

The City Council for the City of Sisseton met in regular session on Tuesday, October 13, 2020 at 6:30 p.m.

Members Present: Mayor Terry Jaspers, Alderwoman Appel, Aldermen German, Just, Solberg, Stapleton and Wegleitner.

Others Present: Amber Kemnitz, Ellen Lekness, Jim Croymans, Gary Spencer, Jason Deutsch, Mike Schmit, Chris Huber, Terry Sutton, Collin Paulson, Kevin Deutsch, Butch Alvarado

Others Present via Teleconference: Erin Cameron

Call to Order: Mayor Jaspers called the meeting to order at 6:30 p.m.

Agenda: German moved and Just seconded to approve agenda as presented. All voted aye.

Minutes: Stapleton moved and Wegleitner seconded to approve the September 14, 2020 minutes. All voted aye.

Bills Payable: Just moved and Appel seconded to approve the bills payable as presented. All voted aye.

Liquor: Lekness presented the September 2020 liquor report.

Police: Croymans reported on police department.

Street/Safety: Mayor Jaspers reported on street department.

Water/Sewer: Spencer reported on water/sewer departments.

Building Permits: Stapleton moved and Solberg seconded to approve the following building permits: 2020-33 C.Huber (Rosalie's), 2020-34 C.Huber. After discussion, Appel moved and Solberg seconded to approve building permit 2020-33 with the condition that the storage unit be painted. All voted aye. Solberg moved and Just seconded to approve building permit 2020-34. All voted aye.

Finance Report: Wegleitner moved and Just seconded to approve the September 2020 finance report. All voted aye.

Public Comment: Butch Alvarado commented on concerns with repair work involving excavation of streets in the area that has recently been chip sealed by the City. Mayor Jaspers explained that the project in progress is not a City project but that the streets will be repaired with new asphalt as part of the private project.

Jason Deutsch addressed Council regarding their decision not to change the date of the regular monthly City Council meetings requesting again that the City reconsider changing the date to

allow the Sisseton Courier the ability to livestream both City Council and Sisseton School District meetings.

Visitors: Butch Alvarado addressed Council regarding a request to install a culvert in order to provide access to property. Mayor Jaspers informed Butch to provide details of his plans to install a culvert to the City in order for engineers to review before proceeding with installation.

Surplus Property: Stapleton moved and German seconded to declare the following property as surplus for sale to the public: 2012 Chevy Impala, the E 70' of lots 5-7 in Block 58; and Lot 3 in Block 42 after the demolition of structure located on the lot. All voted aye. Mayor Jaspers appointed Appel, Just and Stapleton as an appraisal board for the 2012 Chevy Impala and Solberg, Wegleitner and German as an appraisal board for the lots.

SD DOT Maintenance and Financial Agreement for AIP 3-46-4600-26-2020: Appel moved and Solberg seconded to authorize Mayor Jaspers to sign Maintenance and Financial Agreement between the SD Department of Transportation and City of Sisseton for AIP 3-46-4600-26-2020. All voted aye.

J & J Earth Works, Inc. Pay Request #6: German moved and Solberg seconded to approve pay request #6 from J & J Earth Works, Inc. in the amount of \$22,680.00 for the Airport Runway Reconstruction Project. All voted aye.

J & J Earth Works, Inc. Time Extension: Just moved and German seconded approve the time extension for J & J Earth Works for the Airport Runway Reconstruction Project with no liquid damages. Upon roll call vote, voting aye were Appel, Just, Stapleton, Wegleitner and German. Voting nay was Solberg. Motion carried.

Efraimson Electric, Inc. Pay Request #6: Stapleton moved and Solberg seconded to approve pay request #6 from Efraimson Electric, Inc. in the amount of \$20,790.58 for the Airport Runway Reconstruction Project. All voted aye.

Efraimson Electric, Inc. Time Extension: Just moved and Stapleton seconded to approve the time extension for Efraimson Electric, Inc. for the Airport Runway Reconstruction Project with no liquid damages. Upon roll call vote, voting aye were Appel, Just, Stapleton, Solberg, Wegleitner and German. Motion carried.

Lien Transportation Co. Change Order #1: German moved and Appel seconded to approve Change Order #1 from Lien Transportation Co. for the Concrete Drainage Channel Project. The change order will decrease the amount of the contract by \$8,838.90 for a new contract price of \$107,094.60. All voted aye.

Lien Transportation Co. Pay Request #2: German moved and Just seconded to approve pay request #2 from Lien Transportation Co. in the amount of \$22,069.60 for the Concrete Drainage Channel Project. All voted aye.

Travel: German moved and Appel seconded to approve travel expenses for Jeff Pageler to attend the SD Fire Chief's Association Conference in Deadwood, SD on December 4-6, 2020. All voted aye.

Resolution 2020-11: Just moved and German seconded to approve Resolution 2020-11 as follows:

WHEREAS, the City Council for the City of Sisseton, Roberts County, South Dakota, will put a special assessment against property as hereinafter set forth for the collection of outstanding bills for property improvements due to the City of Sisseton.

Property Legal Descriptions:

Lots 13-15 in Block 16, City of Sisseton, SD; in the amount of \$120.00 for mowing;
Lot 21 exc N5'; Lots 22-24 in Block 28, City of Sisseton, SD in the amount of \$430.00 for tree removal;
Lot 1 in Block 42, City of Sisseton, SD in the amount of \$128.00 for snow removal;
Lots 4-6 & N21' of Lot 7 in Block 42, City of Sisseton, SD in the amount of \$69.00 for snow removal;
Lots 1-3 in Block 45, City of Sisseton, SD; in the amount of \$120.00 for mowing;
E2 of Lots 13-16 in Block 62, City of Sisseton, SD; in the amount of \$1612.12 for mowing, tree removal, securing abandoned house;
Lots 21-24 in Block 69, City of Sisseton, SD; in the amount of \$932.00 for mowing and tree removal;
Lots 19-21 in Block 88, City of Sisseton, SD in the amount of \$860.00 for tree removal;
Lots 22-24 in Block 88, City of Sisseton, SD in the amount of \$2450.00 for tree removal;
S 11' of Lot 6; Lots 7-8 in Block 96, City of Sisseton, SD in the amount of \$200.00 for nuisance abatement - property cleanup;
Lots 13-18 in Block 108, City of Sisseton, SD in the amount of \$920.00 for tree removal;
Lots 1-12 in Block 116, City of Sisseton, SD in the amount of \$3052.58 for water service line repair;

THEREFORE, BE IT RESOLVED by the City Council of Sisseton, in Roberts County, South Dakota in a meeting assembled that the Finance Officer is authorized to file a special assessment against the properties with the Roberts County Auditor for the outstanding bills.

Dated at Sisseton, Roberts County, South Dakota this 13th day of October 2020.
All voted aye.

Resolution 2020-12: Wegleitner moved and Stapleton seconded to approve Resolution 2020-12 as follows:

WHEREAS, Grace Lutheran Church in Sisseton, SD located at 421 3rd Ave. E. has requested that the City of Sisseton designate two additional handicap parking spaces, one of which to be

located along the south side of Oak St. near the north Church entrance, and one to be located on the east side of 3rd Ave. E. near the ramp to the front Church entrance.

BE IT RESOLVED, by the City Council of Sisseton, in Roberts County, South Dakota in a meeting assembled that a request for two additional handicap parking spaces at Grace Lutheran Church to be maintained by Grace Lutheran Church is hereby approved and adopted.

Dated at Sisseton, Roberts County, South Dakota this 13th day of October 2020.
All voted aye.

Resolution 2020-13: Just moved and Stapleton seconded to approve Resolution 2020-13 as follows:

WHEREAS, SDCL 9-21-14.1 allows the accumulation of funds for a period of longer than one (1) year for specific capital outlay purposes otherwise authorized by law and

WHEREAS, the City of Sisseton has several projects requiring capital outlay which are too large to fund from one (1) year's budget

NOW THEREFORE BE IT RESOLVED that the City of Sisseton accumulates funds pursuant to SDCL 9-21-14.1 for the following projects.

From the 2020 Appropriation Ordinance:

Street Dept Equipment	\$40,000.00
Police Dept Equipment	\$25,000.00
SSPA Capital Impr. Project	\$2,500.00

Dated at Sisseton, South Dakota this 13th day of October 2020.
All voted aye.

Resolution 2020-14: Solberg moved and Appel seconded to approve Resolution 2020-14 as follows:

BE IT RESOLVED, that \$100,000.00 shall be transferred from the Liquor Fund to the General Fund as provided in the 2020 Appropriation Ordinance.

Dated at Sisseton, South Dakota this 13th day of October 2020.
All voted aye.

Information & Discussion: Council discussed use of Community Room and temporary closure of City Hall due to Covid-19 exposure. Council was in agreement to allow Mayor Jaspers to make decision.

Adjourn: Just moved and Appel seconded to adjourn. All voted aye. Meeting adjourned at 8:00 p.m.

Amber Kemnitz, Finance Officer

September 2020 Bills Payable

Bank Charge-Credit Card	bank charge	1,038.62
Eframson Electric	airport project	90,911.65
First Savings Bank	fees	54.20
Health Pool of SD	health insurance	16,992.36
J&J Earthworks	airport project	854,537.18
Lien Transportation	drainage channel project	85,025.00
Postmaster	supplies	300.00
Postmaster	supplies	169.00
SD Retirement	retirement	6,743.86
Venture	utilities	1,350.67
Verizon	utilities	160.04
EFTPS	payroll tax	8,284.66
Payroll:	administration	9,377.76
	public safety	36,826.63
	public works	14,515.53
	culture/recreation	11,007.85
	economic development	3,403.21
	liquor	11,951.34
	water	5,665.88
	sewer	5,665.88
	sanitation	10,521.61
		1,174,502.93

October 13, 2020 Bills Payable

Coca Cola	merchandise	166.50
Ellwein	merchandise	21,085.75
Henry's	merchandise	2,389.40
Johnson Bros.	merchandise	12,161.39
Madison Bottling Co.	merchandise	108.42
Porter Distributing	merchandise	9,663.35
Republic National Distributing	merchandise	7,538.51
SD Treasurer	sales tax	6,138.91
Southern Glazer's	merchandise	3,156.30
Johnson Bros.	merchandise	3,746.52
Republic National Distributing	merchandise	2,756.93
Southern Glazer's	merchandise	603.98
Cengage Learning / Gale	books	77.97
Center Point Large Print	books	42.54
Ruth Munro	maintenance	255.00
Smart Apple Media	books	218.73
Wells Fargo Credit Card	books, material, travel	1,788.78
City of Sisseton	promotion	2,036.01
Stein Sign Display	promotion	4,080.00
Ace Hardware	supplies	374.50
Alex Air Apparatus	supplies	1,640.00
Allegiant Emergency Services	supplies	1,445.46
Ameripride	supplies	167.85
Brittany Appel	travel	232.64
Auto Value Parts	supplies	29.34
Axon Enterprise	supplies	269.50
Blue360 Media	supplies	89.75
Erin Cameron	prof services	446.25
CHS	utilities	731.26
City of Sisseton	supplies	33.15
Claims Associates	insurance	2,000.00
Colonial Research	supplies	2,562.70
Connecting Point	repair	55.00
Jim Croymans	supplies	75.65
Dacotah Insurance	insurance	1,450.00
Dakota Pump & Control	repair	5,891.12
Deutsch Construction	drainage channel project	1,428.57
Dollar General	supplies	43.95
First Call Auto Parts	supplies	425.40
Galls	supplies	75.33
Hawkins	supplies	2,499.04
Heiman Fire Equipment	supplies	775.00

Helms & Associates	prof services	13,545.67
Holiday Service	supplies	643.31
Holton Engineering	prof services	300.00
K&K	supplies	44.39
Keller Repair	repair	208.80
Leo's Tree Service	repair	2,450.00
Milbank Communications	supplies	3,620.25
Milbank Winwater	supplies	1,481.58
Moshier Tree Stump Service	repair	42.50
Municode	online code hosting	900.00
Oien Electric	repair	5,018.69
Otter Tail Power Company	utilities	6,529.00
Power Plan	repair	1,916.79
Productivity Plus	supplies	235.28
QT Pod	supplies	1,425.00
Ray O'Herron	supplies	66.27
RC Treasurer - Landfill	landfill rent	8,598.12
Sanitation Products	supplies	921.35
SD Assoc. of Rural Water	membership dues	740.00
SD Division of Motor Vehicles	supplies	16.00
SD Public Health Lab	lab fees	43.00
SD Treasurer	sales tax	1,267.87
SD Unemployment Ins. Div.	3rd Qtr. Unemployment	57.16
Serocki Excavating	supplies	131.95
Sisseton Automotive	repair	224.33
Sisseton Courier	publishing/supplies	525.53
Sisseton Volunteer Fire Dept.	supplies	673.00
South Dakota 811	supplies	81.76
Stillson Service	supplies	869.48
Teals Market	supplies	35.98
Traverse Electric	utilities	189.96
Tri State Building Center	supplies	328.89
Tri State Water	supplies	36.50
Twin Valley Tire	repair & supplies	676.41
Valley Office Products	supplies	539.45
Valley Rental & Recycling	recycling service	500.00
Verizon	utilities	70.52
Wex Bank	supplies	1,160.21
Wheaton Dumont Coop	supplies	3.00
Whetstone Valley Electric Coop	utilities	1,161.65
Xerox	copier leases	555.04

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