

The City Council for the City of Sisseton met in regular session on Monday, January 14, 2019 at 6:30 p.m.

Members present were Mayor Terry Jaspers, Aldermen Brooks, German, Solberg, Stapleton and Wegleitner. Alderman Just was absent.

Others Present: Erin Cameron, Amber Kemnitz, Ellen Lekness, Jim Croymans, Myron Doud, Gary Spencer, Greg Maag, Terry & Debbie Sutton, Sylvia Deutsch, Jason Deutsch

Call to Order: Mayor Jaspers called the meeting to order at 6:30 p.m.

Agenda: Solberg moved and Wegleitner seconded to approve agenda as presented. All voted aye.

Minutes: Stapleton moved and Solberg seconded to approve the December 10 & 27, 2018 minutes. All voted aye.

Bills Payable: Brooks moved and Stapleton seconded to approve the bills payable as presented. All voted aye.

Liquor: Lekness presented the December 2018 liquor report.

Approval to hire Liquor Store Clerks: Stapleton moved and Wegleitner seconded to hire Kathy Holman as a temporary liquor clerk at a wage of \$13.77 per hour. All voted aye. Wegleitner moved and Stapleton seconded to hire Jerry Arbach as a part time liquor clerk at a wage of \$13.27 per hour. All voted aye.

Police: Croymans reported on police department.

Police Department Contract for Server Access with RIEM Program: German moved and Solberg seconded to approve authorization for Mayor to sign contract with Watertown Police Department to provide server access in conjunction with the Northeast South Dakota Rural Information Exchange Model for a period of one year beginning January 1, 2019 for \$500.00. All voted aye.

Street/Safety: Doud reported for street department.

Street Department Laborer: Stapleton moved and German seconded to approve hiring Colbey Lehrke as street department laborer at a beginning wage of \$15.10 per hour. All voted aye.

Water/Sewer: Spencer reported for the water and sewer department.

Finance Report: Wegleitner moved and Solberg seconded to approve the December 2018 finance report. All voted aye.

Discussion: Council discussed snow removal policy and procedures. There were reports of private snow removal services and businesses that moved snow into the streets. City ordinance prohibits placement of snow in streets from private property. Council heard comments from

Terry Sutton, Sylvia & Jason Deutsch. Council was in agreement to keep the current ordinance in place.

Surplus Property Bid Opening: Bids were opened at 7:00 p.m. for Lots 21-24 in Block 1 and were received as follows:

Skyman Redday \$830.00

Episcopal Diocese of SD \$1,600.00

Stapleton moved and Solberg seconded to accept bid from the Episcopal Diocese of SD in the amount of \$1,600.00. All voted aye.

Visitors: Greg Maag with First District Association of Local Governments was present to discuss the Roberts County Pre-Disaster Mitigation Plan. Council made updates to mitigation projects and infrastructure to include in the plan.

City Attorney: Erin Cameron reported on Health Board inspections.

Travel: Brooks moved and German seconded to approve travel expenses including registration, lodging and meals associated with travel for J. Stauss to attend Taser Instructor Course in Madison, SD on March 21-22, 2019; for M. Weyand to attend SD Dept of Ag Applicator's Recertification Courses in Watertown, SD on January 23, 2019 and February 12, 2019; and for Elected Officials to attend SDML Municipal Government Day at the Legislature in Pierre, SD on February 5-6, 2019. All voted aye.

Declare Property Surplus: Stapleton moved and German seconded to declare the 1998 Ford F800 Fire Truck as surplus property and to appoint Solberg, Wegleitner and German as an appraisal board. All voted aye.

2019 Election: German moved and Solberg seconded to hold the 2019 municipal election on April 9, 2019. All voted aye.

Adjourn: Brooks moved and Stapleton seconded to adjourn. All voted aye. Meeting adjourned at 7:55 p.m.

Amber Kemnitz, Finance Officer

December 2018 Bills Payable

Bank Charge-Credit Card	bank charge	744.26
Health Pool of SD	health insurance	14,586.30
First Savings Bank (RCNB)	ACH fees	57.60
SD Retirement	retirement	4,092.31
EFTPS	payroll tax	4,917.52
Payroll:	administration	6,469.86
	public safety	23,080.09
	public works	7,365.72
	culture/recreation	5,159.09
	economic development	2,120.01
	liquor	6,935.01
	water	3,603.48
	sewer	3,603.45
sanitation	6,583.39	
		89,318.09

January 14, 2019 Bills Payable

Coca Cola	merchandise	372.50
Ellwein	merchandise	28,332.50
Henry's	merchandise	2,207.66
Johnson Bros.	merchandise	14,502.85
Porter Distributing	merchandise	9,738.65
Republic National Distributing	merchandise	12,329.16
SD Treasurer	sales tax	7,147.16
Southern Glazer's	merchandise	331.25
True Brands	merchandise	484.80
Ace Hardware	supplies	814.58
Auto Value Parts	supplies	778.41
Badger Meter	supplies	1,500.00
Blue 360 Media	supplies	78.75
Butler	supplies	111.16
CHS	utilities	2,110.35
Columbia House	books	28.93
Doubleday Large Print	books	6.98
First Call Auto Parts	supplies	165.09
Galls	supplies	45.16
Hach	supplies	278.81
Hawkins	supplies	30.00
Heiman Fire Equipment	supplies	12,646.20
Holiday Service	supplies	903.15
Keller Repair	supplies	849.20
Ruth Munro	maintenance	240.00
Jayne Nieland	supplies	43.00
Otter Tail Power Company	utilities	7,022.76
RC Treasurer - Landfill	landfill rent	5,534.32
Riteway	supplies	127.00
SD Treasurer	sales tax	1,270.72
SD Unemployment Ins. Div.	4th Qtr unemployment	99.29
Shopko	supplies	263.24
Sisseton Area Chamber	contribution	5,000.00
Sisseton Courier	publishing/supplies	366.41
Sisseton Radiator Works	repair	56.38
South Dakota One Call	supplies	57.00
Stillson Service	supplies	2,119.72
Teals Market	supplies	15.54
Tri State Building Center	supplies	144.86
Tri State Water	supplies	31.05
Twin Valley Tire	repair/supplies	1,831.76
Valley Office Products	supplies	208.47
Verizon	utilities	68.34
Wells Fargo Credit Card	books	494.15
West Central Communications	supplies	3,091.25

Westmor	repair	769.61
Wex Bank	supplies	1,296.27
Whetstone Valley Electric Coop	utilities	186.53
Wheaton-Dumont Coop	supplies	69.95
Wohlenberg Ritzman & Co.	prof services	11,900.00
Xerox	copier lease	116.34
Sisseton Area Chamber	promotion	700.00
American News	subscription	262.00
A-Ox Welding	supplies	185.95
Erin Cameron	prof services	446.25
Community Transit	2019 contribution	1,500.00
DENR	2019 certifications	48.00
First District Assoc. of Local Govt	2019 dues	2,928.87
Glacial Lakes RSVP	2019 contribution	2,500.00
Hach	supplies	6.19
Helms & Associates	prof services	28,528.18
Heritage Museum	2019 contribution	3,000.00
J.P. Cooke	supplies	74.50
Johnson Bros.	merchandise	10,227.02
McLeod's	supplies	177.70
Mid-States Organized Crime Info.	2019 membership	100.00
National Association of SRO	2019 membership	40.00
Postmaster	annual permit fee	225.00
Republic National Distributing	merchandise	5,601.25
Rinas Electric	repair	486.74
Jason Sackreiter	recycling service	25.00
SD Airport Mgmt. Association	2019 membership	25.00
SD Assoc. of Code Enforcement	2019 membership	40.00
SD Building Officials Association	2019 membership	50.00
SD Dept Env & Natural Resource	2019 wastewater fee	2,500.00
SD Firefighters Assoc.	2019 membership	600.00
SD Govt Fin Officer Assoc.	2019 membership	40.00
SD Human Resource Assoc.	2019 membership	25.00
SD Mun. Street Maint. Assoc.	2019 membership	35.00
SD Police Chiefs Association	2019 membership	98.46
SD Retailers Association	2019 membership	395.00
SD Water & Wastewater Assoc.	2019 membership	10.00
SDML Work Comp Fund	2019 work comp. ins.	21,406.00
Senior Nutrition	2019 contribution	500.00
Sisseton Area Chamber	2019 membership	2,500.00
Sisseton Senior Citizen Center	2019 contribution	3,600.00
South Dakota Municipal League	2019 membership	2,068.63
Thelin Auto Body	repair	211.70
Zuercher Technologies	software agreement	5,953.38

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