

The City Council for the City of Sisseton met in regular session on Tuesday, November 13, 2018 at 6:30 p.m.

Members present were Mayor Terry Jaspers, Aldermen Brooks, German, Just, Stapleton and Wegleitner. Alderman Solberg was absent.

Others Present: Erin Cameron, Amber Kemnitz, Ellen Lekness, Jim Croymans, Myron Doud, Gary Spencer, Jeff Pageler, Jim Pearson, Anthony Graham, Gordon Nielsen & Kraig Archer

Call to Order: Mayor Jaspers called the meeting to order at 6:30 p.m.

Agenda: Wegleitner moved and Just seconded to approve agenda as presented. All voted aye.

Minutes: Stapleton moved and German seconded to approve the October 9, 2018 minutes. All voted aye.

Bills Payable: Brooks moved and Stapleton seconded to approve the bills payable as presented. All voted aye.

Liquor: Lekness presented the October 2018 liquor report.

Police: Croymans reported on police department.

Street/Safety: Doud reported for street department. City crew inspected and cleaned sediment out of diversion flow culverts north of Sisseton.

Street Department Seasonal Help: Wegleitner moved and Brooks seconded to hire Kasey Metz and Lyle Bubak as a seasonal truck driver to assist with snow removal as needed at a wage of \$12.00 per hour. All voted aye.

Water/Sewer: Spencer reported for the water and sewer department.

Building Permits: Stapleton moved and Just seconded to approve the following building permits: 2018-47 Sisseton Housing & Redevelopment Commission. All voted aye.

Finance Report: Just moved and Wegleitner seconded to approve the October 2018 finance report. All voted aye.

Public Comment: Anthony Graham addressed Council with concerns regarding electrical wiring in his rented residence. Due to the concerns Attorney Cameron advised Council to take action to allow Health Board to inspect the property.

Visitors: Jim Pearson, Roberts County Emergency Manager addressed Council with information on a mass notification system. Council was in agreement to participate with Roberts County in a cost share of the notification system.

Valley View Country Club: Gordon Nielsen and Kraig Archer updated the Council on a successful season at Valley View Country Club and presented a check for the lease agreement.

Chickens in City Limits: Council discussed request from citizens to allow chickens in city limits. Attorney Cameron will draft an ordinance to allow chickens to present to the Council at the regular December meeting.

Roberts County National Bank Easement: Just moved and Stapleton seconded to authorize Mayor Jaspers to sign easement for Roberts County National Bank for the ATM and bank sign on Veterans Ave. All voted aye.

Surplus Property: Wegleitner moved and Brooks seconded to declare Lots 21-24 in Block 1 as surplus property and approve appointment of Brooks, Just and Stapleton as an appraisal board. All voted aye.

Group Health Insurance Renewal: Just moved and Stapleton seconded to renew health insurance coverage for the City's group with the Health Pool of SD plan D with a \$1000-single/\$2000-family deductible, 80/20 in-network coinsurance, 60/40 out of network coinsurance effective January 1, 2019. The City's monthly premium is \$767.70 single and \$842.70 family. All voted aye.

Travel: German moved and Brooks seconded to approve registration and travel expenses for J. Pageler to attend the SD Fire Chief's Annual Conference in Deadwood, SD on November 30 – December 2, 2018. All voted aye.

Resolution 2018-10: German moved and Wegleitner seconded to approve Resolution 2018-10 as follows:

WHEREAS, the City Council of Sisseton finds it to be in the best interest for the City of Sisseton to consolidate with Roberts County as a Board of Equalization.

THEREFORE, BE IT RESOLVED by the City Council of Sisseton, in Roberts County, South Dakota in a meeting assembled that the City of Sisseton will consolidate with Roberts County as a Board of Equalization for 2019.

BE IT FURTHER RESOLVED, that representatives of the City of Sisseton Council for the 2019 Consolidated Board of Equalization shall be Aldermen Brooks and Stapleton with Alderman Just as alternate.

Dated at Sisseton, Roberts County, South Dakota this 13th day of November 2018.
All voted aye.

Ordinance 655: Brooks moved and Just seconded to approve the first reading of Ordinance 655 - Supplemental Appropriation Ordinance. Upon roll call vote, voting aye were Brooks, German, Just, Stapleton and Wegleitner. Solberg was absent. Motion carried.

Health Board: Stapleton moved and German seconded to authorize Health Board to inspect properties with health concerns that have been brought to the City's attention. All voted aye.

Information & Discussion: Council received an updated estimate on installation of a concrete valley gutter for the Sledding Hill area from Helms & Associates.

Adjourn: Wegleitner moved and Brooks seconded to adjourn. All voted aye. Meeting adjourned at 8:05 p.m.

Amber Kemnitz, Finance Officer

October 2018 Bills Payable

Bank Charge-Credit Card	bank charge	865.97
Health Pool of SD	health insurance	13,050.90
Heritage Museum	promotion	10,000.00
Postmaster	postage	174.72
RCNB	ACH fees	70.40
SD Retirement	retirement	6,167.65
Sisseton Memorial Library	donation	485.00
Venture	utilities	1,331.72
Verizon	utilities	170.44
EFTPS	payroll tax	7,558.22
Payroll:	administration	8,821.56
	public safety	37,550.89
	public works	11,054.89
	culture/recreation	8,202.00
	economic development	3,194.91
	liquor	10,147.99
	water	5,356.33
	sewer	5,356.31
	sanitation	9,769.99
		139,329.89

November 13, 2018 Bills Payable

American Bottling	merchandise	167.62
Coca Cola	merchandise	372.00
Ellwein Brothers	merchandise	25,244.20
Henry's Foods	merchandise	2,569.28
Johnson Bros	merchandise	9,897.15
Porter Distributing	merchandise	9,928.77
Prairie Berry	merchandise	633.00
Republic National Distributing	merchandise	11,102.42
SD Treasurer	sales tax	6,231.78
Southern Glazer's of SD	merchandise	1,185.63
Johnson Bros	merchandise	7,893.07
Republic National Distributing	merchandise	7,376.25
Center Point Large Print	books	42.54
Doubleday Large Print	books	34.97
Gumdrop Books	books	169.57
MidAmerica Books	books	102.75
Oien Electric	repair	79.56
Sentimental Productions	books	100.00
South Dakota Historical	books	48.00
Tech One	repair	100.00
Wells Fargo Credit Card	books	761.25
City of Sisseton	promotion	2,196.13
Stein Sign Display	promotion	3,900.00
Ace Hardware	supplies	246.67
AmeriPride	supplies	154.93
Auto Value Parts Store	supplies	59.64
Avera Occupational Medicine	prof services	99.00
Big Stone Therapies	prof services	75.00
BlackStrap, Inc.	supplies	1,940.25
Brookings Auto Mall	repair	934.81
Erin Cameron	prof services	446.25
CDP	prof services	62.00
City of Sisseton	supplies	39.80
Dacotah Insurance	insurance	1,943.00
FedEx	supplies	27.54
Fire Safety USA	supplies	1,155.00
First Call Auto Parts	supplies	434.64
Fischer, Rounds & Assoc.	insurance	117.00
Galls	supplies	677.26
Hawkins	supplies	1,549.00
Heiman Fire Equipment	supplies	111.58
Helms & Associates	prof services	12,247.12

Holiday Service	supplies	1,080.32
Home Comfort Heating & Cooling	repair	388.84
Jensen Rock & Sand	supplies	667.98
K & K	supplies	11.42
Metering & Technology Solutions	supplies	2,052.32
Moshier Tree Stump Service	repair	156.00
Ruth Munro	maintenance	300.00
Oien Electric	repair	915.70
Otter Tail Power Co.	utilities	6,245.31
Overhead Door	repair	265.31
RC Treasurer - Landfill	landfill rent	9,000.64
Jason Sackreiter	supplies	25.00
Sanitation Products	supplies	151.40
SD Dept of Revenue	lab fees	224.00
SD Treasurer	sales tax	1,297.90
Serocki Excavating	street repair	16,532.18
Shopko	supplies	114.28
Sisseton Courier	publishing/supplies	167.48
Sisseton Radiator Works	repair	106.88
South Dakota One Call	supplies	52.64
Stillson Service	supplies	991.21
Traverse Electric Coop	utilities	1,160.84
Tri State Building Center	supplies	833.13
Tri State Water	supplies	42.55
Tumbl Trak	equipment	4,706.89
Twin Valley Tire	repair & supplies	2,302.57
Valley Office Products	supplies	478.73
Verizon	utilities	68.20
Wex Bank	supplies	1,756.17
Whetstone Valley Electric Coop	utilities	134.25
Xerox	copier leases	218.78

164,905.35