

The City Council for the City of Sisseton met in regular session on Tuesday, November 9, 2020 at 6:30 p.m.

Members Present: Mayor Terry Jaspers, Aldermen German, Just, Solberg, Stapleton and Wegleitner.

Members Present via Teleconference: Alderwoman Appel

Others Present: Erin Cameron, Amber Kemnitz, Ellen Lekness, Jim Croymans, Myron Doud, Gary Spencer, Jason Deutsch, Kevin Deutsch, Terry Sutton, SWO Chairman Delbert Hopkins Jr., SWO Secretary Myrna Thompson, SWO Vice-Chairman Eddie Johnson, Dawn Ryan, Russel Smith, Sam Stickland

Call to Order: Mayor Jaspers called the meeting to order at 6:30 p.m.

Agenda: German moved and Just seconded to approve agenda as presented. All voted aye.

Minutes: Stapleton moved and Wegleitner seconded to approve the October 7 & 13, 2020 minutes. All voted aye.

Bills Payable: Just moved and Solberg seconded to approve the bills payable as presented. All voted aye.

Executive Session: German moved and Stapleton seconded to enter into executive session at 6:34 p.m. pursuant to SDCL 1-25-2 (1) to discuss personnel. All voted aye. Mayor Jaspers declared the meeting back into regular session at 6:50 p.m.

Liquor: Lekness presented the October 2020 liquor report and requested approval to hire Derrick Redday as part time liquor store clerk.

Liquor Clerk: Wegleitner moved and Stapleton seconded to hire Derrick Redday as part time liquor clerk at a beginning wage of \$13.55/hour not to exceed 19 hours per week. All voted aye.

Police: Croymans reported on police department.

Street/Safety: Doud reported on street department. Rubble site will be monitored this week to determine when to close for the season. Doud requested authorization to advertise for a full time street department position.

Street Department Position: German moved and Solberg seconded to advertise for a full time street department position. All voted aye.

Variance Public Hearing: At 7:00 p.m. a public hearing was held for a zoning variance submitted by Coteau Valley Federal Credit Union. The variance would allow a Highway Commercial Zoned property to have a lot width of less than 100' as required by Zoning Ordinance 17.48.040. There was no public input.

Solberg moved and Stapleton seconded to allow the zoning variance for Coteau Valley FCU. Upon roll call vote, voting aye were, Appel, Just, Stapleton, Solberg, Wegleitner, German and Jaspers. Motion carried.

Water/Sewer: Spencer reported on water/sewer departments.

Building Permits: Solberg moved and Just seconded to approve the following building permits: 2020-36 D.Steiner. All voted aye.

Finance Report: Wegleitner moved and Stapleton seconded to approve the October 2020 finance report. All voted aye.

City Attorney: Letters have been sent to properties in need of clean up. Some have complied. Cameron will continue to work on others.

Homeless Shelter Conditional Use Review: SWO Chariman Hopkins and Secretary Thompson addressed Council regarding re-opening of homeless shelter. Concerns were discussed about loitering and littering. Management is expected to monitor property to make sure litter is being cleaned up in the surrounding area. Solberg moved and German seconded to extend the Conditional Use Permit at 410 2nd Ave. E. for a Homeless Shelter. Council will review permit in February 2021. All voted aye.

Public Comment: None

Police Department Contract for Server Access with RIEM Program: Solberg moved and Just seconded to approve authorization for Mayor to sign contract with Watertown Police Department to provide server access in conjunction with the Northeast South Dakota Rural Information Exchange Model for a period of one year beginning January 1, 2021 for \$500.00. All voted aye.

J & J Earth Works, Inc. Change Order #1: Stapleton moved and Wegleitner seconded approve Change Order #1 for J & J Earth Works for the Airport Runway Reconstruction Project. The change order will decrease the contract amount by \$99,979.30 for a new contract price of \$2,064,196.40. All voted aye.

J & J Earth Works, Inc. Pay Request #7: Just moved and Solberg seconded to approve pay request #7 from J & J Earth Works, Inc. in the amount of \$172,658.13 for the Airport Runway Reconstruction Project. All voted aye.

BX Civil & Construction, Inc. Change Order #2: Stapleton moved and Wegleitner seconded to approve Change Order #2 from BX Civil & Construction Inc. for the SD Hwy 10 Water & Sewer Project. The change order will decrease the amount of the contract by \$71,881.72 for a new contract price of \$949,141.63. All voted aye.

BX Civil & Construction, Inc. Pay Request #10: Just moved and Solberg seconded to approve pay request #10 from BX Civil & Construction, Inc. in the amount of \$77,559.54 for the SD Hwy 10 Water & Sewer Project. All voted aye.

Group Health Insurance Renewal: Wegleitner moved and Stapleton seconded to renew health insurance coverage for the City's group with the Health Pool of SD plan D with a \$1000-single/\$2000-family deductible, 80/20 in-network coinsurance, 60/40 out of network coinsurance effective January 1, 2021. The City's monthly premium is \$835.86 single and \$910.86 family. All voted aye.

Resolution 2020-15: Just moved and Stapleton seconded to approve Resolution 2020-15 as follows:

WHEREAS, the City Council of Sisseton finds it to be in the best interest for the City of Sisseton to consolidate with Roberts County as a Board of Equalization.

THEREFORE, BE IT RESOLVED by the City Council of Sisseton, in Roberts County, South Dakota in a meeting assembled that the City of Sisseton will consolidate with Roberts County as a Board of Equalization for 2021.

BE IT FURTHER RESOLVED, that representatives of the City of Sisseton Council for the 2021 Consolidated Board of Equalization shall be Aldermen Just and Stapleton with Alderman Wegleitner as alternate.

Dated at Sisseton, Roberts County, South Dakota this 9th day of November 2020.
All voted aye.

Ordinance 667: Wegleitner moved and Solberg seconded to approve the first reading of Ordinance 667 Regular Meetings. Upon roll call vote, voting aye were Appel, Just, Stapleton, Solberg, Wegleitner and German. Motion carried.

Information & Discussion: Council discussed 2021 utility rates and were in agreement to increase rates by 3%. A resolution will be prepared for action at the December meeting. Questions have been raised regarding snow removal on new sidewalks on Hwy 10. Street committee will discuss and bring a recommendation to the December meeting. Other issues discussed related to dogs, damage to private sidewalk and nuisance property. Council was in agreement to proceed with lawsuit regarding nuisance property. Mayor Jaspers discussed the increase in Covid-19 cases urging the public to continue to practice social distancing, good hygiene and wearing masks.

Adjourn: Stapleton moved and Wegleitner seconded to adjourn. All voted aye. Meeting adjourned at 8:15 p.m.

Amber Kemnitz, Finance Officer

October 2020 Bills Payable

Bank Charge-Credit Card	bank charge	891.28
Efraimson Electric	airport project	20,790.58
First Savings Bank	fees	47.70
Health Pool of SD	health insurance	16,992.36
J&J Earthworks	airport project	22,680.00
Lien Transportation	drainage channel project	22,069.60
Postmaster	supplies	300.00
Postmaster	supplies	172.14
SD Retirement	retirement	4,549.11
Venture	utilities	1,356.40
Verizon	utilities	160.04
EFTPS	payroll tax	5,515.92
Payroll:	administration	6,821.09
	public safety	25,079.95
	public works	10,417.48
	culture/recreation	5,878.54
	economic development	2,268.80
	liquor	7,880.83
	water	3,854.28
	sewer	3,854.27
	sanitation	6,899.40
		168,479.77

November 9, 2020 Bills Payable

Coca Cola	merchandise	194.00
Ellwein	merchandise	23,087.00
Henry's	merchandise	2,099.43
Johnson Bros.	merchandise	10,663.91
Porter Distributing	merchandise	7,781.35
Republic National Distributing	merchandise	9,259.53
SD Treasurer	sales tax	6,608.00
Southern Glazer's	merchandise	3,031.53
True Brands	merchandise	730.63
Republic National Distributing	merchandise	2,637.91
Southern Glazer's	merchandise	1,088.56
True Brands	merchandise	133.40
Cengage Learning / Gale	books	52.48
Center Point Large Print	books	42.54
Sentimental Productions	books	80.00
Wells Fargo Credit Card	books	867.47
Ace Hardware	supplies	280.04
Allegiant Emergency Services	supplies	4,685.36
Aramark	supplies	167.85
Auto Value Parts	supplies	58.50
Banyon Data Systems	supplies	590.00
BlackStrap Inc.	supplies	1,980.95
Mike Brooks	travel	50.40
Butler	supplies	483.08
Erin Cameron	prof services	446.25
CHS	utilities	783.36
City of Sisseton	supplies	70.95
Jim Croymans	supplies	709.19
Evident	supplies	111.00
First Call Auto Parts	supplies	2,829.19
Galls	supplies	838.79
Gordon Richards Pumping	repair	120.00
Hawkins	supplies	2,197.75
Helms & Associates	prof services	17,954.94
Holiday Service	supplies	479.14
Jensen Rock & Sand	supplies	1,416.94
Keller Repair	repair	107.00
Knapp's Repair	repair	125.00
Milbank Ford	repair	1,692.59
Milbank Winwater	supplies	57.24
Mooreton Heating & AC	repair	252.00
MPH Industries	equipment	6,202.00

Ruth Munro	maintenance	136.00
Otter Tail Power Company	utilities	6,439.28
Pies Fire Equipment	maintenance	2,474.10
RC Treasurer - Landfill	landfill rent	6,748.17
Riteway	supplies	80.00
SD Public Health Lab	lab fees	224.00
SD Treasurer	sales tax	1,284.72
Serocki Excavating	repair	1,972.07
Sisseton Automotive	repair	119.31
Sisseton Courier	publishing	139.15
Stillson Service	supplies	2,704.27
Teals Market	supplies	35.50
Tech One	supplies	875.00
Titan Machinery	repair	10,059.95
Traverse Electric	utilities	2,486.87
Tri State Building Center	supplies	276.96
Tri State Water	supplies	15.90
Twin Valley Tire	repair & supplies	1,950.31
Valley Office Products	supplies	127.00
Valley Rental & Recycling	recycling service	500.00
Verizon	utilities	70.26
W.D. Larson Co.	repair	3,174.69
Wex Bank	supplies	1,232.86
Wheaton Dumont Coop	supplies	27.95
Whetstone Valley Electric Coop	utilities	1,290.83
Wohlenberg Ritzman & Co.	prof services	13,000.00
Xerox	copier leases	106.20

170,598.60