

The City Council for the City of Sisseton met in regular session on Tuesday, October 9, 2018 at 6:30 p.m.

Members present were Mayor Terry Jaspers, Aldermen Brooks, German, Just, Solberg, Stapleton and Wegleitner.

Others Present: Erin Cameron, Amber Kemnitz, Ellen Lekness, Jim Croymans, Myron Doud, Gary Spencer, Jayne Nieland, Rusty Olson, Jeff Pageler, Sean & Stacy Dahlstrom, Sarah Bernard, John Rasmussen, Yvonne Hippen.

Call to Order: Mayor Jaspers called the meeting to order at 6:30 p.m.

Agenda: Wegleitner moved and Solberg seconded to approve agenda as presented. All voted aye.

Minutes: Stapleton moved and Solberg seconded to approve the September 5 & 10, 2018 minutes. All voted aye.

Bills Payable: Just moved and Brooks seconded to approve the bills payable as presented. All voted aye.

Liquor: Lekness presented the September 2018 liquor report.

Police: Croymans reported on police department.

Approve hiring Patrol Officer: Brooks moved and Solberg seconded to hire Trevor Mishler as a patrol officer at a beginning wage of \$18.01 per hour effective October 10, 2018. All voted aye.

Street/Safety: Doud reported for street department.

Water/Sewer: Spencer reported for the water and sewer department.

Building Permits: Brooks moved and German seconded to approve the following building permits: 2018-43 Cahill Funeral Chapel, 2018-44 A.Fattore, 2018-45 Tastee Freeze, 2018-46 Deutsch Construction. All voted aye.

Finance Report: Stapleton moved and Wegleitner seconded to approve the September 2018 finance report. All voted aye.

Visitors: Rusty Olson, Civil Design Inc. was present to inform Council of an upcoming railroad replacement project between Milbank and Sisseton. Council was in agreement to provide a letter of support for the project.

Stacy Dahlstrom addressed Council with request to amend ordinance to allow chickens in city limits. City Attorney Cameron will research ordinances in other communities and the request will be revisited at a later meeting.

Stavig House Museum Funding: John Rasmussen addressed Council with a request for funding for a roof repair project at the Stavig House Museum. German moved and Just seconded to approve funding in the amount of \$10,000.00 from the 1% Gross Receipts Sales Tax Fund to the Stavig House Museum for building repairs. All voted aye.

Library Donation: Wegleitner moved and Just seconded to donate \$485.00 to the Sisseton Memorial Library for carpet installation expenses.

Special Event Applications: Stapleton moved and Brooks seconded to approve the special event applications submitted by the Sisseton Area Chamber of Commerce for a lighted parade on Friday, October 26, 2018 and Aliive Roberts County for a Trunk or Treat event on Veterans Ave. on Wednesday, October 31, 2018. All voted aye.

SD DOT Hwy 10 Project Detour Agreement: Solberg moved and German seconded to authorize Mayor Jaspers to sign the detour agreement with SD DOT for the Hwy 10 Project. All voted aye.

SD DOT Amendment #2 to Agreement # 511672: Brooks moved and Solberg seconded to authorize Mayor Jaspers to sign Amendment #2 to Agreement 511672 with SD Department of Transportation. All voted aye.

Airport Engineering Services Request for Proposals: Solberg moved and Stapleton seconded to authorize solicitation of Request for Proposals for Airport Engineering Services for the period of 2019-2023. All voted aye.

Community Room Policy: Brooks moved and Solberg seconded to approve amended Community Room Policy. All voted aye.

Resolution 2018-7: German moved and Stapleton seconded to approve Resolution 2018-7 as follows:

WHEREAS, SDCL 9-21-14.1 allows the accumulation of funds for a period of longer than one (1) year for specific capital outlay purposes otherwise authorized by law and

WHEREAS, the City of Sisseton has several projects requiring capital outlay which are too large to fund from one (1) year's budget

NOW THEREFORE BE IT RESOLVED that the City of Sisseton accumulates funds pursuant to SDCL 9-21-14.1 for the following projects.

From the 2018 Appropriation Ordinance:

Fire Dept Equipment	\$20,000.00
Street Dept Equipment	\$50,000.00
Police Dept Equipment	\$25,000.00
SSPA Capital Impr. Project	\$2,500.00

Dated at Sisseton, South Dakota this 9th day of October 2018.

All voted aye.

Resolution 2018-8: Wegleitner moved and Solberg seconded to approve Resolution 2018-8 as follows:

BE IT RESOLVED, that \$75,000.00 shall be transferred from the Liquor Fund to the General Fund as provided in the 2018 Appropriation Ordinance.

Dated at Sisseton, South Dakota this 9th day of October 2018.

All voted aye.

Resolution 2018-9: Solberg moved and Stapleton seconded to approve Resolution 2018-9 as follows:

WHEREAS, the City Council for the City of Sisseton, Roberts County, South Dakota, will put a special assessment against property as hereinafter set forth for the collection of outstanding bills for property improvements due to the City of Sisseton.

Property Legal Description: of E 90' of Lot 17; Lot 18; N2 of Lot 19; E 62.5' of S2 of Lot 19; E 62.5' of N2 of Lot 20 in Block 92, City of Sisseton, SD; in the amount of \$2,499.41 for water service line repair.

THEREFORE, BE IT RESOLVED by the City Council of Sisseton, in Roberts County, South Dakota in a meeting assembled that the Finance Officer is authorized to file a special assessment against the property with the Roberts County Auditor for the outstanding bill.

Dated at Sisseton, Roberts County, South Dakota this 9th day of October 2018.

Upon roll call vote, all voted aye.

Information & Discussion: Regular November City Council meeting will be held on Tuesday, November 13, 2018. Council discussed employee health insurance and were in agreement to remain with the SD Health Pool.

Adjourn: Brooks moved and Stapleton seconded to adjourn. All voted aye. Meeting adjourned at 8:00 p.m.

Amber Kemnitz, Finance Officer

September 2018 Bills Payable

Bank Charge-Credit Card	bank charge	960.85
Health Pool of SD	health insurance	13,818.60
Postmaster	postage	300.00
Postmaster	postage	174.72
RCNB	ACH fees	57.30
SDRS Special Pay Plan	retirement	753.03
SD Retirement	retirement	4,250.58
Venture	utilities	1,318.07
Verizon	utilities	170.44
EFTPS	payroll tax	5,173.86
Payroll:	administration	6,636.82
	public safety	23,590.26
	public works	8,532.78
	culture/recreation	6,632.39
	economic development	2,123.32
	liquor	6,708.12
	water	3,614.73
	sewer	3,614.72
	sanitation	6,709.63
		95,140.22

October 9, 2018 Bills Payable

American Bottling	merchandise	102.22
Coca Cola	merchandise	379.25
Ellwein Brothers	merchandise	22,836.40
Henry's Foods	merchandise	2,382.97
Johnson Bros	merchandise	11,816.77
Porter Distributing	merchandise	9,318.10
Republic National Distributing	merchandise	8,316.26
SD Treasurer	sales tax	6,503.57
Southern Glazer's of SD	merchandise	1,921.90
Republic National Distributing	merchandise	3,360.40
Center Point Large Print	books	42.54
Demco	supplies	192.76
Gale/Cengage Learning	books	26.24
Anne Kramer	books	10.00
Jayne Nieland	travel	432.64
Sebco Books	books	1,908.98
Smart Apple Media	books	660.18
Wells Fargo Credit Card	books	34.29
Ace Hardware	supplies	669.93
AmeriPride	supplies	154.93
Auto Value Parts Store	supplies	187.90
Baus Oil	utilities	2,770.20
Big Stone Therapies	prof services	75.00
Erin Cameron	prof services	446.25
CHS	utilities	926.47
City of Sisseton	supplies	43.75
Colonial Research	supplies	2,562.87
Emergency Medical Products	supplies	60.66
First Call Auto Parts	supplies	360.39
Fischer, Rounds & Assoc.	insurance	3.00
Hamm Plumbing	repair	70.68
Hawkins	supplies	1,823.01
Helms & Associates	prof services	2,669.10
Holiday Service	supplies	848.89
Media One	promotion	20.25
Midco Diving & Marine Services	repair	4,258.94
Minn-Dak Fire & Safety	maintenance	1,770.80
Momar	supplies	349.09
Municode	supplies	900.00
Ruth Munro	maintenance	262.50
Otter Tail Power Co.	utilities	7,128.30
Power Plan	repair/supplies	683.11

RC Treasurer - Landfill	landfill rent	6,989.61
Riteway	supplies	312.48
Jason Sackreiter	supplies	25.00
Sanitation Products	repair	789.85
SD Assoc. of Rural Water Systems	supplies	725.00
SD Dept of Revenue	lab fees	343.00
SD Public Assurance Alliance	property insurance	59,012.47
SD Treasurer	sales tax	1,291.70
SD Unemployment Insurance Div.	unemployment	132.18
Serocki Excavating	street repair	30,433.65
Shopko	supplies	84.94
Sisseton Area Chamber	promotion	47.98
Sisseton Courier	publishing/supplies	405.45
Sisseton Radiator Works	repair	235.71
Stillson Service	supplies	6,033.14
Traverse Electric Coop	utilities	497.82
Tri State Building Center	supplies	164.54
Tri State Water	supplies	48.45
Twin Valley Tire	repair & supplies	4,371.11
Valley Office Products	supplies	35.15
Verizon	utilities	68.20
Wex Bank	supplies	1,382.71
Whetstone Valley Electric Coop	utilities	120.95
Xerox	copier leases	231.67

213,074.25