

The City Council for the City of Sisseton met in regular session on Monday, August 12, 2019 at 6:30 p.m.

Members present were Mayor Terry Jaspers, Aldermen Brooks, German, Just, Solberg, Stapleton and Wegleitner.

Others Present: Erin Cameron, Amber Kemnitz, Ellen Lekness, Jim Croymans, Myron Doud, Gary Spencer, Leif Redinger, Suzanne Starr, Kay Nikolas, Mike Seyer, Jan Thode, Kraig Archer, Chris Huber, Richard & Garnette Aas, Marcia Peterson, Kathleen Johnson, Brittany Appel, Donna Peterson, Larry & Kathy Peterson, Harold Johnson, Wayne & Patty Johnson, Sue Fischer, Kervin & Nancy Simonson, Dean Lehrke, Shirley Rolstad, Ricky Albright, Chad & April Cordie, Terry Sutton, Wayne & Lorraine Kelly, Cory & Denise Kranhold, Amy Brooks, Josie Deutsch, Kevin Deutsch, Norm Tchida, David & Paulette Christianson, Barb Kromer, Deb Pageler, and others.

**Call to Order:** Mayor Jaspers called the meeting to order at 6:30 p.m.

**Agenda:** Solberg moved and German seconded to approve agenda as presented. All voted aye.

**Minutes:** Stapleton moved and Wegleitner seconded to approve the July 12, 2019 minutes. All voted aye.

**Bills Payable:** Brooks moved and Just seconded to approve the bills payable as presented. All voted aye.

Liquor: Lekness presented the July 2019 liquor report.

Police: Croymans reported on police department.

**Patrol Officer Resignation:** Brooks moved and German seconded to accept resignation of Officer Seaboy effective August 1, 2019. All voted aye.

Street/Safety: Doud reported for street department.

**Lawn Mower Bids:** Bids for a John Deere 1580 TerrainCut Commercial Mower were received as follows:

Kibble Equipment: \$26,900.00

Wegleitner moved and Stapleton seconded to accept bid from Kibble Equipment in the amount of \$26,900.00. All voted aye.

Water/Sewer: Spencer reported for water/sewer department.

**Building Permits:** Solberg moved and Brooks seconded to approve the following building permits: 2019-25 R.George, 2019-26 E.Weinkauf, 2019-27 A.Daniel, 2019-28 Grace Lutheran Church. All voted aye.

**Finance Report:** Wegleitner moved and Stapleton seconded to approve the July 2019 finance report. All voted aye.

Visitors: Suzanne Starr & Kay Nikolas addressed Council regarding the Rural Attorney Recruitment Program. Council was open to the idea of participating in the program in order to recruit a Deputy States Attorney for Roberts County. There will be no financial responsibility to

the City. An agreement will be presented to the City Council at the September meeting for consideration.

**Travel:** Stapleton moved and Just seconded to approve registration and travel expenses for city officials and staff to attend the SDML Annual Conference in Aberdeen, SD on October 8-11, 2019. All voted aye.

**Special Event Malt Beverage Public Hearing:** At 7:00 p.m. a public hearing for a special event malt beverage license was held for the Sisseton Fire Department to operate on September 7, 2019 at the Fire Hall from 2:00 pm until midnight. There was no public input. Wegleitner moved and Solberg seconded to grant the special event license. All voted aye.

**Walnut St. Temporary Access to Hwy 10:** Mayor Jasper updated public on request to use access path at the east end of Walnut Street as an alternate route to NAPA during construction of Hwy 10. Council heard from Jan Thode, in favor of allowing traffic to use the path. Kraig Archer spoke on behalf of many citizens within the neighborhood that would be affected by the use of the path. In addition, Attorney Cameron advised Council of potential liability concerns since the path is not considered a city street. Brooks moved and Solberg seconded to close the access path at the end of E. Walnut St. effective immediately. All voted aye.

Public Comment: None

Mike Seyer addressed Council regarding concerns with property maintenance. There are many areas of tree overgrowth in alleys and boulevards. Street department will work on identifying properties and owners will be notified.

**Drainage Channel Bids:** Bids for the sledding hill drainage channel were received as follows:  
Solbros Construction:

Base Bid 10 ft Channel - \$138,121.00

Alternate 4ft gutter - \$78,654.00

German moved and Solberg seconded to reject bid from Solbros Construction and to solicit bids with a new completion date of September 1, 2020. All voted aye.

**BX Civil & Construction, Inc. Change Order #1-Revised:** Stapleton moved and Wegleitner seconded to approve BX Civil & Construction Change Order #1-Revised to include a correction to the unit price for 4" PVC Sewer Pipe. The revised change order will change the decrease of the project from \$94,974.15 to \$96,976.65 for a new contract price of \$1,021,023.35. All voted aye.

**BX Civil & Construction, Inc. Pay Request #2:** Brooks moved and Just seconded to approve pay request #2 from BX Civil & Construction, Inc. in the amount of \$189,189.83 for the SD Hwy 10 Water & Sewer Project. All voted aye.

**Special Event Application:** Stapleton moved and Just seconded to approve special event application for a Burger Cooking Competition in Anderson Park on Tuesday, August 13, 2019. All voted aye.

**SD Dept of Ag Forestry Comprehensive Challenge Grant:** Brooks moved and Just seconded to authorize submission of application for the Comprehensive Challenge Grant for the purpose of establishing an inventory and assessment of trees on various city properties. All voted aye.

**GovPayNet Merchant Agreement:** Just moved and Stapleton seconded to authorize Mayor Jaspers to sign Merchant Agreement with GovPayNet to allow customers to pay utility bills online with credit cards. All voted aye.

**Ulteig Engineering Agreement for Independent Fee Review for Airport Runway Project:** Brooks moved and German seconded to authorize Mayor Jaspers to sign agreement with Ulteig Engineering to conduct an Independent Fee Review for the Airport Runway Reconstruction Project. All voted aye.

**Resolution 2019-3:** Stapleton moved and Wegleitner seconded to approve Resolution 2019-3 as follows:

WHEREAS, The Sisseton School District has submitted a request to the City of Sisseton to install stop signs to allow for safe transportation of children.

THEREFORE BE IT RESOLVED, that two stop signs will be installed on 5<sup>th</sup> Ave. West at the Walnut Street intersection.

Dated at Sisseton, Roberts County, South Dakota this 12th day of August 2019.  
All voted aye.

**Resolution 2019-4:** Just moved and German seconded to approve Resolution 2019-4 as follows:  
BE IT RESOLVED by the City Council of Sisseton, in Roberts County, South Dakota in a meeting assembled that the City of Sisseton agrees to provide \$3,016.73 of support to the First District Association of Local Governments for the 12 months from October 1, 2019 – September 30, 2020 payable in February 2020.

Dated at Sisseton, Roberts County, South Dakota this 12<sup>th</sup> day of August 2019.  
All voted aye.

Information & Discussion: Council discussed the SD Municipal League Code Enforcement Pilot Program and were in agreement to look into the option. A special City Council meeting will be held on Monday, August 26, 2019 at 5:30 p.m. to discuss the 2020 budget and have the first reading of the ordinance. Health Board will conduct property inspections on August 26, 2019. Sisseton Arts Council is in the process of preparing a Call to Artists for the roundabout sculpture project.

**Adjourn:** Brooks moved and German seconded to adjourn. All voted aye. Meeting adjourned at 8:25 p.m.

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Amber Kemnitz, Finance Officer

July 2019 Bills Payable

Bank Charge-Credit Card	bank charge	1,036.13
BX Civil & Construction Inc.	hwy 10 project	136,081.39
First Savings Bank	ACH fees	63.60
Health Pool of SD	health insurance	14,586.30
Postmaster	supplies	170.80
Postmaster	supplies	300.00
SD Retirement	retirement	4,463.13
Sisseton Swimming Pool	contribution	35,000.00
Venture Communication	utilities	1,345.00
Verizon Wireless	utilities	239.66
EFTPS	payroll tax	6,299.60
Payroll:	administration	6,603.63
	public safety	24,068.88
	public works	10,574.79
	culture/recreation	17,162.74
	economic development	2,224.01
	liquor	7,814.22
	water	3,851.23
	sewer	3,851.23
	sanitation	6,836.00
		282,572.34

August 12, 2019 Bills Payable

Coca Cola	merchandise	608.50
Ellwein Brothers	merchandise	38,832.55
Henry's Foods	merchandise	3,335.89
Johnson Bros.	merchandise	11,083.35
Madison Bottling Co.	merchandise	110.16
Porter Distributing	merchandise	17,233.30
Republic National Distributing	merchandise	11,023.65
SD Treasurer	sales tax	7,993.72
Southern Glazer's	merchandise	1,655.71
Republic National Distributing	merchandise	4,295.33
Active Data Systems	supplies	759.00
Center Point Large Print	books	42.54
Columbia House	books	25.94
Emery-Pratt	books	24.35
Gale	books	51.73
Geothermal Solutions Inc.	repair	214.20
Jayne Nieland	travel	10.79
Quill	supplies	84.71
Janet Schmidt	travel	4.41
The Forum	subscription	267.80
Wells Fargo Credit Card	books/supplies	323.91
Ace Hardware	supplies	171.22
AirNav	supplies	20.00
Allegiant Emergency Services	supplies	1,554.48
AmeriPride	supplies	160.42
Carsten Archer	umpire	50.00
Auto Value Parts	supplies	657.05
Avera Occupational Medicine	prof services	103.55
Joni Bestland	travel	216.72
Trent Bestland	travel	80.64
Big Stone Therapies	prof services	75.00
Bituminous Paving	street repair	72,797.55
Butler	supplies	1,651.52
Erin Cameron	prof services	446.25
Castle Cleaning	maintenance	320.00
CDP	prof services	186.00
CHS	supplies	90.06
City of Sisseton	supplies	90.92
Dakota Pump & Control	annual inspection	760.00
Patrick Deutsch, Jr.	travel	117.60
FedEx	supplies	13.14
Steve Finnesand	repair	1,400.00

First Call Auto Parts	supplies	75.37
Andrew Fitz	travel & umpire	222.20
FP Mailing Solutions	supplies	228.27
Galls	supplies	270.94
Sarah Groos	travel	340.20
Hamm Plumbing	repair	900.66
Hawkins	supplies	2,126.76
Heiman Fire Equipment	supplies	2,356.35
Helms & Associates	prof services	66,781.55
Holiday Service	supplies	1,074.65
Home Comfort Heating & Cooling	repair	647.50
Jerry's U-Save	supplies	3,951.27
K & K	supplies	92.49
Kellie Karst	umpire	100.00
Keller Repair	repair	76.50
Kibble Equipment	supplies	32.42
Dean Lehrke	travel	138.60
Deliah Lehrke	umpire	50.00
Ruth Munro	maintenance	340.00
Otter Tail Power Company	utilities	7,347.27
Otter Tail Power-Treas Dept.	repair	2,968.06
Karla Pistorius	umpire	75.00
RC Treasurer - Landfill	landfill rent	8,422.04
Redwood Toxicology Lab	supplies	189.47
Roberts County Auditor	dispatch fee	43,000.00
Rolstad Farm & Gravel	supplies	720.00
Roy's Sport Shop	supplies	128.65
Sanitation Products	supplies	112.62
SD Public Health Lab	lab fees	43.00
SD Treasurer	sales tax	1,262.09
Sisseton Courier	publishing/supplies	294.65
Sisseton Radiator Works	repair	114.76
South Dakota One Call	supplies	151.27
Josh Stickland	travel	339.36
Stillson Service	supplies	1,674.22
Stoney Brook Fire & Safety	supplies	602.30
Traverse Electric Coop	utilities	1,801.87
Tri State Building Center	supplies	1,173.64
Tri State Water	supplies	72.80
Twin Valley Tire	repair/supplies	1,152.46
Valley Office Products	supplies	324.30
Valley Rental & Recycling	recycling agreement	500.00
Verizon	utilities	69.32
Wex Bank	supplies	1,588.79
Whetstone Sanitation	repair	175.00

Whetstone Valley Electric Coop	utilities	586.86
Xerox	copier lease	214.14

333,853.33