

The City Council for the City of Sisseton met in regular session on Monday, April 13, 2020 at 6:30 p.m.

Members Present: Mayor Terry Jaspers, Aldermen Brooks, German, Just, Stapleton and Wegleitner.

Members Present via Teleconference: Alderman Solberg

Others Present: Amber Kemnitz, Ellen Lekness, Jim Croymans,

Others Present via Teleconference: Erin Cameron, Kevin Deutsch

**Call to Order:** Mayor Jaspers called the meeting to order at 6:30 p.m.

**Agenda:** German moved and Wegleitner seconded to approve amended agenda to include pay requests from J&J Earthworks and Eframson Electric for the Airport Project. All voted aye.

**Minutes:** Stapleton moved and Solberg seconded to approve the March 9, 23, 25 & 30, 2020 minutes. All voted aye.

**Bills Payable:** Brooks moved and Stapleton seconded to approve the bills payable as presented. All voted aye.

Liquor: Lekness presented the March 2020 liquor report.

Police: Croymans reported on police department.

Street/Safety & Water/Sewer: Mayor Jaspers reported on Street & Water/Sewer Departments. Council was in agreement to proceed with solicitation of bids for the chip seal project in the SE section of town including Veterans Ave. and to get quotes on street patching. City wide clean up will be held the first two weeks in May.

**Building Permits:** Stapleton moved and German seconded to approve the following building permits: 2020-3 J.Deutsch, 2020-4 M.Owen, 2020-5 J.Just, 2020-6 T.Anderson. All voted aye.

**Finance Report:** Brooks moved and Just seconded to approve the March 2020 finance report. All voted aye.

Public Comment: None

**SD Community Foundation Contribution:** Just moved and German seconded to distribute contribution in the amount of \$2,000.00 from the SD Community Foundation to the Sisseton Ministerial Association Food Pantry and \$1,200.00 from the SD Community Foundation to Edgewood Healthcare Sisseton. All voted aye.

**2020 Election:** South Dakota House Bill 1298 requires all election within SD during the month of April & May to postpone election until June 2020. Just moved and Stapleton seconded to hold the 2020 municipal election on June 30, 2020. All voted aye.

**Sisseton Area Chamber Fund Request:** Just moved and Brooks seconded to approve contribution of \$5,000.00 to the Sisseton Area Chamber of Commerce for the Banners & Beautification fund. All voted aye.

**Summer Rec Program:** Wegleitner moved and Stapleton seconded approval to hire Neal Nelson as groundskeeper at the baseball complex at a wage rate of \$11.50 per hour. All voted aye. Solberg moved and Brooks seconded to cancel all City Summer Rec Programs for the 2020 season. All voted aye.

Utility Billing: Council discussed the possibility of providing utility billing discounts to the businesses affected by the Ordinance requiring limited services. Water/Sewer Committee will contact business owners to determine the need for assistance.

**Ordinance 662:** Stapleton moved and Just seconded to approve the second reading and adoption of Ordinance 662 Amending Ordinance 17.48.010 Permitted Uses of Chapter 17-48 “HC” Highway Commercial District. Upon roll call vote, voting aye were Brooks, Just, Stapleton, Solberg, Wegleitner and German. Motion carried.

**Ordinance 664:** Solberg moved and German seconded to approve the first reading of Ordinance 664 Amending Ordinance 10.32.210 PENALTIES – VIOLATIONS: TO UPDATE THE FINE SCHEDULE AND ADD DESIGNATED 2 HOUR PARKING AREAS TO THE FINE SCHEDULE. Upon roll call vote, voting aye were Brooks, Just, Stapleton, Solberg, Wegleitner and German. Motion carried.

**J & J Earth Works, Inc. Pay Request #1:** German moved and Brooks seconded to approve pay request #1 from J & J Earth Works, Inc. in the amount of \$39,375.00 for the Airport Runway Reconstruction Project. All voted aye.

**Eframson Electric, Inc. Pay Request #1:** Stapleton moved and Wegleitner seconded to approve pay request #1 from Eframson Electric, Inc. in the amount of \$28,351.40 for the Airport Runway Reconstruction Project. All voted aye.

Information & Discussion: The 2019 Library Annual Report has been received and is available at the Library and City Hall for public viewing. Alderman Solberg received a request from member of the community to allow lighting at the Baseball Complex as a display of unity during the COVID-19 pandemic. Council was in agreement to allow but would like additional information on how this will be conducted and promoted. Alderman Brooks informed Council that he will be relocating to Watertown, SD and will resign his position as Ward 1 Alderman. Mayor Jaspers reported on how businesses have been affected by COVID-19. Most businesses have made modifications to their hours of operation and services they provide to the public.

**Adjourn:** Just moved and Stapleton seconded to adjourn. All voted aye. Meeting adjourned at 7:43 p.m.

---

Amber Kemnitz, Finance Officer

March 2020 Bills Payable

Bank Charge-Credit Card	bank charge	708.94
First Savings Bank	fees	77.45
Health Pool of SD	health insurance	15,374.04
Postmaster	supplies	175.84
Postmaster	supplies	300.00
SD Retirement	retirement	4,507.53
Valley View Country Club	donation	3,682.20
Venture	utilities	1,312.19
Verizon	utilities	239.28
EFTPS	payroll tax	5,425.64
Payroll:	administration	6,698.39
	public safety	24,549.52
	public works	10,369.95
	culture/recreation	5,554.19
	economic development	2,268.80
	liquor	7,342.85
	water	3,863.81
	sewer	3,863.81
	sanitation	7,118.43
		103,432.86

April 13, 2020 Bills Payable

Coca Cola	merchandise	350.00
Ellwein	merchandise	23,800.30
Henry's	merchandise	2,147.83
Johnson Bros.	merchandise	13,437.41
Porter Distributing	merchandise	8,610.85
Republic National Distributing	merchandise	16,671.77
SD Treasurer	sales tax	6,981.91
Southern Glazer's	merchandise	1,757.05
Johnson Bros.	merchandise	4,047.76
Porter Distributing	merchandise	2,832.55
Republic National Distributing	merchandise	5,387.01
Southern Glazer's	merchandise	2,053.98
Cengage Learning	books	52.48
Center Point Large Print	books	44.34
Columbia House	books	51.88
Demco	supplies	326.52
ME Bulbs	supplies	544.45
MidAmerica Books	books	170.55
Jayne Nieland	supplies & travel	67.62
Quill	supplies	173.92
Janet Schmidt	travel	118.16
SD State Historical Society	membership	40.00
Sebco Books	books	41.96
Smart Apple Media	books	476.24
Wells Fargo Credit Card	books/material/supplies	943.93
City of Sisseton	promotion	2,160.08
HH Design	promotion	53.25
Sisseton Courier	promotion	3,549.20
Ace Hardware	supplies	500.25
Ameripride	supplies	167.85
Auto Value Parts	supplies	866.05
Erin Cameron	prof services	1,823.75
CHS	utilities	1,527.89
City of Sisseton	supplies	84.10
Colonial Research	supplies	3,041.71
Jim Croymans	supplies	321.41
Dollar General	supplies	22.60
FedEx	supplies	15.41
First Call Auto Parts	supplies	506.41
Foerster Testing	prof services	3,965.50
Galls	supplies	9.94
Glass Products	repair	258.00

Great Plains Fire	repair	703.27
Hawkins	supplies	2,490.35
Helms & Associates	prof services	3,684.28
Holiday Service	supplies	675.32
Keller Repair	repair	123.50
Amber Kemnitz	supplies	28.43
Leverson Brothers	supplies	600.00
McLeod's	supplies	81.22
Oien Electric	repair	967.10
Otter Tail Power Company	utilities	4,762.85
Otter Tail Power Co. Treas.	repair	3,304.72
Overhead Door	repair	797.21
Jeff Pageler	supplies	10.98
PowerPlan	repair	4,353.86
RC Treasurer - Landfill	landfill rent	5,644.76
Riteway	supplies	498.50
Sanitation Products	supplies	320.04
SD DENR	prof services	250.00
SD Public Health Lab	lab fees	43.00
SD Treasurer	sales tax	1,263.68
SD Unemployment Ins. Div	unemployment	567.81
SDML Work Comp Fund	work comp ins.	134.00
Sisseton Automotive	repair	415.81
Sisseton Courier	publishing & supplies	1,506.68
South Dakota One Call	supplies	35.84
Stillson Service	supplies	1,015.34
Teal's	supplies	47.78
Tech One	repair	110.00
Traverse Electric	utilities	3,202.60
Tri State Building Center	supplies	670.76
Tri State Water	supplies	34.75
Twin Valley Tire	repair & supplies	1,803.40
Valley Office Products	supplies	490.39
Valley Rental & Recycling	recycling service	500.00
Verizon	utilities	68.52
Wex Bank	supplies	1,233.92
Whetstone Valley Electric Coop	utilities	156.73
Xerox	copier lease	326.51

152,927.78

## Ordinance 662

Amending Ordinance 17.48.010 Permitted Uses of Chapter 17-48 "HC" Highway Commercial District

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SISSETON, ROBERTS COUNTY, SOUTH DAKOTA, that Ordinance 17.48.010 Permitted Uses be amended as follows:

17.48.010 – Permitted Uses.

A. The following uses and structures shall be permitted in the "HC" Highway Commercial District:

1. Horticulture and the raising of field crops;
2. Automobile garages, repair shops, and service stations;
3. Motor fuel stations;
4. Utility substations;
5. Wholesale or retail sales of: lumber and other building materials, farm equipment, motor vehicles, marine crafts, manufactured homes, trailers, farm and garden supplies, fuel and ice; motor vehicles and automobile equipment; drug, chemicals, all allied products; dry goods and apparel; groceries and related products; electrical goods, hardware, plumbing, heating and equipment and supplies; machinery, equipment and supplies; beer, wine, and distilled alcoholic beverages; paper and paper products; furniture and home furnishings; lumber and construction materials;
6. General farm products (other than animals), household goods, and equipment maintenance;
7. Mortuaries;
8. On/off-site signs;
9. Truck or bus terminal;
10. Wholesale merchandising or storage warehouse;
11. Hotel/motel;
12. Offices;
13. Retail shopping;
14. Cafes, restaurants, and taverns;
15. Car washes provided that their operative machinery is within an enclosed structure and adequate drainage is provided;
16. Laundromats.

This Ordinance shall take effect and be in full force from twenty (20) days after the date of the final passage and adoption.

Passed this first reading the 9<sup>th</sup> day of March, 2020.

Passed this second and final reading the 13<sup>th</sup> day of April, 2020.

---

Terry Jaspers – Mayor

ATTEST:

---

Amber Kemnitz – City Finance Officer