

The City Council for the City of Sisseton met in regular session on Monday, January 13, 2020 at 6:30 p.m.

Members present were Mayor Terry Jaspers, Aldermen Brooks, German, Just, Solberg, Stapleton and Wegleitner.

Others Present: Erin Cameron, Amber Kemnitz, Ellen Lekness, Jim Croymans, Myron Doud, Gary Spencer, Kevin Deutsch, Jeff Pageler, Dallas Dobbins, Linda Naab, Tony Valnes

Call to Order: Mayor Jaspers called the meeting to order at 6:30 p.m.

Agenda: Solberg moved and Wegleitner seconded to approve agenda as presented. All voted aye.

Minutes: German moved and Stapleton seconded to approve the December 9 & 30, 2019 minutes. All voted aye.

Bills Payable: Brooks moved and Just seconded to approve the bills payable as presented. All voted aye.

Liquor: Lekness presented the December 2019 liquor report.

Police: Croymans reported on police department.

Patrol Vehicle: Brooks moved and Solberg seconded to authorize purchase of a 2020 Ford SUV from the SD State bid for \$34,262.00. All voted aye.

Travel: Stapleton moved and Solberg seconded to authorize travel expense for Police Chief or Roberts County Sheriff to attend body worn camera training in Arlington, VA as part of the U.S. Department of Justice Grant. All voted aye.

Street/Safety: Doud reported for street department.

Water/Sewer: Spencer reported for the water and sewer department.

City Attorney: Erin Cameron reported on property owner concerns with drainage onto property from adjoining property sump pumps. Spencer reported that sump pumps are no longer pumping onto ground so issue should be resolved.

Building Permits: German moved and Just seconded to approve the following building permits: 2020-2 Pride Neon Signs. All voted aye.

Finance Report: Stapleton moved and Wegleitner seconded to approve the December 2019 finance report. All voted aye.

Public Comment: Fire Chief Pageler informed Council of a fire in the City dumpsters located by the City Shop. Ashes from a fireplace were placed in dumpster causing fire.

Travel: Brooks moved and Just seconded to approve travel for M. Schneider to attend SD Dept of Ag Applicator's Recertification Courses in Watertown, SD on February 4, 2020; and for Elected Officials to attend SDML Municipal Government Day at the Legislature in Pierre, SD on February 4-5, 2020. All voted aye.

2020 Election: Just moved and Brooks seconded to hold the 2020 municipal election on April 14, 2020. All voted aye.

Concrete Drainage Channel Project Construction Contract: Solberg moved and German seconded to authorize Mayor Jaspers to sign construction contract with Lien Transportation Co. for the Concrete Drainage Channel Project. All voted aye.

Board of Adjustment: Brooks moved and German seconded to enter into session as a Board of Adjustment to consider a conditional use application. All voted aye.

Conditional Use Public Hearing: At 7:00 p.m. a public hearing was held for a conditional use of the W 76' of Lots 11-12 in Block 41 submitted by Harvey Tiessen. The conditional use permit would allow the property to be used as a residence in a Central Commercial Zoning District. Council heard comments from Tony Valnes on behalf of the applicant Harvey Tiessen, Linda Naab representing Schiltz Foods, and Dallas Dobbins, current property owner. Just moved and Solberg seconded to approve the Conditional Use Permit 2020-1 submitted by Harvey Tiessen. Voting aye were, Brooks, Just, Stapleton, Solberg, Wegleitner, German and Jaspers. Motion carried. Mayor Jaspers declared the meeting back in regular session, adjourning the Board of Adjustment.

Information & Discussion: Council is invited to attend a Farmer Appreciation Dinner and Caring for Your Neighbor Event at Grace Lutheran Church in Sisseton on Tuesday, January 14, 2020 at 6:00 p.m.

Adjourn: Brooks moved and Solberg seconded to adjourn. All voted aye. Meeting adjourned at 7:25 p.m.

Amber Kemnitz, Finance Officer

December 2019 Bills Payable

Bank Charge-Credit Card	bank charge	801.71
BX Civil & Construction Inc.	hwy 10 project	39,140.00
Comstock Construction Inc.	baseball project	89,716.50
First Savings Bank	fees	47.40
Health Pool of SD	health insurance	14,564.88
Postmaster	supplies	300.00
SD Retirement	retirement	4,304.42
EFTPS	payroll tax	5,328.94
Payroll:	administration	6,754.71
	public safety	22,157.58
	public works	11,255.30
	culture/recreation	5,771.82
	economic development	2,224.02
	liquor	7,979.13
	water	3,730.72
	sewer	3,730.72
	sanitation	6,761.88
		224,569.73

January 13, 2020 Bills Payable

Coca Cola	merchandise	389.00
Ellwein	merchandise	26,148.20
Henry's	merchandise	2,184.06
Johnson Bros.	merchandise	19,134.52
Madison Bottling	merchandise	107.32
Porter Distributing	merchandise	8,290.55
Republic National Distributing	merchandise	13,953.90
SD Treasurer	sales tax	6,933.33
Southern Glazer's	merchandise	853.45
Springer Gourmet	merchandise	814.50
Advanced Business Methods	equipment	4,800.07
Brian's Glass & Door	repair	343.04
Cengage Learning Inc.	books	53.23
Center Point Large Print	books	42.54
Demco	supplies	702.14
Geothermal Solutions Inc.	repair	195.00
Jayne Nieland	travel	9.83
Quill	supplies	143.92
Sphero, Inc.	material	1,560.86
Wells Fargo Credit Card	books & supplies	842.59
Ace Hardware	supplies	154.26
Ameripride	supplies	160.42
Auto Value Parts	supplies	435.18
Avera Occupational Medicine	prof services	103.55
Badger Meter	supplies	780.00
Big Stone Therapies	prof services	75.00
Brewster Building Center	supplies	23.48
CDP	prof services	186.00
CHS	utilities	4,568.14
Dollar General	supplies	35.75
First Call Auto Parts	supplies	148.97
Galls	supplies	227.69
Hamm Plumbing	repair	2,754.38
Hawkins	supplies	30.00
Helms & Associates	prof services	5,468.72
Holiday Service	supplies	1,071.00
Greg Karst	repair	2,355.00
Lillegard, Inc.	repair	3,346.10
Mooreton Heating & AC	repair	262.00
Ruth Munro	maintenance	306.00
Otter Tail Power Company	utilities	7,935.98
R & M Heating & Service	repair	7,355.73
RC Treasurer - Landfill	landfill rent	5,533.00
Schmit Grain Vacs	supplies	23.75
SD Public Health Lab	lab fees	43.00
SD Treasurer	sales tax	1,259.60
SD Unemployment Ins. Div.	4th Qtr unemployment	54.10
Sisseton Automotive	repair	295.55
Sisseton Courier	publishing	443.35

South Dakota One Call	supplies	311.36
Stillson Service	supplies	3,497.93
Teals Market	supplies	19.79
Tri State Building Center	supplies	5,912.19
Tri State Water	supplies	23.50
Twin Valley Tire	repair/supplies	1,225.86
Valley Office Products	supplies	130.64
Verizon	utilities	68.84
Wex Bank	supplies	1,289.19
Whetstone Valley Electric Coop	utilities	189.72
Xerox	copier lease	212.92
Advanced Business Methods	maintenance contract	336.00
American News	subscription	262.00
Erin Cameron	prof services	446.25
City of Sisseton	supplies	59.64
Community Transit	2020 contribution	1,500.00
DENR	2020 certifications	48.00
First District Assoc. of Local Govt	2020 dues	3,016.73
Heartland Ag-Business Group	materials	75.00
Heritage Museum	2020 contribution	3,000.00
Home Comfort Heating & Cooling	repair	489.67
Johnson Bros.	merchandise	1,022.00
David Lotzer	promotion - rent	500.00
Mid-States Organized Crime Info.	2020 membership	100.00
National Association of SRO	2020 membership	40.00
OverDrive	books	1,100.00
Postmaster	annual permit fee	235.00
Redwood Toxicology Lab	supplies	277.79
Republic National Distributing	merchandise	5,857.45
Roberts County Title Co.	supplies	225.00
SD Airport Mgmt. Association	2020 membership	25.00
SD Assoc. of Code Enforcement	2020 membership	40.00
SD Building Officials Association	2020 membership	50.00
SD Department of Public Safety	teletype service	390.00
SD Dept Env & Natural Resource	2020 wastewater fee	2,500.00
SD Firefighters Assoc.	2020 membership	550.00
SD Govt Fin Officer Assoc.	2020 membership	40.00
SD Human Resource Assoc.	2020 membership	25.00
SD Mun. Street Maint. Assoc.	2020 membership	35.00
SD Police Chiefs Association	2020 membership	98.46
SD Retailers Association	2020 membership	395.00
SD Water & Wastewater Assoc.	2020 membership	10.00
SDML Work Comp Fund	2020 work comp. ins.	19,881.00
Senior Nutrition	2020 contribution	500.00
Sisseton Area Chamber	2020 membership	2,500.00
Sisseton Senior Citizen Center	2020 contribution	3,600.00
South Dakota Municipal League	2020 membership	2,119.81
Valley Rental & Recycling	recycling service	500.00
Zuercher Technologies	software agreement	6,251.05

203,920.54