

The City Council for the City of Sisseton met in regular session on Tuesday, November 12, 2019 at 6:30 p.m.

Members present were Mayor Terry Jaspers, Aldermen Brooks, Just, Solberg, Stapleton and Wegleitner. Alderman German was absent.

Others Present: Erin Cameron, Amber Kemnitz, Ellen Lekness, Jim Croymans, Myron Doud, Gary Spencer, Dean Lehrke, Trent & Joni Bestland, Bob Hull, Wade Veflin, Gordon Nielsen, Tim Pearson, Cyrus Hawkins, Josh Stickland, Dustin Bragg, youth baseball players.

Call to Order: Mayor Jaspers called the meeting to order at 6:30 p.m.

Agenda: Solberg moved and Wegleitner seconded to approve agenda as presented. All voted aye.

Minutes: Stapleton moved and Solberg seconded to approve the October 15, 2019 minutes. All voted aye.

Bills Payable: Wegleitner moved and Solberg seconded to approve the bills payable as presented. All voted aye.

Liquor: Lekness presented the October 2019 liquor report.

Police: Croymans reported on police department.

Street/Safety: Doud reported for street department.

Street Department Seasonal Help: Brooks moved and Stapleton seconded to hire Kasey Metz and Josh Currence as a seasonal truck driver to assist with snow removal as needed at a wage of \$15.00 per hour. All voted aye.

Water/Sewer: Spencer reported for water/sewer department.
Alderman German arrived at 6:55 p.m.

Building Permits: Brooks moved and Stapleton seconded to approve the following building permits: 2019-34 B.Gray, 2019-36 Emanuel Lutheran Church, 2019-37 CDP Hospital, 2019-38 O.Bubak. All voted aye.

Finance Report: Wegleitner moved and Solberg seconded to approve the October 2019 finance report. All voted aye.

City Attorney: Attorney Cameron discussed process to disconnect water service. Water and sewer committee will meet to determine how to handle non-payment situations.

Public Comment: None

Liquor Operating Agreement Transfer Public Hearing: A public hearing was held at 7:00 p.m. concerning the 2019 on-sale liquor operating agreement currently held by Tacos El Bajio at 10 4th Ave. W. to be transferred to 407 Veterans Ave. and remain in the name of Tacos El Bajio. There was no public input. Wegleitner moved and Stapleton seconded to approve the transfer of the on-sale liquor operating agreement for Tacos El Bajio. All voted aye.

Baseball Complex Project: Wade Veflin and Dean Lehrke address Council to provide update on the Baseball Complex Project, financial status of the Sisseton Youth Baseball Association and to request a contribution from the City for the Project. Solberg moved and German seconded to authorize contribution of \$50,000.00 for the Baseball Complex Project. All voted aye.

Comstock Construction, Inc. Pay Request #2: Brooks moved and Just seconded to approve pay request #2 from Comstock Construction, Inc. in the amount of \$107,837.55 for the Baseball Complex Project. All voted aye.

Airport Hangar Lease Agreements: Brooks moved and German seconded to authorize renewal of existing airport hangar lease agreements at \$0.05 per square foot. All voted aye.

Group Health Insurance Renewal: Solberg moved and Just seconded to renew health insurance coverage for the City's group with the Health Pool of SD plan D with a \$1000-single/\$2000-family deductible, 80/20 in-network coinsurance, 60/40 out of network coinsurance effective January 1, 2020. The City's monthly premium is \$809.16 single and \$884.16 family. All voted aye.

Resolution 2019-11: Brooks moved and German seconded to approve Resolution 2019-10 as follows:

WHEREAS, the City Council of Sisseton finds it to be in the best interest for the City of Sisseton to consolidate with Roberts County as a Board of Equalization.

THEREFORE, BE IT RESOLVED by the City Council of Sisseton, in Roberts County, South Dakota in a meeting assembled that the City of Sisseton will consolidate with Roberts County as a Board of Equalization for 2020.

BE IT FURTHER RESOLVED, that representatives of the City of Sisseton Council for the 2020 Consolidated Board of Equalization shall be Aldermen Just and Stapleton with Alderman Wegleitner as alternate.

Dated at Sisseton, Roberts County, South Dakota this 12th day of November 2019.
All voted aye.

Ordinance 660: Solberg moved and Just seconded to approve the first reading of Ordinance 660 - Supplemental Appropriation Ordinance. Upon roll call vote, voting aye were: Brooks, Just, Stapleton, Solberg, Wegleitner and German. Motion carried.

Information & Discussion: A special City Council meeting will be held on Tuesday, November 19, 2019. Council discussed contracts with townships for fire protection and were in agreement to renew the contracts for a 10 year term at the current rate of .130 per thousand of valuation.

Adjourn: Stapleton moved and Brooks seconded to adjourn. All voted aye. Meeting adjourned at 8:00 p.m.

Amber Kemnitz, Finance Officer

October 2019 Bills Payable

Bank Charge-Credit Card	bank charge	823.82
BX Civil & Construction Inc.	hwy 10 project	74,218.75
Comstock Construction Inc.	baseball project	98,570.25
First Savings Bank	fees	54.00
Health Pool of SD	health insurance	13,818.60
Postmaster	supplies	300.00
Postmaster	supplies	168.00
SD Retirement	retirement	6,305.93
Valley View Country Club	donation	5,800.00
Venture Communication	utilities	1,340.17
Verizon Wireless	utilities	170.44
EFTPS	payroll tax	7,613.46
Payroll:	administration	8,885.82
	public safety	32,494.19
	public works	14,000.35
	culture/recreation	9,115.27
	economic development	3,341.23
	liquor	10,867.23
	water	5,758.48
	sewer	5,758.46
	sanitation	10,042.58
		309,447.03

November 12, 2019 Bills Payable

Coca Cola	merchandise	397.00
Ellwein Brothers	merchandise	25,290.75
Henry's Foods	merchandise	2,699.34
Johnson Bros.	merchandise	9,625.62
Madison Bottling Co.	merchandise	135.50
Porter Distributing	merchandise	10,074.88
Republic National Distributing	merchandise	9,574.85
SD Treasurer	sales tax	6,089.54
Southern Glazer's	merchandise	2,043.81
Johnson Bros.	merchandise	4,160.58
Republic National Distributing	merchandise	4,368.67
Broad Reach	books	125.94
Cengage Learning	books	77.97
Columbia House	books	25.94
Doubleday Large Print	books	53.98
Jayne Nieland	books & travel	24.90
Quill	supplies	380.83
Janet Schmidt	supplies & travel	36.07
Sebco Books	books	50.03
Sentimental Productions	books	130.00
Smart Apple Media	books	698.72
Wells Fargo Credit Card	books & supplies	986.79
City of Sisseton	promotion	2,388.49
Ace Hardware	supplies	540.00
AmeriPride	supplies	160.42
Auto Value	supplies	233.88
Banyon Data Systems	software support	590.00
BlackStrap Inc.	supplies	4,242.85
Erin Cameron	prof services	446.25
CHS	utilities	1,660.60
City of Sisseton	supplies	59.01
Cole Papers	supplies	111.20
Colonial Research	supplies	2,147.97
Core & Main	supplies	6,405.48
Dollar General	supplies	58.45
Fargo Freightliner	supplies	93.85
First Call Auto Parts	supplies	1,214.01
Foerster Testing	prof services	8,710.50
Great Plains Fire	repair	5,868.60
Hawkins	supplies	1,270.26
Heiman Fire Equipment	supplies	5,032.95
Helms & Associates	prof services	29,073.75

Holiday Service	supplies	1,159.78
Home Comfort Heating & Cooling	repair	705.70
Jensen Rock & Sand	supplies	1,427.30
Amber Kemnitz	supplies	138.78
Lillogard, Inc.	supplies	51.81
Locators & Supplies	supplies	305.61
Ruth Munro	maintenance	306.00
Nartec	supplies	102.50
Oien Electric	repair	283.05
Otter Tail Power Company	utilities	4,414.87
Overhead Door	repair	608.67
Pies Fire Equipment	maintenance	1,371.75
Power Plan	repair	2,027.26
RC Treasurer - Landfill	landfill rent	8,669.76
Riteway Business Forms	supplies	321.85
Sanitation Products	supplies	307.68
SD Division of Motor Vehicles	supplies	10.00
SD Public Health Lab	lab fees	211.00
SD Treasurer	sales tax	1,260.28
Serocki Excavating	supplies	1,511.90
Sisseton Courier	publishing & supplies	161.57
Sisseton Radiator Works	repair	54.99
State Flag Account	supplies	505.47
Stillson Service	supplies	5,419.63
Tech One	repair	37.50
Traverse Electric Coop	utilities	2,731.46
Tri State Building Center	supplies	259.38
Tri State Water	supplies	85.90
Twin Valley Tire	repair/supplies	377.60
Valley Office Products	supplies	246.20
Valley Rental & Recycling	recycling agreement	500.00
W.D. Larson Co.	repair	1,794.08
Wex Bank	supplies	1,133.20
Whetstone Valley Electric Coop	utilities	1,002.98
Xerox	copier lease	219.33

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