

The City Council for the City of Sisseton met in regular session on Monday, July 8, 2019 at 6:30 p.m.

Members present were Mayor Terry Jaspers, Aldermen Brooks, German, Just, Solberg, Stapleton and Wegleitner.

Others Present: Erin Cameron, Amber Kemnitz, Jim Croymans, Myron Doud, Larry Holton, Corey Helms, Mike Schmit, Jan Thode, Chris Huber, Cory Peterson, Bob Hull, Wade Veflin, Dean Lehrke, Jayne Nieland, Ryan & Laurie Grajczyk, Scott Johnson

Call to Order: Mayor Jaspers called the meeting to order at 6:30 p.m.

Agenda: Stapleton moved and Solberg seconded to approve agenda as presented. All voted aye.

Minutes: Solberg moved and Wegleitner seconded to approve the June 10, 2019 minutes. All voted aye.

Bills Payable: Stapleton moved and Solberg seconded to approve the bills payable as presented. All voted aye.

Liquor: Council received the June 2019 liquor report.

Police: Croymans reported on police department.

Street/Safety: Doud reported for street department.

Recycling Service: German moved and Just seconded to authorize Mayor Jaspers to sign recycling agreement with Valley Rental & Recycling, LLC. All voted aye.

Building Permits: Solberg moved and Just seconded to approve the following building permits: 2019-22 M.Carlson, 2019-24 D.Staub. All voted aye.

Finance Report: Wegleitner moved and Stapleton seconded to approve the June 2019 finance report. All voted aye.

Public Comment: Jan Thode requested 3 months of free utilities for the new NAPA business and for the City to remove the barricades located near the water treatment plant to allow vehicles to use access road as an alternate route to NAPA. Council was in agreement to grant both requests.

Chris Huber informed Council of plans at Rosalie's for a beanbag tournament and outdoor music on Friday, July 12.

Variance Public Hearing: At 7:00 p.m. a public hearing for a variance was held for Ryan & Laurie Grajczyk to allow the construction of a detached garage closer than 7 feet from the side property line. Council heard from Grajczyk's, there was no public input. Brooks moved and German seconded to grant the variance for the garage. Voting aye were Brooks, Just, Stapleton, Solberg, Wegleitner, German and Jaspers. Motion carried.

SHRC Board Member Appointment: Stapleton moved and Wegleitner seconded to approve Mayor Jaspers appointment of Matt Glynn to the Sisseton Housing and Redevelopment Board. All voted aye.

Temporary Library Clerks: Wegleitner moved and Just seconded to approve hiring Olivia Bartnick & Madisyn Pistorius as temporary library clerks at a beginning wage of \$9.10 per hour effective July 9, 2019. All voted aye.

BX Civil & Construction, Inc. Pay Request #1: Brooks moved and German seconded to approve pay request #1 from BX Civil & Construction, Inc. in the amount of \$136,081.39 for the SD Hwy 10 Water & Sewer Project. All voted aye.

AIP 3-46-0051-015-2019 FAA Grant Application & Grant Offer: Just moved and Wegleitner seconded authorization for Mayor Jaspers to sign FAA Grant Application, Grant Offer and other documents for AIP 3-46-0051-015-2019 Runway Reconstruction Project. All voted aye.

AIP 3-46-0051-015-2019 Runway Reconstruction Construction Plans: Just moved and German seconded to authorize Mayor Jaspers to sign construction plans for the Runway Reconstruction Project, AIP 3-46-0051-015-2019. All voted aye.

AIP 3-46-0051-015-2019 Runway Reconstruction Project Bids: Bids for the Runway Reconstruction Project were received as follows:

Bid Schedule A – Grading & Paving:

J & J Earth Works, Inc.	\$2,164,175.70
Midland Contracting, Inc.	\$2,310,902.20
Webster Scale, Inc.	\$2,316,877.75
B & B Contracting, Inc.	\$2,432,218.25

German moved and Stapleton seconded to issue a tentative award for AIP 3-46-0051-015-2019 Runway 16/34 Reconstruction, Bid Schedule A – Grading & Paving to J & J Earthworks, Inc. in the amount of \$2,164,175.70 contingent upon receipt and approval of a Good Faith DBE Effort and Receipt of an FAA Grant Offer. All voted aye.

Bid Schedule B – Electrical:

Efraimson Electric, Inc.	\$249,412.46
Jacobson Electric, Inc.	\$266,593.95
Muth Electric, Inc.	\$349,611.34

	Efraimson	Jacobson	Muth
Alternate Bid B1 – Wind Cone:	\$8,700.00	\$7,750.00	\$8,230.00
Alternate Bid B2 – Rotating Beacon:	\$39,600.00	\$46,000.00	\$43,440.00
Alternate Bid B3 – REIL:	\$35,600.00	\$25,000.00	\$36,960.00

Brooks moved and Just seconded to issue a tentative award for AIP 3-46-0051-015-2019 Runway 16/34 Reconstruction, Bid Schedule B – Electrical, Alternate Bid B1 – Wind Cone, and Alternate Bid B2 – Rotating Beacon to Efraimson Electric, Inc. in the amount of \$297,712.46 contingent upon receipt and approval of Good Faith DBE Effort and receipt of an FAA Grant Offer. All voted aye.

Street Patching Bids: Bids for the Street Patching Project to repair approximately 20 areas estimated at 13,256 square feet were received as follows:

Serocki Excavating, Inc.	\$4.55 per square foot
Bituminous Paving Inc.	\$4.45 per square foot

Stapleton moved and German seconded to approve bid from Bituminous Paving Inc. in the amount of \$4.45 per square foot. All voted aye.

Baseball Complex Project Bids: Bids for the Baseball Complex Project were received as follows:

Comstock Construction, Inc.

Base Bid: \$588,400.00

Bid Alternate A: \$19,000.00

Bid Alternate B: \$214,000.00

Bid Alternate C: \$101,394.00

Solberg moved and Brooks seconded to accept low and only bid from Comstock Construction, Inc. recognizing the bid exceeded the final estimated project cost. Pursuant to SDCL 5-18B-5, City agents have authority to negotiate with Comstock for the construction of the public improvement at the most advantageous price. All voted aye.

Special Event Application: Stapleton moved and Wegleitner seconded to approve special event application for the Farmer's Market in Drenttel Park from 3:00-6:00 p.m. on Fridays. All voted aye.

SD Department of Health Mosquito Control Grant Agreement: German moved and Brooks seconded to authorize Mayor Jaspers to sign SD Department of Health Mosquito Control Grant Agreement. All voted aye.

Encroachment Agreement: Solberg moved and German seconded to deny encroachment agreement with Korey Ware for a kennel that is currently located in the alley of the property. Upon roll call voted, all voted aye.

Swimming Pool Contribution: Wegleitner moved and Stapleton seconded to authorize contribution of \$35,000.00 to the Sisseton Swimming Pool. Since a representative of the swimming pool was not in attendance, the Council will compile a list of questions regarding pool operations that they would like answered.

Roberts County Property Deed: Brooks moved and Solberg seconded to accept deed from Roberts County for lot 3 in block 42. All voted aye.

Information & Discussion: Council received a request from the Sisseton School District to install stop signs on 5th Ave. West at the Walnut Street intersection. Council was in agreement, a resolution will be prepared for the August meeting. Council discussed issues with garbage pickup on holidays. Discussion was held regarding recent sales of commercial lots along Highway 10 and potential use. Discussion was also held regarding abatement of the City portion of taxes as an incentive for a business to occupy the Shopko property. No action was taken by the Council.

Adjourn: Brooks moved and Stapleton seconded to adjourn. All voted aye. Meeting adjourned at 8:35 p.m.

Amber Kemnitz, Finance Officer

June 2019 Bills Payable

Bank Charge-Credit Card	bank charge	813.91
First Savings Bank	ACH fees	64.10
Health Pool of SD	health insurance	13,818.60
Postmaster	supplies	170.80
Postmaster	supplies	300.00
SD Retirement	retirement	4,229.85
Venture Communication	utilities	1,325.28
Verizon Wireless	utilities	170.44
EFTPS	payroll tax	6,382.52
Payroll:	administration	6,608.48
	public safety	21,860.59
	public works	9,443.69
	culture/recreation	22,273.82
	economic development	2,224.02
	liquor	7,371.55
	water	3,738.95
	sewer	3,738.93
	sanitation	6,810.01
		111,345.54

July 8, 2019 Bills Payable

Coca Cola	merchandise	406.25
Ellwein Brothers	merchandise	30,001.80
Henry's Foods	merchandise	3,018.77
Johnson Bros.	merchandise	13,458.28
Madison Bottling Co.	merchandise	170.65
Porter Distributing	merchandise	11,776.70
Republic National Distributing	merchandise	8,723.80
SD Treasurer	sales tax	7,557.98
Southern Glazer's	merchandise	1,440.16
True Brands	merchandise	405.78
Republic National Distributing	merchandise	4,715.49
Center Point Large Print	books	44.34
Gale	books	52.48
Hamm Plumbing	repair	108.12
Jayne Nieland	travel	6.26
Janet Schmidt	travel	125.04
Wells Fargo Credit Card	books/supplies	765.06
Ace Hardware	supplies	391.48
Allegiant Emergency Services	supplies	1,554.48
AmeriPride	supplies	148.39
Auto Value Parts	supplies	25.93
Avera Occupational Medicine	prof services	103.55
Badger Meter	supplies	780.00
Brewster Building Center	supplies	158.92
Erin Cameron	prof services	446.25
CHS	utilities	193.12
City of Sisseton	supplies	106.55
James Croymans	supplies	39.95
Dakota Western Corp	supplies	56.91
First Call Auto Parts	supplies	220.04
Andrew Fitz	umpire	50.00
Galls	supplies	574.84
Lance Haug	umpire	50.00
Hawkins	supplies	1,535.76
Courtney Heath	supplies	32.11
Helms & Associates	prof services	39,701.93
Heritage Museum	promotion	36.47
Holiday Service	supplies	1,000.43
TJ Just	umpire	50.00
K & K	supplies	186.02
Kellie Karst	umpire	100.00
Keep It Safe	supplies	588.00

Keller Repair	repair & supplies	164.75
Amber Kemnitz	travel	233.68
Deliah Lehrke	umpire	100.00
Ruth Munro	maintenance	272.00
Oien Electric	repair	1,104.51
Otter Tail Power Company	utilities	9,171.25
Karla Pistorius	umpire	100.00
Power Plan		290.46
Productivity Plus	supplies	364.60
Ramkota Hotel	travel	192.00
RC Treasurer - Landfill	landfill rent	6,849.92
Riteway	supplies	588.16
S & S Trenching	repair	747.87
SD Public Health Lab	lab fees	43.00
SD Treasurer	sales tax	1,257.49
SD Unemployment Ins. Div.	unemployment	492.50
Sisseton Arts Council	promotion	1,262.45
Sisseton Courier	publishing/supplies	918.20
Sisseton Radiator Works	repair	56.44
Stillson Service	supplies	1,603.31
Team Viewer	supplies	588.00
Tech One	supplies	165.00
Traverse Electric Coop	utilities	2,546.78
Tri State Building Center	supplies	1,033.79
Tri State Water	supplies	65.55
Twin Valley Tire	repair/supplies	1,612.73
Valley Office Products	supplies	39.51
Van Diest Supply	supplies	6,277.10
Wex Bank	supplies	1,101.52
Wheaton Dumont Coop	supplies	64.95
Whetstone Valley Electric Coop	utilities	116.17
Ashley Wolf	promotion	60.23
Xerox	copier lease	216.82

170,608.83