

The City Council for the City of Sisseton met in regular session on Tuesday, October 15, 2019 at 6:30 p.m.

Members present were Mayor Terry Jaspers, Aldermen Brooks, German, Just, Solberg, Stapleton and Wegleitner.

Others Present: Erin Cameron, Amber Kemnitz, Ellen Lekness, Jim Croymans, Myron Doud, Gary Spencer, Terry Sutton, Craig Bair, Dan Nigg, Calvin Max

Call to Order: Mayor Jaspers called the meeting to order at 6:30 p.m.

Agenda: Wegleitner moved and Just seconded to approve agenda as presented. All voted aye.

Minutes: Stapleton moved and Solberg seconded to approve the September 9, 2019 minutes. All voted aye.

Bills Payable: Brooks moved and Solberg seconded to approve the bills payable as presented. All voted aye.

Liquor: Lekness presented the September 2019 liquor report.

Police: Croymans reported on police department.

U.S. Department of Justice Grant Agreement: Just moved and Wegleitner seconded to authorize Mayor Jaspers to sign grant agreement with U.S. Department of Justice for Police Department equipment. All voted aye.

Street/Safety: Doud reported for street department.

Water/Sewer: Spencer reported for water/sewer department.

Building Permits: Stapleton moved and Brooks seconded to approve the following building permits: 2019-32 H.Anderson, 2019-33 Sisseton School. All voted aye.

Finance Report: Wegleitner moved and Just seconded to approve the September 2019 finance report. All voted aye.

City Attorney: Attorney Cameron updated Council on a Health Board inspection. Calvin Max addressed Council regarding necessary sewer repairs at property. Council was in agreement to have City crew clean up outside of property.

Aerial Applicator's Lease: Solberg moved and Brooks seconded to authorize Mayor Jaspers to sign Aerial Applicator's Lease with Bair Aviation Inc. All voted aye.

Surplus Property: Council discussed property that has been declared surplus but haven't received bids on. Mayor Jaspers appointed Brooks, Just and Stapleton as an appraisal board for surplus vehicle, and Solberg, Wegleitner and German as an appraisal board for surplus lots.

SD Department of Transportation AIP 3-46-0051-15-2019 Agreement: Stapleton moved and Brooks seconded to authorize Mayor Jaspers to sign Agreement with SD Department of Transportation for AIP 3-46-0051-15-2019. All voted aye.

Helms & Associates Amendment #1 to AIP 3-46-0051-013-2017: Brooks moved and Just seconded to authorize Mayor Jaspers to sign Amendment #1 to Agreement for Professional Services for AIP 3-46-0051-013-2017 with Helms & Associates. All voted aye.

Media One Agreement: Solberg moved and Just seconded to authorize Mayor Jaspers to sign Website Hosting Agreement with Media One. All voted aye.

SD Community Foundation Contribution: Stapleton moved and Wegleitner seconded to distribute contribution in the amount of \$5,800.00 from SD Community Foundation to Valley View Country Club. All voted aye.

BX Civil & Construction, Inc. Pay Request #4: Brooks moved and Just seconded to approve pay request #4 from BX Civil & Construction, Inc. in the amount of \$74,218.75 for the SD Hwy 10 Water & Sewer Project. All voted aye.

Comstock Construction, Inc. Pay Request #1: Just moved and Stapleton seconded to approve pay request #1 from Comstock Construction, Inc. in the amount of \$98,570.25 for the Baseball Complex Project. All voted aye.

Concrete Drainage Channel Bids: Bids were received on the concrete drainage channel project as follows:

Base Bid – 10 Foot Channel:

Lien Transportation Company - \$115,933.50

F.R.S. Inc. dba Solbros Construction - \$116,474.53

BX Civil & Construction, Inc. - \$173,878.00

American General Contractors, Inc. - \$272,511.00

Alternate Bid – 4 Foot Valley Gutter

Lien Transportation Company - \$47,303.00

F.R.S. Inc. dba Solbros Construction - \$57,416.55

BX Civil & Construction, Inc. - \$92,191.00

American General Contractors, Inc. - \$137,171.00

Solberg moved and Just seconded to accept base bid for the 10 foot drainage channel from Lien Transportation Company in the amount of \$115,933.50. All voted aye.

Special Event Application: Wegleitner moved and Stapleton seconded to approve the special event application submitted by Aliive Roberts County for a Trunk or Treat event on Veterans Ave. and Maple St. on Thursday, October 31, 2019. All voted aye.

Visitors: Gary Hanson addressed Council regarding a City lien on a property that was purchased by Emanuel Lutheran Church.

Property Lien: Wegleitner moved and Solberg seconded to accept half of the amount due on the lien against property at 714 E. Maple St. purchased by Emanuel Lutheran Church. All voted aye.

Travel: Brooks moved and Just seconded to approve travel for Fire Chief Pageler to attend the SD Fire Chiefs Association Annual Meeting in Deadwood, SD. All voted aye.

Resolution 2019-6: Stapleton moved and Wegleitner seconded to approve Resolution 2019-6 as follows:

WHEREAS, Roberts County received assistance in the preparation of the Roberts County Pre-Disaster Mitigation Plan 2019-2024 from representatives of the City of Sisseton and received funding from the South Dakota Office of Emergency Management/FEMA; and

WHEREAS, several public planning meetings were held between October of 2018 and July of 2019 regarding the development and review of the Roberts County Pre-Disaster Mitigation Plan 2019-2024; and

WHEREAS, the Roberts County Pre-Disaster Mitigation Plan 2019-2024 contains several potential future projects to mitigate hazard damage in the City of Sisseton; and

WHEREAS, the Federal Emergency Management Agency (FEMA) has rendered its approval of the Roberts County Pre-Disaster Mitigation Plan on September 10, 2019; and

WHEREAS, a duly noticed public hearing was held by the Roberts County Pre-Disaster Mitigation Team on July 18, 2019 to solicit public comment on the Roberts County Pre-Disaster Mitigation Plan 2019-2024; and

WHEREAS, a duly noticed public meeting was held by the Sisseton City Council on October 15, 2019 to formally approve and adopt the final Roberts County Pre-Disaster Mitigation Plan 2019-2024.

NOW, THEREFORE, BE IT RESOLVED that the Sisseton City Council adopts the Roberts County Pre-Disaster Mitigation Plan 2019-2024.

All voted aye.

Resolution 2019-7: Solberg moved and Just seconded to approve Resolution 2019-7 as follows: BE IT RESOLVED by the City Council of Sisseton, South Dakota in a regular meeting assembled that the plat of Brook's Addition in the City of Sisseton, in the NW1/4NE1/4 of Section 33, T126N, R51W of the 5th P.M., Roberts County, South Dakota be approved this 15th day of October 2019.

Alderman Brooks abstained from vote, all other members voted aye, motion carried.

Resolution 2019-8: Brooks moved and Wegleitner seconded to approve Resolution 2019-8 as follows:

WHEREAS, the City Council for the City of Sisseton, Roberts County, South Dakota, will put a special assessment against property as hereinafter set forth for the collection of outstanding bills for property improvements due to the City of Sisseton.

Property Legal Descriptions:

Lot 12 in Block 42, City of Sisseton, SD; in the amount of \$300.00 for mowing;

Lots 4 & 5; N 11' of lot 6 in Block 96, City of Sisseton, SD; in the amount of \$120.00 for mowing

S 11' of Lot 6; Lots 7-8 in Block 96, City of Sisseton, SD; in the amount of \$120.00 for mowing;

Lots 1-6 in Block 49, City of Sisseton, SD; in the amount of \$240.00 for mowing;

Lots 7-12 in Block 49, City of Sisseton, SD; in the amount of \$240.00 for mowing;

Lots 4-6 in Block 14, City of Sisseton, SD; in the amount of \$120.00 for mowing;

Lots 5-6 in Block 35, City of Sisseton, SD; in the amount of \$720.00 for mowing;

S 16.5' of Lot 15; Lot 16; Lot 17 exc the S2W2; Lot 18 exc the W2 in Block 12, City of Sisseton, SD; in the amount of \$120.00 for mowing;

Lots A & B in Block 5, City of Sisseton, SD; in the amount of \$80.00 for mowing;

Lots 19 & 20 in Block 5, City of Sisseton, SD; in the amount of \$80.00 for mowing;

E2 of Lots 21-24 in Block 5, City of Sisseton, SD; in the amount of \$80.00 for mowing;
W2 of Lots 7-12 in Block 8, City of Sisseton, SD; in the amount of \$120.00 for mowing;
Lots 21-24 in Block 69, City of Sisseton, SD; in the amount of \$360.00 for mowing.

THEREFORE, BE IT RESOLVED by the City Council of Sisseton, in Roberts County, South Dakota in a meeting assembled that the Finance Officer is authorized to file a special assessment against the properties with the Roberts County Auditor for the outstanding bills.
All voted aye.

Resolution 2019-9: Solberg moved and Stapleton seconded to approve Resolution 2019-9 as follows:

WHEREAS, SDCL 9-21-14.1 allows the accumulation of funds for a period of longer than one (1) year for specific capital outlay purposes otherwise authorized by law and

WHEREAS, the City of Sisseton has several projects requiring capital outlay which are too large to fund from one (1) year's budget

NOW THEREFORE BE IT RESOLVED that the City of Sisseton accumulates funds pursuant to SDCL 9-21-14.1 for the following projects.

From the 2019 Appropriation Ordinance:

Fire Dept Equipment	\$10,000.00
Street Dept Equipment	\$50,000.00
Police Dept Equipment	\$25,000.00
SSPA Capital Impr. Project	\$7,500.00

All voted aye.

Resolution 2019-10: Wegleitner moved and Solberg seconded to approve Resolution 2019-10 as follows:

BE IT RESOLVED, that \$60,000.00 shall be transferred from the Liquor Fund to the General Fund as provided in the 2019 Appropriation Ordinance.

All voted aye.

Information & Discussion: Regular November City Council meeting will be held on Tuesday, November 12, 2019.

Adjourn: Stapleton moved and Wegleitner seconded to adjourn. All voted aye. Meeting adjourned at 7:52 p.m.

Amber Kemnitz, Finance Officer

September 2019 Bills Payable

Bank Charge-Credit Card	bank charge	919.69
BX Civil & Construction Inc.	hwy 10 project	156,137.61
First Savings Bank	fees	77.35
Health Pool of SD	health insurance	13,818.60
Postmaster	supplies	300.00
Postmaster	supplies	168.00
SD Retirement	retirement	4,212.20
Venture Communication	utilities	1,332.76
Verizon Wireless	utilities	170.44
EFTPS	payroll tax	5,160.61
Payroll:	administration	6,778.63
	public safety	21,605.63
	public works	9,752.45
	culture/recreation	6,216.47
	economic development	2,224.00
	liquor	7,371.00
	water	3,719.36
	sewer	3,719.36
	sanitation	6,615.08
		250,299.24

October 15, 2019 Bills Payable

Coca Cola	merchandise	309.25
Ellwein Brothers	merchandise	22,537.70
Henry's Foods	merchandise	1,817.09
Johnson Bros.	merchandise	9,903.71
Madison Bottling Co.	merchandise	180.41
Porter Distributing	merchandise	9,280.90
Republic National Distributing	merchandise	8,162.11
SD Treasurer	sales tax	5,900.45
Southern Glazer's	merchandise	1,734.28
Republic National Distributing	merchandise	4,755.97
Springer Gourmet, Inc.	merchandise	411.00
Center Point Large Print	books	85.08
Dakota Country	subscription	25.00
Gale	books	52.48
Jayne Nieland	travel & supplies	58.15
Penworthy	books	272.04
Sebco Books	books	1,453.84
Wells Fargo Credit Card	books	326.55
Celebrate Sisseton	promotion	1,344.94
HH Design	promotion	12.00
Media One	promotion	1,336.88
City of Sisseton	promotion	2,010.86
Ace Hardware	supplies	181.48
AmeriPride	supplies	160.42
Avera Occupational Medicine	prof services	103.55
Erin Cameron	prof services	446.25
City of Sisseton	supplies	77.40
CHS	utilities	144.66
Colonial Research	supplies	3,193.55
Core & Main	supplies	1,017.40
First Call Auto Parts	supplies	174.11
Fischer Rounds & Associates	insurance	6,681.00
Galls	supplies	69.68
Great Plains Fire	repair	1,940.56
Hach	supplies	356.98
Hawkins	supplies	1,270.26
Helms & Associates	prof services	65,040.70
Holiday Service	supplies	882.13
Holley Graphics	supplies	970.17
K & K	supplies	88.90
Kibble Equipment	supplies	147.06
Keller Repair	supplies	17.25

Locators & Supplies	supplies	258.44
Lyle Signs	supplies	59.22
MuniCode	supplies	900.00
Ruth Munro	maintenance	306.00
Otter Tail Power Company	utilities	6,372.12
Pies Fire Equipment	repair	43.75
Power Plan	supplies	17.56
RC Treasurer - Landfill	landfill rent	7,146.70
Redwood Toxicology	supplies	189.43
Sanitation Products	supplies	58.03
SD Association of Rural Water	membership dues	725.00
SD Dept. of Ag	license renewal	120.00
SD Public Assurance Alliance	insurance	63,139.20
SD Public Health Lab	lab fees	43.00
SD Treasurer	sales tax	1,255.71
SD Unemployment Ins. Div.	unemployment	113.49
Serocki Excavating	supplies	787.15
Sisseton Courier	publishing	319.25
Sisseton Flower Shop	supplies	30.00
Sisseton Radiator Works	repair	61.18
Sisseton Veterinary Service	prof services	85.60
South Dakota One Call	supplies	204.96
Stillson Gun Sales	equipment	1,780.00
Stillson Service	supplies	1,384.20
Teal's Market	supplies	27.94
Top Quality Mfg	supplies	57.50
Torqbuddy LLC	supplies	3,128.57
Traverse Electric Coop	utilities	3,407.24
Tri State Building Center	supplies	771.98
Twin Valley Tire	repair/supplies	593.93
Ulteig	prof services	3,500.00
Valley Office Products	supplies	72.28
Valley Rental & Recycling	recycling agreement	500.00
Verizon	utilities	69.46
W.D. Larson Co.	repair	2,820.92
Wex Bank	supplies	1,215.85
Whetstone Valley Electric Coop	utilities	922.87
Xerox	copier lease	341.52

257,764.25