

The City Council for the City of Sisseton met in regular session on Monday, July 13, 2020 at 6:30 p.m.

Members Present: Mayor Terry Jaspers, Aldermen German, Just, Solberg, Stapleton and Wegleitner.

Others Present: Erin Cameron, Amber Kemnitz, Jim Croymans, Myron Doud, Gary Spencer, Jason Deutsch, Corey Helms, Mike Schmit, Mike Fisher, Brittany Appel

Call to Order: Mayor Jaspers called the meeting to order at 6:30 p.m.

Agenda: Just moved and German seconded to approve agenda as presented. All voted aye.

Minutes: Stapleton moved and Wegleitner seconded to approve the June 8 & July 1, 2020 minutes. All voted aye.

Bills Payable: Stapleton moved and Just seconded to approve the bills payable as presented. All voted aye.

Mayor Jaspers presented Alderman Solberg with a plaque of appreciation for his service as Ward 1 Alderman since 2013.

Adjourn: Wegleitner moved and Just seconded to adjourn as an old City Council. All voted aye.

Reconvene as New Council: The Council reconvened as a new City Council with Mayor Terry Jaspers presiding and Alderwoman Appel, Aldermen German, Just, Stapleton and Wegleitner present.

Oaths: The oaths of office were given by the City Attorney to Brittany Appel, Ward One Alderwoman; Joseph Just, Ward Two Alderman and Paul Stapleton, Ward Three Alderman for the period beginning July 2020 and ending May 2022.

Election of Officers: Wegleitner moved and Just seconded to nominate Stapleton for Council President. Wegleitner moved and German seconded that nominations cease and that a unanimous ballot be cast. Stapleton was elected Council President. Just moved and Stapleton seconded to nominate German as Council Vice-President. Wegleitner moved and Just seconded that nominations cease and that a unanimous ballot be cast. German was elected Council Vice-President.

Liquor: Council received the June 2020 liquor report.

Police: Croymans reported on police department.

Street/Safety: Doud reported for street department.

Water/Sewer: Spencer reported for water/sewer departments.

Building Permits: Just moved and Stapleton seconded to approve the following building permits: 2020-19 T.Brooks, 2020-20 American Legion, 2020-21 Coteau Valley FCU, 2020-22 A.Cleveland. All voted aye.

Finance Report: Wegleitner moved and Just seconded to approve the June 2020 finance report. All voted aye.

Public Comment: None

Visitors: Mike Fisher addressed Council regarding the reconstruction of Coteau Blvd. A portion of the old Coteau Blvd remains in place and has extended the access to Fisher's property on Hwy 10. A request was made for the City to continue to conduct snow removal on the portion of the old Coteau Blvd that is still City property. Mike will do his own snow removal of his driveway.

Coteau Blvd Snow Removal: German moved and Stapleton seconded to continue to conduct snow removal on the old portion of Coteau Blvd that was left in place as part of the access to Mike Fisher's property. All voted aye.

Stop Sign: German moved and Just seconded to install a stop sign at the bottom of the access road that connects Mike Fisher's property to the newly constructed Coteau Blvd. All voted aye.

Travel: Just moved and Wegleitner seconded to approve travel & registration expenses for elected officials to attend the SDML Elected Officials Workshop in Pierre, SD on September 2, 2020. All voted aye.

Appointment of Committees, Staff, Volunteer Boards, City Engineer and City Attorney: Since there is currently a vacancy for a Ward 1 Alderman position, Council was in agreement to wait to approve appointments until the vacancy has been filled.

Fee Schedule: Stapleton moved and Appel seconded to approve the fee schedule for city licenses and fees. All voted aye.

Aaron Swan & Associates Proposal for Asphalt Testing AIP 3-46-0051-015-2019: Just moved and German seconded to authorize Mayor Jaspers to sign proposal from Aaron Swan & Associates to conduct asphalt testing for the Airport Runway Reconstruction Project AIP 3-46-0051-015-2019. All voted aye.

SD DOT Financial Assistance Agreement for AIP 3-46-0051-16-2020: German moved and Wegleitner seconded to authorize Mayor Jaspers to sign Financial Assistance Agreement with SD Department of Transportation for AIP 3-46-0051-16-2020 CARES Act. All voted aye.

Airport Runway Reconstruction Time Extension: Mike Schmit, Helms & Associates updated Council on the Airport Runway Project and discussed a request from the Contractors to allow a time extension to complete the project. Helms & Associates do not recommend granting the

request at this time. Council was in agreement to hold off on considering a time extension to J&J Earthworks and Efraimson Electric for the Airport Runway Reconstruction Project until the completion of the project.

J & J Earth Works, Inc. Pay Request #3: Just moved and Stapleton seconded to approve pay request #3 from J & J Earth Works, Inc. in the amount of \$391,830.75 for the Airport Runway Reconstruction Project. All voted aye.

Efraimson Electric, Inc. Pay Request #3: Just moved and Wegleitner seconded to approve pay request #3 from Efraimson Electric, Inc. in the amount of \$78,501.14 for the Airport Runway Reconstruction Project. All voted aye.

BX Civil & Construction, Inc. Pay Request #9: German moved and Just seconded to approve pay request #9 from BX Civil & Construction, Inc. in the amount of \$22,813.54 for the SD Hwy 10 Water & Sewer Project. All voted aye.

Comstock Construction Inc. Change Order: German moved and Wegleitner seconded to approve change order for Comstock Construction for the Baseball Complex Project. The change order will increase the amount of the contract by \$2,390.85. All voted aye.

Comstock Construction Inc. Pay Request #4 (Final): Stapleton moved and German seconded to approve pay request #4 from Comstock Construction Inc. in the amount of \$77,842.95. All voted aye.

SD Department of Health Mosquito Control Grant Agreement: Wegleitner moved and Appel seconded to authorize Mayor Jaspers to sign SD Department of Health Mosquito Control Grant Agreement. All voted aye.

SD COVID Recovery Fund Reimbursement Agreement: Just moved and German seconded to authorize Mayor Jaspers to sign SD Local Government COVID Recovery Fund Reimbursement Agreement. All voted aye.

Resolution 2020-7: Stapleton moved and German seconded to approve Resolution 2020-7 as follows:

**A RESOLUTION AUTHORIZING THE EXECUTION OF CONTRACTUAL
DOCUMENTS WITH THE STATE OF SOUTH DAKOTA FOR THE RECEIPT OF
CARES ACT FUNDS TO ADDRESS THE COVID-19 PUBLIC HEALTH CRISIS**

WHEREAS, pursuant to section 5001 of the Coronavirus Aid, Relief, and Economic Security Act, Pub. L. No. 116-136, div. A, Title V (Mar. 27, 2020) (the “CARES Act”), the State of South Dakota has received federal funds that may only be used to cover costs that: (a) are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19); (b) were not accounted for in the budget most recently approved as of March 27, 2020, and ends on December 30, 2020; and

WHEREAS, the City of Sisseton acknowledges that the State of South Dakota, in its sole discretion, may retain full use of these funds for the purposes delineated in the CARES Act; and

WHEREAS, the City of Sisseton acknowledges that in order to provide financial assistance to counties and municipalities in South Dakota, the State of South Dakota, in its sole discretion, may allocate CARES Act funds on a statewide basis to reimburse counties and municipalities as delineated herein; and

WHEREAS, the City of Sisseton seeks funding to reimburse eligible expenditures incurred due to the public health emergency with respect to COVID-19; and

WHEREAS, the City of Sisseton acknowledges that any request for reimbursement of expenditures will only be for expenditures that were not accounted for in the budget for the City of Sisseton most recently approved as of March 27, 2020; and

WHEREAS, the City of Sisseton acknowledges that it will only seek reimbursement for costs incurred during the period that begins on March 1, 2020 and ends on December 30, 2020;

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Sisseton that the Mayor of Sisseton may execute any and all documents as required by the State in order to receive CARES Act funds.

It is further

RESOLVED that any request for reimbursement will be only for those costs authorized by the State that: (1) Are necessary expenditures incurred due to the public health emergency with respect to COVID-19; (2) Were not accounted for in the City budget most recently approved as of March 27, 2020; and (3) Were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.

It is further

RESOLVED that the City will not request reimbursement from the State under the CARES Act for costs for which the City previously received reimbursement, or for which the City has a reimbursement request pending before another source.

Approved and adopted this 13th day of July, 2020.
All voted aye.

Special Event: Sisseton Area Chamber of Commerce submitted a special event application for a Burger Cooking Competition to be held in Anderson Park some time the week of August 17-21, 2020. Due to the risk involved with transmitting COVID-19 at public gatherings, no action was taken by Council. Therefore the special event is denied.

Farmland Bid: Wegleitner moved and Stapleton seconded to accept bid from Frank Hoss for a 2021-2024 land lease as follows:

Parcel 7: \$20.00 per bale for 1/3 of bales produced.
All voted aye.

Resolution 2020-8: German moved and Stapleton seconded to approve Resolution 2020-8 as follows:

**A RESOLUTION OF SUPPORT FOR THE SISSETON ARTS COUNCIL
TO INSTALL ART WITHIN THE VACANT PROPERTY WEST THE EXTENSION
OF VETERANS AVENUE AND SOUTH OF THE INTERSECTION OF
SOUTH DAKOTA HIGHWAY 10 IN SISSETON, SOUTH DAKOTA**

Whereas, The South Dakota Department of Transportation is completing the construction of the extension of Veterans Avenue south of South Dakota Highway 10 in the City of Sisseton, and;

Whereas, the new extension of Veterans Avenue has provided additional Right of Way land to the west of the intersection of the extension of Veterans Avenue and South Dakota Highway 10, and;

Whereas, The Sisseton Arts Council has proposed an idea to create a public space and install public art sculptures in this Right of Way land;

Now therefore, be it resolved by the City Council of the City of Sisseton, that the City of Sisseton will partner with the Sisseton Arts Council to develop a plan to install public art and landscaping within the Right of Way land that will create an opportunity to showcase Sisseton, add to the public art as attractions for visitors to the City of Sisseton and minimize maintenance of the space.

Dated at Sisseton, Roberts County, South Dakota this 13th day of July 2020.
All voted aye.

Information & Discussion: Council discussed allowing non-traditional storage units within Residential Zoning Districts and were in agreement to keep the ordinance as is, not allowing these types of structures.

Adjourn: German moved and Stapleton seconded to adjourn. All voted aye. Meeting adjourned at 7:46 p.m.

Amber Kemnitz, Finance Officer

June 2020 Bills Payable

Bank Charge-Credit Card	bank charge	954.64
BX Civil & Construction	hwy 10 project	30,852.20
Efraimson Electric	airport project	7,920.00
First Savings Bank	fees	47.85
Health Pool of SD	health insurance	15,374.04
J&J Earthworks	airport project	146,241.00
Postmaster	supplies	169.57
SD Retirement	retirement	4,488.32
Sisseton Gymnastics Club	contribution	5,000.00
Venture	utilities	1,338.77
Verizon	utilities	170.44
EFTPS	payroll tax	5,675.58
Payroll:	administration	6,848.39
	public safety	24,293.64
	public works	9,884.74
	culture/recreation	8,500.23
	economic development	2,268.80
	liquor	8,478.81
	water	3,777.72
	sewer	3,777.72
	sanitation	7,067.01
		293,129.47

July 13, 2020 Bills Payable

Coca Cola	merchandise	339.25
Ellwein	merchandise	23,264.65
Henry's	merchandise	2,325.69
Johnson Bros.	merchandise	11,491.00
Madison Bottling Co.	merchandise	100.00
Porter Distributing	merchandise	10,537.40
Republic National Distributing	merchandise	9,092.76
SD Treasurer	sales tax	7,677.36
Southern Glazer's	merchandise	3,580.58
Republic National Distributing	merchandise	5,677.04
Southern Glazer's	merchandise	1,198.19
City of Sisseton	promotion	2,550.03
Glacial Lakes & Prairies	promotion	500.00
Heritage Museum	promotion	1,015.50
Sisseton Area Chamber	promotion	80.01
Ashley Wolf	promotion	16.80
Ace Hardware	supplies	466.85
Ameripride	supplies	167.85
Auto Value Parts	supplies	215.95
Badger Meter	supplies	780.00
Joni Bestland	prof services	203.00
Bituminous Paving	chip seal project	120,528.00
Erin Cameron	prof services	446.25
City of Sisseton	supplies	42.97
Cole Paper	supplies	2,499.00
Coteau Valley FCU	refund	100.00
Crossroads Electric	repair	351.36
Jim Croymans	supplies	609.71
Dakota Pump & Control	repair	939.59
Dollar General	supplies	53.97
First Call Auto Parts	supplies	961.02
FP Mailing Solutions	postage meter lease	124.00
Hach	supplies	321.56
Hamm Plumbing	repair	505.99
Hawkins	supplies	988.00
Helms & Associates	prof services	73,130.53
Holiday Service	supplies	605.62
K&K	supplies	63.28
Keep It Safe	supplies	588.00
Amber Kemnitz	supplies	183.80
Kibble Equipment	supplies	175.38
Knapp's Repair	repair	1,124.20

Lakes Gas	supplies	387.00
Milbank Communications	repair	190.75
Alexis Monroe	prof services	203.00
Ruth Munro	maintenance	102.00
Otter Tail Power Company	utilities	6,151.96
RC Treasurer - Landfill	landfill rent	6,807.24
Redwood Toxicology	supplies	366.97
Sanitation Products	supplies	472.61
Schmit Grain Vacs	supplies	92.10
SD Public Health Lab	lab fees	43.00
SD Treasurer	sales tax	1,285.60
SD Unemployment Ins. Div.	unemployment ins.	379.26
Serocki Excavating	supplies	275.60
Sirchie	supplies	140.70
Sisseton Automotive	repair	115.08
Sisseton Courier	publishing & supplies	479.31
Sisseton Youth Baseball Assoc.	supplies	2,405.46
South Dakota 811	supplies	110.88
Becky Steen	prof services	203.00
Sterling Paint Service	repair	229.50
Stillson Service	supplies	1,158.79
Team Viewer	supplies	588.00
Traverse Electric	utilities	3,212.92
Tri State Building Center	supplies	268.08
Tri State Water	supplies	27.90
Twin Valley Tire	repair & supplies	1,175.89
Valley Office Products	supplies	342.56
Valley Rental & Recycling	recycling service	500.00
Verizon	utilities	70.22
Wex Bank	supplies	1,074.02
Whetstone Valley Electric Coop	utilities	26.00

314,507.54