

The City Council for the City of Sisseton met in regular session on Monday, August 10, 2020 at 6:30 p.m.

Members Present: Mayor Terry Jaspers, Alderwoman Appel, Aldermen German, Just, Solberg, Stapleton and Wegleitner.

Others Present: Erin Cameron, Amber Kemnitz, Jim Croymans, Gary Spencer, Terry Hillberg, Jeff Pageler, Jason Deutsch, Deb Jonnassen, John & Mary Christopherson, Kevin Deutsch, Jane Rasmussen, Sandi Jaspers

Call to Order: Mayor Jaspers called the meeting to order at 6:30 p.m.

Agenda: Just moved and Appel seconded to approve agenda as presented. All voted aye.

Minutes: Stapleton moved and Wegleitner seconded to approve the July 13 & July 21, 2020 minutes. All voted aye.

Bills Payable: Solberg moved and Just seconded to approve the bills payable as presented. All voted aye.

Executive Session: Stapleton moved and Just seconded to enter into executive session at 6:33 p.m. pursuant to SDCL 1-25-2 (3) to consult with attorney regarding litigation. All voted aye. Mayor Jaspers declared the meeting back into regular session at 7:00 p.m.

Oath: The oath of office was given by the City Attorney to Lee Solberg, Ward One Alderman for the period beginning August 2020 and ending May 2021.

Liquor: Council received the July 2020 liquor report.

Police: Croymans reported on police department.

Street/Safety: Mayor Jaspers reported for street department.

Water/Sewer: Spencer reported for water/sewer departments.

Conditional Use Public Hearing: At 7:15 p.m. a public hearing was held for a conditional use of Lots 3 & 4 of Block 58. The conditional use permit submitted by John & Mary Christopherson would allow the property to be used as a residence. Christopherson's provided information regarding use of property and improvements that were made to address the concerns to provide adequate fire escapes. Mayor Jaspers, Alderman Solberg and Fire Chief Pageler did a walk through of the property and reported that the improvements were in compliance with requirements. There was no public input. Solberg moved and Just seconded to allow the conditional use permit. Upon roll call vote, voting aye were, Appel, Just, Stapleton, Solberg, Wegleitner, German and Jaspers.

Building Permits: Solberg moved and Stapleton seconded to approve the following building permits: 2020-24 L.Smith, 2020-25 J.Brooks, 2020-27 J.Christopherson, 2020-28 K.Archer, 2020-29 J.Sabel. All voted aye.

Finance Report: Wegleitner moved and Solberg seconded to approve the July 2020 finance report. All voted aye.

Public Comment: Terry Hillberg addressed Council regarding use of semi-trailer as a residential storage unit. Council had addressed this issue at a previous meeting and were in agreement to not change ordinance to include these types of non-traditional storage units. Hillberg requested a refund for his building permit fee. No action was taken by Council.

Visitors: Sandi Jaspers and Jane Rasmussen representing the Sisseton Arts Council presented information regarding art in the green space on the south side of Hwy 10 where the old Coteau Blvd was located.

Midway Green Space Agreement: Just moved and German seconded to authorize Mayor Jaspers to sign Midway Green Space Artist Agreement between the Artist, the Sisseton Arts Council and the City of Sisseton to provide art in the area of the old Coteau Blvd. All voted aye.

Jason & Kevin Deutsch, Sisseton Courier, addressed Council with a request to change the date of the regular City Council meetings in order to accommodate the ability to live stream both City Council meetings and Sisseton School District meetings which are currently held on the same day. State statute will be reviewed to determine if this is an option and Council will discuss at the September meeting.

Approval of Committees, Staff, Volunteer Boards, City Engineer and City Attorney:

Stapleton moved and Wegleitner seconded to approve Mayor Jaspers 2020-2021 appointments as follows:

Departments

Street	Chairman Stapleton & Solberg
Finance	Chairman Just & Appel
Water/Sewer	Chairman Stapleton & German
Sanitation	Chairman Wegleitner & Just
Liquor	Chairman Wegleitner & Stapleton
Police	Chairman German, Solberg & Appel
Airport	Chairman Jaspers & Just
Fire	Chairman German & Wegleitner
Farm	Chairman Solberg & Wegleitner

Boards

Library	Wegleitner
Housing	Stapleton
Airport	Jaspers
1 st Planning District	Jaspers
Health	Solberg
Recreation	Appel

Zoning

Staff

Finance Officer
Deputy Finance Officer
Police Chief
Street Superintendent
Sanitation
Water & Sewer Superintendent
Liquor Store Manager
City Attorney
City Engineers

Jaspers

Amber Kemnitz
Marie Deutsch
Jim Croymans
Myron Doud
Tim German
Gary Spencer
Ellen Lekness
Erin Cameron
Helms & Associates

Volunteer Boards

Civil Defense – 1 year term
City Forester – 1 year term
Recreation Board – 4 year term
Park Board – 3 year term
Park Board – 3 year term
Library Board – 3 year term
Library Board – 3 year term
Housing Board – 5 year term
Airport Board – 2 year term
Promotion Board – 3 year term
Promotion Board – 3 year term
Health Board – 1 year term
Health Board - 1 year term
Health Board - 1 year term
Health Board - 1 year term
Health Board – 1 year term
Zoning Board - 1 year term
Zoning Board - 1 year term
Zoning Board – 1 year term
Zoning Board - 1 year term
Zoning Board – 1 year term
Depositories:

Jeff Pageler
Rodney Veflin
Tanelle Steichen
Rodney Veflin
Sylvia Deutsch
Heather McCleerey
Ann Tasa
Mina Schmid
Clayton Moen
John Rasmussen
Neal Nelson
Jeff Pageler
Kerry Cameron
Craig Kantos
Tim Pearson
Butch Alvarado
Samantha Stickland
Larry Peterson
Mike Tchida
Wade Veflin
Cory Deutsch
First Savings Bank
Dacotah Bank
Wells Fargo Bank
Coteau Valley Federal Credit Union
FIT-SD Public Funds Investment Trust
Sisseton Courier

Newspaper:
All voted aye.

Bayer Foundation Donation: German moved and Solberg seconded to distribute donation in the amount of \$2,500 from the Bayer Foundation to the Sisseton Volunteer Fire Department. All voted aye.

J & J Earth Works, Inc. Pay Request #4: Solberg moved and Appel seconded to approve pay request #4 from J & J Earth Works, Inc. in the amount of \$322,762.45 for the Airport Runway Reconstruction Project. All voted aye.

Efraimson Electric, Inc. Pay Request #4: Solberg moved and Stapleton seconded to approve pay request #4 from Efraimson Electric, Inc. in the amount of \$49,996.00 for the Airport Runway Reconstruction Project. All voted aye.

Federal Aviation Administration Agreement: Just moved and Solberg seconded to authorize Mayor Jaspers to sign agreement with the Department of Transportation Federal Aviation Administration to provide a special flight inspection of the PAPIs on Runway 16/34 at the Sisseton Municipal Airport at an estimated cost of \$9,512.10. All voted aye.

Nuisance Properties: Council discussed properties in need of general clean up. City Attorney will notify owners of requirements.

Maintenance of Vacated Street: Council discussed repairing Spruce St. between Main & Veterans Ave. that has been vacated and is on the property of Tekakwitha Nursing Center. Venture Communications is willing to participate in the cost to repair. Stapleton moved and Wegleitner seconded to provide City equipment and labor if Venture is willing to provide asphalt to repair area of vacated street. All voted aye.

Surplus Property: Council discussed the possibility of vacating a portion of lots 5-7 in block 58 to allow a parking area for residence within the block. German moved and Solberg seconded to request Holton Engineering to determine legal description of area to declare surplus. All voted aye.

Resolution 2020-9: Wegleitner moved and German seconded to approve Resolution 2020-9 as follows:

BE IT RESOLVED by the City Council of Sisseton, in Roberts County, South Dakota in a meeting assembled that the City of Sisseton agrees to provide \$3,107.23 of support to the First District Association of Local Governments for the 12 months from October 1, 2020 – September 30, 2021 payable in February 2021.

Dated at Sisseton, Roberts County, South Dakota this 10th day of August 2020.
All voted aye.

Information & Discussion: A special City Council meeting will be held on Monday, August 31, 2020 at 5:30 p.m. to discuss the 2021 budget and have the first reading of the ordinance. Council discussed the DakotaPlex program and the possibility of housing development on surplus city lots. The fence ordinance was reviewed and Council was in agreement to revise ordinance to list acceptable material for fences. A request was made by Jason Sackreiter to allow him to haul recycling trailer to Milbank rather than transferring all material from one trailer to another. He would leave a similar trailer at the location and just switch trailers each week. Council discussed the possibility of selling the trailer. Consideration of these options will be discussed at the

special meeting in August or the regular meeting in September. Alderman German suggested contacting SWO to find out if they intend to operate the homeless shelter again this winter. If so, they will need to apply for a conditional use permit. Alderman Solberg encouraged Council to continue to work on addressing nuisance properties. Mayor Jaspers discussed the importance of personal responsibility regarding Covid-19. Although there are no local restrictions on businesses, it is still encouraged to practice social distancing and avoid large public gatherings.

Adjourn: German moved and Wegleitner seconded to adjourn. All voted aye. Meeting adjourned at 9:00 p.m.

Amber Kemnitz, Finance Officer

July 2020 Bills Payable

Bank Charge-Credit Card	bank charge	1,110.71
BX Civil & Construction	hwy 10 project	22,813.54
Comstock Construction	baseball complex	77,842.95
Efraimson Electric	airport project	78,501.14
First Savings Bank	fees	47.70
Health Pool of SD	health insurance	16,183.20
J&J Earthworks	airport project	391,830.75
Postmaster	supplies	300.00
Postmaster	supplies	166.15
SD Retirement	retirement	4,555.99
Venture	utilities	1,338.33
Verizon	utilities	160.04
EFTPS	payroll tax	5,801.81
Payroll:	administration	6,678.84
	public safety	24,523.94
	public works	9,725.47
	culture/recreation	8,401.52
	economic development	2,268.80
	liquor	9,974.29
	water	3,869.37
	sewer	3,869.37
	sanitation	7,168.26
		677,132.17

August 10, 2020 Bills Payable

Coca Cola	merchandise	127.75
Ellwein	merchandise	38,135.40
Henry's	merchandise	1,705.13
Johnson Bros.	merchandise	13,375.96
Madison Bottling Co.	merchandise	115.99
Porter Distributing	merchandise	14,307.35
Republic National Distributing	merchandise	8,040.87
SD Treasurer	sales tax	8,544.77
Southern Glazer's	merchandise	2,147.61
Springer Gourmet	merchandise	1,082.50
Republic National Distributing	merchandise	2,113.15
Columbia House	books	25.94
Doubleday Large Print	books	28.98
The Forum	subscription	270.80
Wells Fargo Credit Card	books & supplies	375.11
Ace Hardware	supplies	388.52
AirNav	supplies	24.00
Ameripride	supplies	167.85
Auto Value Parts	supplies	108.98
Baus Oil	utilities	931.20
Brewster Building Center	supplies	11.99
Erin Cameron	prof services	1,709.75
City of Sisseton	supplies	75.70
Jim Croymans	supplies	213.93
Dakota Pump & Control	repair	142.86
Dollar General	supplies	117.50
First Call Auto Parts	supplies	106.99
Galls	supplies	28.25
Hamm Plumbing	repair	612.09
Hawkins	supplies	1,408.26
Heiman Fire Equipment	supplies	1,183.90
Helms & Associates	prof services	48,465.35
Holiday Service	supplies	708.32
K&K	supplies	58.65
Keller Repair	repair	800.41
Amber Kemnitz	supplies	80.89
Kibble Equipment	supplies	91.06
Lyle Signs	supplies	79.44
New World Business Solutions	supplies	830.00
Jayne Nieland	refund	100.00
Oien Electric	repair	1,987.34
Otter Tail Power Company	utilities	6,810.87

Power Plan	repair	629.31
RC Treasurer - Landfill	landfill rent	8,487.16
Roberts County Auditor	dispatche service	43,000.00
Sanitation Products	repair	3,115.64
SD Department of Revenue	refund-overpayment	11,708.02
SD Public Health Lab	lab fees	43.00
SD Treasurer	sales tax	1,286.44
Sisseton Automotive	repair	58.04
Sisseton Courier	publishing & supplies	2,055.54
Sisseton Vet Clinic	prof services	45.00
Stillson Service	supplies	1,144.89
Teals Market	supplies	78.16
Tech One	supplies	180.00
Traverse Electric	utilities	2,764.80
Tri State Building Center	supplies	382.02
Tri State Water	supplies	40.80
Twin Valley Tire	repair & supplies	1,492.73
Valley Office Products	supplies	224.75
Valley Rental & Recycling	recycling service	500.00
Van Diest	supplies	3,960.00
Verizon	utilities	70.22
Wex Bank	supplies	1,167.32
Whetstone Valley Electric Coop	utilities	1,064.63
Xerox	copier leases	179.84

241,319.72