

The City Council for the City of Sisseton met in regular session on Monday, September 14, 2020 at 6:30 p.m.

Members Present: Mayor Terry Jaspers, Alderwoman Appel, Aldermen German, Just, Solberg, Stapleton and Wegleitner.

Others Present: Erin Cameron, Amber Kemnitz, Ellen Lekness, Jim Croymans, Myron Doud, Gary Spencer, Jason Deutsch, Sylvia Deutsch, Jenn Spencer, Sherry Iverson, Terry Sutton, Sam Stickland

Call to Order: Mayor Jaspers called the meeting to order at 6:30 p.m.

Agenda: Stapleton moved and German seconded to approve agenda as presented. All voted aye.

Minutes: Just moved and Appel seconded to approve the August 10 & August 31, 2020 minutes. All voted aye.

Bills Payable: Wegleitner moved and Appel seconded to approve the bills payable as presented. All voted aye.

Liquor: Lekness presented the August 2020 liquor report. Council was in agreement to advertise for a full time liquor clerk position.

Police: Croymans reported on police department.

Street/Safety: Doud reported for street department. Council discussed drainage channel. Deutsch Construction will install head wall on the SW end of the channel.

Water/Sewer: Spencer reported for water/sewer departments.

Building Permits: Wegleitner moved and Stapleton seconded to approve the following building permits: 2020-23 R.Hellwig, 2020-31 Coteau Valley FCU, 2020-32 J.Schaunaman. All voted aye.

Temporary Building Permit Extension: Sherry Iverson addressed Council to request an extension to a temporary building permit set to expire on November 1, 2020 for a storage container. Stapleton moved and Wegleitner seconded to extend temporary building permit for additional year for Sherry Iverson for a storage container with the condition that the container be painted. Upon roll call vote, voting aye were Just, Stapleton, Wegleitner and German. Voting nay were Appel and Solberg. Motion carried.

Finance Report: Just moved and Appel seconded to approve the August 2020 finance report. All voted aye.

Public Comment: None

Old Business: Jason Deutsch made a request at the August meeting to consider changing the date of the regular monthly City Council meetings in order to accommodate the Sisseton Courier to live stream both City Council and School Board meetings. Currently both meetings occur on the same day creating difficulty to attend both meetings. No action was taken by Council.

J & J Earth Works, Inc. Pay Request #5: Stapleton moved and Just seconded to approve pay request #5 from J & J Earth Works, Inc. in the amount of \$854,537.18 for the Airport Runway Reconstruction Project. All voted aye.

E'fraimson Electric, Inc. Pay Request #5: German moved and Wegleitner seconded to approve pay request #4 from Efraimson Electric, Inc. in the amount of \$90,911.65 for the Airport Runway Reconstruction Project. All voted aye.

Lien Transportation Co. Pay Request #1: Solberg moved and Stapleton seconded to approve pay request #1 from Lien Transportation Co. in the amount of \$85,025.00 for the Concrete Drainage Channel Project. All voted aye.

Nuisance Properties: Council discussed properties in need of general clean up. City Attorney will notify owners of requirements.

Surplus Property: Just moved to declare the recycling trailer as surplus property. No second, motion failed.

Heating Fuel and Propane Quotes: Quotes for 5,000 gallons of heating fuel were received as follows:

CHS - \$1.58/gallon

Quotes for 10,000 gallons of propane were received as follows:

CHS- \$1.099/gallon

Just moved and German seconded to accept low quote from CHS in the amount of \$1.58 per gallon for 5,000 gallons of heating fuel and \$1.099 per gallon for 10,000 gallons of propane. All voted aye.

Resolution 2020-10: Just moved and Solberg seconded to approve Resolution 2020-10 as follows:

BE IT RESOLVED by the City Council of Sisseton, South Dakota in a regular meeting assembled that the plat of KKA Investments Subdivision in the NW1/4NE1/4 of Section 34, T126N, R51W of the 5th P.M., in the City of Sisseton, Roberts County, South Dakota be approved this 14th day of September 2020.

Dated at Sisseton, Roberts County, South Dakota this 14th day of September 2020.

All voted aye.

Ordinance 666: Just moved and Appel seconded to approve the first reading of Ordinance 666 the 2021 appropriation ordinance. Upon roll call vote, voting aye were Appel, Just, Stapleton, Solberg, Wegleitner and German. Motion carried.

Information & Discussion: Regular October City Council meeting will be held on Tuesday, October 13, 2020. Solberg reported on individual interested in multi-family housing development. Council discussed possible options for tax relief for new housing. Mayor Jaspers is continuing to work on DakotaPlex or other options for housing. Mayor Jaspers reported on increase in Covid cases within Roberts County.

Adjourn: Stapleton moved and Appel seconded to adjourn. All voted aye. Meeting adjourned at 8:07 p.m.

Amber Kemnitz, Finance Officer

August 2020 Bills Payable

Bank Charge-Credit Card	bank charge	1,278.80
Efraimson Electric	airport project	49,996.00
First Savings Bank	fees	47.50
Health Pool of SD	health insurance	16,183.20
J&J Earthworks	airport project	322,762.45
Postmaster	supplies	300.00
Postmaster	supplies	166.15
QT POD	equipment	14,295.00
SD Public Assurance Alliance	insurance	64,887.42
SD Retirement	retirement	4,486.20
Sisseton Volunteer Fire Dept.	donation	2,500.00
South Dakota Municipal League	registration	50.00
Venture	utilities	1,373.22
Verizon	utilities	160.04
EFTPS	payroll tax	5,604.81
Payroll:	administration	6,856.84
	public safety	24,700.55
	public works	9,814.29
	culture/recreation	7,600.32
	economic development	2,268.80
	liquor	8,423.36
	water	3,804.84
	sewer	3,804.84
	sanitation	6,630.81
		557,995.44

September 14, 2020 Bills Payable

Coca Cola	merchandise	358.25
Ellwein	merchandise	26,092.10
Henry's	merchandise	2,050.30
Johnson Bros.	merchandise	12,746.57
Madison Bottling Co.	merchandise	102.65
Porter Distributing	merchandise	12,325.10
Republic National Distributing	merchandise	10,654.14
SD Treasurer	sales tax	6,940.72
Southern Glazer's	merchandise	5,796.98
Republic National Distributing	merchandise	4,049.83
Southern Glazer's	merchandise	2,232.08
Argus Leader	subscription	604.75
Broad Reach	books	456.39
Center Point Large Print	books	42.54
Columbia House	books	25.94
Doubleday Large Print	books	67.94
Doug Karst	supplies	1,108.49
Know Buddy	books	731.27
Mile Up Marketing Solutions	supplies	450.00
Ruth Munro	maintenance	170.00
Quill	supplies	438.06
Wells Fargo Credit Card	books & supplies	672.86
Glacial Lakes & Prairies Tourism	promotion	4,273.75
HH Design	promotion	1,004.00
Media One	promotion	118.54
SD Dept of Transportation	promotion	32.00
Sisseton Area Chamber	promotion	212.00
Sisseton Arts Council	promotion	4,500.00
Ashley Wolf	promotion	52.08
Aaron Swan & Associates	asphalt testing-airport	5,596.50
Ace Hardware	supplies	345.74
Ameripride	supplies	167.85
Auto Value Parts	supplies	39.99
Banyon Data Systems	software support	2,775.00
Brewster Building Center	supplies	235.15
Erin Cameron	prof services	446.25
City of Sisseton	supplies	44.25
Colonial Enterprises Inc.	repair	3,380.00
Crossroads Electric	repair	104.00
Jim Croymans	supplies	79.89
Dakota Pump & Control	equipment	10,244.09
Dakota Western Corp.	supplies	37.94
Dollar General	supplies	31.70
Federal Aviation Administration	flight inspection	9,512.10
First Call Auto Parts	supplies	1,118.37
Fischer Rounds & Associates	insurance	7,214.00
Fryer Auto Service	repair	1,450.57

Goodhart Excavating Inc.	repair	4,300.00
Great Plains Fire	supplies	831.25
Hawkins	supplies	1,402.50
Helms & Associates	prof services	59,198.60
Holiday Service	supplies	618.15
K&K	supplies	42.34
Kibble Equipment	supplies	23.60
Knapp's Repair	repair	1,677.64
Leo's Tree Service	repair	850.00
Lamb Motor Co.	PD vehicle	34,262.00
Sara McGregor-Okroi	prof services	1,700.00
Metering & Technology	supplies	254.02
Milbank Winwater	supplies	259.00
Momar	supplies	292.54
Motorola Solutions	equipment	2,780.02
Nartec	supplies	197.57
Otter Tail Power Company	utilities	6,078.78
Pies Fire Equipment	repair	47.25
Power Plan	supplies	125.27
QT Pod	supplies	219.47
RC Treasurer - Landfill	landfill rent	6,683.05
Riteway	supplies	502.00
SD Department of Public Safety	supplies	390.00
SD Public Health Lab	lab fees	57.00
SD Treasurer	sales tax	1,288.00
Serocki Excavating	repair	2,976.02
Sisseton Automotive	repair	182.67
Sisseton Courier	publishing	149.32
Stillson Service	supplies	947.65
Teals Market	supplies	5.40
Thelein Auto Body	repair	226.80
Titan Machinery	supplies	61.50
Traverse Electric	utilities	229.84
Tri State Building Center	supplies	2,906.83
Tri State Water	supplies	17.20
Twin Valley Tire	repair & supplies	830.70
USA Blue Book	supplies	610.10
Valley Office Products	supplies	94.97
Valley Rental & Recycling	recycling service	500.00
Verizon	utilities	69.96
Wex Bank	supplies	1,113.81
Whetstone Valley Electric Coop	utilities	1,194.02
Xerox	copier leases	179.84
Xpediter Technology	software support	575.00

278,084.40

Ordinance 666
2021 APPROPRIATION ORDINANCE

Be it ordained by the City of Sisseton that the following sums are appropriated to meet the obligations of the municipality.

Part I	General Fund	Special Rev Fund
General Government		
411-Legislative & Contingency	150,250.00	
412-Mayor	12,300.00	
413-Elections	2,200.00	
414-General Financial Admin.	152,350.00	
419-General Govt Buildings	40,400.00	
Public Safety		
421-Police	567,500.00	
422-Fire	70,500.00	
Public Works		
431-Streets/Lights/Snow Removal	713,100.00	
432-Street Cleaning	9,000.00	
435-Airport	32,500.00	
Health & Welfare		
441-Health	11,000.00	
Culture & Recreation		
451-Recreation	67,000.00	
452-Parks	37,950.00	
455-Library	156,650.00	
Conservation & Development		
465-Development & Promotion	103,800.00	75,000.00
Debt Service		
Capital Outlay		
Equipment	70,000.00	
Total Appropriation and Accumulation	2,196,500.00	75,000.00

Part II

The following designates the fund or funds that money derived from the following sources is applied to.

	General Fund	Special Rev Fund
Undesignated Fund Balance	-	-
311 General Tax Levy	775,000.00	
313 Sales Tax	1,100,000.00	72,500.00
314 Amusement tax	300.00	
320 Licenses & Permits	10,100.00	
330 Intergovernmental Revenue	145,200.00	2,500.00
340 Goods & Services	49,450.00	
350 Fines	450.00	
360 Miscellaneous	116,000.00	
390 Other Sources		
Transfer from Liquor Fund	-	
Total Means of Finance	2,196,500.00	75,000.00

PROPRIETARY FUNDS 2021

	Liquor	Water	Sewer	Garbage
Un-appropriated				
Fund Balance	\$ 1,200,000.00	\$ 2,200,000.00	\$ 1,900,000.00	\$ 390,000.00
Estimated Revenue	\$ 1,102,100.00	\$ 475,200.00	\$ 426,200.00	\$ 285,050.00
Total Estimated				
Balance & Revenue	\$ 2,302,100.00	\$ 2,675,200.00	\$ 2,326,200.00	\$ 675,050.00
Less Appropriations	\$ 996,800.00	\$ 768,500.00	\$ 166,000.00	\$ 295,700.00
Estimated Surplus	\$ 1,305,300.00	\$ 1,906,700.00	\$ 2,160,200.00	\$ 379,350.00
Less Estimated				
Surplus Retained	\$ 1,305,300.00	\$ 1,906,700.00	\$ 2,160,200.00	\$ 379,350.00
Surplus to be transferred				
to governmental fund	\$ -	\$ -	\$ -	\$ -

Part IV

The Finance Officer is directed to certify the following dollar amount of tax levies made in this ordinance to the County Auditor.

For General Fund Revenues 775,000.00

Terry Jaspers, Mayor

ATTEST:

Amber Kemnitz, Finance Officer

Passed this first reading this 31st day of August 2020.

Passed this second reading and adoption this 14th day of September 2020.