleitner and Jaspers. Motion carried.

A special Council meeting will be held on Monday, March 30, 2020 at 5:30 p.m.

Adjourn: German moved and Stapleton seconded to adjourn. All voted aye. Meeting adjourned at 6:55 p.m.

Amber Kemnitz, Finance Officer

The City Council for the City of Sisseton met in special session on Monday, March 30, 2020 at 5:30 p.m.

Members Present: Mayor Terry Jaspers, Aldermen German, Just, Stapleton and Wegleitner. Alderman Brooks and Solberg were absent.

Others Present: Amber Kemnitz, Jim Croymans, Tribal Chairman Donovan White, SD Representative Tamara St. John, Craig Kantos, Tom Wilson.

Others Present via Teleconference: Erin Cameron, Mike Tchida, Tom Satrang, Rhonda Deutsch

Call to Order: Mayor Jaspers called the meeting to order at 5:30 p.m. Alderman Solberg arrived at 5:33 p.m.

Ordinance 663: Wegleitner moved and Just seconded to approve the second reading and adoption of Ordinance 663 An Ordinance adding Chapter 8.10 Covid-19 responsive measures to address a public health crisis by implementing certain measures which have been deemed necessary to slow the community spread of coronavirus (Covid-19). Upon roll call vote, voting aye were German, Just, Solberg, Stapleton and Wegleitner. Brooks was absent. Motion carried.

South Dakota Representative Tamara St. John provided an update on the State Legislative Session currently in progress.

Mike Tchida and Tom Satrang provided information on precautionary measures in place at Woodland Cabinetry.

Tribal Chairman White commented regarding concerns with employers remaining open during this time.

Craig Kantos provided an update on CDP Health Care System. The Coronavirus taskforce continues to meet daily.

Tom Wilson addressed Council with questions from the public regarding the concerns with business operations and regulations to help prevent the spread of COVID-19.

Adjourn: Stapleton moved and German seconded to adjourn. All voted aye. Meeting adjourned at 6:10 p.m.

Amber Kemnitz, Finance Officer

**City of Sisseton
Liquor Store Report
March 2020**

Liquor Store Deposits	100,471.92
Less Sales Tax	-6,977.05
Gross Liquor Store Sales	93,494.87

Opening Inventory	143,190.74
Purchases	69,068.71
Total Merchandise	212,259.45
Closing Inventory	-142,449.06
Cost of merchandise for sale	69,810.39

Liquor Store Profit	23,684.48
Less Expenses	-11,196.03
Net Liquor Store Profit	12,488.45

10% tax on clubs

End Zone	371.26
Hickory St. Kitchen & Cocktails	374.23
Rosalie's	226.58
Taco's El Bajio	18.65
Doubletree Gallery	0.00
Dollar General	242.34
Freddie's Casino	13.64
Holiday	948.08
K&K	1,177.41
Stillsons	343.77
Total	3,715.96

Other Expenses

Salaries	7,342.85
FICA	561.71
Retirement	319.81
Work Comp	0.00
Group Insurance	809.16
Unemployment Insurance	0.00
Insurance/Prof Services	0.00
Publishing	0.00
Repair	0.00
Supplies	1,313.57
Equipment	0.00
Utilities	848.93
Total Expense	11,196.03

Breakdown - Liquor Store Deposits

Beer	41,453.95
Whiskey	43,182.73
Wine	5,257.95
Pop/Miscellaneous	1,997.19
Tobacco	1,597.70
Ice	13.16
Total	93,502.68

Net liquor store profit plus 10% from clubs

16,204.41

CITY OF SISSETON - FINANCE REPORT

March 2020

Balance last report		13,233,670.57
Receipts this month		
Property Tax	34,437.79	
Sales Tax	157,032.99	
Amusement Tax	0.00	
Building Permits	15.00	
Peddler/Pawnshop License	0.00	
Dog License	32.00	
Liquor/Malt Bev. License	0.00	
Video Lottery License	0.00	
State/Federal Grants	2,810.50	
State/County Shared Revenue	0.00	
Bank Franchise	0.00	
Motor Vehicle License	2,756.98	
Local Hwy/Bridge Fund	0.00	
Sisseton Housing Pmt in Lieu of Taxes	0.00	
Accident Reports/Bike licenses	4.00	
Sales/Excise Tax	5.28	
Fire Dept Fees	12,673.60	
Hwy & Street	68.97	
Library/Recreation Fees	42.25	
Av Gas sales	89.58	
Fines	60.00	
Interest	8,388.15	
Rentals	2,365.00	
Rubble Site Charges	0.00	
Cable TV Franchise	0.00	
Contributions and Donations	0.00	
Miscellaneous (Includes pmt for SRO)	4,622.44	
Sale of Fixed Assets	0.00	
Compensation for loss-insurance proceeds	0.00	
Third Cent Sales Tax	9,474.90	
Liquor Sales	93,494.87	
Sales Tax	6,977.05	
Operating Agreements	412.40	
10% Beverage Mark Up	3,093.67	
Utility receipts	89,628.49	
Bulk Water	0.00	
Sale of Water Supplies	2,496.50	
Sales Tax	0.00	
Sewer - Land Rent	315.00	
Other Solid Waste Revenue	0.00	
Total Receipts		431,297.41
<u>Total Expense</u>		<u>230,070.70</u>
Cash Balance End of Month		13,434,897.28

Respectfully Submitted by Amber Kemnitz, Finance Officer

Revenue - March 2020

	<u>Anticipated</u>	<u>YTD Revenue</u>	<u>Balance</u>
General Fund			
Property Tax	775,000.00	62,508.44	712,491.56
Sales Tax	1,000,000.00	157,032.99	842,967.01
Amusement Tax	300.00	0.00	300.00
Taxi License	0.00	0.00	0.00
Building Permits	1,200.00	65.00	1,135.00
Pawnshop License	200.00	100.00	100.00
Peddler License	100.00	0.00	100.00
Dog License	350.00	64.00	286.00
Liquor & Malt Beverage License	6,000.00	500.00	5,500.00
Video Lottery Fees	2,550.00	2,250.00	300.00
Federal Grants	0.00	2,662.58	-2,662.58
State Grants	0.00	147.92	-147.92
Bank Franchise Fee	13,000.00	9,420.14	3,579.86
Liquor Tax Reversion	15,000.00	0.00	15,000.00
Motor Vehicle License	30,000.00	7,985.32	22,014.68
Local Hwy/Bridge Fund	65,000.00	0.00	65,000.00
Other State Share Revenue	0.00	0.00	0.00
Payment in Lieu of Tax	20,000.00	0.00	20,000.00
County Road Tax	2,200.00	0.00	2,200.00
Accident Reports	150.00	28.00	122.00
Fire Dept Townships	24,000.00	12,423.60	11,576.40
BIA/SWST Fire Dept	0.00	0.00	0.00
Fire Dept Ins Co & Individual Pmts	1,000.00	750.00	250.00
Hwy & Street	200.00	196.97	3.03
Recreation	10,000.00	0.00	10,000.00
Library Card Fees	750.00	185.91	564.09
AV Gas (Airport)	10,000.00	224.00	9,776.00
Fines	150.00	166.25	-16.25
Dog Keeping	100.00	130.00	-30.00
Interest	60,000.00	29,866.78	30,133.22
Rentals	30,000.00	4,189.90	25,810.10
Rubble Site Charge	0.00	0.00	0.00
Private Donations	0.00	3,682.20	-3,682.20
Cable TV Franchise Fee	20,000.00	0.00	20,000.00
Other Miscellaneous Revenue	75,000.00	13,628.82	61,371.18
Dividend Income	0.00	0.00	0.00
Sale of General Fixed Assets	0.00	0.00	0.00
Compensation for loss-ins. proceeds	0.00	0.00	0.00
<u>Operating Transfers In</u>	<u>100,000.00</u>	<u>0.00</u>	<u>100,000.00</u>
Total General Fund	2,262,250.00	308,208.82	1,954,041.18
Liquor, Lodging & Dining Sales Tax	72,500.00	9,474.90	63,025.10
State Grant	2,500.00	0.00	2,500.00
Interest	0.00	0.00	0.00
Liquor	1,100,000.00	252,501.93	847,498.07
Water	462,000.00	117,036.99	344,963.01
Sewer	421,000.00	102,025.85	318,974.15
Sanitation	298,000.00	75,114.33	222,885.67
Total City Funds	4,618,250.00	864,362.82	3,753,887.18

Expenditures - March 2020

	<u>Appropriation</u>	<u>YTD Expense</u>	<u>Balance</u>
General Fund			
Legislative	50,260.00	6,648.36	43,611.64
Contingency	100,000.00	0.00	100,000.00
Executive	12,300.00	3,949.38	8,350.62
Elections	2,200.00	13.88	2,186.12
Legal	12,000.00	1,338.75	10,661.25
Finance Office	89,350.00	17,216.40	72,133.60
Financial Administration	46,000.00	0.00	46,000.00
General Government Building	40,000.00	5,543.96	34,456.04
Police	622,100.00	125,896.21	496,203.79
Fire	72,000.00	5,346.68	66,653.32
Street Department	552,900.00	22,237.81	530,662.19
Snow Removal	73,000.00	33,856.41	39,143.59
Street Lighting	49,000.00	7,291.53	41,708.47
Street Cleaning	9,000.00	0.00	9,000.00
Airport	172,500.00	9,777.73	162,722.27
Health	11,000.00	126.25	10,873.75
Recreation	67,000.00	517.21	66,482.79
Parks	30,450.00	399.55	30,050.45
Library	154,450.00	34,291.83	120,158.17
Economic Development	100,400.00	21,714.17	78,685.83
<u>Capital Outlay</u>	<u>67,500.00</u>	<u>0.00</u>	<u>67,500.00</u>
Total General Fund	2,333,410.00	296,166.11	2,037,243.89
Special Revenue Fund-Promotion	75,000.00	1,087.93	73,912.07
Enterprise Funds			
Liquor	1,081,750.00	148,045.69	933,704.31
Water	767,100.00	33,665.22	733,434.78
Sewer	153,100.00	20,569.00	132,531.00
Garbage	270,700.00	50,366.65	220,333.35
Total City Funds	4,681,060.00	549,900.60	4,131,159.40

**City of Sisseton
Cash Fund Balance
March 2020**

Cash by Fund

General Fund	7,480,494.23
Lodging & Dining Sales Tax Fund	158,663.14
Liquor Fund	1,263,182.39
Liquor Fund - Change	900.00
Water Fund	2,330,503.75
Water Fund - Change	200.00
Sewer Fund	1,826,547.94
<u>Garbage Fund</u>	<u>374,405.83</u>

Total **13,434,897.28**

Bank Reconciliation

Checking Account First Savings Bank	1,673,540.92
FIT GCR Acct	10,094,065.59
Wells Fargo Acct #4231	599,539.06
Dacotah Bank 7/23/20	513,377.43
BankStar Financial 9/3/20	500,000.00
RCNB - Library Trust	53,274.28
<u>Change Fund</u>	<u>1,100.00</u>

Cash Balance **13,434,897.28**



SISSETON AREA CHAMBER OF COMMERCE & VISITORS BUREAU

406 2nd Avenue West - Sisseton, SD 57262 - 605 698 7261 - Email: sissetonchamber@venturecomm.net - www.sisseton.com

DATE: April 3, 2020

TO: The Sisseton City Council

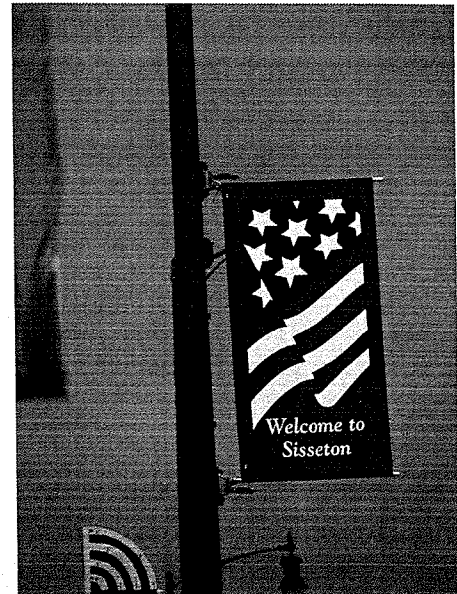
The Sisseton Area Chamber of Commerce would like to respectfully request the remaining \$5,000 budgeted for the Chamber in the City of Sisseton's 2020 General Budget.

This \$5,000 would be deposited in the Chamber's "Banners & Beautification" savings account that was established in 2014.

With Highway 10 being completed this summer the Sisseton Area Chamber would like to put new Welcome Banners on Veterans Avenue and Highway 10. We plan on purchasing the hardware this year for the new poles on Highway 10 and then next year we will purchase banners and hang them up early spring. The funds received from the City of Sisseton would be used to help purchase and maintain these decorations.

Thank you for your consideration of our request.

Aaron McCleerey, President
Sisseton Area Chamber of Commerce
& Visitors Bureau



Ordinance 662

Amending Ordinance 17.48.010 Permitted Uses of Chapter 17-48 "HC" Highway Commercial District

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SISSETON, ROBERTS COUNTY, SOUTH DAKOTA, that Ordinance 17.48.010 Permitted Uses be amended as follows:

17.48.010 – Permitted Uses.

A. The following uses and structures shall be permitted in the "HC" Highway Commercial District:

1. Horticulture and the raising of field crops;
2. Automobile garages, repair shops, and service stations;
3. Motor fuel stations;
4. Utility substations;
5. Wholesale or retail sales of: lumber and other building materials, farm equipment, motor vehicles, marine crafts, manufactured homes, trailers, farm and garden supplies, fuel and ice; motor vehicles and automobile equipment; drug, chemicals, all allied products; dry goods and apparel; groceries and related products; electrical goods, hardware, plumbing, heating and equipment and supplies; machinery, equipment and supplies; beer, wine, and distilled alcoholic beverages; paper and paper products; furniture and home furnishings; lumber and construction materials;
6. General farm products (other than animals), household goods, and equipment maintenance;
7. Mortuaries;
8. On/off-site signs;
9. Truck or bus terminal;
10. Wholesale merchandising or storage warehouse;
11. Hotel/motel;
12. Offices;
13. Retail shopping;
14. Cafes, restaurants, and taverns;
15. Car washes provided that their operative machinery is within an enclosed structure and adequate drainage is provided;
16. Laundromats.

This Ordinance shall take effect and be in full force from twenty (20) days after the date of the final passage and adoption.

Passed this first reading the 9th day of March, 2020.

Passed this second and final reading the 13th day of April, 2020.

Terry Jaspers – Mayor

ATTEST:

Amber Kemnitz – City Finance Officer

ORDINANCE 664

AN ORDINANCE AMENDING CHAPTER 10.32.210 – PENALTIES – VIOLATIONS TO UPDATE THE FINE SCHEDULE AND ADD DESIGNATED 2 HOUR PARKING AREAS TO THE FINE SCHEDULE.

BE IT ORDAINED BY THE MUNICIPALITY OF SISSETON, ROBERTS COUNTY, SOUTH DAKOTA, that Ordinance 10.32.210 shall be amended as follows:

10.32.210 – Penalties – Violations.

- A. The amount of fines for parking violations will be kept on file in the office of the finance officer. The offending automobile or other vehicle will be tagged with a ticket or a tag listing the date of offense, license number of the vehicle, make of the vehicle, ordinance violation number, and location of offense with reference to street or avenue. Whenever a notice by way of ticket or tag is left by any member of the police department in or on any vehicle in violation of any parking ordinance requesting the person to report to the police station or court, the person shall appear at the hour and place designated, and default in so doing shall in itself, be deemed a violation of this chapter.

- B. The fines for parking violations within the city are as follows:

Section	Violation	Fine
10.32.010	Parking in a No Parking Zone	\$30.00
10.32.040	Parking Large or Obstructive Item/Vehicle Prohibited	\$30.00
10.32.050	Parking in Handicapped Parking	\$75.00
10.32.060	Parking Near Fire Hydrant	\$50.00
10.32.070	Parallel and Diagonal Parking	\$30.00
10.32.080	Prohibited Vehicle Parking Over 20 Feet Long or 7 Feet Wide	\$30.00
10.32.110	Parking in Traffic to Converse	\$10.00
10.32.120	Double Parking	\$20.00
10.32.130	Parking in Alley	\$30.00
10.32.140	Parking on Crosswalk	\$30.00
10.32.160	Backing up to Curb – Other than Unloading	\$20.00
10.32.170	Parking Blocking Private Driveway	\$30.00
10.32.190	Vehicle Left in Disrepair Over 30 Days	\$30.00
10.32.200	Emergency Limited Parking (Street Cleaning, etc.) Pay	\$20.00

	Penalty and Cost of Removal	
	Violation of 2 Hour Parking Zones	\$20.00

This Ordinance shall take effect and be in full force from twenty (20) days after the date of final passage and adoption.

Passed this first reading this 13th day of April, 2020.

Passed this second and final reading this 11th day of May, 2020.

Terry Jaspers, Mayor

ATTEST:

Amber Kemnitz, Finance Officer