

The City Council for the City of Sisseton met in regular session on Monday, April 8, 2019 at 6:30 p.m.

Members present were Mayor Terry Jaspers, Aldermen Brooks, German, Just, Solberg, Stapleton and Wegleitner.

Others Present: Erin Cameron, Amber Kemnitz, Ellen Lekness, Jim Croymans, Myron Doud, Gary Spencer, Jeff Pageler, Butch Alvarado, Georgia Streier, Darren Renville and SW College Students, Phillip George, Lawrence Hellwig, Neil Long, John & Mary Christopherson, Julie Stapleton, Tim Pearson, Bill Stickland, Debra Jonnassen, Nicholas Blaske, Alexis Monroe, Andrea Nelson, Lane Tester, Boy Scout Troop 35, Ross Hanson, Jeff Krieger, Jay Tasa, Allan Schmidt, Lori Shultz and others.

**Call to Order:** Mayor Jaspers called the meeting to order at 6:30 p.m.

**Agenda:** German moved and Wegleitner seconded to approve agenda as presented. All voted aye.

**Minutes:** Stapleton moved and German seconded to approve the March 11, 2019 minutes. All voted aye.

**Bills Payable:** Brooks moved and Just seconded to approve the bills payable as presented. All voted aye.

Liquor: Lekness presented the March 2019 liquor report.

Police: Croymans reported on police department.

Street/Safety: Doud reported for street department. City wide clean up will be held on May 1-3 & 6-8, 2019.

**Travel:** Brooks moved and Solberg seconded to authorize M.Weyand to attend Van Diest Mosquito Workshop in Aberdeen, SD on April 24, 2019. All voted aye.

**Street Department Summer Help:** Wegleitner moved and Stapleton seconded to advertise for summer street department help. All voted aye.

**Chip Seal Bid Solicitation:** Stapleton moved and German seconded to authorize bid solicitation for the 2019 Chip Seal Project. All voted aye.

Water/Sewer: Spencer reported for the water and sewer department. Hydrant flushing will begin on April 15, 2019.

**Malt Beverage & Wine License Public Hearing:** At 7:00 p.m. a public hearing was held for Family Dollar 2018-2019 malt beverage license and 2019 Wine License. There was no public input. Wegleitner moved and Stapleton seconded to approve the Retail (on-off sale) Wine & Cider license for the 2019 licensing period and Retail (on-off sale) Malt Beverage & SD Farm Wine license for the 2018-2019 licensing period submitted by Family Dollar Store. All voted aye.

**Building Permits:** Solberg moved and Brooks seconded to approve the following building permits: 2019-3 J.Huntington, 2019-4 A.Cleveland. All voted aye.

**Finance Report:** Just moved and Stapleton seconded to approve the March 2019 finance report. All voted aye.

Public Comment: Phillip George & Lawrence Hellwig addressed Council regarding a sewer project at Rosalie's and the possibility of hiring the contractor that does the sewer work for the city on Hwy 10. Information will be provided to the Legion once the bids have been received and contracts are awarded.

Butch Alvarado updated Council on activities and building progress for the Roberts County Sportsmen's Club.

**Travel:** Brooks moved and Just seconded to authorize A.Kemnitz to attend SDML Human Resource & Finance Officer School in Pierre, SD on June 11-14, 2019. All voted aye.

**Surplus Property:** Stapleton moved and Solberg seconded to declare the following property as surplus for sale to the public: 1 battery charger, 1 3000 gallon drop tank, 1 roof ladder, 1 28' extension ladder, 1 air compressor, 1 partner saw, 1 pump strainer; and the following property as surplus for disposal: 30 non compliant fire helmets, 1 18HP pump, 1 hose repair tool, 10 non compliant SCBA. All voted aye. Mayor Jaspers appointed Solberg, Wegleitner & German as an appraisal board. All voted aye.

**Conditional Use Public Hearing:** At 7:15 p.m. a public hearing was held for a conditional use of Lots 3 & 4 of Block 58. The conditional use permit submitted by John & Mary Christopherson would allow the property to be used as residential apartments. John & Mary Christopherson addressed Council regarding construction plans to convert the property into residential apartments. Council heard concerns from Julie Stapleton with Roberts County Farm Mutual Insurance and Tim Pearson. Fire Chief, Jeff Pageler, addressed Council regarding concerns with inadequate fire escapes in the buildings.

Solberg moved and German seconded to deny conditional use permit. Upon roll call vote, voting aye were, Brooks, Just, Stapleton, Solberg, Wegleitner, German and Jaspers. Motion carried. A new conditional use permit can be applied for after a six month period or if new evidence is presented to the Board of Adjustment.

German moved and Just seconded to authorize Mayor Jaspers to set a date to vacate the property after an inspection. All voted aye.

**Sisseton Area Chamber Fund Request:** Brooks moved and German seconded to approve contribution of \$5000.00 to the Sisseton Area Chamber of Commerce for the Banners & Beautification fund. All voted aye.

**SD DOT Amendment #3 to Agreement # 511672:** Brooks moved and Stapleton seconded to authorize Mayor Jaspers to sign Amendment #3 to Agreement 511672 with SD Department of Transportation. All voted aye.

**Amended Sewer Main Easement:** Just moved and Stapleton seconded to authorize Mayor Jaspers to sign amended easement for sewer main located on Grace Lutheran Church Hwy 10 Property. All voted aye.

Jeff Pageler asked Council to clarify whether Grace Lutheran Church will at some point be required to develop a street within the property that they currently own along Hwy 10. Attorney Cameron informed Pageler that the position of the City is that Grace Lutheran Church is considered the developer of the property and there are specific ordinances regarding subdivisions that would need to be followed. If the Church needs guidance on the interpretation of the ordinance, they need to consult their own legal counsel.

**Resolution 2019-1:** Just moved and Stapleton seconded to approve Resolution 2019-1 as follows:

Whereas, The South Dakota Department of Transportation is planning to reconstruct SD Highway 10 through the City of Sisseton, and;

Whereas, part of the State project includes installation of two roundabouts located at the intersections of SD Highway 10 & 8<sup>th</sup> Ave. W. and SD Highway 10 & 8<sup>th</sup> Ave. E., and;

Whereas, The Sisseton Arts Council has proposed an idea to install public art sculptures in the center of the new roundabouts;

Now therefore, be it resolved by the City Council of the City of Sisseton, that the City of Sisseton will partner with the Sisseton Arts Council to develop a plan to include public art and landscaping within the roundabouts that will enhance safety, create an opportunity to showcase Sisseton and minimize maintenance within the roundabouts.

Dated at Sisseton, South Dakota this 8<sup>th</sup> day of April, 2019

All voted aye.

**Ordinance 657:** Solberg moved and German seconded to approve the second reading and adoption of Ordinance 657 – Duty of Owner (Lawn Mowing). Upon roll call vote, voting aye were Brooks, Just, Stapleton, Solberg, Wegleitner and German. Motion carried.

**Ordinance 658:** Stapleton moved and Solberg seconded to approve the first reading of Ordinance 658 – Duty of Chief of Police (Lawn Mowing). Upon roll call vote, voting aye were Brooks, Just, Stapleton, Solberg, Wegleitner and German. All voted aye.

**SD DOT Maintenance & Encroachment Agreement:** Brooks moved and Solberg seconded to authorize Mayor Jaspers to sign Maintenance and Encroachment Agreement between SD Department of Transportation and City of Sisseton for Project Numbers P 0010(91)358 PCN 028U & NH-P 0010(118)361 PCN 05EJ. All voted aye.

Information & Discussion: The 2018 Library Annual Report has been received and is available at the Library and City Hall for public viewing.

**Adjourn:** Brooks moved and Stapleton seconded to adjourn. All voted aye. Meeting adjourned at 9:10 p.m.

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Amber Kemnitz, Finance Officer

**Ordinance 657**

Amending Ordinance 8.28.010 Duty of Owner

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SISSETON, ROBERTS COUNTY, SOUTH DAKOTA, that Ordinance 8.28.010 Duty of Owner be amended as follows:

8.28.010 – Duty of Owner.

No owner, occupant, or other person in charge of any lot, lots, tract, parcel, or any grounds in the city shall permit any grass or weeds to grow upon the property, or any grounds along any sidewalk adjoining the same, to a height exceeding three inches above such sidewalk or in any such manner as to impede, obstruct, or render inconvenient to travel upon the sidewalk; nor shall any owner, occupant, or person in charge of any lot or grounds in the city allow any weeds, grass, or other vegetation to grow thereon to a height exceeding ten (10) inches. No person shall cause any solid waste, trash, soil, grass clippings, tree branches, leaves, or waste material of any kind to be deposited on any public street.

This Ordinance shall take effect and be in full force from twenty (20) days after the date of the final passage and adoption.

Passed this first reading the 11<sup>th</sup> day of March 2019.

Passed this second and final reading the 8<sup>th</sup> day of April 2019.

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Terry Jaspers, Mayor

ATTEST:

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Amber Kemnitz, Finance Officer

March 2019 Bills Payable

Bank Charge-Credit Card	bank charge	686.27
First Savings Bank	ACH fees	58.00
Health Pool of SD	health insurance	14,586.30
Postmaster	supplies	300.00
Postmaster	supplies	170.80
SD Retirement	retirement	4,583.01
SD Sheriffs' Association	registration	85.00
Venture Communication	utilities	1,330.82
Verizon Wireless	utilities	170.44
EFTPS	payroll tax	5,682.22
Payroll:	administration	6,604.71
	public safety	24,455.68
	public works	13,426.00
	culture/recreation	5,355.32
	economic development	2,224.01
	liquor	9,208.71
	water	3,423.02
	sewer	3,423.02
	sanitation	6,795.66
		102,568.99

## April 8, 2019 Bills Payable

Coca Cola	merchandise	365.75
Ellwein Brothers	merchandise	21,408.75
Henry's Foods	merchandise	2,838.95
Johnson Bros.	merchandise	16,780.18
Porter Distributing	merchandise	8,589.75
Republic National Distributing	merchandise	13,154.00
SD Treasurer	sales tax	6,902.55
Southern Glazer's	merchandise	2,305.37
Republic National Distributing	merchandise	2,690.14
Broad Reach	books	187.12
Center Point Large Print	books	44.34
Columbia House	books	22.95
Doubleday Large Print	books	53.98
Gale/Cengage Learning	books	51.73
Lookout Books	books	125.70
MidAmerica Books	books	291.20
Jayne Nieland	travel	3.61
Over Drive	books	1,500.00
Janet Schmidt	travel	3.53
SD State Historical Society	annual membership	40.00
Smart Apple Media	books	80.70
Wells Fargo Credit Card	books	817.17
WT.Cox Information Services	books	1,594.24
Ace Hardware	supplies	226.38
AmeriPride	supplies	154.93
Auto Value Parts	supplies	55.85
Baus Oil	supplies	90.00
Mike Brooks	travel	37.80
Erin Cameron	prof services	446.25
Celebrate Sisseton	promotion	2,500.00
CHS	utilities	2,303.78
City of Sisseton	supplies	102.09
CS Diesel	repair	1,643.75
First Call Auto Parts	supplies	395.07
Fisher Salvage & Towing	repair	450.00
Hawkins	supplies	40.00
Helms & Associates	prof services	8,561.39
Holiday Service	supplies	1,032.08
Joe Just	travel	37.80
Amber Kemnitz	travel	37.80
Lake Area Cruisers	promotion	2,000.00
Milbank Communications	repair	234.00

Minn-Dak Fire & Safety	repair	47.25
Ruth Munro	maintenance	272.00
Nartec	supplies	83.50
Otter Tail Power Company	utilities	8,500.10
Power Plan	supplies	144.48
RC Treasurer - Landfill	landfill rent	5,823.62
Rosenbauer	equipment	167,477.00
Jason Sackreiter	recycling service	25.00
SD Public Health Lab	lab fees	43.00
SD Treasurer	sales tax	1,268.45
SD Unemployment Ins. Div.	unemployment	671.81
SDML Work Comp Fund	work comp ins.	567.00
Sharp Automotive	repair	2,191.53
Sisseton Courier	publishing/supplies	500.87
Sisseton Radiator Works	repair	57.51
Lee Solberg	travel	37.80
Jereme Stauss	travel	92.22
Stillson Service	supplies	3,086.88
Teals Market	supplies	3.48
Traverse Electric Coop	utilities	1,888.87
Tri State Building Center	supplies	871.98
Tri State Water	supplies	30.30
Twin Valley Tire	repair/supplies	243.06
Valley Office Products	supplies	158.00
Verizon	utilities	68.12
West Central Communications	repair	619.99
Wex Bank	supplies	1,368.83
Whetstone Valley Electric Coop	utilities	206.12
Xerox	copier lease	221.32

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