

The City Council for the City of Sisseton met in regular session on Monday, June 10, 2019 at 6:30 p.m.

Members present were Mayor Terry Jaspers, Aldermen Brooks, Just, Solberg, Stapleton and Wegleitner. Alderman German was absent.

Others Present: Erin Cameron, Amber Kemnitz, Ellen Lekness, Jim Croymans, Myron Doud, Gary Spencer, Marie Deutsch, Phil George, Lawrence Hellwig, Terry & Debbie Sutton, Georgia Streier, Bob Johnston.

Call to Order: Mayor Jaspers called the meeting to order at 6:30 p.m.

Agenda: Wegleitner moved and Solberg seconded to approve agenda as presented. All voted aye.

Minutes: Solberg moved and Stapleton seconded to approve the May 13, 2019 minutes. All voted aye.

Bills Payable: Just moved and Wegleitner seconded to approve the bills payable as presented. All voted aye.

Liquor: Lekness presented the May 2019 liquor report.

Hire Liquor Store Clerk: Wegleitner moved and Stapleton seconded to hire Kathy Holman as a regular part time liquor clerk at a wage of \$13.77 per hour. All voted aye.

Liquor Store Property: Stapleton moved and Wegleitner seconded to authorize Mayor Jaspers to negotiate purchase of adjoining property to the Liquor Store for additional parking and access. Voting aye were Just, Stapleton and Wegleitner. Voting nay were Brooks and Solberg. Motion carried.

Police: Croymans reported on police department.

Hire Patrol Officer: Brooks moved and Solberg seconded to hire Justin Isaacson as a Patrol Officer effective July 1, 2019 at a wage of \$18.61 per hour. All voted aye.

Street/Safety: Doud reported for street department. Council discussed possible recycling options with Sisseton Wahpeton Oyate Office of Environmental Protection and Valley Rental & Recycling, LLC. Council would like to have a contract to review with SWO OEP before the July meeting.

Malt Beverage License Renewal Public Hearing: At 7:00 p.m. a public hearing was held for 2019-2020 retail on-off sale malt beverage licenses. There was no public input. Wegleitner moved and Stapleton seconded to approve the 2019-2020 retail on-off sale malt beverage applications as follows: Billy's Café, Dollar General, Doubletree Gallery, Freddie's Casino & More, Holiday Service, Inc., K&K Convenience Store, Family Dollar, Stillson Oil Co., Sisseton Volunteer Fire Department – Special Event Licenses: Fire Hall Beer Garden July 13, 2019 (malt beverage and malt liquor); and operating agreements for Retail Malt Beverage Sales (on-off sale) for The End Zone and Hickory Street Kitchen & Cocktails. All voted aye.

Bid Solicitation for Street Patching: Brooks moved and Just seconded to authorize bid solicitation for street patching. All voted aye.

Lawn Mower Bid Solicitation: Brooks moved and Stapleton seconded to authorize bid solicitation for a commercial grade lawn mower. All voted aye.

Water/Sewer: Spencer reported for the water and sewer department. Council discussed damage to fire hydrant on Hwy 10 detour route.

Surplus Property Bid Opening: At 7:15 p.m. surplus property bids were received as follows:
2007 Chevy Impala - Marc Beaudreau \$1,201.00, Bryce Johnson \$1,199.00

1998 Ford F800 – No Bids

Wegleitner moved and Just seconded to accept bid from Marc Beaudreau in the amount of \$1,201.00 for the 2007 Chevy Impala. All voted aye.

BX Civil & Construction, Inc. Change Order #1: Stapleton moved and Brooks seconded to authorize Mayor Jaspers to sign Change Order #1 with BX Civil & Construction, Inc. The change order will decrease the total cost of the project by \$94,974.15 for a new total project cost of \$1,023,025.85. All voted aye.

Building Permits: Brooks moved and Solberg seconded to approve the following building permits: 2019-11 G.Groos, 2019-12 L.Moen, 2019-13 J.Amos, 2019-14 S.Yammerino, 2019-15 Food Pantry, 2019-16 M.Jenner, 2019-17 B.Oien, 2019-18 T.OneRoad, 2019-19 JB Auto, 2019-20 B.Grajczyk, 2019-21 R. Schultz. City needs to have flood plain engineer certificate for 2019-17 B.Oien before the building permit will be issued. All voted aye.

Finance Report: Wegleitner moved and Stapleton seconded to approve the May 2019 finance report. All voted aye.

Public Comment: None

Bid Solicitation for Concrete Channel: Just moved and Wegleitner seconded to authorize bid solicitation for the installation of a concrete drainage channel at the sledding hill park. All voted aye.

Agreement with Helms & Associates for Concrete Channel Engineering Services: Just moved and Solberg seconded to authorize Mayor Jaspers to sign agreement for engineering services for the sledding hill park concrete channel with Helms & Associates. All voted aye.

Helms & Associates Hwy 10 Project Amendment #1: Stapleton moved and Wegleitner seconded to authorize Mayor Jaspers to sign Amendment #1 to agreement with Helms & Associates to provide engineering services for the Hwy 10 Water & Sewer Project. All voted aye.

Foerster Testing Proposal: Solberg moved and Brooks seconded to authorize Mayor Jaspers to sign proposal with Foerster Testing to conduct testing and inspection for the Hwy 10 Water & Sewer Project. All voted aye.

Fire Department Malt Beverage Fee: Stapleton moved and Solberg seconded to waive fee for the Fire Department special event malt beverage/malt liquor license for July 13, 2019. All voted aye.

Special Event Applications: Just moved and Wegleitner seconded to approve special event applications for Celebrate Sisseton on July 12-14, 2019 submitted by the Sisseton Area Chamber of Commerce and Music in the Park in Anderson Park on August 4, 2019 submitted by Georgia Streier. All voted aye.

Fire Department Members and City Recreation Employees: Wegleitner moved and Stapleton seconded to approve fire department members and summer recreation employees and wages as set by the recreation board as follows:

Fire Department Members:

Tyler Brooks, Brian Chase, Mark Dykstra, Gary Gaikowski, Ryan Grajczyk, Joe Hamm, Ben Hanson, Brett Hanson, Sam Hanson, Tyler Hellwig, Toby Martenson, Rick Oien, Jeff Pageler, Chris Pallesen, David Peterson, Larry Peterson, Troy Riley, Travis Rinas, Jacob Schaunaman, Austin Sheehan, Brian Steichen, Pat Stickland, Lyle Wolf

2019 Recreation Employees and Wages:

Kellie Stickland \$4,000.00/season (director); Joni Bestland \$11.50/hr; Trent Bestland \$11.50/hr; Katie Christopherson \$11.50/hr; Andrew Fitz \$11.50/hr; Sarah Groos \$11.50/hr; Ashlyn Hansen \$11.50/hr; Dan Karst \$11.50/hr; Brittany Klapperich \$11.50/hr; Dean Lehrke \$11.50/hr; Sara Lincoln \$11.50/hr; Teresa Meland \$11.50/hr; Neal Nelson \$11.50/hr; Austin Steichen \$11.50/hr (coach), \$9.10/hr (aid); Alex Stein \$11.50/hr; Josh Stickland \$11.50/hr; Emma Dahl \$9.10/hr; Avery Despiegler \$9.10/hr; Maysa Deutsch \$9.10/hr; Xavier Donnell \$9.10/hr; Tessa Dykstra \$9.10/hr; Dylan Goodhart \$9.10/hr; Mason Gray \$9.10/hr; Kasey Guy \$9.10/hr; Courtney Heath \$9.10/hr; Kelsey Heath \$9.10/hr; Raegan Janssen \$9.10/hr; Karla Karst \$9.10/hr; Katie Karst \$9.10/hr; Kellie Karst \$9.10/hr; Andrew Kranhold \$9.10/hr; Kalie MacConnell \$9.10/hr; Anne Meland \$9.10/hr; Blake Nielsen \$9.10/hr; Nate Nielsen \$9.10/hr; Madison Pistorius \$9.10/hr; Brooklyn Swanson \$9.10/hr; Sheridan Swanson \$9.10/hr; Anthony Tchida \$9.10/hr; Jesi Thin Elk \$9.10/hr.

Any city rec employee who umpires for softball or baseball games is paid \$25.00/game.
All voted aye.

Information & Discussion:

Council discussed issues with property owners blowing grass into the streets when mowing. Council members will work on notifying property owners of the ordinance that prohibits mowing into the street. Mayor Jaspers reported on meeting with interim Tribal Chairman regarding Tribal support for possible IHS funding for City water/sewer projects as well as possible USDA funding.

Adjourn: Wegleitner moved and Stapleton seconded to adjourn. All voted aye. Meeting adjourned at 8:18 p.m.

Amber Kemnitz, Finance Officer

May 2019 Bills Payable

Bank Charge-Credit Card	bank charge	783.65
First Savings Bank	ACH fees	57.60
Health Pool of SD	health insurance	13,818.60
Legion Baseball	contribution	2,500.00
Postmaster	supplies	170.80
Postmaster	supplies	300.00
Roberts County 4-H	building contribution	25,000.00
SD Retirement	retirement	6,458.96
Teener Baseball	contribution	2,500.00
Venture Communication	utilities	1,309.92
Verizon Wireless	utilities	170.44
EFTPS	payroll tax	7,891.20
Payroll:	administration	8,890.68
	public safety	35,247.64
	public works	15,072.52
	culture/recreation	9,122.44
	economic development	3,336.00
	liquor	10,797.84
	water	5,554.59
	sewer	5,554.59
	sanitation	10,215.72
		164,753.19

June 10, 2019 Bills Payable

Coca Cola	merchandise	349.75
Ellwein Brothers	merchandise	33,301.05
Henry's Foods	merchandise	2,015.91
Johnson Bros.	merchandise	15,463.62
Madison Bottling Co.	merchandise	184.42
Porter Distributing	merchandise	13,375.10
Republic National Distributing	merchandise	8,648.80
SD Treasurer	sales tax	7,286.74
Republic National Distributing	merchandise	5,187.09
Center Point Large Print	books	44.34
Doubleday Large Print	books	6.98
Gale	books	51.73
Junior Library Guild	books	15.55
Know Buddy	books	71.80
Jayne Nieland	travel	4.83
Quill	supplies	704.67
Janet Schmidt	travel	65.60
Sisseton Memorial Library	travel	95.00
US Postal Service	supplies	120.00
Wells Fargo Credit Card	books/supplies	1,332.49
3X Gear	supplies	4,281.00
Ace Hardware	supplies	183.27
AmeriPride	supplies	167.32
Carsten Archer	umpire	50.00
Auto Value Parts	supplies	23.98
Erin Cameron	prof services	1,946.25
CHS	utilities	188.61
City of Groton	tournament fees	200.00
City of Sisseton	supplies	49.96
Core & Main	supplies	35.34
Crossroads Electric	supplies	253.60
CS Diesel	repair	887.28
Deutsch Construction	repair	1,785.72
Evident	supplies	91.80
First Call Auto Parts	supplies	66.66
Fischer Rounds & Associates	insurance	337.00
Andrew Fitz	umpire	50.00
FP Mailing Solutions	postage meter rent	156.00
Genesis Lamp Corp.	supplies	47.65
Hamm Plumbing	repair	1,130.00
Ashlyn Hansen	supplies	41.65
Hawkins	supplies	1,535.76

Heiman Fire	supplies	577.40
Helms & Associates	prof services	8,794.24
Holiday Service	supplies	1,181.67
K & K	supplies	96.90
Keller Repair	repair & supplies	263.75
MES Companies	supplies	90.18
Metering & Technology	supplies	208.72
Minn-Dak Fire & Safety	repair & supplies	346.00
Moshier Tree Stump Service	repair	264.00
Ruth Munro	maintenance	306.00
Otter Tail Power Company	utilities	7,645.50
Jeff Pageler	travel	437.18
Protection Systems	maintenance	455.00
RC Register of Deeds	recording fee	30.00
RC Treasurer - Landfill	landfill rent	9,782.32
Roy's Sport Shop	supplies	2,245.76
S & S Trenching	repair	322.82
SD Dept Env & Natural Resource	annual fee	1,000.00
SD Public Health Lab	lab fees	43.00
SD Treasurer	sales tax	1,268.48
Serocki Excavating	street repair	24,313.20
Sisseton Courier	publishing	564.31
Sisseton Radiator Works	repair	114.12
State Flag Account	supplies	493.95
Kellie Stickland	supplies	334.02
Stillson Service	supplies	2,552.96
Teals Market	supplies	16.10
Tech One	repair	75.00
Traverse Electric Coop	utilities	2,250.80
Tri State Building Center	supplies	2,317.96
Tri State Water	supplies	7.80
Twin Valley Tire	repair/supplies	1,753.44
USA Blue Book	supplies	938.66
Valley Office Products	supplies	659.83
Verizon	utilities	68.14
Watertown Junior Olympics	league fees	825.00
Wex Bank	supplies	1,325.99
Whetstone Valley Electric Coop	utilities	26.00
Xerox	copier lease	220.66

176,051.18