

The City Council for the City of Sisseton met in regular session on Monday, February 11, 2019 at 6:30 p.m.

Members present were Mayor Terry Jaspers, Aldermen Brooks, German, Just, Solberg, Stapleton and Wegleitner.

Others Present: Erin Cameron, Amber Kemnitz, Ellen Lekness, Jim Croymans, Myron Doud, Gary Spencer, Terry & Debbie Sutton

**Call to Order:** Mayor Jaspers called the meeting to order at 6:30 p.m.

**Agenda:** Just moved and Stapleton seconded to approve agenda as presented. All voted aye.

**Minutes:** Solberg moved and Brooks seconded to approve the January 14, 2019 minutes. All voted aye.

**Bills Payable:** Stapleton moved and Wegleitner seconded to approve the bills payable as presented. All voted aye.

Liquor: Lekness presented the January 2019 liquor report.

Police: Croymans reported on police department.

**Declare Property Surplus:** Solberg moved and German seconded to declare the 2007 Chevy Impala as surplus property and to appoint Brooks, Just and Stapleton as an appraisal board. All voted aye.

Street/Safety: Doud reported for street department.

Water/Sewer: Spencer reported for the water and sewer department. Mayor Jaspers updated Council on meeting with Water/Sewer Committee, Helms & Associates, Ross Hanson with IHS and Rural Development regarding the Water Treatment Plant Project and Sewer Main Project.

**Building Permits:** Stapleton moved and Wegleitner seconded to approve building permit 2019-1: Napa. All voted aye.

**Finance Report:** Brooks moved and Stapleton seconded to approve the January 2019 finance report. All voted aye.

City Attorney: A follow up health board inspection will be scheduled for a property that has not followed through with the requirements from a prior inspection.

**Travel:** Wegleitner moved and Stapleton seconded to approve registration and travel expenses for City Officials and staff to attend the SDML Annual District Meeting in Britton, SD on March 19, 2019. All voted aye.

**SD DOT ROW Agreement & Agreement of Sale:** Just moved and German seconded to authorize Mayor Jaspers to sign Right of Way Agreement and Agreement of Sale with SD

Department of Transportation for purchase of property in conjunction with the SD Hwy 10 project. All voted aye.

Information & Discussion: Council received the 2017 audit report from Wohlenberg Ritzman & Co. A copy of the audit is available for public review at City Hall. Mayor Jaspers updated Council on the Hwy 10 Project. The Mayor and Council discussed the closing of Shopko due to bankruptcy and Lewis Drug's plan to replace the void left with the closing of Shopko pharmacy. Council discussed issues with vehicles parked in the streets during snow removal. Council was in agreement to enforce ordinance and have vehicles towed if they are interfering with snow removal.

**Adjourn:** Stapleton moved and Wegleitner seconded to adjourn. All voted aye. Meeting adjourned at 8:05 p.m.

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Amber Kemnitz, Finance Officer

January 2019 Bills Payable

Bank Charge-Credit Card	bank charge	835.53
City of Watertown	RIEM Contract	500.00
First Savings Bank (RCNB)	ACH fees	58.10
Health Pool of SD	health insurance	14,586.30
PoliceOne.com	training	325.00
Postmaster	supplies	300.00
Postmaster	supplies	170.80
SD Dept of Ag	training	120.00
SD Retirement	retirement	4,349.86
South Dakota Municipal League	registration	60.00
Venture Communication	utilities	1,315.61
Verizon Wireless	utilities	170.44
EFTPS	payroll tax	5,254.62
Payroll:	administration	6,713.79
	public safety	23,931.72
	public works	10,916.37
	culture/recreation	5,089.68
	economic development	2,164.80
	liquor	7,149.93
	water	3,204.86
	sewer	3,204.86
	sanitation	6,950.73
		97,373.00

February 11, 2019 Bills Payable

Coca Cola	merchandise	485.50
Ellwein Brothers	merchandise	19,044.50
Henry's Foods	merchandise	2,739.15
Johnson Bros.	merchandise	5,068.00
Madison Bottling Co.	merchandise	204.00
Porter Distributing	merchandise	9,288.00
Republic National Distributing	merchandise	6,306.57
SD Treasurer	sales tax	5,827.61
Southern Glazer's	merchandise	1,310.25
Johnson Bros.	merchandise	1,359.57
Republic National Distributing	merchandise	8,495.13
Center Point Large Print	books	44.34
Gale/Cengage Learning	books	24.74
Geothermal Solutions Inc.	repair	170.00
Mid America Books	books	79.80
Jayne Nieland	supplies/travel	26.51
Janet Schmidt	travel	154.31
SD State Historical Society	supplies	80.00
Shopko	supplies	319.74
Smart Apple Media	books	276.42
Wells Fargo Credit Card	books	619.77
City of Sisseton	promotion	2,050.42
Ace Hardware	supplies	247.74
AmeriPride	supplies	154.93
Auto Value Parts	supplies	213.46
Baus Oil	utilities	3,393.90
Butler	supplies	215.65
Erin Cameron	prof services	446.25
CHS	utilities	2,265.33
City of Sisseton	supplies	28.35
CS Diesel	repair	320.24
Dakota Western Corp	supplies	107.50
Dollar General	supplies	40.65
First Call Auto Parts	supplies	219.48
Glass Products Inc.	repair	171.60
Hawkins	supplies	2,070.08
Heiman Fire Equipment	supplies	622.95
Helms & Associates	prof services	8,591.42
Holiday Service	supplies	850.89
Interstate Power Systems	supplies	51.27
Terry Jaspers	travel	233.60
Amber Kemnitz	supplies	386.72

Ruth Munro	maintenance	272.00
Oien Electric	repair	178.57
Otter Tail Power Company	utilities	9,611.49
QT POD	service agreement	695.00
RC Treasurer - Landfill	landfill rent	7,194.88
Riteway	supplies	231.67
Roberts County Title Co.	subscription	220.00
Jason Sackreiter	recycling service	25.00
SD Dept of Revenue	lab fees	43.00
SD Fire Chief's Association	annual membership	100.00
SD Treasurer	sales tax	1,273.44
Sisseton Courier	publishing	304.57
Sisseton Radiator Works	repair	1,246.81
Stillson Service	supplies	4,046.44
Tech One	repair	450.00
Tri State Building Center	supplies	1,052.20
Tri State Water	supplies	23.50
Twin Valley Tire	repair/supplies	871.00
Valley Office Products	supplies	108.61
Verizon	utilities	68.34
Wex Bank	supplies	1,372.93
Wheaton-Dumont Coop	supplies	27.95
Whetstone Valley Electric Coop	utilities	227.46
Xerox	copier lease	219.37

114,470.57