

CITY OF SISSETON
January 13, 2020 AGENDA
Sisseton City Hall – 6:30 p.m.

Agenda:

1. Call to Order
2. Adopt Agenda
3. Minutes – December 9 & 30, 2019
4. Bills Payable
5. Reports:
 - a. Liquor
 - b. Police
 - c. Street/Safety Coordinator
 - d. Water/Sewer
 - e. Building Permits
 - f. Finance
 - g. City Attorney
6. Public Comment
7. Public Hearings:
 - a. 7:00 p.m. Conditional Use Permit
8. Old Business:
 - a.
9. Visitors
 - a.
10. Travel Approval:
 - a. Police Department: Body Camera Training – U.S. Dept. of Justice Grant
 - b. SD Dept of Ag Applicator’s Recertification Course: Watertown, SD
February 4, 2020
 - c. 2020 Municipal Government Day at the Legislature: Pierre, SD February
4-5, 2020
11. New Business:
 - a. Authorization to purchase patrol vehicle
 - b. Manhole Service Road Easement – property owner concerns with damage
to property
 - c. Authorize Mayor to sign Construction Contract with Lien Transportation
Co. for Concrete Drainage Channel Project
 - d. 2020 Election date: April 14, 2020
12. Ordinances and Resolutions:
 - a.
13. Information and Discussion Items
 - a. Farmer Appreciation Dinner and Caring for Your Neighbor Event:
January 14, 2020 at Grace Lutheran Church 6:00 p.m.
14. Mayor/Council Member Reports
15. Adjourn

The meeting is open to the public and interested persons are encouraged to attend. The TDD number is 1-800-877-1113. Disabled individuals wishing assistance should contact the City Finance Officer for information and/or special assistance – the request should be made at least 24 hours in advance of the meeting.

The City Council for the City of Sisseton met in regular session on Monday, December 9, 2019 at 6:30 p.m.

Members present were Mayor Terry Jaspers, Aldermen Brooks, German, Just, Solberg, Stapleton and Wegleitner.

Others Present: Erin Cameron, Amber Kemnitz, Jim Croymans, Myron Doud, Gary Spencer, Jeff Fryer, Terry Sutton

Call to Order: Mayor Jaspers called the meeting to order at 6:30 p.m.

Agenda: Solberg moved and Stapleton seconded to approve agenda as presented. All voted aye.

Minutes: Just moved and Wegleitner seconded to approve the November 12 & 19, 2019 minutes. All voted aye.

Bills Payable: Brooks moved and Solberg seconded to approve the bills payable as presented. All voted aye.

Liquor: Council received the November 2019 liquor report.

Police: Croymans reported on police department.

Approval to Hire Patrol Officer: Brooks moved and Solberg seconded to approve hiring Jonathan Sheehan as a patrol officer effective December 19, 2019 at a wage of \$19.61 per hour. All voted aye.

Street/Safety: Doud reported for street department.

Water/Sewer: Spencer reported for water/sewer department.

Finance Report: Stapleton moved and Wegleitner seconded to approve the November 2019 finance report All voted aye.

Visitors: Jeff Fryer with Fryer Auto Service addressed Council regarding use of property located within the Highway Commercial Zoning District. Council had concerns with accumulation of inoperable vehicles as well as vehicle parts. Jeff informed Council that the property will be cleaned up within two weeks.

Liquor Licenses and Operating Agreements Public Hearing: A public hearing was held at 7:00 p.m. concerning the 2020 liquor licenses, liquor operating agreements and off-sale wine license. There was no public input. Wegleitner moved and Stapleton seconded to approve the off sale liquor license in the name of the City of Sisseton and the on-sale liquor operating agreements with The End Zone, Hickory Street Kitchen & Cocktails, Rosalie's and Tacos El Bajio and off-sale wine with Dollar General. All voted aye.

City Attorney: Attorney Cameron discussed removal of viscous dog from city limits.

Public Comment: None

Surplus Property Bid Opening: At 7:15 p.m. surplus property bids were received as follows:

1990 Chevy Pickup: Bryce Johnson \$1,253.00

E 63' of lots 13-15 in Block 87: No Bids

German moved and Just seconded to accept bid from Bryce Johnson in the amount of \$1,253.00 for the 1990 Chevy Pickup. All voted aye.

Resolution 2019-13: A request was received from business owners to designate an area on Veterans Ave. as 2 hour parking. There was no action taken by Council to approve the resolution.

Comstock Construction, Inc. Pay Request #3: Brooks moved and German seconded to approve pay request #3 from Comstock Construction, Inc. in the amount of \$89,716.50 for the Baseball Complex Project. All voted aye.

ARC/PLC Program: Mayor Jaspers informed Council that the 80 acres of land previously enrolled in CRP is eligible to enroll in the ARC/PLC program but the funds received would need to go to the Sisseton School District according to USDA guidelines. Just moved and Stapleton seconded to approve enrollment in the ARC/PLC Program with the understanding that any funds received from the program would need to go to the Sisseton School District, and to authorize Mayor Jaspers to sign documents with the FSA Office. All voted aye.

AIP 3-46-0051-015-2019 Construction Contracts: Brooks moved and Just seconded to authorize Mayor Jaspers to sign construction contracts with J&J Earthworks, Inc. for Bid Schedule A and with Efraimson Electric, Inc. for Bid Schedule B for the Airport Runway Reconstruction Project. All voted aye.

Resolution 2019-12: Stapleton moved and German seconded to approve Resolution 2019-12 as follows:

WHEREAS, garbage fees, water fees and sewer fees should defer the actual expense of the operation of the city's water, sewer and sanitation system so that this cost is not borne by the general fund.

THEREFORE BE IT RESOLVED that the garbage, water and sewer rates to become effective January 1, 2020 shall be set as follows:

GARBAGE RATES:

The residential garbage rate shall be set at \$12.70 per month. The senior citizen discounted garbage rate shall be set at \$9.75 per month (Senior Citizens, over age 65, must apply for this discounted rate at City Hall). The rate for qualifying apartments with dumpsters shall be set at \$10.35 per month.

Commercial garbage rates are as follows:

Base Charge Commercial	\$22.75
Consumption charge for extra usage (no dumpster)	\$5.00/pickup
Consumption charge (dumpster)	\$2.80/yd

RUBBLE SITE:

Residents will be charged \$1.70 per month, billed on the monthly utility bill. There will be no fees assessed when the rubble site is attended. A \$10.00/load charge will be billed when rubble site is not attended.

Items accepted at Sisseton's restricted use rubble site include leaves, grass clippings, stump grindings, garden debris, branches, cement, wood products, and fill dirt. White goods will be accepted according to proper handling procedures. All rubble must be sorted, with a full accounting made after inspection. Unusual materials and requests will be considered by the Sisseton City Council at a regular meeting.

It is mandatory that all rubble dumped at Sisseton's restricted rubble site be inspected.

The rubble site will be attended as weather permits, usually beginning mid April through October. Days and hours of operation will be posted.

IN TOWN WATER RATES:

The minimum charge for 2,000 gallons of water be set at \$16.30 per month and that the charge for excess gallons of water be set at \$3.03 per 1,000 gallons excess for 2,000 to 350,000 gallons used and \$1.63 per 1,000 gallons for excess water over 350,000 gallons.

OUT OF TOWN WATER RATES:

The minimum charge for 2,000 gallons of water be set at \$48.90 per month and that the charge for excess gallons of water be set at \$5.46 per 1,000 gallons excess for 2,000 to 8,000 gallons used and \$3.79 per 1,000 gallons for excess over 8,000 gallons.

BULK WATER:

An availability charge of \$10.00 per occurrence will be assessed to the purchase of bulk water. Usage rate for bulk water is set at \$5.46 per 1,000 gallons.

SEWER RATES FOR RESIDENTIAL USERS AND NON-RESIDENTIAL USERS LOCATED WITHIN THE LEGAL LIMITS OF THE CITY OF SISSETON:

Residential users are considered to be one class of user and are assessed a charge of \$3.25 per 1000 gallons per month. Non residential users with flows no greater than the average residential user's flows of six thousand gallons per month and with 200 mg/L BOD and 250 mg/L SS will pay the same charge of \$3.25 per 1000 gallons per month as the average residential user. The minimum sewer bill for any class user will be \$19.50 per month, or \$3.25 per 1000 gallons, whichever is greater.

Non-residential users with volumes greater than the average residential user will pay an additional charge of \$3.25 per 1000 gallons per month for all flows greater than the average residential user's flow of six thousand gallons per month.

Any non-residential user with BOD and SS greater than the average residential user's strength of 200 mg/L BOD and 250 mg/L SS will pay a surcharge in accordance with the rates shown in the surcharge rate structure.

SEWER RATES FOR RESIDENTIAL USERS AND NON-RESIDENTIAL USERS
LOCATED OUTSIDE OF THE LEGAL LIMITS OF THE CITY OF SISSETON:

Residential users are considered to be one class of user and are assessed a charge of \$6.50 per 1000 gallons per month. Non-residential users with flows no greater than the average residential user's flows of six thousand gallons per month and with 200 mg/L BOD and 250 mg/L SS will pay the same charge of \$6.50 per 1000 gallons per month as the average residential user. The minimum sewer bill for any class user will be \$39.00 per month or \$6.50 per 1000 gallons, whichever is greater.

Non-residential users with volumes greater than the average residential user will pay an additional charge of \$6.50 per 1000 gallons per month for all flows greater than the average residential user's flow of six thousand gallons per month.

Any non-residential user with BOD and SS greater than the average residential user's strength of 200 mg/L BOD and 250 mg/L SS will pay a surcharge in accordance with the rates shown in the surcharge rate structure.

CHARGE SET FOR TURN-ON AND TURN-OFF OF WATER SERVICES:

The charge for turning off and turning on water service to a customer shall be set at \$25.00 for each turn-on and \$25.00 for each turn-off of water service at the water shut-off. If the water is not shut off at the water shut-off, the customer shall be charged the minimum water and sewer charges.

These rates will become effective January 1, 2020. The residential monthly sewer bill will be based on the water usage of January, February and March of each year. Non-residential sewer bill will be based on actual water usage year round.

mg/L = milligrams per liter - parts per million (ppm)

Dated this 9th day of December, 2019. The City of Sisseton. All voted aye.

Ordinance 660: Solberg moved and Brooks seconded to approve the second reading and adoption of Ordinance 660 - Supplemental Appropriation Ordinance. Upon roll call vote, voting aye were: Brooks, Just, Stapleton, Solberg, Wegleitner and German. Motion carried.

Ordinance 661: Wegleitner moved and Just seconded to approve the first reading of Ordinance 661 the 2020 Salary Ordinance. Upon roll call vote, voting aye were Brooks, Just, Stapleton, Solberg, Wegleitner and German. Motion carried.

Information & Discussion: A special City Council meeting will be held on Monday, December 30, 2019 at 5:30 p.m.

Adjourn: German moved and Stapleton seconded to adjourn. All voted aye. Meeting adjourned at 7:40 p.m.

Amber Kemnitz, Finance Officer

The City Council for the City of Sisseton met in special session on Monday, December 30, 2019 at 5:30 p.m.

Members present were Mayor Terry Jaspers, Aldermen German, Just, Stapleton and Wegleitner. Aldermen Brooks and Solberg were absent.

Others Present: Amber Kemnitz

Call to Order: Mayor Jaspers called the meeting to order at 5:30 p.m.

Agenda: German moved and Wegleitner seconded to approve agenda as presented. All voted aye.

Bills Payable: Stapleton moved and Just seconded to approve the bills payable as presented. All voted aye.

BX Civil & Construction, Inc. Pay Request #6: Stapleton moved and German seconded to approve pay request #6 from BX Civil & Construction, Inc. in the amount of \$39,140.00 for the SD Hwy 10 Water & Sewer Project. All voted aye.

SEDC Board Member Appointment: Just moved and Wegleitner seconded to approve Mayor Jaspers appointment of Amber Kemnitz to the Sisseton Economic Development Corp. Board. All voted aye.

Resolution 2019-14: Just moved and German seconded to approve Resolution 2019-14 as follows:

BE IT RESOLVED BY THE CITY COUNCIL for the City of Sisseton that: \$2,500.00 shall be transferred to General Financial Administration (101-41470); \$15,000.00 shall be transferred to Snow Removal (101-43130) and \$15,000.00 shall be transferred to Library (101-45510) from the Contingency (101-41150) Fund.

Dated at Sisseton, South Dakota this 30th day of December 2019.

All voted aye.

Ordinance 661: Wegleitner moved and Stapleton seconded to approve the second reading and adoption of Ordinance 661 – An Ordinance establishing annual salary and wage levels for the principal employees and officials of the City of Sisseton for the 2020 budget year. Upon roll call vote, voting aye were German, Just, Stapleton and Wegleitner. Brooks and Solberg were absent. Motion carried.

Adjourn: German moved and Just seconded to adjourn. All voted aye. Meeting adjourned at 5:50 p.m.

Amber Kemnitz, Finance Officer

**City of Sisseton
Liquor Store Report
December 2019**

Liquor Store Deposits	99,916.94
Less Sales Tax	-6,933.77
Gross Liquor Store Sales	92,983.17

Opening Inventory	128,792.29
Purchases	80,337.47
Total Merchandise	209,129.76
Closing Inventory	-141,768.38
Cost of merchandise for sale	67,361.38

Liquor Store Profit	25,621.79
Less Expenses	-12,592.70
Net Liquor Store Profit	13,029.09

10% tax on clubs

End Zone	400.40
Hickory St. Kitchen & Cocktails	471.91
Rosalie's	284.51
Taco's El Bajio	24.12
Doubletree Gallery	96.53
Dollar General	257.41
Freddie's Casino	23.18
Holiday	950.34
K&K	1,277.37
Stillsons	370.82
Total	4,156.59

Other Expenses

Salaries	7,979.13
FICA	610.39
Retirement	317.67
Work Comp	0.00
Group Insurance	809.16
Unemployment Insurance	0.00
Insurance/Prof Services	0.00
Publishing	0.00
Repair	713.30
Supplies	1,284.46
Equipment	0.00
Utilities	878.59
Total Expense	12,592.70

Breakdown - Liquor Store Deposits

Beer	39,682.04
Whiskey	42,974.77
Wine	6,290.82
Pop/Miscellaneous	2,415.89
Tobacco	1,514.11
Ice	104.70
Total	92,982.33

Net liquor store profit plus 10% from clubs

17,185.68

Sisseton Police Dept. 2019 Totals

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Yearly Total
Accidents	11	14	6	0	4	1	2	5	6	3	2	2	56
Assaults	8	9	3	2	8	5	0	8	8	11	6	6	74
DUI	7	7	4	8	13	11	18	5	15	12	9	8	117
Underage Consumption	2	3	3	2	22	9	8	11	17	10	6	13	106
Drug Violations	23	38	55	53	43	52	41	52	36	71	35	16	515
Disorderly Conduct	5	2	5	5	6	7	10	6	3	5	3	4	61
Theft	3	3	2	3	3	2	5	3	5	2	2	4	37
Vandalism	2	0	2	5	2	2	3	2	2	3	2	4	29
Misc (Tickets)	90	69	95	92	99	117	123	131	108	106	71	54	1155
Arrests	34	44	41	38	44	44	50	46	46	51	32	33	503
Curfew	0	0	3	0	17	8	10	8	11	6	0	4	67
Warrant Arrests	9	18	10	13	8	12	13	7	12	16	17	14	149
Monthly Total	194	207	229	221	269	270	283	284	269	296	185	162	2869

Building Permits for January 2020

PERMIT #	NAME	ADDRESS	DESCRIPTION
2020 - 2	Lewis Drug -- Pride Neon	925 SD Hwy 10	Signage for New Store

CITY OF SISSETON - FINANCE REPORT**December 2019**

Balance last report		12,914,798.04
Receipts this month		
Property Tax	42,070.47	
Sales Tax	160,730.69	
Amusement Tax	0.00	
Building Permits	85.00	
Peddler/Pawnshop License	100.00	
Dog License	0.00	
Liquor/Malt Bev. License	5,900.00	
Video Lottery License	0.00	
State/Federal Grants	6,140.99	
State/County Shared Revenue	0.00	
Bank Franchise	0.00	
Motor Vehicle License	1,658.45	
Local Hwy/Bridge Fund	0.00	
Sisseton Housing Pmt in Lieu of Taxes	0.00	
Accident Reports	12.00	
Sales/Excise Tax	0.00	
Fire Dept Fees	0.00	
Hwy & Street	0.00	
Library/Recreation Fees	0.00	
Av Gas sales	395.34	
Fines	253.69	
Interest	11,451.98	
Rentals	950.00	
Rubble Site Charges	0.00	
Cable TV Franchise	0.00	
Contributions and Donations	96,124.30	
Miscellaneous (Includes pmt for SRO)	4,542.94	
Sale of Fixed Assets	1,253.00	
Compensation for loss-insurance proceeds	0.00	
Third Cent Sales Tax	11,440.69	
Liquor Sales	92,983.17	
Sales Tax	6,933.77	
Operating Agreements	297.94	
10% Beverage Mark Up	3,583.90	
Utility receipts	86,083.92	
Bulk Water	0.00	
Sale of Water Supplies	1,211.90	
Sales Tax	0.00	
Sewer - Land Rent	0.00	
Other Solid Waste Revenue	0.00	
Total Receipts		534,204.14
<u>Total Expense</u>		<u>373,305.54</u>
Cash Balance End of Month		13,075,696.64

Respectfully Submitted by Amber Kemnitz, Finance Officer

Revenue - December 2019

	<u>Anticipated</u>	<u>YTD Revenue</u>	<u>Balance</u>
General Fund			
Property Tax	775,000.00	759,382.88	15,617.12
Sales Tax	1,100,000.00	1,034,956.56	65,043.44
Amusement Tax	335.00	336.00	-1.00
Taxi License	0.00	0.00	0.00
Building Permits	1,200.00	1,092.00	108.00
Pawnshop License	200.00	200.00	0.00
Peddler License	100.00	150.00	-50.00
Dog License	300.00	417.00	-117.00
Liquor & Malt Beverage License	5,000.00	9,850.00	-4,850.00
Video Lottery Fees	2,500.00	2,550.00	-50.00
Federal Grants	0.00	160,418.67	-160,418.67
State Grants	75,000.00	17,330.49	57,669.51
Bank Franchise Fee	12,000.00	13,938.73	-1,938.73
Liquor Tax Reversion	15,000.00	11,864.72	3,135.28
Motor Vehicle License	30,000.00	32,892.93	-2,892.93
Local Hwy/Bridge Fund	60,000.00	54,384.10	5,615.90
Other State Share Revenue	0.00	0.00	0.00
Payment in Lieu of Tax	16,000.00	23,321.12	-7,321.12
County Road Tax	2,200.00	2,246.47	-46.47
Accident Reports	150.00	248.00	-98.00
Fire Dept Townships	22,000.00	24,650.67	-2,650.67
BIA/SWST Fire Dept	0.00	2,940.00	-2,940.00
Fire Dept Ins Co & Individual Pmts	7,500.00	2,900.00	4,600.00
Hwy & Street	500.00	4,247.79	-3,747.79
Recreation	10,000.00	11,420.26	-1,420.26
Library Card Fees	750.00	1,130.61	-380.61
AV Gas (Airport)	7,500.00	11,598.03	-4,098.03
Fines	150.00	430.16	-280.16
Dog Keeping	100.00	330.00	-230.00
Interest	15,000.00	217,737.06	-202,737.06
Rentals	25,000.00	23,951.90	1,048.10
Rubble Site Charge	0.00	300.00	-300.00
Private Donations	125,000.00	253,869.16	-128,869.16
Cable TV Franchise Fee	20,000.00	16,679.55	3,320.45
Other Miscellaneous Revenue	65,000.00	63,329.78	1,670.22
Dividend Income	0.00	0.00	0.00
Sale of General Fixed Assets	0.00	4,054.00	-4,054.00
Compensation for loss-ins. proceeds	0.00	0.00	0.00
<u>Operating Transfers In</u>	<u>60,000.00</u>	<u>0.00</u>	<u>60,000.00</u>
Total General Fund	2,453,485.00	2,765,148.64	-311,663.64
Liquor, Lodging & Dining Sales Tax	75,000.00	66,274.42	8,725.58
State Grant	0.00	0.00	0.00
Interest	0.00	0.00	0.00
Liquor	1,052,500.00	1,129,150.39	-76,650.39
Water	451,000.00	469,033.10	-18,033.10
Sewer	411,000.00	420,949.28	-9,949.28
Sanitation	295,650.00	298,082.96	-2,432.96
Total City Funds	4,738,635.00	5,148,638.79	-410,003.79

Expenditures - December 2019

	<u>Appropriation</u>	<u>YTD Expense</u>	<u>Balance</u>
General Fund			
Legislative	50,235.00	40,310.31	9,924.69
Contingency	100,000.00	0.00	100,000.00
Executive	12,200.00	9,710.62	2,489.38
Elections	2,200.00	0.00	2,200.00
Legal	12,000.00	8,134.85	3,865.15
Finance Office	89,350.00	78,416.47	10,933.53
Financial Administration	43,000.00	44,675.48	-1,675.48
General Government Building	40,200.00	28,184.64	12,015.36
Police	569,000.00	503,755.65	65,244.35
Fire	76,000.00	215,769.38	-139,769.38
Street Department	513,500.00	305,821.72	207,678.28
Snow Removal	54,800.00	80,430.11	-25,630.11
Street Lighting	51,500.00	40,236.90	11,263.10
Street Cleaning	9,000.00	4,796.39	4,203.61
Airport	189,000.00	217,904.69	-28,904.69
Health	9,000.00	9,268.49	-268.49
Recreation	258,900.00	347,459.76	-88,559.76
Parks	28,100.00	16,284.97	11,815.03
Library	161,300.00	133,977.53	27,322.47
Economic Development	125,950.00	96,573.57	29,376.43
<u>Capital Outlay</u>	<u>92,500.00</u>	<u>0.00</u>	<u>92,500.00</u>
Total General Fund	2,487,735.00	2,181,711.53	306,023.47
Special Revenue Fund-Promotion	75,000.00	61,668.85	13,331.15
Enterprise Funds			
Liquor	1,073,700.00	910,218.79	163,481.21
Water	442,200.00	156,231.83	285,968.17
Sewer	626,200.00	995,839.93	-369,639.93
Garbage	257,900.00	241,332.90	16,567.10
Total City Funds	4,962,735.00	4,547,003.83	415,731.17

**City of Sisseton
Cash Fund Balance
December 2019**

Cash by Fund

General Fund	7,335,781.59
Lodging & Dining Sales Tax Fund	142,664.43
Liquor Fund	1,230,205.35
Liquor Fund - Change	700.00
Water Fund	2,258,841.15
Water Fund - Change	200.00
Sewer Fund	1,745,679.87
<u>Garbage Fund</u>	<u>361,624.25</u>
Total	13,075,696.64

Bank Reconciliation

Checking Account First Savings Bank	1,343,121.49
FIT GCR Acct	10,065,527.91
Wells Fargo Acct #4231	599,495.53
Dacotah Bank 7/23/20	513,377.43
BankStar Financial 9/3/20	500,000.00
RCNB - Library Trust	53,274.28
<u>Change Fund</u>	<u>900.00</u>
Cash Balance	13,075,696.64

Publish: December 31, 2019

**CITY OF SISSETON
NOTICE OF PUBLIC HEARING BY THE BOARD OF ADJUSTMENT
ON A PROPOSED CONDITIONAL USE PERMIT**

Notice is hereby given that a Public Hearing will be held on Monday, January 13, 2020 at 7:00 p.m. in the City Council Room at City Hall 406 2nd Ave. West, Sisseton, SD to consider the following proposed conditional use permit:

1. Permit No. 2020-1 submitted by Harvey Tiessen for a conditional use permit. The request, if granted, would permit the applicant to use the following property: W 76' of Lots 11-12 in Block 41 (3 E. Oak St.), Sisseton, SD in the following manner: Residential in Central Commercial Zoning District

All persons interested therein may appear and be heard before the Board of Adjustment at said hearing or may file written comments with the Finance Officer, 406 2nd Ave. West, Sisseton, SD 57262, prior to said hearing.

Dated this 23rd day of December, 2019 at Sisseton, South Dakota.

Amber Kemnitz
Finance Officer

EASEMENT FOR CONSTRUCTION AND
MAINTENANCE OF MANHOLE SERVICE ROAD

This agreement is made and entered into by and between Leslie R. Stillson and Noreen J. Stillson, husband and wife hereinafter called landowners and the City of Sisseton, a municipal corporation, hereinafter called the City.

WHEREAS a sewer line crossing Lot L.S., A subdivision of Part of the Southeast Quarter of the Southeast Quarter of the Northeast Quarter (SE $\frac{1}{4}$ SE $\frac{1}{4}$ NE $\frac{1}{4}$) of Section Twenty-eight (28), Township One Hundred Twenty-six (126), North of Range Fifty-one (51), West of the Fifth Principal Meridian, Roberts County, South Dakota and;

WHEREAS the Sisseton-Wahpeton Housing Authority has agreed to build a service road over and along said sewer line to provide access to manhole and;

WHEREAS this Manhole Access road would be useful to the landowner for access to his lot, Now therefore:

THE PARTIES AGREE AS FOLLOWS:

I.

CONSIDERATION

The parties agree that the City has paid to landowner cash in the amount of One Dollar (\$1.00) and that the mutual covenants herein contained along with that cash payment constitute good and adequate consideration for this agreement.

II.

CONSTRUCTION

The City agrees by and through its contractors and sub-contractors to build a gravel service road sixteen feet (16') in width over and along the existing sewer line across Lot L.S. at no cost to the landowner.

III.

EASEMENT - LOCATION

Landowner hereby grants unto the City a perpetual easement to construct, use, operate and maintain, at its engineered level in future years, the manhole service road as shown on "EXHIBIT A" attached hereto and made a part hereof by reference. A temporary construction easement for an additional twenty-five feet (25') each side of the road is hereby granted in addition to the perpetual easement of sixteen feet (16'). This easement shall include the full right of ingress and egress to construct, use, maintain, replace

and operate said service road and necessary manholes. The City by and through its agents employees and independent contractors shall have full right of ingress and egress for all purposes, above set forth. This easement shall run with the land and be binding upon the heirs, executors and assigns of the landowner forever.

IV.

DAMAGES

The City shall be responsible for any and all damage to the real estate, improvements or crops thereon resulting from its use of the easement. After construction and or any repair, replacement or maintenance procedures, the real estate shall be returned as closely as possible to the original condition at the expense of the City. The City shall seed all bare areas to grass when the project is completed and make sure that cover is established at the expense of the City.

V.

HOLD HARMLESS

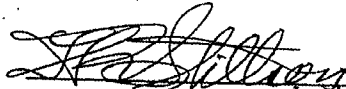
The City agrees to hold landowner harmless from any and all liability to any person or entity arising from the presence of, construction of or maintenance of the service road over landowners real estate.

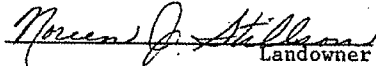
VI.

PERMITS - COSTS

The City shall be responsible for any and all permits required to install and maintain said road. The City shall bear all costs associated with the road and maintenance thereof.

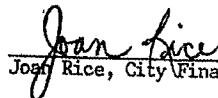
Dated at Sisseton, South Dakota this the 20th day of July, 1994.

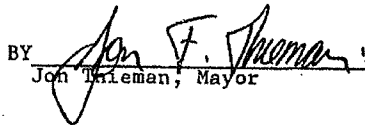

Landowner


Landowner

THE CITY OF SISSETON

ATTEST:


Joan Rice, City Finance Officer

BY 
Jon Trueman, Mayor

STATE OF SOUTH DAKOTA)
) SS
COUNTY OF ROBERTS)

CORPORATE ACKNOWLEDGMENT

On this the 22nd day of July, 1994, before me, Kerry M. Cameron, the undersigned officer, personally appeared Jon Thieman, who acknowledged himself to be the Mayor of the City of Sisseton, a municipal corporation, and that he as such Mayor, being authorized so to do, executed the foregoing instrument for the purposes therein contained, by signing the name of the municipal corporation by himself as Mayor.

In witness whereof, I hereunto set my hand and official seal.



[Signature]
Kerry M. Cameron - Notary Public
Roberts County, South Dakota

STATE OF SOUTH DAKOTA)
) SS
COUNTY OF ROBERTS)

On this the 20th day of July, 1994 before me, Kerry M. Cameron, the undersigned officer, personally appeared Leslie R. Stillson and Noreen J. Stillson, husband and wife, known to me or satisfactorily proven to be the persons whose names are subscribed to the within instrument and acknowledged that they executed the same for the purposes therein contained.

In Witness whereof, I hereunto set me hand and official seal.



[Signature]
Kerry M. Cameron, Notary Public
Roberts County, South Dakota

STATE OF SOUTH DAKOTA) ss. 90800
ROBERTS COUNTY)

Filed for record on the 1st day of July
1994 at 10:45 o'clock A.M. and recorded in Book
1766 page 245-247 Misc

THIS DOCUMENT DRAFTED BY:
KERRY M. CAMERON
ATTORNEY AT LAW
610 VETERANS AVE
SISSETON SD 57262
(605) 698-3401

NOTICE OF VACANCY

MUNICIPALITY OF SISSETON

The following offices will become vacant due to the expiration of the present term of office of the elective officer.

Ward 1 Alderman	2 year term	Lee Solberg
Ward 2 Alderman	2 year term	Joseph Just
Ward 3 Alderman	2 year term	Paul Stapleton

Circulation of nominating petitions may begin on January 31, 2020 and petitions may be filed in the office of the Finance Officer located at 406 2nd Ave. West between the hours of 8:00 a.m. and 5:00 p.m. central standard time not later than the 28th day of February 2020.

Amber Kemnitz
Finance Officer

Publish: January 21, 2020
January 28, 2020

Finance Officer

From: Sisseton Economic Development Corp [sissetonedc@gmail.com]
Sent: Wednesday, January 08, 2020 10:52 AM
To: Amber Kemnitz
Subject: Farm Appreciation

Farmer Appreciation Dinner and Caring for Your Neighbor Event
in Sisseton on January 14.

SDSU Extension and the Sisseton Ministerial Association invite South Dakota's farm and ranch families (especially our Roberts County and surrounding area families) to a farmer appreciation dinner that will include information on how to care for your neighbor who might be dealing with the impacts of chronic stress associated with agriculture.

This will be offered January 14, 2020 in Sisseton at Grace Lutheran Church, 421 3rd Ave E, Sisseton, SD. The event begins at 6 pm CT and ends at 8 pm CT. No RSVP is required.

The evening is designed to include fellowship and will focus on a workshop facilitated by SDSU Extension, "Weathering the Storm in Agriculture." Attendees will learn how to identify stress signs and symptoms, everyday strategies for managing stress, how to build an action plan for managing stress, and where to go for more help and resources.

SDSU Extension Contact:
Krista Ehlert, Assistant Professor & SDSU Extension Range Specialist
Krista.Ehlert@sdstate.edu
Phone: 605-394-2236
Grace Lutheran Church Contact:
Patrick Jenkins, Pastor
p.michael.jenkins@gmail.com
Phone: 605-698-7636

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Ashley Wolf, Executive Director
Sisseton Economic Development Corp.
406 2nd Avenue West
Sisseton, SD 57262
Office Phone: 605-698-7261