

The City Council for the City of Sisseton met in regular session on Monday, February 10, 2020 at 6:30 p.m.

Members present were Mayor Terry Jaspers, Aldermen Brooks, German, Just, Solberg, Stapleton and Wegleitner.

Others Present: Erin Cameron, Amber Kemnitz, Jim Croymans, Myron Doud, Gary Spencer, James & Kateri Bird, Chris Huber, Jan Thode, Jason Deutsch, Laurie Owen, Terry Sutton, Dave Staub, Josh Finer and others.

Call to Order: Mayor Jaspers called the meeting to order at 6:30 p.m.

Agenda: German moved and Stapleton seconded to approve agenda as presented. All voted aye.

Minutes: Solberg moved and Wegleitner seconded to approve the January 13, 2020 minutes. All voted aye.

Bills Payable: Brooks moved and Solberg seconded to approve the bills payable as presented. All voted aye.

Liquor: Council received the January 2020 liquor report.

Police: Croymans reported on police department.

Travel: Brooks moved and Solberg seconded to approve registration and travel expenses for Chief Croymans to attend SD Police Chiefs' Annual Conference in Deadwood, SD on April 21-23, 2020. All voted aye.

Police Department Contract for Server Access with RIEM Program: Stapleton moved and Wegleitner seconded to approve authorization for Mayor to sign contract with Watertown Police Department to provide server access in conjunction with the Northeast South Dakota Rural Information Exchange Model for a period of one year beginning January 1, 2020 for \$500.00. All voted aye.

Street/Safety: Doud reported for street department.

Water/Sewer: Spencer reported for the water and sewer department.

Finance Report: Wegleitner moved and Just seconded to approve the January 2020 finance report. All voted aye.

City Attorney: Erin Cameron reported on issues with vacant properties.

Public Comment: James Bird informed Council of desire to open a Laundromat on Highway 10. Current Zoning regulations do not list this type of business as a permitted use within the Zoning District. Council will consider amending the current ordinance to include a Laundromat in the Highway Commercial Zoning District.

Dr. Staub addressed Council regarding swimming pool repairs and upgrades. A formal request for funds may be made at a later date when project estimates are received.

Jan Thode addressed Council regarding concerns with business utility rates. Council also heard comments from Chris Huber. Alderman Solberg will check with businesses to determine if billing is being conducted appropriately.

Wine License Public Hearing: At 7:00 p.m. a public hearing was held for Family Dollar 2020 Wine License. There was no public input. Stapleton moved and Wegleitner seconded to approve the Retail (on-off sale) Wine & Cider license for the 2020 licensing period submitted by Family Dollar Store. All voted aye.

Visitors: Chris Huber addressed Council regarding issues with parking on Veterans Ave. A Resolution for restricted parking was considered at an earlier meeting; however, no action was taken by Council. Council will reconsider another Resolution at the March meeting.

Travel: Wegleitner moved and Just seconded to approve registration and travel expenses for City Officials and staff to attend the SDML Annual District Meeting in Roslyn, SD on March 17, 2020. All voted aye.

Homeless Shelter Conditional Use Permit Review: As part of the approval of the Conditional Use Permit granted in November 2019, it was agreed to review the permit in February 2020. Laurie Owen representing the SWO Tribal Chairman's Office addressed Council regarding Shelter operations. Council will review again in April 2020.

Donate 1998 Ford F800 Fire Truck to Roberts County: Stapleton moved and Just seconded to donate the surplus 1998 Ford F800 Fire Truck to Roberts County. All voted aye.

Authorization for Liquor Operating Agreement Establishments to apply for Special Event License with Roberts County: Solberg moved and Just seconded to authorize any establishment that has an Operating Agreement for on-sale liquor with the City of Sisseton to apply for a special event license with Roberts County to operate at any special event in Roberts County for the 2020 licensing period. All voted aye.

Information & Discussion: Council received the 2018 audit report from Wohlenberg Ritzman & Co. A copy of the audit is available at City Hall and can also be viewed on the City website.

Executive Session: Stapleton moved and Wegleitner seconded to enter into executive session at 7:42 p.m. pursuant to SDCL 1-25-2 (3) to consult with attorney regarding litigation. All voted aye. Mayor Jaspers declared the meeting back into regular session at 8:25 p.m.

Adjourn: Brooks moved and German seconded to adjourn. All voted aye. Meeting adjourned at 8:25 p.m.

January 2020 Bills Payable

Bank Charge-Credit Card	bank charge	799.44
First Savings Bank	fees	67.35
Health Pool of SD	health insurance	15,374.04
Postmaster	supplies	300.00
Postmaster	supplies	160.72
SD Dept of Ag	registration	60.00
SD Retirement	retirement	4,597.42
South Dakota Municipal League	registration	60.00
Venture	utilities	1,320.15
Verizon	utilities	170.44
EFTPS	payroll tax	5,555.21
Payroll:	administration	6,788.08
	public safety	25,035.36
	public works	11,786.65
	culture/recreation	5,381.90
	economic development	2,253.40
	liquor	8,025.88
	water	3,498.62
	sewer	3,498.61
	sanitation	7,055.00
		101,788.27

February 10, 2020 Bills Payable

CDJ Electric, Plumbing & Heating	repair	1,154.08
City of Sisseton	promotion	2,142.92
Dell Business Credit	equipment	6,839.85
Power Plan	repair	688.02
Rinas Electric	repair	94.95
Coca Cola	merchandise	496.75
Ellwein	merchandise	19,964.35
Henry's	merchandise	1,991.58
Johnson Bros.	merchandise	5,985.06
Madison Bottling	merchandise	59.75
Porter Distributing	merchandise	10,787.65
Republic National Distributing	merchandise	7,294.42
SD Treasurer	sales tax	5,583.57
Southern Glazer's	merchandise	1,613.13
Johnson Bros.	merchandise	1,520.70
Republic National Distributing	merchandise	2,967.27
Ace Hardware	supplies	158.36
Ameripride	supplies	160.42
Auto Value Parts	supplies	623.71
Butler	repair	1,387.56
Erin Cameron	prof services	446.25
Center Point Large Print	books	44.34
CHS	utilities	2,699.18
City of Sisseton	supplies	46.90
Core & Main	supplies	298.22
First Call Auto Parts	supplies	811.83
Galls	supplies	73.93
Grafix Shoppe	equipment	650.31
Hawkins	supplies	2,045.86
Helms & Associates	prof services	2,958.42
Holiday Service	supplies	805.49
Terry Jaspers	travel	210.84
Keller Repair	supplies	120.00
Amber Kemnitz	supplies	372.74
Knapp's Repair	repair	400.00
Lillegard, Inc.	repair	1,367.81
Little Falls Machine	repair	548.80
David Lotzer	promotion	200.00
Ruth Munro	maintenance	306.00
Jayne Nieland	travel & supplies	138.63
Oien Electric	repair	153.00
Otter Tail Power Company	utilities	8,244.84

RC Treasurer - Landfill	landfill rent	6,898.32
S & S Trenching	supplies	116.60
SD Public Health Lab	lab fees	43.00
SD Treasurer	sales tax	1,271.95
Sisseton Area Chamber	promotion	235.00
Sisseton Automotive	repair	119.74
Sisseton Courier	publishing & supplies	843.80
Stillson Service	supplies	3,745.29
Teals Market	supplies	55.71
Thelein Auto Body	repair	820.67
Tri State Building Center	supplies	1,865.61
Tri State Water	supplies	39.90
Twin Valley Tire	repair & supplies	383.86
Valley Office Products	supplies	114.72
Valley Rental & Recycling	recycling service	500.00
Verizon	utilities	68.84
Wells Fargo Credit Card	books & supplies	544.62
Wex Bank	supplies	1,333.65
Whetstone Valley Electric Coop	utilities	212.20
Xerox	copier lease	209.92

113,880.89